

MEDICATION POLICY FOR THE OCTORARA AREA SCHOOL DISTRICT

The Octorara Area School District physician, along with the school nurses, recommends that NO medications be given during school hours. Most medications can be given before and/or after school.

If any medication **MUST** be given in school, it **MUST** be in its original container accompanied by a signed note from a parent or guardian containing the following information:

1. Current DATE
2. Student's full NAME and grade
3. Name of MEDICATION
4. DOSAGE to be given
5. TIME medication is to be given
6. DATE(s) medication is to be given
7. CONDITION for which medication has been prescribed
8. SIGNATURE OF PARENT/GUARDIAN
9. SIGNATURE OF PHYSICIAN

The above information applies to both prescription and over the counter non-prescription drugs. Over the counter medications will be dispensed for three days. After three days, a physician note will be required.

ALL medications are to be kept locked in the nurse's office unless special permission is given for the child to keep the medication with them. In that case, such as asthma medication, it must be registered with the nurse and each use reported to the nurse. It is strongly recommended that even asthma medication be kept locked in the nurse's office to avoid it being lost, misused, or used by another child.

Remember when sending medication to school, 2 times a day means EVERY 12 HOURS, 3 times a day means EVERY 8 HOURS, and 4 times a day means EVERY 6 HOURS unless your doctor specifies otherwise.

Medication will only be given according to the directions on the container or doctor's prescription.