

**OCTORARA AREA SCHOOL DISTRICT
PUBLIC SCHOOL BOARD MEETING
February 20, 2024 – Following Board Vacancy Interviews
Jr. High School Multi-Purpose Room**

AGENDA

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes of the Policy Committee Meeting, the Facility Committee Meeting and the Work Session of January 8, 2024; the Finance Committee Meeting and the Regular Meeting of January 16, 2024, and the Education Committee Meeting of January 22, 2024.
5. Visitors' Comments - Agenda Items Only
6. Presentations/Discussions
 - A. Comprehensive Planning
7. Information Items
 - A. Kelly Doughtie will transfer from a Special Education Teacher at the Primary Learning Center to a Special Education Teacher at the Jr./Sr. High School effective February 5, 2024.
8. Treasurer's Report
 - A. That the Octorara Board of School Directors approve the General Fund Report for period ending January 31, 2024.
9. Business Manager's Report
 - A. That the Octorara Board of School Directors approve the list of bills for payment.
10. Recommended Action Items:
 - A. That the Octorara Board of School Directors approve the Services Proposal with Premium Power for maintenance on the District generators at a semi-annual cost of \$3,834.
 - B. That the Octorara Board of School Directors approve the Client Assignment Confirmation with Soliant Health, LLC for Speech Language Pathologist services at a rate of \$92 per hour effective February 5, 2024 through June 5, 2024.
 - C. That the Octorara Board of School Directors approve the 2023-2024 Agriculture and Youth grant in the amount of \$7,500 to purchase three Miller Multimatic 235 Multiprocess Welders for the Mechanical Systems Technology Program.
 - D. That the Octorara Board of School Directors approve the 2024-2025 Legal Services Representation Agreement between Sweet, Stevens, Katz & Williams LLP and the Octorara Area School District for Special Education Services.
 - E. That the Octorara Board of School Directors approve the following bus drivers for Althouse Transportation for the 2023-2024 school year:

- F. That the Octorara Board of School Directors approve the following policies, second reading:
- 101 *Mission Statement/Vision Statement/Shared Values*
 - 200 *Enrollment of Students*
 - 254 *Educational Opportunity for Military Children*
 - 819 *Suicide Awareness, Prevention and Response*

Resignation Approvals:

- G. That the Octorara Board of School Directors accept the resignation of Ms. Lisa Rohrer as a long-term substitute Second Grade Teacher at the Octorara Primary Learning Center effective February 5, 2024 pending the return of Megan Clarke from Child Rearing Leave. Ms. Rohrer will return to her previous position as an Instructional Assistant at the Primary Learning Center. (Originally approved to be a long-term substitute through the end of the 2023-2024 school year.)
- H. That the Octorara Board of School Directors accept the resignation of Mr. Brian Hood as a Math Teacher at the Octorara Jr./Sr. High School effective TBD. (Hired June 20, 2022)
- I. That the Octorara Board of School Directors accept the resignation of Mr. Anthony Ross as an Assistant Football Coach at the Octorara Jr./Sr. High School effective January 18, 2024. Mr. Ross will continue as a volunteer football coach. (Hired for the 2022-2023 school year.)
- J. That the Octorara Board of School Directors accept the resignation of Mr. Andy Johnson as a Jr. High Track Coach at the Octorara Jr./Sr. High School effective January 23, 2024. (Hired for the 2019-2020 school year.)

Hiring Approvals:

- K. That the Octorara Board of School Directors approve Ms. Mary Beth St. John as a long-term substitute Sixth Grade Teacher at the Octorara Intermediate School effective February 22, 2024 through the end of the 2023-2024 school year pending completion of employee related documents required by law and the District. Ms. St. John's salary will be \$60,953, pro-rated which is Step 17 to MAX of the Master's scale. (Replacing Caitlin Cracchiolo who will be on child rearing leave.)
- L. That the Octorara Board of School Directors approve Ms. Stephanie Klingler as a Food Service Employee effective January 11, 2024 pending completion of employee related documents required by law and the District. Ms. Klingler's rate will be \$16.00 per hour for five hours per day. (Replacing Amy Bess who resigned.)
- M. That the Octorara Board of School Directors approve Ms. Elisa Van Zyl as a Human Resources Intern effective February 6, 2024 through June 28, 2024 pending completion of employee related documents required by law and the District. Ms. Van Zyl's rate will be \$15.00 per hour for 29.5 hours per week.
- N. That the Octorara Board of School Directors approve the following Athletic Game Worker for the 2023-2024 school year:
- Scott Whiteside*
- O. That the Octorara Board of School Directors approve the following supplemental contracts for the 2023-2024 school year:

Christina Ruth	Head Jr. High Track Coach	4 pts @ \$620	\$2,480
Kenneth Baker	Middle School Asst Softball Coach	3 pts @ \$620	\$1,860
David Womer	Middle School Asst Baseball Coach	3 pts @ \$620	\$1,860

- P. That the Octorara Board of School Directors approve the following changes in salary due to graduate credits earned:

Allison Venini	From M+30 (\$77,569) to M+45 (\$80,499)	Step 8 to MAX
Samantha Norris	From B+15 (\$59,139) to M (\$61,203)	Step 16 to MAX
Helena Talley	From M+15 (\$68,900) to M+30 (\$70,960)	Step 13 to MAX
Stephanie Nuse	From B+15 (\$60,066) to M (\$62,012)	Step 15 to MAX

- Q. *That the Octorara Board of School Directors approve the 2024-2025 school calendar.*
- R. *That the Octorara Board of School Directors approve the estimate with Thomas Custom Builders Inc. for hallway repairs at the Octorara Jr./Sr. High School at an estimated cost of \$22,250.*
- S. *That the Octorara Board of School Directors approve the Authorization of Services with M&B Environmental, Inc. for Lead and Copper Service Line Inventory requirements at an estimated cost of \$2,500.*
- T. *That the Octorara Board of School Directors approve the Proposal with Chester County Fencing for 1,200 feet of 6' chain link fence for the Elementary School playground at a cost of \$22,481.74.*
- U. *That the Octorara Board of School Directors approve the Costars Proposal with Frey Lutz for repairs to the HVAC system at the Intermediate School at a cost of \$24,975.*
- V. *That the Octorara Board of School Directors approve the Memorandum of Understanding with Pennsylvania College of Art & Design for Dual Enrollment effective January 2024.*
- W. *That the Octorara Board of School Directors approve the Settlement Agreement and Release for student "A".*
- X. *That the Octorara Board of School Directors accept the donation of a full-size heating cabinet for the Sr. High School concession stand from the Octorara Youth Wrestling Club. The cabinet and warranty are valued at \$1,400.99 and will be of use to all sports teams for food safety compliance.*
- Y. *That the Octorara Board of School Directors acknowledge the incomplete paperwork of Ms. Theresa Arrington as a Utility Custodian for the District. (Hired January 16, 2024)*
- Z. *That the Octorara Board of School Directors accept, with regret, the resignation for purpose of retirement of Ms. Debbie Jones as an Instructional Assistant at the Octorara Primary Learning Center effective June 5, 2024. (Hired March 11, 2002)*
- AA. *That the Octorara Board of School Directors accept the resignation of Ms. Christe Steinbrecher as an Instructional Assistant at the Octorara Jr./Sr. High School effective February 28, 2024. (Hired August 15, 2022)*
- BB. *That the Octorara Board of School Directors approve the list of positions to staff the Summer Literacy, Math and Science and the Extended School Year Programs. These programs will run from Monday through Thursday beginning June 17 through July 18, 2024.*
- CC. *That the Octorara Board of School Directors approve the salary adjustment for Mr. Kevin Kerr from \$50,929 to \$55,929 effective February 20, 2024. Mr. Kerr is a District Maintenance Worker.*
- DD. *That the Octorara Board of School Directors approve Mr. Joshua Nuse as a General Maintenance Worker/HVAC effective March 4, 2024 pending completion of employee related*

documents required by law and the District. Mr. Nuse's salary will be \$56,000, pro-rated. (Replacing William Wertz who retired.)

EE. That the Octorara Board of School Directors approve the following salary adjustments as a result of previous substitute positions held in the District effective January 19, 2024:

Caitlin Cracchiolo from \$58,889 at B+15 Step 17 to \$60,994 at B+15 Step 14

Samantha Norris from \$59,139 at B+15 Step 16 to \$60,066 at B+15 Step 15

Tammy Simon from \$62,012 at M Step 15 to \$63,002 at M Step 14

Lisa Hillman from \$58,889 at B+15 Step 17 to \$60,066 at B+15 Step 15

Mary Williams from \$56,639 at B Step 16 to \$57,427 at B Step 15

Ashley Ayers from \$78,886 at M+45 Step 9 to \$80,499 at M+45 Step 8

Jill Matys from \$58,889 at B+15 Step 17 to \$60,066 at B+15 Step 15

FF. Nomination process to fill Board vacancy.

11. Finance Committee Report
12. CCIU Board Representative's Report
13. Old Business
14. New Business
15. Other Items and Announcements
16. Visitors' Comments – General
17. Administrator Comments/Announcements
18. Board Comments
19. Adjournment

Finance Committee Meeting – Tuesday, February 20, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Executive Session for Personnel - Tuesday, February 20, 2024 – Prior to the Regular Meeting in room 102 at the Jr. High School

Education Committee Meeting – Monday, February 26, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Policy/Facility Committee Meeting – Monday, March 11, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Work Session – Monday, March 11, 2024 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Finance Committee Meeting – Monday, March 18, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, March 18, 2024 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, March 25, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

**OCTORARA AREA SCHOOL DISTRICT
POLICY COMMITTEE MEETING MINUTES
January 8, 2024 – 6:00 PM
Jr. High School Multi-Purpose Room**

Policy Committee members in attendance: Mr. Hurley, chair; Ms. Metzler, Mr. Zimmerman. Other members present were Mr. Falgiatore, Mr. Koennecker, Mr. Lusby, Mr. Norris, Ms. Williamson. Also in attendance were Mrs. Hardy, Secretary, Dr. Leever, Superintendent, Mr. Domowicz, Business Manager; members of the administrative team, and no visitors.

The following policies were discussed, first reading:

- 101 Mission Statement/Vision Statement/Shared Values*
- 819 Suicide Awareness, Prevention and Response*
- 200 Enrollment of Students*
- 254 Educational Opportunity for Military Children*

On motion of Ms. Metzler, second by Mr. Zimmerman and approval of all committee members, the first reading policies will be placed on the January Regular Board Agenda for approval.

Mrs. Hardy reviewed the process of local policy approval, PSBA approval, and posting of the final version to the District website.

The committee was given preliminary information regarding the possibility of a Senior Volunteer Tax Relief Policy. More discussion will be held in the future.

The committee adjourned at 6:17 p.m.

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors

**OCTORARA AREA SCHOOL DISTRICT
FACILITIES COMMITTEE MINUTES
January 8, 2024 – 6:17 PM
Jr. High School Multi-Purpose Room**

Facility Committee members in attendance: Mr. Zimmerman, chair; Mr. Falgiatore, Mr. Koennecker, and Mr. Norris.

Other members present were Mr. Hurley, Mr. Lusby, Ms. Metzler, and Ms. Williamson. Also in attendance were Mrs. Hardy, Secretary, Dr. Leever, Superintendent, Mr. Domowicz, Business Manager; members of the administrative team, and no visitors.

Dave Horn for Architerra presented cost changes in Stage One Implementation since the Master Plan was presented in 2022. The committee agreed to move ahead with the bidding process.

Representatives from EI Associates presented three options for a feasibility study. On motion of Mr. Koennecker, second by Mr. Norris the committee approved Option 2, a Comprehensive Facility Study at a cost of \$7,500 to be placed on the Regular meeting agenda for approval.

Mr. Domowicz reported he is getting a quote from Box Company for the modular classrooms for the Homeland Security and Protective Services Academy at the Chester County Public Safety Training Campus. This is a CoStars quote and will not have to be bid.

The committee adjourned at 7:03 p.m.

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on January 8, 2024

The Work Session of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on January 8, 2024.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The Vice-President, Mr. Hurley, called the meeting to order at 7:07 p.m. Other members present were Mr. Falgiatore, Mr. Koennecker, Mr. Lusby, Ms. Metzler, Mr. Norris, Ms. Williamson, and Mr. Zimmerman. Mr. Ganow was absent. Also present were Mrs. Hardy, Secretary; Dr. Leever, Superintendent; members of the administrative team; and two visitors.

There were no visitor's comments for agenda items only.

Under presentations, a representative from McClure Company presented information on a possible solar system project.

There were no information items.

Mr. Hurley presented the following items for action at the January 16, 2024 Board meeting:

- A. That the Octorara Board of School Directors elect *Brian Norris* as Board Treasurer from January 16, 2024 through June 30, 2024.
- B. That the Octorara Board of School Directors approve the Health and Safety Plan.
- C. That the Octorara Board of School Directors approve the Agreement with the County of Chester for space and equipment at the Chester County Public Safety Training Campus effective October 15, 2023 through September 14, 2024.
- D. That the Octorara Board of School Directors approve the low bid from Spectra Electrical Construction to perform upgrades to the electrical system at the Octorara Senior High School Weld Shop at a cost of \$73,900.
- E. That the Octorara Board of School Directors approve the Agreement with PowerSchool for Human Resource services at a cost of \$27,448.40 and Finance services at a cost of \$36,166 effective January 17, 2024 with an implementation fee of \$199,930.
- F. That the Octorara Board of School Directors approve the CoStars Agreement with Premium Power Services, LLC for a Gillette generator for the Sr. High School at a cost of \$51,641 with an installation/start up fee of \$14,625.
- G. That the Octorara Board of School Directors approve the Agreement with Always Safe Sidewalks for District sidewalk repair at a cost of \$19,601.60.
- H. That the Octorara Board of School Directors approve the use of the Octorara Jr. High and Sr. High gymnasiums beginning at 8:00 a.m. on Sunday, February 4, 2024 for an Octorara Youth Wrestling tournament.
- I. That the Octorara Board of School Directors approve the request for unpaid family medical leave for the purpose of child rearing for Ms. Lauren Morlando from approximately April 29, 2024 through the end of the 2023-2024 school year. (Ms. Morlando is a Learning Support Teacher at the Octorara Intermediate School.)

- J. That the Octorara Board of School Directors approve the Addendum to Agreement Between Parties for student "A".
- K. That the Octorara Board of School Directors approve the following bus drivers for Althouse Transportation for the 2023-2024 school year:
 - Jennifer Turnier, Bus #24
 - Sharon Pierce, School Vehicle #70
- L. That the Octorara Board of School Directors approve the following policies, first reading:
 - 101 *Mission Statement/Vision Statement/Shared Values*
 - 819 *Suicide Awareness, Prevention and Response*

Resignation Approvals:

- M. That the Octorara Board of School Directors accept the resignation of employee "A".
- N. That the Octorara Board of School Directors accept the resignation of Ms. Diane Tyman as an Instructional Assistant at the Octorara Intermediate School effective December 7, 2023. (Hired December 7, 2023)
- O. That the Octorara Board of School Directors accept the resignation of Ms. Savannah Fitzgerald as an Instructional Assistant at the Octorara Jr./Sr. High School effective January 2, 2024. (Hired February 21, 2023)
- P. That the Octorara Board of School Directors acknowledge the no response of the following employees:
 - Kimberly Lacock, Food Service
 - Phillip Brandon, Instructional Assistant at the OIS

Hiring Approvals:

- Q. That the Octorara Board of School Directors approve Mr. Ryan King as an Ag Mechanics Teacher at the Octorara Jr./Sr. High School effective the start of the 2024-2025 school year pending completion of employee related documents required by law and the District. Mr. King's salary will be \$65,387 which is Step 10 to MAX of the Bachelor's +15 scale. (Replacing Charles Graydus who retired.)
- R. That the Octorara Board of School Directors approve Ms. Theresa Arrington as a Utility Custodian as per the attached job description effective TBD pending completion of employee related documents required by law and the District. Ms. Arrington's salary will be \$27,216, pro-rated. (This is a new position.)
- S. That the Octorara Board of School Directors approve the transfer of Ms. Bettye Thomas from an Instructional Assistant in the PM Program to an Instructional Assistant for the Life Skills Program at the Octorara Jr./Sr. High School effective January 9, 2024. Ms. Thomas' rate will be \$17.06 per hour for 5.75 hours per day, Monday through Thursday. (Replacing Wendy Zeffert who resigned.)
- T. That the Octorara Board of School Directors approve the transfer Ms. Sarah Danforth from an 8th grade Math Teacher to a long term substitute 8th grade Math Teacher effective January 2, 2024 through the end of the 2023-2024 school year.
- U. That the Octorara Board of School Directors approve Ms. Sarah Morrissey as a substitute Athletic Trainer for the 2023-2024 school year. Ms. Morrissey's substitute rate will be \$50 per hour. (Ms. Morrissey is a nurse at the Octorara Jr./Sr. High School.)

- V. That the Octorara Board of School Directors approve the following changes in supplemental contracts for the 2023-2024 school year:

Drew Duggan - mentor for Michael Smith – 2 pts @ \$620 – originally approved
Cathy Smith as mentor
Adam Udell – Character Club Advisor – 1 pt @ \$620 – originally approved at
2 pts – splitting with Jennifer Watson
Jennifer Watson – Character Club Advisor – 1 pt @ \$620
Eric Sifford – National Honor Society Advisor – change from 1 pt to 4 pts @
\$620

- W. That the Octorara Board of School Directors approve the following supplemental contracts for the 2023-2024 school year:

Julianna Kocher	Secondary Music Accompaniment	3 pts @ \$620	\$1,860
Holly Hayes	Jr High Girls Asst Basketball Coach	4 pts @ \$620	\$2,480

- X. That the Octorara Board of School Directors approve the following substitute support staff for the 2023-2024 school year:

Brianne McGovern, Instructional Assistant
Elizabeth Meyer, Instructional Assistant
Devon Holm, Instructional Assistant

- Y. That the Octorara Board of School Directors approve the following change in salary due to graduate credits earned:

Tammy Simmon	From B (\$57,427) to M (\$62,012)	Step 15 to MAX
Caitlin Cracchiolo	From B (\$56,389) to B+15 (\$58,889)	Step 17 to MAX

Under the Policy Committee Report, Mr. Hurley reported the committee discussed the first reading policies on the agenda along with policies 200 *Enrollment of Students* and 254 *Educational Opportunity for Military Children*. These policies will be on the agenda next week for first reading approval. The committee also discussed a possible policy for a tax credit for senior citizens who volunteer in the District.

Under the Facility Committee Report, Mr. Zimmerman reported on the meeting held on December 11 that included a generator purchase, parking lot repairs, storage facility, sidewalk repair, cleaning and sealing the water tank, water in the Jr. High basement, Sr. High hallway repair, Denney electric light replacement at no cost, and discussion regarding phase 1 of the Architerra athletic improvement master plan.

Tonight's meeting included discussion with Architerra on phase 1 of the athletic improvement master plan, meeting with EI/McClure Company regarding a 10 year long range facility study, modular classrooms for the Chester County Training Campus, and Sr. High hallway repairs. The possibility of a solar study was presented at this Work Session meeting.

There were no other items/concerns or visitors' comments for items in general.

Under administrator comments, Dr. Propper announced the 2024 FAFSA Completion Night will be held on January 10 and the Principal Parent Advisory meeting will be held on January 16. He thanked the Board for allowing the Dean of Students position for help with some administrative tasks. The position will be split with Mark Durante assisting in the morning and Jed King in the afternoon. Their responsibilities will primarily focus on systems related to discipline, students who are late to school, student parking, class cuts, and other lower-level disciplinary infractions.

Dr. Leever announced there were 12 candidates selected for the assistant principal interview process. It was difficult to narrow it down to five candidates for a second interview. There are two neighboring

districts that are also hiring secondary assistant principals; it speaks well for Octorara that there are that many people who want to come and work with us.

Under Board comments, Mr. Lusby requested a presentation on the changes on Dual Enrollment so parents can understand what the changes mean. He asked if there could be a quarterly meeting where constituents could ask questions and have back and forth conversation with the Board.

Mr. Hurley said constituents are welcome to have conversations with Board members before or after the meetings. There are policy restrictions for discussion during the meeting.

Dr. Leever said he is working on creating a Superintendent Forum which might be a better forum for open topics. Board members will be invited to attend. He cautioned individual Board members speaking their opinion as it may not represent the will of the Board.

Mr. Hurley announced the following meetings to be held:

Executive Session for Personnel - Monday, January 8, 2024 – After the Work Session in room 102 at the Jr. High School

Finance Committee Meeting – Tuesday, January 16, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Tuesday, January 16, 2024 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, January 22, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

There being no further items of business the meeting adjourned at 8:05 p.m. on motion of Mr. Lusby, second by Mr. Zimmerman and approval of all members present.

This Board meeting can be viewed in its entirety on www.youtube.com/user/OctoraraAreaSD.

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors

**OCTORARA AREA SCHOOL DISTRICT
FINANCE COMMITTEE MEETING
January 16, 2024 – 6:00 PM
Jr. High School Multi-Purpose Room**

Finance Committee members in attendance: Mr. Norris, chair; Mr. Ganow, and Mr. Hurley. Other members present were Mr. Falgiatore, Mr. Koennecker, Mr. Lusby, Ms. Metzler, Ms. Williamson, and Mr. Zimmerman. Also in attendance were Mrs. Hardy, Secretary, Dr. Leever, Superintendent, Mr. Domowicz, Business Manager (attended virtually); Mr. Furlong, Assistant Business Manager, members of the administrative team, and no visitors.

Mr. Furlong reviewed the year-to-date General Fund Budget comparison with year-to date last year.

Mr. Domowicz and Mr. Furlong discussed possibly moving some funds from Fulton Bank to PSDLAF due to higher interest rates. Mr. Domowicz said PSDLAF is able to pool money from municipalities and school districts to allow for the higher interest rates. Funds would be kept in Fulton Bank to pay the bills, investment funds would move to PSDLAF depending on what the Feds do with interest rates at the end of the month.

Mr. Domowicz and Mr. Furlong discussed the check fraud risk management feature with Fulton Bank. Mr. Domowicz announced the District will move to a new credit card system with Fulton Bank that will pay cash back for purchases.

Mr. Lusby questioned where the District was with the money savings check system with Fulton Bank. Mr. Domowicz said the process should be completed in 6-8 weeks.

Mr. Domowicz and Dr. Leever discussed grant opportunities that are available and possibly utilizing the funds for projects that are needed within the District.

Raymond James will be at the Finance Committee meeting in February to discuss the financial state of the District.

The committee adjourned at 6:14 p.m.

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on January 16, 2024

The regular meeting of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on January 16, 2024.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Ganow, called the meeting to order at 7:00 p.m. Other members present were Mr. Falgiatore, Mr. Hurley, Mr. Koennecker, Mr. Lusby, Mr. Norris, Ms. Metzler, Ms. Williamson, and Mr. Zimmerman. Also present were Mrs. Hardy, Secretary; Dr. Leever, Superintendent; members of the administrative team; Jeff Litts, Saxton & Stump; and two citizens.

The minutes of the Reorganization Meeting of December 7, 2023, the Regular Meeting of December 7, 2023, and the Policy, Facilities, and Finance Committee Meetings of December 11, 2023 were approved on motion of Mr. Zimmerman, second by Mr. Koennecker and approval of all members present.

There were no visitors' comments for agenda items only.

Under presentations, Mr. Hilbolt gave a presentation on the partnership with Special Olympics and Unified Champions School to begin a Unified Bocce Program.

There were no information items.

The Treasurer's Report, which can be found at the end of these minutes, was approved on motion of Mr. Norris, second by Mr. Zimmerman and approval of all members present. (Appendix A-1/16/24)

A list of bills for the General Fund totaling \$1,436,771.68; Cafeteria Fund totaling \$25,563.60, Capital Projects totaling \$71,445.75, and Capital Reserve totaling \$53,188.81 of which are attached to these minutes as Appendix B-1/16/24 were approved and ordered paid on motion of Mr. Lusby, second by Ms. Williamson and approval of all members present.

On motion of Mr. Hurley, second by Mr. Zimmerman and approval of all members present except Ms. Williamson who voted no, the Octorara Board of School Directors elected Brian Norris as Board Treasurer from January 16, 2024 through June 30, 2024.

The following items were approved on motion of Mr. Hurley, second by Ms. Zimmerman and approval of all members present:

The Octorara Board of School Directors approved the Health and Safety Plan. (Appendix C-1/16/24)

The Octorara Board of School Directors approved the Agreement with the County of Chester for space and equipment at the Chester County Public Safety Training Campus effective October 15, 2023 through September 14, 2024. (Appendix D-1/16/24)

The Octorara Board of School Directors approved the low bid from Spectra Electrical Construction to perform upgrades to the electrical system at the Octorara Senior High School Weld Shop at a cost of \$73,900. (Appendix E-1/16/24)

The Octorara Board of School Directors approved the Agreement with PowerSchool for Human Resource services at a cost of \$27,448.40 and Finance services at a cost of \$36,166 effective January 17, 2024 with an implementation fee of \$199,930. (Appendix F-1/16/24)

The Octorara Board of School Directors approved the CoStars Agreement with Premium Power Services, LLC for a Gillette generator for the Sr. High School at a cost of \$51,641 with an installation/start up fee of \$14,625. (Appendix G-1/16/24)

The Octorara Board of School Directors approved the Agreement with Always Safe Sidewalks for District sidewalk repair at a cost of \$19,601.60. (Appendix H-1/16/24)

The Octorara Board of School Directors approved the use of the Octorara Jr. High and Sr. High gymnasiums beginning at 8:00 a.m. on Sunday, February 4, 2024 for an Octorara Youth Wrestling tournament.

The Octorara Board of School Directors approved the request for unpaid family medical leave for the purpose of child rearing for Ms. Lauren Morlando from approximately April 29, 2024 through the end of the 2023-2024 school year. (Ms. Morlando is a Learning Support Teacher at the Octorara Intermediate School.)

The Octorara Board of School Directors approved the Addendum to Agreement Between Parties for student "A". (Appendix I-1/16/24)

The Octorara Board of School Directors approved the following bus drivers for Althouse Transportation for the 2023-2024 school year:

Jennifer Turnier, Bus #24

Sharon Pierce, School Vehicle #70

The Octorara Board of School Directors approved the following policies, first reading:

101 *Mission Statement/Vision Statement/Shared Values*

819 *Suicide Awareness, Prevention and Response*

200 *Enrollment of Students*

254 *Educational Opportunity for Military Children*

(Appendix J-1/16/24)

The Octorara Board of School Directors accepted the resignation of employee "A". (Appendix K-1/16/24)

The Octorara Board of School Directors accepted the resignation of Ms. Diane Tyman as an Instructional Assistant at the Octorara Intermediate School effective December 7, 2023. (Hired December 7, 2023)

The Octorara Board of School Directors accepted the resignation of Ms. Savannah Fitzgerald as an Instructional Assistant at the Octorara Jr./Sr. High School effective January 2, 2024. (Hired February 21, 2023)

The Octorara Board of School Directors acknowledged the no response of the following employees:

Kimberly Lacock, Food Service

Phillip Brandon, Instructional Assistant at the OIS

The Octorara Board of School Directors approved Mr. Ryan King as an Ag Mechanics Teacher at the Octorara Jr./Sr. High School effective the start of the 2024-2025 school year pending completion of employee related documents required by law and the District. Mr. King's salary will be \$65,387 which is Step 10 to MAX of the Bachelor's +15 scale. (Replacing Charles Graydus who retired.)

The Octorara Board of School Directors approved Ms. Theresa Arrington as a Utility Custodian as per the attached job description effective TBD pending completion of employee related documents

required by law and the District. Ms. Arrington's salary will be \$27,216, pro-rated. (This is a new position.) (Appendix L-1/16/24)

The Octorara Board of School Directors approved the transfer of Ms. Bettye Thomas from an Instructional Assistant in the PM Program to an Instructional Assistant for the Life Skills Program at the Octorara Jr./Sr. High School effective January 9, 2024. Ms. Thomas' rate will be \$17.06 per hour for 5.75 hours per day, Monday through Thursday. (Replacing Wendy Zeffert who resigned.)

The Octorara Board of School Directors approved the transfer Ms. Sarah Danforth from an 8th grade Math Teacher to a long term substitute 8th grade Math Teacher effective January 2, 2024 through the end of the 2023-2024 school year.

The Octorara Board of School Directors approved Ms. Sarah Morrissey as a substitute Athletic Trainer for the 2023-2024 school year. Ms. Morrissey's substitute rate will be \$50 per hour. (Ms. Morrissey is a nurse at the Octorara Jr./Sr. High School.)

The Octorara Board of School Directors approved the following changes in supplemental contracts for the 2023-2024 school year:

Drew Duggan - mentor for Michael Smith – 2 pts @ \$620 – originally approved Cathy Smith as mentor
Adam Udell – Character Club Advisor – 1 pt @ \$620 – originally approved at 2 pts – splitting with Jennifer Watson
Jennifer Watson – Character Club Advisor – 1 pt @ \$620
Eric Sifford – National Honor Society Advisor – change from 1 pt to 4 pts @ \$620

The Octorara Board of School Directors approved the following supplemental contracts for the 2023-2024 school year:

Julianna Kocher	Secondary Music Accompaniment	3 pts @ \$620	\$1,860
Holly Hayes	Jr High Girls Asst Basketball Coach	4 pts @ \$620	\$2,480

The Octorara Board of School Directors approved the following substitute support staff for the 2023-2024 school year:

Brianne McGovern, Instructional Assistant
Elizabeth Meyer, Instructional Assistant
Devon Holm, Instructional Assistant

The Octorara Board of School Directors approved the following change in salary due to graduate credits earned:

Tammy Simmon	From B (\$57,427) to M (\$62,012)	Step 15 to MAX
Caitlin Cracchiolo	From B (\$56,389) to B+15 (\$58,889)	Step 17 to MAX

On motion of Mr. Hurley, second by Ms. Williamson and approval of all members present the Octorara Board of School Directors approved the Contract of Service with Alleghany Intermediate Unit for PAeducator.net for online recruitment services for a pro-rated fee of \$1,140. (Appendix M-1/16/24)

On motion of Mr. Zimmerman, second by Ms. Metzler and approval of all members present the Octorara Board of School Directors approved the Addendum with ESS for substitute staffing needs. (Appendix N-1/16/24)

On motion of Mr. Koennecker, second by Mr. Falgiatore and approval of all members present the Octorara Board of School Directors authorized Architerra to take Stage One Implementation of the Athletic Campus Master Plan to bid. (Appendix O-1/16/24)

On motion of Mr. Lusby, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved Option Two of the Comprehensive Facility Study with EI/McClure Company at a cost of \$7,500. (Appendix P-1/16/24)

On motion of Ms. Metzler, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved the Letter of Intent with McClure Company to proceed with the design study of a solar system project. (Appendix Q-1/16/24)

On motion of Mr. Hurley, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the list of Athletic Game Workers for the 2023-2024 school year. (Appendix R-1/16/24)

On motion of Ms. Williamson, second by Ms. Metzler and approval of all members present the Octorara Board of School Directors approved the rate adjustment for Ms. Lauren Phillips to \$17.46 per hour. Ms. Phillips is an Instructional Assistant at the Octorara Primary Learning Center.

On motion of Mr. Koennecker, second by Ms. Williamson and approval of all members present the Octorara Board of School Directors approve the 2023-2024 Unified Champion Schools Memorandum of Understanding with Special Olympics for an Intramural Unified Indoor Bocce Program. (Appendix S-1/16/24)

On motion of Mr. Lusby, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Mr. Brenton Brady as an Assistant Principal at the Octorara Jr./Sr. High School effective TBD pending completion of employee related documents required by law and the District. Mr. Brady's salary will be \$94,775, pro-rated. (Replacing Mark Peticca who transferred.)

On motion of Mr. Lusby, second by Ms. Williamson and approval of all members present the Octorara Board of School Directors approved Mr. James Fryer as an Assistant Principal at the Octorara Jr./Sr. High School effective on or about February 1, 2024 pending completion of employee related documents required by law and the District. Mr. Fryer's salary will be \$90,263, pro-rated. (Replacing Melissa Andrews who resigned.)

Under the Finance Committee Report, Mr. Norris said the committee compared year-to-year financial reports, received an update on the audit, discussed moving some investment funds from Fulton Bank to PSDLAF for increased interest, and discussed a new credit card from Fulton Bank that gives cash back. Raymond James will be at the February meeting to discuss the financial state of the District.

Under the CCIU Board Representative Report, Mr. Norris reported the January meeting will be held on Wednesday evening.

There were no items of old business, new business, or other items and announcements.

Under visitors' comments in general, Mariellen Carris, Sadsbury Township, expressed her desire to move forward in a positive manner with the recent changes in administration and Board members. Ms. Carris closed her comments with a prayer.

Under administrator comments/announcements, Ms. Lease announced the 2024-2025 Kindergarten kick-off will be held on January 18. She thanked Gateway Church for their generous gift of Amazon and Poured Out Coffee gift cards to all the teachers and instructional assistants in grades K-6.

Dr. Propper thanked the Board for their approval of the two assistant principals. He is excited about what they will bring to the students.

Mr. Hilbolt thanked Brookfield Woodworking, ArJoy Farms, Freedom Life Church, Creative Minds Child Care, Nulls Towing, and Newport Meadows who are business partners in the Pathway 21 Program. These business partners show students how to be an employee and exist in the workplace.

Dr. Leever said he is excited about the direction the District is going and the progress we are making. We will look at positive data at the Education Committee meeting next Monday. He announced there will be a 2-hour delay tomorrow, January 17.

Under Board comments, Ms. Metzler expressed her appreciation for the committee meeting minutes so the community can stay on top of the details that take place at those meetings. She thanked Ms. Carris for sharing her positive message.

Mr. Ganow announced the following upcoming meetings:

Executive Session for Personnel - Tuesday, January 16, 2024 – Prior to the Regular Meeting in room 102 at the Jr. High School

Education Committee Meeting – Monday, January 22, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Policy/Facility Committee Meeting – Monday, February 12, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Work Session – Monday, February 12, 2024 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Finance Committee Meeting – Monday, February 19, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, February 19, 2024 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, February 26, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

There being no further items of business the meeting adjourned at 7:37 p.m. on motion of Ms. Metzler, second by Mr. Zimmerman and approval of all members present.

This Board meeting can be viewed in its entirety at www.youtube.com/user/OctoraraAreaSD.

TREASURER'S REPORT
OCTORARA AREA SCHOOL DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
GENERAL FUND
2023-2024

<u>Cash Balance as of November 30, 2023</u>		\$	2,406,896.31
<u>Receipts Deposited:</u>			
Revenue - (Tax Receipts, State Transfers)	\$	3,595,571.40	
Other Receipts - (Rentals, Misc.)		1,030.00	
Checking Account Interest		5,679.41	
Transfer in from Investments		3,086,629.77	
			<u>6,688,910.58</u>
Total Available	\$		9,095,806.89
<u>Disbursements:</u>			
Net Payroll	\$	1,167,673.08	
Accounts Payable		4,715,018.85	
Transfer to Investments		0.00	
			<u>5,882,691.93</u>
<u>General Fund Cash as of December 31, 2023</u>	\$		3,213,114.96
<u>Investments Outstanding:</u>			
Beginning Balance PSDLAF Investment Account	\$	8,673,507.94	
Beginning Balance Fulton Money Market		32,086,629.77	
Earnings on PSDLAF Investment Account		38,827.97	
Earnings on Fulton Money Market		86,335.74	
Net Transfers		(\$3,086,629.77)	
<u>Total General Fund Cash and Investments as of December 31, 2023</u>	\$		<u>41,011,786.61</u>

For the January 16, 2024 Regular Board Meeting

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors

**OCTORARA AREA SCHOOL DISTRICT
EDUCATION COMMITTEE MINUTES
January 22, 2024 – 6:00 PM
Jr. High School Multi-Purpose Room**

Education Committee members in attendance: Mr. Norris, Mr. Koennecker, Ms. Williamson. Other members present were Mr. Ganow, Mr. Lusby, Ms. Metzler, and Mr. Zimmerman. Also in attendance were Mrs. Hardy, Secretary, Dr. Leever, Superintendent, members of the administrative team, and one visitor.

Under Focus Area #1: Student Health and Wellness, Dr. Leever spoke about the need for mental health help in schools coming out of the pandemic. There have been 115 mental health referrals as of January 18 this year. He expressed the need for more mental health services and to put an action plan in place for next year. It is difficult for families to see outside mental health services due to the wait time for an appointment and insurance coverage. Principals shared how the mental health services are helping in their buildings. District mental health referrals come after a conversation with the student's parent/guardian. Parents/guardians and students over age 15 can refuse the service. Parents are aware of all referrals unless Children and Youth are involved.

Under Focus Area #2: Continuous School Improvement for Student Learning, Dr. Leever gave an update on the Comprehensive Planning. The Board will see the preliminary view of the plan on February 19 with final approval on March 20.

Building principals reviewed their goals and progress in the School Improvement Plan, tier supports, and achievement and growth.

Dr. Tachau reviewed the winter 2023 MAP Growth testing data in reading and math for each building. The results of the testing are reviewed and data is deliberated for improvement of student growth and achievement.

Dr. Tachau shared the results of the K-6 Literacy Audit by Schools Cubed. She discussed the strengths and recommendations for assessments and data-based decision making, interventions, professional development, and collaboration and school leadership. She reviewed the action plan for each of the next three school terms.

Under Focus Area #3: Collaboration and Building Collective Efficacy Through Achievement Teams, building principals highlighted how they are using the teams in their buildings. We are trying to change the way we think about what we do in the classroom and how we respond when students don't learn.

Dr. Leever gave the Board a Roadmap of upcoming discussions at the Education Committee meetings for the remainder of the year. He expressed his pride in the team and said this is only the beginning of what it looks like to have a school that is constantly improving.

The committee adjourned at 7:57 p.m.

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors

**TREASURER'S REPORT
OCTORARA AREA SCHOOL DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
GENERAL FUND
2023-2024**

<u>Cash Balance as of December 31, 2023</u>	\$	3,213,114.96
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Receipts Deposited:

Revenue - (Tax Receipts, State Transfers)	\$	1,232,920.93	
Other Receipts - (Rentals, Misc.)		1,030.00	
Checking Account Interest		4,755.45	
Transfer in from Investments		2,525,335.74	3,764,042.12
 Total Available	\$		6,977,157.08

Disbursements:

Net Payroll	\$	1,096,847.60	
Accounts Payable		2,570,092.93	
Transfer to Investments		1,000,100.00	4,667,040.53

<u>General Fund Cash as of January 31, 2024</u>	\$	2,310,116.55
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Investments Outstanding

Beginning Balance PSDLAF Investment Account	\$	8,725,307.13	
Beginning Balance Fulton Money Market		29,086,335.74	
Earnings on PSDLAF Investment Account		39,136.87	
Earnings on Fulton Money Market		82624.58	
Net Transfers		(\$1,525,235.74)	

<u>Total General Fund Cash and Investments as of January 31, 2024</u>	\$	38,718,285.13
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For the February 19, 2024 Regular Board Meeting

**OCTORARA AREA SCHOOL DISTRICT
INVESTMENT ANALYSIS**

Listed below is a summary of our investment activity for the period ending January 31, 2024

GENERAL FUND

Checking	\$2,310,116.55	3.35%	Fulton
Investment	8,764,444.00	5.260%	PSDLAF (MAX)
Investment	27,643,724.58	3.35%	Fulton Money Market
	\$ 38,718,285.13		

OTHER CASH & INVESTMENTS

Activity	\$ 157,312.16	3.35%	Checking
Cafeteria	253,748.20	3.35%	Checking
Capital Projects	2,467,782.53	5.280%	PSDMAX
Capital Reserve	2,411,345.95	5.270%	PSDLAF
Payroll	7,746.02	3.35%	Checking
	\$ 5,297,934.86		

Total General Fund Cash and Investments as of January 31, 2024

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 01/31/2024

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REG PROG ELEM/SECONDARY					
100 PERSONNEL SERV-SALARIES	13,489,602.00	0.00	5,376,373.19	8,113,228.81	39.86
200 PERSONNEL EMPL BENEFITS	8,181,577.00	0.00	3,536,859.29	4,644,717.71	43.23
300 PURCHASED PROF & TECH	176,000.00	82,664.50	84,014.50	9,321.00	94.70
400 PURCHASED PROPERTY SVC	71,800.00	33,797.24	33,548.99	4,453.77	93.80
500 OTHER PURCHASED SERVICE	2,446,378.00	1,321,256.76	1,098,458.64	26,662.60	98.91
600 SUPPLIES	282,110.00	26,996.48	136,981.37	118,132.15	58.13
700 PROPERTY	8,300.00	537.00	14,986.77	(7,223.77)	187.03
800 OTHER OBJECTS	200.00	0.00	160.00	40.00	80.00
Totals for 1100s	24,655,967.00	1,465,251.98	10,281,382.75	12,909,332.27	47.64
1200 SPEC PROG ELEMEN/SECOND					
100 PERSONNEL SERV-SALARIES	2,476,342.00	0.00	1,294,113.85	1,182,228.15	52.26
200 PERSONNEL EMPL BENEFITS	1,660,328.00	0.00	905,112.92	755,215.08	54.51
300 PURCHASED PROF & TECH	4,072,280.00	352,542.07	1,382,336.25	2,337,401.68	42.60
400 PURCHASED PROPERTY SVC	15,000.00	5,791.71	7,241.57	1,966.72	86.89
500 OTHER PURCHASED SERVICE	1,978,331.00	835,663.29	953,938.27	188,729.44	90.46
600 SUPPLIES	70,800.00	3,932.47	30,545.62	36,321.91	48.70
700 PROPERTY	8,000.00	0.00	0.00	8,000.00	0.00
800 OTHER OBJECTS	3,700.00	253.00	15,057.64	(11,610.64)	413.80
Totals for 1200s	10,284,781.00	1,198,182.54	4,588,346.12	4,498,252.34	56.26
1300 VOCATIONAL EDUCATION					
100 PERSONNEL SERV-SALARIES	763,141.00	0.00	370,532.06	392,608.94	48.55
200 PERSONNEL EMPL BENEFITS	525,635.00	0.00	256,678.77	268,956.23	48.83
300 PURCHASED PROF & TECH	220,500.00	55,110.13	47,456.21	117,933.66	46.52
400 PURCHASED PROPERTY SVC	3,000.00	2,090.23	1,117.92	(208.15)	106.94
500 OTHER PURCHASED SERVICE	803,161.00	1,825.00	576,207.93	225,128.07	71.97
600 SUPPLIES	110,750.00	40,146.97	19,685.47	50,917.56	54.02
700 PROPERTY	40,500.00	147.77	63,056.53	(22,704.30)	156.06
800 OTHER OBJECTS	11,850.00	299.70	16,501.51	(4,951.21)	141.78
Totals for 1300s	2,478,537.00	99,619.80	1,351,236.40	1,027,680.80	58.54

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 01/31/2024

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1400 OTHER INSTRUCTION PROG					
100 PERSONNEL SERV-SALARIES	161,695.00	0.00	202,039.51	(40,344.51)	124.95
200 PERSONNEL EMPL BENEFITS	68,089.00	0.00	72,057.95	(3,968.95)	105.83
300 PURCHASED PROF & TECH	30,000.00	4,222.47	8,738.47	17,039.06	43.20
500 OTHER PURCHASED SERVICE	281,000.00	0.00	90,509.78	190,490.22	32.21
600 SUPPLIES	4,000.00	0.00	914.11	3,085.89	22.85
Totals for 1400s	544,784.00	4,222.47	374,259.82	166,301.71	69.47
2100 SUPPORT SERV-PUPIL PERS					
100 PERSONNEL SERV-SALARIES	858,336.00	0.00	463,571.70	394,764.30	54.01
200 PERSONNEL EMPL BENEFITS	482,332.00	0.00	279,951.67	202,380.33	58.04
300 PURCHASED PROF & TECH	420,550.00	0.00	2,687.36	417,862.64	0.64
400 PURCHASED PROPERTY SVC	0.00	28,575.00	6,175.00	(34,750.00)	0.00
500 OTHER PURCHASED SERVICE	600.00	0.00	698.17	(98.17)	116.36
600 SUPPLIES	8,750.00	158.53	2,221.17	6,370.30	27.20
700 PROPERTY	0.00	0.00	2,379.07	(2,379.07)	0.00
800 OTHER OBJECTS	1,000.00	0.00	1,440.76	(440.76)	144.08
Totals for 2100s	1,771,568.00	28,733.53	759,124.90	983,709.57	44.47
2200 SUPPORT SERVICES-INSTRU					
100 PERSONNEL SERV-SALARIES	644,184.00	0.00	386,743.70	257,440.30	60.04
200 PERSONNEL EMPL BENEFITS	452,418.00	0.00	233,351.91	219,066.09	51.58
300 PURCHASED PROF & TECH	0.00	2,000.00	44,268.51	(46,268.51)	0.00
500 OTHER PURCHASED SERVICE	2,100.00	700.00	2,764.32	(1,364.32)	164.97
600 SUPPLIES	244,900.00	8,100.60	242,251.93	(5,452.53)	102.23
700 PROPERTY	300.00	0.00	0.00	300.00	0.00
800 OTHER OBJECTS	1,000.00	0.00	3,679.01	(2,679.01)	367.90
Totals for 2200s	1,344,902.00	10,800.60	913,059.38	421,042.02	68.69

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included
As of: 01/31/2024

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
2300 SUPPORT SERVICES-ADMIN					
100 PERSONNEL SERV-SALARIES	1,611,977.00	0.00	889,857.09	722,119.91	55.20
200 PERSONNEL EMPL BENEFITS	954,808.00	5,491.83	565,881.63	383,434.54	59.84
300 PURCHASED PROF & TECH	188,500.00	56,277.51	115,942.51	16,279.98	91.36
400 PURCHASED PROPERTY SVC	6,000.00	1,638.42	2,413.42	1,948.16	67.53
500 OTHER PURCHASED SERVICE	77,950.00	978.60	39,986.54	36,984.86	52.55
600 SUPPLIES	67,000.00	3,917.64	20,164.42	42,917.94	35.94
700 PROPERTY	2,000.00	0.00	2,094.26	(94.26)	104.71
800 OTHER OBJECTS	43,161.00	3,442.65	51,889.23	(12,170.88)	128.20
900 OTHER USES OF FUNDS	0.00	0.00	675.87	(675.87)	0.00
Totals for 2300s	2,951,396.00	71,746.65	1,688,904.97	1,190,744.38	59.65
2400 SUPP SVC-PUBLIC HEALTH					
100 PERSONNEL SERV-SALARIES	286,802.00	0.00	140,201.92	146,600.08	48.88
200 PERSONNEL EMPL BENEFITS	223,454.00	0.00	110,647.18	112,806.82	49.52
300 PURCHASED PROF & TECH	13,000.00	2,777.00	18,270.00	(8,047.00)	161.90
400 PURCHASED PROPERTY SVC	750.00	0.00	0.00	750.00	0.00
500 OTHER PURCHASED SERVICE	300.00	0.00	0.00	300.00	0.00
600 SUPPLIES	10,049.00	912.34	4,155.36	4,981.30	50.43
700 PROPERTY	0.00	0.00	475.81	(475.81)	0.00
800 OTHER OBJECTS	715.00	0.00	1,018.00	(303.00)	142.38
Totals for 2400s	535,070.00	3,689.34	274,768.27	256,612.39	52.04
2500 SUPP SERVICES-BUSINESS					
100 PERSONNEL SERV-SALARIES	431,246.00	0.00	203,567.56	227,678.44	47.20
200 PERSONNEL EMPL BENEFITS	233,068.00	0.00	132,126.46	100,941.54	56.69
300 PURCHASED PROF & TECH	33,000.00	10,000.00	37,010.00	(14,010.00)	142.45
400 PURCHASED PROPERTY SVC	6,000.00	0.00	0.00	6,000.00	0.00
500 OTHER PURCHASED SERVICE	14,600.00	7,500.00	4,254.39	2,845.61	80.51
600 SUPPLIES	15,900.00	4,072.52	7,240.23	4,587.25	71.15
700 PROPERTY	2,000.00	0.00	0.00	2,000.00	0.00
800 OTHER OBJECTS	3,000.00	0.00	26,907.79	(23,907.79)	896.93
Totals for 2500s	738,814.00	21,572.52	411,106.43	306,135.05	58.56

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 01/31/2024

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
2600 OP/MAINT PLANT SVCS					
100 PERSONNEL SERV.-SALARIES	645,718.00	0.00	322,305.14	323,412.86	49.91
200 PERSONNEL EMPL BENEFITS	429,402.00	0.00	223,220.20	206,181.80	51.98
300 PURCHASED PROF & TECH	988,238.00	157,280.60	169,217.74	661,739.66	33.04
400 PURCHASED PROPERTY SVC	505,297.00	759,499.56	902,144.91	(1,156,347.47)	328.85
500 OTHER PURCHASED SERVICE	205,450.00	0.00	233,846.41	(28,396.41)	113.82
600 SUPPLIES	915,494.00	95,480.40	413,761.92	406,251.68	55.62
700 PROPERTY	44,790.00	0.00	17,846.89	26,943.11	39.85
800 OTHER OBJECTS	1,000.00	0.00	4,475.00	(3,475.00)	447.50
Totals for 2600s	3,735,389.00	1,012,260.56	2,286,818.21	436,310.23	88.32
2700 STUDENT TRANSP SERVICES					
300 PURCHASED PROF & TECH	59,440.00	24,766.65	29,719.98	4,953.37	91.67
400 PURCHASED PROPERTY SVC	2,000.00	0.00	0.00	2,000.00	0.00
500 OTHER PURCHASED SERVICE	3,275,448.00	1,392,925.17	1,793,028.08	89,494.75	97.27
600 SUPPLIES	193,721.00	3,148.57	0.00	190,572.43	1.63
800 OTHER OBJECTS	0.00	0.00	4.40	(4.40)	0.00
Totals for 2700s	3,530,609.00	1,420,840.39	1,822,752.46	287,016.15	91.87
2800 SUPPORT SVCS-CENTRAL					
100 PERSONNEL SERV.-SALARIES	405,627.00	0.00	199,218.32	206,408.68	49.11
200 PERSONNEL EMPL BENEFITS	302,452.00	0.00	120,106.98	182,345.02	39.71
300 PURCHASED PROF & TECH	5,000.00	28,132.50	39,365.50	(62,498.00)	1349.96
400 PURCHASED PROPERTY SVC	0.00	0.00	1,937.82	(1,937.82)	0.00
500 OTHER PURCHASED SERVICE	49,000.00	0.00	29,260.03	19,739.97	59.71
600 SUPPLIES	295,000.00	94,094.35	603,639.51	(402,733.86)	236.52
700 PROPERTY	382,500.00	859.98	922.56	380,717.46	0.47
800 OTHER OBJECTS	400.00	0.00	4,768.29	(4,368.29)	1192.07
Totals for 2800s	1,439,979.00	123,086.83	999,219.01	317,673.16	77.94
2900 OTHER SUPPORT SERVICES					
500 OTHER PURCHASED SERVICE	14,587.00	0.00	0.00	14,587.00	0.00
Totals for 2900s	14,587.00	0.00	0.00	14,587.00	0.00

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 01/31/2024

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
3200 STUDENT ACTIVITIES					
100 PERSONNEL SERV-SALARIES	539,490.00	0.00	270,555.99	268,934.01	50.15
200 PERSONNEL EMPL BENEFITS	260,113.00	0.00	117,409.89	142,703.11	45.14
300 PURCHASED PROF & TECH	116,112.00	25,522.00	48,941.00	41,649.00	64.13
400 PURCHASED PROPERTY SVC	6,500.00	3,473.95	37,910.57	(34,884.52)	636.68
500 OTHER PURCHASED SERVICE	66,453.00	29,317.32	43,249.72	(6,114.04)	109.20
600 SUPPLIES	105,900.00	11,263.13	91,727.85	2,909.02	97.25
700 PROPERTY	14,300.00	2,818.30	(2,567.29)	14,048.99	1.76
800 OTHER OBJECTS	31,150.00	1,919.85	1,784.58	27,445.57	11.89
Totals for 3200s	1,140,018.00	74,314.55	609,012.31	456,691.14	59.94
3300 COMMUNITY SERVICES					
600 SUPPLIES	0.00	0.00	1,479.75	(1,479.75)	0.00
Totals for 3300s	0.00	0.00	1,479.75	(1,479.75)	0.00
5100 OTHER EXPEND & FINANCE					
800 OTHER OBJECTS	1,489,800.00	0.00	742,400.00	747,400.00	49.83
900 OTHER USES OF FUNDS	4,280,000.00	0.00	0.00	4,280,000.00	0.00
Totals for 5100s	5,769,800.00	0.00	742,400.00	5,027,400.00	12.87
5200 FUND TRANSFERS					
900 OTHER USES OF FUNDS	10,000.00	0.00	12,815.46	(2,815.46)	128.15
Totals for 5200s	10,000.00	0.00	12,815.46	(2,815.46)	128.15
5800 SUSPENSE ACCOUNT					
200 PERSONNEL EMPL BENEFITS	0.00	0.00	(868,499.20)	868,499.20	0.00
300 PURCHASED PROF & TECH	0.00	5,691.45	4,022.70	(9,714.15)	0.00
Totals for 5800s	0.00	5,691.45	(864,476.50)	858,785.05	0.00
5900 BUDGETARY RESERVE					
800 OTHER OBJECTS	900,000.00	0.00	0.00	900,000.00	0.00
Totals for 5900s	900,000.00	0.00	0.00	900,000.00	0.00

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included
As of: 01/31/2024

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Expenditure Totals	61,846,201.00	5,540,013.21	26,252,209.74	30,053,978.05	51.41
6100 TAXES LEVIED BY THE LEA					
000 NON-CATEGORICAL	(39,238,761.00)	0.00	(37,959,555.32)	(1,279,205.68)	96.74
Totals for 6100s	(39,238,761.00)	0.00	(37,959,555.32)	(1,279,205.68)	96.74
6200 DISC TAKEN ON TAXES					
000 NON-CATEGORICAL	0.00	0.00	647,654.49	(647,654.49)	0.00
Totals for 6200s	0.00	0.00	647,654.49	(647,654.49)	0.00
6300 PENALTIES & INTEREST					
000 NON-CATEGORICAL	0.00	0.00	(85,325.35)	85,325.35	0.00
Totals for 6300s	0.00	0.00	(85,325.35)	85,325.35	0.00
6400 DELINQUENCIES TAXES LEV					
000 NON-CATEGORICAL	(634,398.00)	0.00	(599,907.07)	(34,490.93)	94.56
Totals for 6400s	(634,398.00)	0.00	(599,907.07)	(34,490.93)	94.56
6500 EARNINGS ON INVESTMENTS					
000 NON-CATEGORICAL	(375,000.00)	0.00	(818,393.96)	443,393.96	218.24
Totals for 6500s	(375,000.00)	0.00	(818,393.96)	443,393.96	218.24
6700 REV FROM STUDENT ACT					
000 NON-CATEGORICAL	(30,000.00)	0.00	(16,916.00)	(13,084.00)	56.39
Totals for 6700s	(30,000.00)	0.00	(16,916.00)	(13,084.00)	56.39
6800 REV FROM INTERMEDIATE					
000 NON-CATEGORICAL	(363,600.00)	0.00	(484,429.17)	120,829.17	133.23
200 PERSONNEL EMPL BENEFITS	0.00	0.00	19,500.00	(19,500.00)	0.00
Totals for 6800s	(363,600.00)	0.00	(464,929.17)	101,329.17	127.87
6900 OTHER REV FROM LOCAL					
000 NON-CATEGORICAL	(670,432.00)	57.24	(390,936.54)	(279,552.70)	58.30
400 PURCHASED PROPERTY SVC	0.00	0.00	(1,700.00)	1,700.00	0.00
Totals for 6900s	(670,432.00)	57.24	(392,636.54)	(277,852.70)	58.56
7100 BASIC INSTRUCT & OPER					
000 NON-CATEGORICAL	(7,979,409.00)	0.00	(3,664,788.59)	(4,314,620.41)	45.93
Totals for 7100s	(7,979,409.00)	0.00	(3,664,788.59)	(4,314,620.41)	45.93

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 01/31/2024

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
7200 SUBSIDIES SPECIAL ED					
000 NON-CATEGORICAL	(1,758,308.00)	0.00	(1,071,419.00)	(686,889.00)	60.93
Totals for 7200s	(1,758,308.00)	0.00	(1,071,419.00)	(686,889.00)	60.93
7300 SUBSIDIES NON-ED PGMS					
000 NON-CATEGORICAL	(3,329,944.00)	0.00	(2,662,673.10)	(667,270.90)	79.96
Totals for 7300s	(3,329,944.00)	0.00	(2,662,673.10)	(667,270.90)	79.96
7500 EXTRA GRANTS					
000 NON-CATEGORICAL	(318,487.00)	0.00	(397,783.60)	79,296.60	124.90
Totals for 7500s	(318,487.00)	0.00	(397,783.60)	79,296.60	124.90
7800 SUBSIDIES ST PAID BENE					
000 NON-CATEGORICAL	(3,709,984.00)	0.00	(1,743,857.10)	(1,966,126.90)	47.00
Totals for 7800s	(3,709,984.00)	0.00	(1,743,857.10)	(1,966,126.90)	47.00
8500 RESTRICT GRANTS-IN-AID					
000 NON-CATEGORICAL	(941,410.00)	0.00	(175,626.40)	(765,783.60)	18.66
Totals for 8500s	(941,410.00)	0.00	(175,626.40)	(765,783.60)	18.66
8700 GRANTS - ESSER					
000 NON-CATEGORICAL	(1,309,416.00)	0.00	(448,808.90)	(860,607.10)	34.28
Totals for 8700s	(1,309,416.00)	0.00	(448,808.90)	(860,607.10)	34.28
8800 MED ASSIST REIMBURSE					
000 NON-CATEGORICAL	(50,400.00)	0.00	(5,442.29)	(44,957.71)	10.80
Totals for 8800s	(50,400.00)	0.00	(5,442.29)	(44,957.71)	10.80
9900 <9900>					
000 NON-CATEGORICAL	0.00	0.00	(46,180.85)	46,180.85	0.00
Totals for 9900s	0.00	0.00	(46,180.85)	46,180.85	0.00
Revenue Totals	(60,709,549.00)	57.24	(49,906,588.75)	(10,803,017.49)	82.21
Fund 10 Totals					
Total Expenditure	55,166,401.00	5,534,321.76	26,361,470.78	23,270,608.46	57.82
Total Other Expenditure	6,679,800.00	5,691.45	(109,261.04)	6,783,369.59	(1.55)
Total Revenue	(60,709,549.00)	57.24	(49,860,407.90)	(10,849,198.34)	82.13
Total Other Revenue	0.00	0.00	(46,180.85)	46,180.85	0.00

FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 01/31/2024

Account	Description	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
3100	FOOD SERVICES			
	000 NON-CATEGORICAL	0.00	0.00	0.00
	111 REGULAR SALARIES	7,017.60	52,632.00	0.00
	112 TEMPORARY SALARIES	0.00	0.00	0.00
	113 OVERTIME/VACATION BUY BACK	0.00	0.00	0.00
	116 ADMIN INSUR OPT OUT	0.00	0.00	0.00
	119 ADDITIONAL COMPENSATION	416.68	2,916.68	0.00
	121 REGULARY SALARIES	0.00	0.00	0.00
	122 TEMPORARY SALARIES	0.00	0.00	0.00
	151 CLERICAL SALARIES	8,072.06	56,820.33	0.00
	181 REGULAR SALARIES	17,596.08	129,242.01	0.00
	182 TEMPORARY SALARIES	0.00	0.00	0.00
	211 MEDICAL INSURANCE	0.00	0.00	0.00
	212 DENTAL INSURANCE	0.00	0.00	0.00
	213 LIFE INSURANCE	35.96	251.72	0.00
	214 INCOME PROTECTION INS	61.38	429.66	0.00
	215 EYE CARE INSURANCE	0.00	0.00	0.00
	216 PRESCRIPTION INSURANCE	0.00	0.00	0.00
	220 SOCIAL SECURITY CONTRIB	2,489.75	18,185.16	0.00
	230 RETIREMENT CONTRIB	9,885.94	71,782.72	0.00
	250 UI	0.00	0.00	0.00
	260 WORKERS' COMPENSATION	138.13	1,007.99	0.00
	271 SELF-INS MED HEALTH	2,585.26	18,021.52	0.00
	272 SELF-INSURANCE DENTAL	188.43	1,313.53	0.00
	275 SELF-INSURANCE EYE CARE	11.13	77.66	0.00
	276 SELF-INS PRESCRIPTION	583.02	4,064.16	0.00
	281 OPEB FOR COST OF RETIRE	0.00	0.00	0.00
	290 OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00
	329 PRO ED SVCS - OTHER	0.00	0.00	0.00
	330 OTHER PROFESSIONAL SVC	0.00	0.00	0.00
	422 ELECTRICITY	0.00	0.00	0.00
	430 REPAIRS & MAINT SVCS	3,793.83	6,765.97	0.00
	442 RENTAL OF EQUIPMENT	0.00	0.00	0.00
	522 AUTOMOTIVE LIAB INS	0.00	0.00	0.00

FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 01/31/2024

Account	Description	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
540	ADVERTISING	0.00	72.44	0.00
550	PRINTING & BINDING	0.00	0.00	0.00
580	TRAVEL & CONFER EXPENSE	0.00	1,767.74	0.00
610	GENERAL SUPPLIES	1,437.50	12,354.89	0.00
611	SUPPLIES	0.00	439.46	0.00
612	OPER/MAINT- VEHICLE SU	0.00	0.00	0.00
630	FOOD	14,299.02	205,008.62	0.00
633	DONATED COMMODITIES	0.00	0.00	0.00
634	SNACKS	192.20	861.16	0.00
640	BOOKS AND PERIODICALS	0.00	0.00	0.00
648	EDUCATIONAL SOFTWARE	0.00	4,570.00	0.00
741	NONFED FUNDED FOOD DEPR	0.00	0.00	0.00
750	EQUIP-NEW	890.16	2,046.19	0.00
752	CAPITAL EQUIP - ORIG/AD	0.00	0.00	0.00
760	EQUIPMENT REPLACEMENT	0.00	0.00	0.00
810	DUES & FEES	65.07	545.64	0.00
890	MISC EXPENDITURES	0.00	0.00	0.00
930	FUND TRANSFERS	0.00	0.00	0.00
	Total Expense:	69,759.20	591,177.25	0.00
	Profit / (Loss):	(69,759.20)	(591,177.25)	
Average Meal Count:	FOOD SERVICES	0	0.00%	
5130	REFUND PRIOR YR REV			
	111 REGULAR SALARIES	0.00	0.00	0.00
	250 UI	0.00	0.00	0.00
	Total Expense:	0.00	0.00	0.00
	Profit / (Loss):	0.00	0.00	
Average Meal Count:	REFUND PRIOR YR	0	0.00%	
5991	Refund Prior Yr EXP			
	000 NON-CATEGORICAL	0.00	0.00	0.00
	Total Expense:	0.00	0.00	0.00
	Profit / (Loss):	0.00	0.00	
Average Meal Count:	Refund Prior Yr EXP	0	0.00%	
6510	INTEREST ON INVESTMENTS			
	6510 INTEREST ON INVESTMENTS	667.08	2,351.91	0.00

FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 01/31/2024

Account	Description	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
6611	DAILY SALES-SCH LUNCH 6611 DAILY SALES-SCH LUNCH	Total Revenue:	667.08	2,351.91
		Profit / (Loss):	667.08	2,351.91
				0.00
6612	DAILY SALES-SCH 6611 DAILY SALES-SCH LUNCH	Total Revenue:	3,005.70	37,722.23
		Profit / (Loss):	3,005.70	37,722.23
				0.00
6612	DAILY SALES-BREAKFAST 6612 DAILY SALES-BREAKFAST	Total Revenue:	0.00	0.00
		Profit / (Loss):	0.00	0.00
				0.00
6620	DAILY SALES-NON-REIMBUR 6620 DAILY SALES-NON-REIMBUR	Total Revenue:	0.00	0.00
		Profit / (Loss):	0.00	0.00
				0.00
6621	DAILY SALES-NON-ALA CARTE 6621 ALA CARTE	Total Revenue:	0.00	226.80
		Profit / (Loss):	0.00	226.80
				0.00
6622	DAILY SALES-NON-ADULT 6622 ADULT	Total Revenue:	0.00	0.00
		Profit / (Loss):	0.00	0.00
				0.00
6630	DAILY SALES-ADULT 6630 SPECIAL FUNCTIONS	Total Revenue:	143.00	10,010.06
		Profit / (Loss):	143.00	10,010.06
				0.00
6991	SPECIAL FUNCTIONS 6991 REFUND PRIOR YR EXP	Total Revenue:	143.00	10,010.06
		Profit / (Loss):	143.00	10,010.06
				0.00

FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 01/31/2024

Account	Description	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
6991	REFUND PRIOR YR EXP	0.00	1,696.34	0.00
Average Meal Count: REFUND PRIOR YR 0 0.00%				
6992	REFUND			
6992	REFUND			
Total Revenue: 0.00 1,696.34 0.00				
Profit / (Loss): 0.00 1,696.34 0.00				
Average Meal Count: REFUND 0 0.00%				
7600	MILK/LUNCH/BREAKFAST			
7600	MILK/LUNCH/BREAKFAST			
Total Revenue: 9,872.27 46,232.57 0.00				
Profit / (Loss): 9,872.27 46,232.57 0.00				
Average Meal Count: 0 0.00%				
7810	STATE SHARE SS & MED			
7810	STATE SHARE SS & MED			
Total Revenue: 0.00 0.00 0.00				
Profit / (Loss): 0.00 0.00 0.00				
Average Meal Count: STATE SHARE SS & 0 0.00%				
7820	STATE SHARE RETIRE CONT			
7820	STATE SHARE RETIRE CONT			
Total Revenue: 0.00 0.00 0.00				
Profit / (Loss): 0.00 0.00 0.00				
Average Meal Count: STATE SHARE RETIRE 0 0.00%				
8531	SUBSIDIES MILK LUNCH			
8531	SUBSIDIES MILK LUNCH			
Total Revenue: 83,042.61 428,668.36 0.00				
Profit / (Loss): 83,042.61 428,668.36 0.00				
Average Meal Count: SUBSIDIES MILK 0 0.00%				
8533	VALUE DONATED COMMODITY			
8533	VALUE DONATED COMMODITY			
Total Revenue: 0.00 0.00 0.00				
Profit / (Loss): 0.00 0.00 0.00				

FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 01/31/2024

Account	Description	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
Average Meal Count:	VALUE DONATED	0	0.00%	
All Locations				
	Grand Total Revenue:	96,730.66	526,427.78	0.00
	Grand Total Expense:	69,759.20	591,177.25	0.00
	Grand Total Profit / (Loss):	26,971.46	(64,749.47)	

FEBRUARY 2023

LIST OF BILLS FOR APPROVAL

<u>FUND</u>		<u>AMOUNT</u>		
General Fund		\$	2,713,163.68	
Cafeteria Fund		\$	45,374.93	
Capital Projects		\$	18,348.71	
Capital Reserve		\$	17,455.84	
		\$	2,794,343.16	

<u>Budget</u>		<u>YTD Exp</u>	<u>%</u>
Fund 10	\$ 59,627,792.00	\$ 26,252,209.74	44.03%

Cafeteria Fund
February 20, 2024

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
9344	01/11/2024	CARDMEMBER SERVICES	EQUIPMENT REPLACEMENT	\$ 927.23
9345	01/11/2024	CLARK SERVICE GROUP	REPAIRS & MAINTENNANCE	\$ 3,793.83
9346	01/11/2024	DFA RECEIVABLES LLC	FOOD	\$ 6,484.74
9347	01/11/2024	DUTCH -WAY FARM MARKET	FOOD	\$ 169.35
9348	01/11/2024	IMPERIAL BAG & PAPER CO	MISCELLANEOUS SUPPLIES	\$ 1,388.70
9349	01/11/2024	MORABITO BAKING CO	FOOD	\$ 717.76
9350	01/11/2024	SHARE FOOD PROGRAM	Donated Commodities Delivery Charges	\$ 374.16
9351	01/11/2024	US FOODS	FOOD	\$ 11,805.12
9352	01/25/2024	DFA RECEIVABLES LLC	FOOD	\$ 4,950.85
9353	01/25/2024	DUTCH -WAY FARM MARKET	FOOD	\$ 46.00
9354	01/25/2024	GEORGEOS WATER ICE	FOOD	\$ 583.86
9355	01/25/2024	GOLD CREEK FOODS LLC	FOOD	\$ 844.80
9356	01/25/2024	JTM PROVISIONS COMPANY	FOOD	\$ 2,142.72
9357	01/25/2024	MJ EARL INC	MISC SUPPLIES	\$ 48.80
9358	01/25/2024	MORABITO BAKING CO	FOOD	\$ 554.06
9359	01/25/2024	TASTY BRANDS LLC	FOOD	\$ 2,739.78
9360	01/25/2024	US FOODS	FOOD	\$ 7,330.67
9361	01/25/2024	VALLEY GREEN FOODS	FOOD	\$ 472.50
TOTAL				\$ 45,374.93

Capital Project Fund
February 20, 2024

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
215	02/02/2024	ARCHITERRA PC	ATHLETIC PLANS PHASE 1	\$ 6,331.71
216	02/08/2024	LIBERTY DOOR SYSTEMS	CORES & SYSTEM DOWNLOAD	\$ 12,017.00
TOTAL				\$ 18,348.71

Capital Reserve Fund
February 20, 2024

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
214	01/19/2024	LIBERTY DOOR SYSTEMS	DOORS & HARDWARE	\$ 17,455.84

**General Fund
February 20, 2024**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
192910	01/12/2024	ACHIEVEMENT HOUSE C S	PA CHARTER SCHOOL TUITION	\$ 4,732.17
192911	01/12/2024	ADRIAN BEILER	PIAA OFFICIALS - JH BOYS BASKETBALL	\$ 65.00
192912	01/12/2024	AGORA CYBER CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$ 2,613.78
192913	01/12/2024	ANDREW KOEHLER	PIAA OFFICIALS - BOYS BASKETBALL	\$ 169.00
192914	01/12/2024	ANDY SAMSON	PIAA OFFICIALS - WRESTLING	\$ 475.00
192915	01/12/2024	AT&T MOBILITY	OPER/MAINT-TRANS/TELE SERVICE	\$ 5,564.60
192916	01/12/2024	CARDMEMBER SERVICES	VARIOUS - SEE ATTACHED	\$ 15,949.83
192917	01/12/2024	CHARLES SNYDER	PIAA OFFICIALS - BOYS BASKETBALL	\$ 169.00
192918	01/12/2024	COLLIN FANNING	PIAA OFFICIALS - WRESTLING	\$ 475.00
192919	01/12/2024	DAN GREER	PIAA OFFICIALS - WRESTLING	\$ 475.00
192920	01/12/2024	DENNEY ELECTRIC SUPPLY	MAINT/ELECTRICAL SUPPLIES	\$ 160.80
192921	01/12/2024	DESIGNS UNLIMITED	CUSTOM PENNANT FLAGS	\$ 434.00
192922	01/12/2024	DUTCH -WAY FARM MARKET INC	SUPPLIES	\$ 199.77
192923	01/12/2024	EDWARD PAPP	PIAA OFFICIALS - WRESTLING	\$ 475.00
192924	01/12/2024	E-RATE CONSULTING INC	BUSINESS-DUES/FEES	\$ 7,500.00
192925	01/12/2024	ESS NORTHEAST LLC	PROF ED SERV	\$ 2,226.88
192926	01/12/2024	FAITHFUL TRANSPORT	TRANSPORTATION	\$ 7,422.26
192927	01/12/2024	FUSION MALVERN	TUITION	\$ 14,089.40
192928	01/12/2024	IMPACT APPLICATIONS	IMPACT TESTING	\$ 485.00
192929	01/12/2024	INSIGHT PA CYBER C S	PA CHARTER SCHOOL TUITION	\$ 1,306.89
192930	01/12/2024	JIM WEBB	PIAA OFFICIALS - WRESTLING	\$ 475.00
192931	01/12/2024	JOHN MANGO	PIAA OFFICIALS - WRESTLING	\$ 475.00
192932	01/12/2024	JONATHAN WEAVER	PIAA OFFICIALS - BOYS BASKETBALL	\$ 97.00
192933	01/12/2024	JOSEPH MOWDAY & SON PAINTING	PAINTING	\$ 8,250.00
192934	01/12/2024	KADES MARGOLIS CORPORATION	CBIZ Fees	\$ 6.00
192935	01/12/2024	PENN STATE GREATER ALLEGHENY	TRAVEL PERKINS	\$ 545.00
192936	01/12/2024	PITSCO EDUCATION LLC	ENGINEERING/DRAFT CTE SUPPLIES	\$ 129.20
192937	01/12/2024	RAYMOND KAHLER	PIAA OFFICIALS - WRESTLING	\$ 272.00
192938	01/12/2024	REACH CYBER CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$ 24,156.24
192939	01/12/2024	REPUBLIC SERVICES #319	TRASH REMOVAL SERVICES	\$ 988.79
192940	01/12/2024	ROSE TREE MEDIA SCHOOL DISTRICT	TRANSPORTATION	\$ 12,299.91
192941	01/12/2024	TRASH TECH LLC	TRASH REMOVAL SERVICES	\$ 9,317.08
192942	01/12/2024	SNYDER & MYLIN SEPTIC SERVICES	PORTABLE TOILET RENTAL	\$ 125.00
192943	01/12/2024	SPORTSMANS	BATTING CAGE	\$ 5,793.95
192944	01/12/2024	TELESYSTEM	OPER/MAINT-TRANS/TELE SERVICE	\$ 1,984.69
192945	01/12/2024	TOM HILLEN	PIAA OFFICIALS - JH BOYS BASKETBALL	\$ 65.00
192946	01/12/2024	US FOODS	HOME EC SUPPLIES	\$ 1,131.21
192947	01/12/2024	VERIZON WIRELESS	OPER/MAINT-TRANS/TELE SERVICE	\$ 160.68
192948	01/12/2024	WRISTBAND BROS	ADVERTISING CTE PROGRAMS GENRL	\$ 153.00

**General Fund
February 20, 2024**

192949	01/12/2024	ZACH SMITH	PIAA OFFICIALS - JH WRESTLING	\$	160.00
192950	01/19/2024	A&A MACHINERY MOVING INC	WAREHOUSE RENTAL	\$	312.00
192951	01/19/2024	ALLEGHENY INTERMEDIATE UNIT	TEC SUPPLIES	\$	1,140.00
192952	01/19/2024	AIWA ZHANG	TAX REFUND	\$	641.29
192953	01/19/2024	AT&T MOBILITY	OPER/MAINT-TRANS/TELE SERVICE	\$	2,391.91
192954	01/19/2024	BRYCE & ELIZABETH DAYTON	TAX REFUND	\$	4,859.02
192955	01/19/2024	DUTCH -WAY FARM MARKET INC	SUPPLIES	\$	68.76
192956	01/19/2024	ENVIRONMENTAL CONTROL SYSTEM	PACKAGE HAZ MAT	\$	11,735.50
192957	01/19/2024	JAY GALLAGHER	PIAA OFFICIALS - BOYS BASKETBALL	\$	97.00
192958	01/19/2024	JEFFREY WILDER	PIAA OFFICIALS - BOYS BASKETBALL	\$	97.00
192959	01/19/2024	JONATHAN WEAVER	PIAA OFFICIALS - BOYS BASKETBALL	\$	97.00
192960	01/19/2024	MARK MENTZER	PIAA OFFICIALS - BOYS BASKETBALL	\$	186.00
192961	01/19/2024	MIGUEL TIRADO	PIAA OFFICIALS - JH BOYS BASKETBALL	\$	186.00
192962	01/19/2024	MITMAN LINDSAY	TUITION REIMB INSTRUCT STAFF	\$	3,096.00
192963	01/19/2024	OWEN J. ROBERTS SCHOOL DIST.	TUITION REFUND	\$	1,117.10
192964	01/19/2024	ACV ENVIRONMENTAL SERVICES	DISPOSE OF HAZ MAT	\$	10,550.10
192965	01/19/2024	SAXTON & STUMP LLC	LEGAL SERVICES	\$	4,541.25
192966	01/19/2024	STEVE HESS	PIAA OFFICIALS - WRESTLING	\$	256.00
192967	01/19/2024	VENINI ALISON	TUITION REIMB INSTRUCT STAFF	\$	3,096.00
192968	01/24/2024	CINDY KRUSE CONSULTING LLC	TITLE II PROF ED SRVCS	\$	17,100.00
192969	01/26/2024	21ST CENTURY MEDIA	ADVERTISING	\$	232.48
192970	01/26/2024	ADELPHOI KETTERER C S	EDUCATIONAL SERVICES	\$	3,128.32
192971	01/26/2024	ADRIAN BEILER	PIAA OFFICIALS - JH BOYS BASKETBALL	\$	56.00
192972	01/26/2024	ANDERSON TRUCK & AUTO REPAIR	OPER/MAINT- DIST VEHICLE SUP	\$	105.80
192973	01/26/2024	APPLE INC	REPLACEMENT EQUIPMENT	\$	7,112.00
192974	01/26/2024	BAKER KENNETH CHARLES	OTHER CONTRACTED SERVICE	\$	250.00
192975	01/26/2024	BSN SPORTS LLC	ATHLETIC SUPPLIES	\$	2,937.15
192976	01/26/2024	CHESTER COUNTY TREASURER	2024 CHESTER COUNTY TAX	\$	675.87
192977	01/26/2024	COUNTRY CDJ	OPER/MAINT- DIST VEHICLE SUP	\$	187.95
192978	01/26/2024	DUTCH -WAY FARM MARKET INC	SUPPLIES	\$	375.58
192979	01/26/2024	ESS NORTHEAST LLC	PROF ED SERV	\$	5,566.70
192980	01/26/2024	EXETER TWP SCHOOL DISTRICT	REIMB WRESTLING TOURNAMENT FEE	\$	400.00
192981	01/26/2024	FOLLETT CONTENT SOLUTIONS	LIBRARY BOOKS	\$	836.02
192982	01/26/2024	GUARDIAN LIFE INSURANCE	SUSPENSE ACCOUNT - LIFE INS	\$	3,938.21
192983	01/26/2024	HOME DEPOT PRO INSTITUTIONAL	MAINT SUPPLIES / ICE MELT	\$	4,053.00
192984	01/26/2024	HUGH O'BRIAN YOUTH LEADERSHIP	HOBY REGISTRATION	\$	275.00
192985	01/26/2024	JEFFREY WILDER	PIAA OFFICIALS - GIRLS BASKBALL	\$	169.00
192986	01/26/2024	KAUFFMAN GAS	PROPANE	\$	482.89
192987	01/26/2024	LANC-LEB SEC SCHL ATHLET ASSOC	BUSINESS-DUES/FEES	\$	500.00
192988	01/26/2024	M&B ENVIRONMENTAL INC	WATER TREATMENT SERVICES	\$	3,966.41

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192989	01/26/2024	MARKS PLUMBING PARTS	PLUMBING SUPPLIES	\$	3,161.99
192990	01/26/2024	ODP BUSINESS SOLUTIONS LLC	CLASSROOM CARPET	\$	481.21
192991	01/26/2024	PA DEP	OPER/MAINT-DUES/FEES	\$	125.00
192992	01/26/2024	PECO ENERGY COMPANY	BUS TURNAROUND RENTAL	\$	10.00
192993	01/26/2024	PMEA DISTRICT 12	OIS STUDENTS CHORUS FEST REGISTRATION	\$	160.00
192994	01/26/2024	PREMIUM POWER SERVICES LLC	GENERATOR RENTAL	\$	3,445.00
192995	01/26/2024	PRESSLEY RIDGE	AIDE SERVICES	\$	4,818.00
192996	01/26/2024	SASHA WILLIAMS	PIAA OFFICIALS - GIRLS BASKETBALL	\$	97.00
192997	01/26/2024	SCHOOL SPECIALTY	SUPPLIES	\$	138.31
192998	01/26/2024	STEWART BUSINESS SYSTEMS LLC	COPIER STAPLES	\$	426.00
192999	01/26/2024	STUDENT SERVICES COMPANY	DIPLOMAS	\$	37.00
193000	01/26/2024	TIMOTHY SUMNER	PIAA OFFICIALS - JH BOYS BASKETBALL	\$	121.00
193001	01/26/2024	TOM HERR	PIAA OFFICIALS - JH BOYS BASKETBALL	\$	121.00
193002	01/26/2024	TOM HILLEN	PIAA OFFICIALS - GIRLS BASKETBALL	\$	225.00
193003	01/26/2024	T P TRAILERS INC	MAINT/RENTAL	\$	335.00
193004	01/26/2024	WEBSTERS FITNESS PRODUCTS INC	ATHLETIC EQUIPMENT	\$	2,162.00
193005	01/26/2024	XEROX CORPORATION	COPIER LEASE/RENTAL	\$	3,990.85
193006	01/26/2024	XEROX FINANCIAL SERVICES LLC	SERV/RENTAL AGREEMENT	\$	474.68
193007	02/02/2024	ADRIAN BEILER	PIAA OFFICIALS - JH BOYS BASKETBALL	\$	56.00
193008	02/02/2024	ATLAS COPCO COMPRESSORS LLC	GENERATOR SERVICE CONTRACT	\$	10,895.82
193009	02/02/2024	AVON GROVE CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$	406,504.20
193010	02/02/2024	BRAD KOEHLER	PIAA OFFICIALS - BOYS BASKETBALL	\$	97.00
193011	02/02/2024	BRIAN CROUSE	PIAA OFFICIALS - BOYS BASKETBALL	\$	97.00
193012	02/02/2024	BRIAN LONDON	PIAA OFFICIALS - BOYS BASKETBALL	\$	234.00
193013	02/02/2024	BRIAN WIGGINS	PIAA OFFICIALS - BOYS BASKETBALL	\$	97.00
193014	02/02/2024	BRIAN WOODFILL	PIAA OFFICIALS - BOYS BASKETBALL	\$	159.00
193015	02/02/2024	CARLOS CARMONA	PSYCHOLOGY SERVICES	\$	2,000.00
193016	02/02/2024	CHESTER COUNTY FENCING INC	PROJ 3 - PRIVACY SLATS	\$	11,081.65
193017	02/02/2024	DARRIN SMITH	OFFICIALS - JH GIRLS BASKETBALL	\$	169.00
193018	02/02/2024	DENNEY ELECTRIC SUPPLY	MAINT/ELECTRICAL SUPPLIES	\$	826.00
193019	02/02/2024	DUTCH -WAY FARM MARKET INC	SUPPLIES	\$	57.24
193020	02/02/2024	EDWARDS BUSINESS SYSTEMS	LEASE/COPIER RENTAL	\$	1,713.42
193021	02/02/2024	FP FINANCE	POSTAGE METER MONTHLY LEASE	\$	115.00
193022	02/02/2024	FUSION MALVERN	EDUCATIONAL SERVICES	\$	7,961.80
193023	02/02/2024	GREG GEIST	OFFICIALS - JH GIRLS BASKETBALL	\$	97.00
193024	02/02/2024	HERBEIN+COMPANY INC	AUDIT RELATED SERVICES	\$	10,000.00
193025	02/02/2024	HOME DEPOT PRO INSTITUTIONAL	MAINT SUPPLIES	\$	691.57
193026	02/02/2024	JAMES COWAN	PIAA OFFICIALS - JH BOYS BASKETBALL	\$	65.00
193027	02/02/2024	JEFFREY WILDER	PIAA OFFICIALS - BOYS BASKETBALL	\$	97.00
193028	02/02/2024	KADES MARGOLIS CORPORATION	OTHER EMPLOYEE BENEFITS	\$	5,406.95

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193029	02/02/2024	KAUFFMAN GAS	PROPANE	\$	217.76
193030	02/02/2024	KIDSPEACE CHILDRENS HOSPITAL	HOSPITAL TUTORING	\$	160.00
193031	02/02/2024	LANCASTER GENERAL	ATHLETIC TRAINING SERVICES	\$	3,646.00
193032	02/02/2024	LUCAS THOMPSON	CTP ANIMAL PLANT SCIENCE SUPP	\$	150.00
193033	02/02/2024	MARK MENTZER	PIAA OFFICIALS - BOYS BASKETBALL	\$	200.00
193034	02/02/2024	MARKS PLUMBING PARTS	PLUMBING SUPPLIES	\$	159.56
193035	02/02/2024	MIGUEL TIRADO	PIAA OFFICIALS - BOYS BASKETBALL ADJ	\$	7.00
193036	02/02/2024	OVERHEAD DOOR OF LANCASTER	MAINTENANCE/DOORS	\$	4,101.50
193037	02/02/2024	PENNSYLVANIA CYBER CHARTER	PA CHARTER SCHOOL TUITION	\$	7,841.34
193038	02/02/2024	PENNSYLVANIA FFA ASSOCIATION	VO ED TRAVEL & CONFERENCE	\$	400.00
193039	02/02/2024	PET EMERGENCY ACADEMY LLC	CTE ANIMAL PLANT SCI DUES/FEES	\$	299.70
193040	02/02/2024	RANDY O'CONNELL	PIAA OFFICIALS - BOYS BASKETBALL	\$	176.00
193041	02/02/2024	REPUBLIC SERVICES #319	TRASH REMOVAL SERVICES	\$	1,020.00
193042	02/02/2024	SAMAR RUDOLPH	PIAA OFFICIALS - BOYS BASKETBALL	\$	169.00
193043	02/02/2024	TOM HERR	OFFICIALS - JH GIRLS BASKETBALL	\$	72.00
193044	02/02/2024	TOM HILLEN	PIAA OFFICIALS - JH BOYS BASKETBALL	\$	56.00
193045	02/02/2024	MICHAEL TRAINOR	TRAVEL/CONF - WRESTLING	\$	52.48
193046	02/02/2024	TYLER GERHART	OFFICIALS - JH GIRLS BASKETBALL	\$	97.00
193047	02/02/2024	TYRONE THOMAS	PIAA OFFICIALS - BOYS BASKETBALL	\$	193.00
193048	02/02/2024	WEST FALLOWFIELD TOWNSHIP	PREVENTATIVE MAINT	\$	1,225.00
193049	02/09/2024	ACHIEVEMENT HOUSE C S	PA CHARTER SCHOOL TUITION	\$	4,732.17
193050	02/09/2024	ANDERSON TRUCK & AUTO REPAIR	OPER/MAINT- DIST VEHICLE SUP	\$	116.27
193051	02/09/2024	AT&T MOBILITY	OPER/MAINT-TRANS/TELE SERVICE	\$	5,564.60
193052	02/09/2024	BOB RESCH	PIAA OFFICIALS - BOYS BASKETBALL	\$	193.00
193053	02/09/2024	BRIAN LONDON	PIAA OFFICIALS - BOYS BASKETBALL	\$	97.00
193054	02/09/2024	CARL BEHM	OFFICIALS - JH GIRLS BASKETBALL	\$	121.00
193055	02/09/2024	CINTAS	OPER/MAINTENANCE SUPPLIES	\$	72.93
193056	02/09/2024	COMMONWEALTH CHARTER ACAD	PA CHARTER SCHOOL TUITION	\$	132,227.10
193057	02/09/2024	DAN MENTZER	OFFICIALS - JH GIRLS BASKETBALL	\$	97.00
193058	02/09/2024	DENNEY ELECTRIC SUPPLY	MAINT/ELECTRICAL SUPPLIES	\$	1,344.58
193059	02/09/2024	DUTCH -WAY FARM MARKET INC	SUPPLIES	\$	878.20
193060	02/09/2024	DUTCHWAY HARDWARE	MAINTENANCE SUPPLIES	\$	3,012.43
193061	02/09/2024	EDWARDS BUSINESS SYSTEMS	COPIER STAPLES	\$	285.66
193062	02/09/2024	ENVIRONMENTAL CONTROL SYSTEM	UNDERGROUND TANK TESTING	\$	2,649.25
193063	02/09/2024	ESS NORTHEAST LLC	PROF ED SERV	\$	1,113.34
193064	02/09/2024	FAITHFUL TRANSPORT	TRANSPORTATION	\$	13,236.89
193065	02/09/2024	FERGUSON ENTERPRISES INC	MAINT SUPPLIES	\$	486.27
193066	02/09/2024	G A VIETRI INC	MAINTENANCE/ LIGHTS	\$	6,100.75
193067	02/09/2024	HORSHAM CLINIC	HOSPITAL TUTORING	\$	1,140.00
193068	02/09/2024	INSIGHT PA CYBER C S	PA CHARTER SCHOOL TUITION	\$	2,613.78

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193069	02/09/2024	JOSH BOULTBEE	PIAA OFFICIALS - BOYS BASKETBALL	\$ 97.00
193070	02/09/2024	LISA GRIEST	TITLE II PROF DEV EDUCATION SERVICE PLC	\$ 4,992.00
193071	02/09/2024	MIGUEL TIRADO	PIAA OFFICIALS - JH BOYS BASKETBALL	\$ 193.00
193072	02/09/2024	MIKE NAGY	OFFICIALS - JH GIRLS BASKETBALL	\$ 97.00
193073	02/09/2024	OCTORARA AREA SCHOOL DISTRICT	REFRESHMENTS - DO EVENT	\$ 600.00
193074	02/09/2024	ODP BUSINESS SOLUTIONS LLC	SUPPLIES	\$ 236.50
193075	02/09/2024	JOHN DEERE FINANCIAL	CTE ANIMAL PLANT SCIENCE SUPP	\$ 443.83
193076	02/09/2024	PRINTED SOLID INC	EQUIPMENT NEW	\$ 859.98
193077	02/09/2024	RAMY RAHAL	OFFICIALS - JH GIRLS BASKETBALL	\$ 97.00
193078	02/09/2024	RIDDELL/ALL AMERICAN SPORTS	RIDDELL FOOTBALL HELMETS	\$ 489.01
193079	02/09/2024	RS AMERICA INC	MAINTENANCE EQUIPMENT	\$ 705.68
193080	02/09/2024	SCHOOL NURSE SUPPLY	NURSE SUPPLIES	\$ 154.20
193081	02/09/2024	SCOTT HADEN	PIAA OFFICIALS - BOYS BASKETBALL	\$ 97.00
193082	02/09/2024	SHERWIN-WILLIAMS	OPER/MAINT-MS MAINT SUPPLIES	\$ 226.95
193083	02/09/2024	SNYDER & MYLIN SEPTIC SERVICES	PORTABLE TOILET RENTAL	\$ 125.00
193084	02/09/2024	JOHN DEERE FINANCIAL	OPER/MAINT-SUPPLIES	\$ 1,147.95
193085	02/09/2024	TAYLOR'S MUSIC STORE	BAND EQUIPMENT	\$ 1,395.50
193086	02/09/2024	TELESYSTEM	OPER/MAINT-TRANS/TELE SERVICE	\$ 1,987.36
193087	02/09/2024	TOM HILLEN	OFFICIALS - JH GIRLS BASKETBALL	\$ 121.00
193088	02/09/2024	T P TRAILERS INC	MAINT/RENTAL	\$ 335.00
193089	02/09/2024	WESTERN CHESTER COUNTY	ADVERTISING CTE PROGRAMS GENRL	\$ 185.00
193090	02/09/2024	XEROX CORPORATION	COPIER LEASE/RENTAL	\$ 273.07
D000003116	01/12/2024	ALTHOUSE TRANSPORTATION INC	TRANSPORTATION	\$ 670.70
D000003117	01/12/2024	AMAZON CAPITAL SERVICES INC	SUPPLIES	\$ 859.16
D000003118	01/12/2024	CBIZ PAYROLL INC	MEDICARE CARE REIMBURSE DED	\$ 425.17
D000003119	01/12/2024	CCIU	CONTRACTED SERVICES	\$ 20,782.90
D000003120	01/12/2024	DELTA DENTAL OF PENNSYLVANIA	SUSPENSE ACCOUNT - DENTAL INS	\$ 1,672.00
D000003121	01/12/2024	GREGORY FANTAZZI	REIMB TRAVEL/CONF	\$ 28.82
D000003122	01/12/2024	GENERAL HEALTHCARE RESOURCES	PCA	\$ 34,378.75
D000003123	01/12/2024	CALE A HILBOLT	REIMB TRAVEL/CONF	\$ 315.37
D000003124	01/12/2024	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$ 88,065.22
D000003125	01/12/2024	KIEFFER AMANDA	GENERAL SUPPLIES	\$ 11.84
D000003126	01/12/2024	MAZZAGATTI SANDRA	REIMB SUPPLIES	\$ 39.97
D000003127	01/12/2024	MCMAMARA LISA M	REIMB MEALS & FRESHMENTS CTE PRGRM	\$ 29.98
D000003128	01/12/2024	TARA MURDOCK	REIMB SUPPLIES	\$ 29.95
D000003129	01/12/2024	MUSIC & ARTS CA DEPT	SR HIGH CHORUS- MUSIC	\$ 80.24
D000003130	01/12/2024	NATIONAL VISION ADMINISTRATORS	SUSPENSE ACCOUNT - VISION INS	\$ 826.15
D000003131	01/12/2024	PA LEADERSHIP CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$ 35,602.14
D000003132	01/12/2024	PENNSYLVANIA VIRTUAL CHARTER	PA CHARTER SCHOOL TUITION	\$ 3,920.67
D000003133	01/12/2024	PETROLEUM TRADERS	UNLEADED FUEL	\$ 1,597.12

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D000003134	01/12/2024	SDIC	Employer Share W/C	\$ 122.71
D000003135	01/12/2024	SHENK MARY RENEE	REIMB TRAVEL/CONF	\$ 75.90
D000003136	01/12/2024	SIGNAL 88 LLC	DISTRICT SECURITY SERVICES	\$ 15,604.97
D000003137	01/12/2024	SWEET STEVENS KATZ & WILLIAMS	PROFESSIONAL SERVICES	\$ 3,403.20
D000003138	01/12/2024	TSA CONSULTING GROUP INC	403B/ROTH/457B	\$ 31,826.59
D000003139	01/12/2024	WINDLE'S WATER WORKS	WATER DELIVERY	\$ 67.50
D000003140	01/19/2024	3B SERVICES INC.	REPAIRS & MAINT - EQUIP	\$ 307.00
D000003141	01/19/2024	AMAZON CAPITAL SERVICES INC	TECH SRVS SUPPLIES	\$ 5,658.40
D000003142	01/19/2024	BERKSHIRE SYSTEMS GROUP INC	REPAIRS & MAINT - OIS EQUIP	\$ 3,236.00
D000003143	01/19/2024	ANDREA BISIGNANI	REIMB POSTAGE	\$ 80.72
D000003144	01/19/2024	COYNE CHEMICAL CO.	MAINT. WATER TREATMENT	\$ 2,678.62
D000003145	01/19/2024	DBS AUDIO SYSTEMS INC	GRADUATION SOUND SYSTEM	\$ 5,440.00
D000003146	01/19/2024	DELTA DENTAL OF PENNSYLVANIA	SUSPENSE ACCOUNT - DENTAL INS	\$ 5,450.40
D000003147	01/19/2024	GAP POWER EQUIPMENT	MAINTENANCE SUPPLIES/RENTALS	\$ 2,117.18
D000003148	01/19/2024	GUERTLER KRIS	TUITION REIMB INSTRUCT STAFF	\$ 516.00
D000003149	01/19/2024	HCSG CAMPUS SERVICE GROUP	JANITORIAL/CUSTODIAN SERVICES	\$ 64,717.17
D000003150	01/19/2024	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$ 11,347.38
D000003151	01/19/2024	JOHNSTONE SUPPLY	OPER/MAINT-SUPPLIES	\$ 3,540.42
D000003152	01/19/2024	LANCASTER-LEBANON IU #13	CYBER ACADEMY TRAVEL/CONF	\$ 149.00
D000003153	01/19/2024	LINVILLE HILL CHRISTIAN SCHOOL	STUDENT TRANSPORTATION	\$ 11,050.00
D000003154	01/19/2024	LINNENBAUGH ROBERT C	TUITION REIMB INSTRUCT STAFF	\$ 1,548.00
D000003155	01/19/2024	KARLIE L MURPHY	TUITION REIMB INSTRUCT STAFF	\$ 1,548.00
D000003156	01/19/2024	MUSIC & ARTS CA DEPT	SR HIGH CHORUS- MUSIC	\$ 372.00
D000003157	01/19/2024	MUSIC & ARTS CENTER INC.	JR HIGH CHORUS- MUSIC	\$ 231.36
D000003158	01/19/2024	PECO	ENERGY	\$ 31,612.23
D000003159	01/19/2024	PETROLEUM TRADERS	UNLEADED FUEL	\$ 220.92
D000003160	01/19/2024	SHENK MARY RENEE	TUITION REIMB INSTRUCT STAFF	\$ 445.00
D000003161	01/19/2024	SUBURBAN TESTING LABS INC	MAINT. WATER TESTING/SUPPLIES	\$ 295.00
D000003162	01/19/2024	SWIFTMD	MEMBERSHIP FEE VIRTUAL/TELE DOC	\$ 845.82
D000003163	01/19/2024	HELENA T TALLEY	TUITION REIMB INSTRUCT STAFF	\$ 445.00
D000003164	01/19/2024	BRENDA G TOMLINSON	REIMB TRAVEL/CONF	\$ 51.42
D000003165	01/19/2024	TOWN SERVICE CENTER INC	OPER/MAINT- DIST VEHICLE SUP	\$ 749.12
D000003166	01/19/2024	U S SUPPLY COMPANY	MAINTENANCE SUPPLIES	\$ 631.14
D000003167	01/26/2024	ALTHOUSE TRANSPORTATION INC	2023-24 TRANSPORT CONTRACT	\$ 308,454.00
D000003168	01/26/2024	AMAZON CAPITAL SERVICES INC	SUPPLIES	\$ 1,493.05
D000003169	01/26/2024	AUSTILL'S REHAB SERVICE	OT / PT SERVICES	\$ 8,113.67
D000003170	01/26/2024	CCIU	CONTRACTED SERVICES	\$ 10,666.49
D000003171	01/26/2024	CHESCONET	TEC SUPPLIES	\$ 8,000.00
D000003172	01/26/2024	DELTA DENTAL OF PENNSYLVANIA	SUSPENSE ACCOUNT - DENTAL INS	\$ 4,079.20
D000003173	01/26/2024	GAP POWER EQUIPMENT	MAINTENANCE SUPPLIES/RENTALS	\$ 500.00

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D000003174	01/26/2024	GENERAL HEALTHCARE RESOURCES	PCA	\$	16,071.65
D000003175	01/26/2024	GRAYDUS CHARLES	REIMB TRAVEL/CONF	\$	340.36
D000003176	01/26/2024	HODOROVICH DARREN	REIMB SUPPLIES	\$	39.38
D000003177	01/26/2024	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$	29,966.23
D000003178	01/26/2024	JOHNSON CONTROLS FIRE PROTECT	REPAIRS & MAINT - OES EQUIP	\$	1,244.50
D000003179	01/26/2024	KEEN COMPRESSED GAS CO.	CTE MECH SYS TECH SUPPLIES	\$	84.85
D000003180	01/26/2024	MUSIC & ARTS CA DEPT	SR HIGH CHORUS- MUSIC	\$	90.00
D000003181	01/26/2024	MUSIC & ARTS CENTER INC.	JR HIGH CHORUS- MUSIC	\$	264.00
D000003182	01/26/2024	PECO	ENERGY	\$	7,731.69
D000003183	01/26/2024	PETROLEUM TRADERS	DIESEL FUEL	\$	23,119.78
D000003184	01/26/2024	POWERSCHOOL GROUP LLC	TEC SUPPLIES	\$	251,622.50
D000003185	01/26/2024	PURE WATER TECHNOLOGY	MONTHLY EQUIPMENT RENTAL	\$	105.00
D000003186	01/26/2024	ROTHWELL DOCUMENT SOLUTIONS	COPIER	\$	256.32
D000003187	01/26/2024	SHENK MARY RENEE	REIMB DUES/FEES	\$	852.00
D000003188	01/26/2024	SHULTZ DANA LEIGH	REIMB DUES/FEES	\$	253.00
D000003189	01/26/2024	SUBURBAN TESTING LABS INC	MAINT. WATER TESTING/SUPPLIES	\$	930.00
D000003190	01/26/2024	THOMSON REUTERS	ONLINE/SFTWR SUB CHARGES	\$	263.67
D000003191	01/26/2024	ULINE	SUPPLIES	\$	1,002.80
D000003192	01/26/2024	WINDVIEW ATHLETIC FIELDS	FIELD MAINT	\$	64,800.00
D000003193	01/26/2024	MCGOVERN WM. P INC.	OPER/MAINT-CONTRACTED SERVICE	\$	551.54
D000003194	02/02/2024	AMAZON CAPITAL SERVICES INC	TECH SRVS SUPPLIES	\$	11,754.02
D000003195	02/02/2024	CBIZ PAYROLL INC	MEDICARE CARE REIMBURSE DED	\$	425.17
D000003196	02/02/2024	CCIU	CONTRACTED SERVICES	\$	68,307.53
D000003197	02/02/2024	CCRN EDUCATIONAL & BEHAV SUP	EDUCATIONAL & BEHAVIORAL SUPPORTS	\$	28,452.75
D000003198	02/02/2024	COLLEGIUM CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$	18,296.46
D000003199	02/02/2024	DELTA DENTAL OF PENNSYLVANIA	SUSPENSE ACCOUNT - DENTAL INS	\$	3,290.25
D000003200	02/02/2024	FREY LUTZ CORPORATION	REPAIRS & MAINT - OIS EQUIP	\$	1,098.00
D000003201	02/02/2024	GAP POWER EQUIPMENT	MAINTENANCE SUPPLIES/RENTALS	\$	200.00
D000003202	02/02/2024	GENERAL HEALTHCARE RESOURCES	PCA	\$	21,422.45
D000003203	02/02/2024	MUSIC & ARTS CA DEPT	INSTRUMENTAL MUSIC SUPPLIES	\$	20.00
D000003204	02/02/2024	MUSIC & ARTS CENTER INC.	JR HIGH CHORUS- MUSIC	\$	15.95
D000003205	02/02/2024	PENNSYLVANIA VIRTUAL CHARTER	PA CHARTER SCHOOL TUITION	\$	3,920.67
D000003206	02/02/2024	PETROLEUM TRADERS	UNLEADED FUEL	\$	1,372.47
D000003207	02/02/2024	PURE WATER TECHNOLOGY	MONTHLY EQUIPMENT RENTAL	\$	105.00
D000003208	02/02/2024	SWEET STEVENS KATZ & WILLIAMS	PROFESSIONAL SERVICES	\$	1,737.36
D000003209	02/02/2024	HELENA T TALLEY	REIMB SUPPLIES	\$	108.97
D000003210	02/02/2024	TSA CONSULTING GROUP INC	403B/ROTH/457B	\$	32,203.64
D000003211	02/02/2024	WB MASON COMPANY INC	PAPER	\$	2,703.20
D000003212	02/09/2024	ALTHOUSE TRANSPORTATION INC	TRANS-CONTRACT CARRIER	\$	38,157.50
D000003213	02/09/2024	AMAZON CAPITAL SERVICES INC	TECH SRVS SUPPLIES	\$	10,753.43

**General Fund
February 20, 2024**

D000003214	02/09/2024	CCIU	CONTRACTED SERVICES	\$ 19,431.33
D000003215	02/09/2024	CONCEPT SCHOOL (THE)	TUITION	\$ 36,850.00
D000003216	02/09/2024	DEL CO PUB SCHOOLS HEALTHCARE	SUSPENSE ACCOUNT - PRES DRUGS	\$ 121,013.93
D000003217	02/09/2024	DELTA DENTAL OF PENNSYLVANIA	SUSPENSE ACCOUNT - DENTAL INS	\$ 4,314.60
D000003218	02/09/2024	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	\$ 176.69
D000003219	02/09/2024	MELISSA FRIEDMAN	REIMB STUDENT REWARD LUNCHES	\$ 65.31
D000003220	02/09/2024	GAP POWER EQUIPMENT	MAINTENANCE SUPPLIES/RENTALS	\$ 398.81
D000003221	02/09/2024	GENERAL HEALTHCARE RESOURCES	PCA	\$ 19,608.88
D000003222	02/09/2024	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$ 92,250.74
D000003223	02/09/2024	JOHNSTONE SUPPLY	REPAIRS & MAINT - EQUIP	\$ 220.35
D000003224	02/09/2024	MEDCO SUPPLY COMPANY	ATHLETIC SUPPLIES	\$ 19.98
D000003225	02/09/2024	MUSIC & ARTS CA DEPT	SR HIGH CHORUS- MUSIC	\$ 101.20
D000003226	02/09/2024	MUSIC & ARTS CENTER INC.	JR HIGH CHORUS- MUSIC	\$ 43.97
D000003227	02/09/2024	NRG BUILDING SERVICES INC	OPER/MAINT - OTHER PROF SVRS	\$ 239.25
D000003228	02/09/2024	ORNER'S LANDSCAPES & TREE SERV	LANDSCAPING SERVICES	\$ 4,025.00
D000003229	02/09/2024	PA LEADERSHIP CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$ 19,107.96
D000003230	02/09/2024	PECO	ENERGY	\$ 38,161.10
D000003231	02/09/2024	PETROLEUM TRADERS	UNLEADED FUEL	\$ 1,765.82
D000003232	02/09/2024	RESCHINI AGENCY INC	SUSPENSE ACCOUNT - HOSP	\$ 34,503.00
D000003233	02/09/2024	TRASH TECH LLC	TRASH REMOVAL SERVICES	\$ 1,722.00
D000003234	02/09/2024	SIGNAL 88 LLC	DISTRICT SECURITY SERVICES	\$ 18,168.92
D000003235	02/09/2024	U S SUPPLY COMPANY	MAINTENANCE SUPPLIES	\$ 273.34
D000003236	02/09/2024	KELLY L WETZEL	LIFE SKILLS - SECONDARY SUPPLIES	\$ 110.96
D000003237	02/09/2024	WINDLE'S WATER WORKS	WATER DELIVERY	\$ 450.00
D000003238	02/09/2024	ZOOK TRENT L	TUITION REIMB INSTRUCT STAFF	\$ 855.00
TOTAL				\$ 2,713,163.68

Cardmember Services
February 20, 2024

Payment #	Payment Date	Vendor Name	Description	Amount
192916	01/12/2024	CARDMEMBER SERVICES	ADVENTURE AQUARIUM GROUP SALES	\$ 343.10
192916	01/12/2024	CARDMEMBER SERVICES	WOODBURN PRESS	\$ 194.89
192916	01/12/2024	CARDMEMBER SERVICES	CHICK-FIL-A - STUDENT ADVISORY	\$ 332.00
192916	01/12/2024	CARDMEMBER SERVICES	LIMESTONE PIZZA - STUDENT REWARD	\$ 47.36
192916	01/12/2024	CARDMEMBER SERVICES	KEEN GAS CO	\$ 228.85
192916	01/12/2024	CARDMEMBER SERVICES	SNAPFISH	\$ 77.61
192916	01/12/2024	CARDMEMBER SERVICES	PIZZA VILLA - CULINARY STUDENT REWARD	\$ 151.95
192916	01/12/2024	CARDMEMBER SERVICES	PA TURNPIKE FBLA TRIP	\$ 20.80
192916	01/12/2024	CARDMEMBER SERVICES	DUBIA ANIMAL SCIENCE	\$ 23.45
192916	01/12/2024	CARDMEMBER SERVICES	THE RESTURANT STORE	\$ 467.47
192916	01/12/2024	CARDMEMBER SERVICES	CLEMENS UNIFORM CULINARY	\$ 117.00
192916	01/12/2024	CARDMEMBER SERVICES	NTLREST SERV SAFE	\$ 644.00
192916	01/12/2024	CARDMEMBER SERVICES	THE RESTURANT STORE	\$ 38.39
192916	01/12/2024	CARDMEMBER SERVICES	TEMPLE UNIVERSITY	\$ 302.92
192916	01/12/2024	CARDMEMBER SERVICES	PA TURNPIKE FBLA TRIP	\$ 20.80
192916	01/12/2024	CARDMEMBER SERVICES	PA TURNPIKE AG MECHANICS TRIP	\$ 46.70
192916	01/12/2024	CARDMEMBER SERVICES	PASBO	\$ 514.00
192916	01/12/2024	CARDMEMBER SERVICES	PASBO	\$ 778.00
192916	01/12/2024	CARDMEMBER SERVICES	TIMS	\$ 115.00
192916	01/12/2024	CARDMEMBER SERVICES	INDEED	\$ 583.44
192916	01/12/2024	CARDMEMBER SERVICES	SSD COUGARS	\$ 135.00
192916	01/12/2024	CARDMEMBER SERVICES	FINDRFP	\$ 199.50
192916	01/12/2024	CARDMEMBER SERVICES	CLASSCREATOR	\$ 736.00
192916	01/12/2024	CARDMEMBER SERVICES	WEIS MARKETS - SUPPLIES	\$ 59.91
192916	01/12/2024	CARDMEMBER SERVICES	OTC BRANDS INC	\$ 10.58
192916	01/12/2024	CARDMEMBER SERVICES	POSITIVE PROMOTIONS	\$ 143.90
192916	01/12/2024	CARDMEMBER SERVICES	PIZZA VILLA - WORKING LUNCH	\$ 85.11
192916	01/12/2024	CARDMEMBER SERVICES	HERSHEY LODGE - CONFERENCE	\$ 40.00
192916	01/12/2024	CARDMEMBER SERVICES	APPLE.COM	\$ 444.14
192916	01/12/2024	CARDMEMBER SERVICES	EXECUTIVE COACH	\$ 500.00
192916	01/12/2024	CARDMEMBER SERVICES	SHED CUSTOM CREATIONS	\$ 705.96
192916	01/12/2024	CARDMEMBER SERVICES	PIZZA BOX - ATHLETIC MEETING	\$ 123.26
192916	01/12/2024	CARDMEMBER SERVICES	DUTCHMANS TRUE VALUE	\$ 62.99
192916	01/12/2024	CARDMEMBER SERVICES	H & L TEAM SALES	\$ 146.00
192916	01/12/2024	CARDMEMBER SERVICES	HOWETT'S SCREEN PRINTING	\$ 1,484.67
192916	01/12/2024	CARDMEMBER SERVICES	HOME DEPOT	\$ 1,168.43
192916	01/12/2024	CARDMEMBER SERVICES	HOME DEPOT	\$ 263.40
192916	01/12/2024	CARDMEMBER SERVICES	PASBO	\$ 150.00
192916	01/12/2024	CARDMEMBER SERVICES	ASBO, PASBO	\$ 798.00

Cardmember Services
February 20, 2024

192916	01/12/2024	CARDMEMBER SERVICES	USTIF	\$ 990.00
192916	01/12/2024	CARDMEMBER SERVICES	USTIF	\$ 825.00
192916	01/12/2024	CARDMEMBER SERVICES	ORIENTAL TRADING COMPANY	\$ 122.10
192916	01/12/2024	CARDMEMBER SERVICES	WALMART	\$ 5.34
192916	01/12/2024	CARDMEMBER SERVICES	CHEWY.COM	\$ 87.00
192916	01/12/2024	CARDMEMBER SERVICES	RSS.COM	\$ 4.99
192916	01/12/2024	CARDMEMBER SERVICES	AMAZON MUSIC-APP,GODADDY,COMPTIA,NEARPOD,ZOOM,AIRSERVER	\$ 703.39
192916	01/12/2024	CARDMEMBER SERVICES	PARTS EXPRESS, KICKSTARTER, SILICONDUST	\$ 868.73
192916	01/12/2024	CARDMEMBER SERVICES	LIMESTONE PIZZA - STUDENT REWARDS	\$ 38.70
			TOTAL	\$ 15,949.83

Octorara Area School District

2024-2025

Academic Year Calendar

First Student Day	K-12 Early Dismissal
No School for Students and Staff	K-6 Conferences
No School for Students-Staff In-Service	7-12 Conferences
No School K-6 Only In-Service/Clerical	Staff Flex Professional Development
No School 7-12 Only In-Service/Clerical	New Teacher Orientation
No School K-12 In-Service/Clerical	Weather Make-Up Day

July 24						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

September 24						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

January 25						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4		
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

May 25						
Su	M	Tu	W	Th	F	Sa
	1	2	3			
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

November 24						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

March 25						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

July 25						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Board Approval -

August 24						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

December 24						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April 25						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

August 25						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Events

Aug 12, 15, 19 - Staff Flex Prof Development	Aug 12, 15, 19 - Staff Flex Prof Development
Aug 13-14 - New Teacher Orientation	Aug 13-14 - New Teacher Orientation
Aug 20-22 - No School for Students-Staff In-Service	Aug 20-22 - No School for Students-Staff In-Service
Aug 26 - First Student Day	Aug 26 - First Student Day
Aug 30-Sept 2 - School Not In Session	Aug 30-Sept 2 - School Not In Session
Sept 27 - K-12 Early Dismissal Staff Act 80 PM	Sept 27 - K-12 Early Dismissal Staff Act 80 PM
Oct 10 - 7-12 Early Dismissal Afternoon Conferences	Oct 10 - 7-12 Early Dismissal Afternoon Conferences
Oct 14 - School Not In Session	Oct 14 - School Not In Session
Oct 16 - 7-12 Evening Conferences	Oct 16 - 7-12 Evening Conferences
Oct 18 - K-12 Early Dismissal Staff Act 80 PM	Oct 18 - K-12 Early Dismissal Staff Act 80 PM
Nov 1 - No School 7-12 Only In-Service/Clerical	Nov 1 - No School 7-12 Only In-Service/Clerical
Nov 7 - K-6 Early Dismissal Afternoon Conferences	Nov 7 - K-6 Early Dismissal Afternoon Conferences
Nov 13 - K-6 Evening Conferences	Nov 13 - K-6 Evening Conferences
Nov 22 - No School K-6 Only In-Service/Clerical	Nov 22 - No School K-6 Only In-Service/Clerical
Nov 27 - K-12 Early Dismissal Students & Staff	Nov 27 - K-12 Early Dismissal Students & Staff
Nov 28-29 School Not In Session	Nov 28-29 School Not In Session
Dec 2 - No School for Students-Staff In-Service	Dec 2 - No School for Students-Staff In-Service
Dec 23-Jan 1 - School Not In Session	Dec 23-Jan 1 - School Not In Session
Jan 17 - K-12 Early Dismissal Staff Act 80 PM	Jan 17 - K-12 Early Dismissal Staff Act 80 PM
Jan 20 - School Not In Session	Jan 20 - School Not In Session
Jan 24 - No School K-12 In-Service/Clerical	Jan 24 - No School K-12 In-Service/Clerical
Feb 12 - K-12 Early Dismissal Staff Act 80 PM	Feb 12 - K-12 Early Dismissal Staff Act 80 PM
Feb 17 - School Not In Session	Feb 17 - School Not In Session
Mar 7 - No School K-6 Only In-Service/Clerical	Mar 7 - No School K-6 Only In-Service/Clerical
Mar 14 - No School 1st Weather Make-Up Day	Mar 14 - No School 1st Weather Make-Up Day
Mar 20 - K-6 Early Dismissal Afternoon Conferences	Mar 20 - K-6 Early Dismissal Afternoon Conferences
Mar 21 - K-12 Early Dismissal Students & Staff	Mar 21 - K-12 Early Dismissal Students & Staff
Mar 28 - No School 7-12 Only In-Service/Clerical	Mar 28 - No School 7-12 Only In-Service/Clerical
Apr 17 - No School 2nd Weather Make-Up Day	Apr 17 - No School 2nd Weather Make-Up Day
Apr 18 - School Not In Session	Apr 18 - School Not In Session
April 21 - No School 3rd Weather Make-Up Day	April 21 - No School 3rd Weather Make-Up Day
Apr. 23 - May 2 - PSSA Assessments	Apr. 23 - May 2 - PSSA Assessments
May 12 - 22 - Keystone and AP Assessment	May 12 - 22 - Keystone and AP Assessment
May 23 - K-12 Early Dismissal Staff Act 80 PM	May 23 - K-12 Early Dismissal Staff Act 80 PM
May 26 - School Not In Session	May 26 - School Not In Session
May 30 - No School K-12 In-Service/Clerical	May 30 - No School K-12 In-Service/Clerical
June 4, 5, 6 - K-12 Early Dismissal Staff Act 80 PM	June 4, 5, 6 - K-12 Early Dismissal Staff Act 80 PM
June 6 - Last Day of School	June 6 - Last Day of School

Act 80 Days: Sept. 27, Oct. 18, Jan. 17, Feb. 12, May 23, Jun. 4-6

1st MP - 10/30/24
2nd MP - 1/17/25
3rd MP - 3/27/25
4th MP - 6/6/25

THOMAS CUSTOM BUILDERS INC.

590 Jebb Road
Cochranville, PA. 19330
610-593-2307

thomascustombuildersinc@gmail.com

Octorara Area High School

228 Highland Road
Atglen, PA. 19310

January 28, 2024

Job Description: Octorara High School main hallway

Supply materials, labor and equipment to perform to the following:

- Set up dust control as needed and cover floors, finished surfaces and lockers in the work area
- Remove any loose existing plaster as needed up to 50% of the total area (approx 650 set out of a total of 1300)
- Sand and seal existing painted plaster with Guards or Peel Stop
- Apply fiba-fuse reinforcing matt embedded in a base layer of regular weight compound
- Skim smooth and lightly sand, ready for paint
- Clean up when finished
- Painting is not included in this estimate and shall be done by others

Due to the nature of patch and repair work, the work will be done on a time and materials basis utilizing a budgetary allowance of approximately:
\$22,250.00

Payment Terms: This is an estimate not a contract. 50% of the estimated cost shall be paid when work begins to cover materials and start-up costs, and the balance shall be paid within 15 days of the final invoice or by terms of progress billing on long duration jobs. All prices are based on current materials, fuel and labor costs. Any significant changes in any of these costs will be addressed before work begins. All work will be billed at the current time and material rates or adjusted by change order at the time work begins. The final invoice will reflect actual work completed. Any additional work will be added on the same time and material basis or by written change order. Any permits or inspections will be responsibility of the general contractor or homeowner.

Estimate is void after 30 days, unless accepted

Signature_____Date_____

Thank you for the opportunity to provide this estimate and I look forward to working with you on this project.

Respectfully Submitted,
Kevin Thomas



M&B ENVIRONMENTAL, INC.

744 Harleysville Pike
Harleysville, PA 19438

Phone: 215-256-0042
Fax: 215-256-0049

DATE: November 9, 2023

Authorization of Services

To: Mr. James Durborow
Octorara Area School District
228 Highland Road, Suite 1
Atglen, PA 19310

RE: Octorara Area School District PWSID#1150869 Lead and Copper Service Line Inventory
Project: 156-05

FROM: Sandi Pachella, Compliance Administrator
M&B Environmental Services
744 Harleysville Pike
Harleysville, PA 19438

M&B Environmental Services (M&B) is pleased to provide the following proposal for the Lead and Copper Service Line Inventory

The Bureau of Safe Drinking Water has new requirements for all Community and all Non-Transient Noncommunity water systems, the Lead and Copper Rule Revised (LCRR) Service Line Inventory. This new rule focuses on actions to address lead contamination in drinking water. It is meant to improve the current Lead and Copper Rule and further reduce lead exposure resulting in increased public health protection. All Lead must be removed from all service lines, regardless of ownership. This will be for the initial inventory submission. There will be an annual report, per the PA DEP, price TBD.

The following information is required:

Ownership of all service lines.

All construction and plumbing codes, permits and existing records which document the service line materials.

All water systems maps and drawings, including size, location & construction materials used.

Historical records on each service connector.

Meter installation records.

Historical capital improvement or master plans.

Any proof that all service lines do not contain lead pipping or fittings.

SCOPE OF WORK

Task 1 – Reporting Documentation and Service Line Packet
\$125.00 per service connection

Estimated Fee \$2500.00 +

• M&B Environmental will analyze and review all above required information provided by a representative of Wetherhill Estates to M&B Environmental to complete the PA DEP required workbook, document ID# 3930-FM-BSDW0042a. Upon completion M&B will prepare the Lead and Copper Service Line Inventory packet to submit to PA DEP. *** If any information is missing, it is the responsibility of the client to provide it to M&B to submit to PA DEP.**

• Follow-up coordination with the PA DEP relative to the submission.

Task 2 – Obtaining Documentation and Service Line Packet Evaluation

TBD by 3rd Party

- M&B Environmental will obtain all data needed, from various sources to complete the required PA DEP workbook, document ID# 3930-FM-BSDW0042a. Upon completion M&B will prepare the Lead and Copper Service Line Inventory packet to submit to PA DEP.
- Follow-up coordination with the PA DEP relative to the submission.

EXCLUSIONS

Our Proposal includes the services outlined in the Scope of Work. If there is a need for additional work, or if additional fees will be incurred, M&B Environmental will provide a detailed scope of services and fee information for approval prior to commencement of work. Our Scope of Work does not include the following:

- Any testing of service lines to determine materials.
- 3rd Party Evaluation.
- GIS Documentation.
- Sampling or application fees are not included.

Note: If any service lines are “unknown” in materials, additional testing may be required by the PA DEP, at the cost of the client. The methods of testing are as follows:

- Camera/Curb box inspections
- CCTV Internal pipe scope
- Potholing/Vacuum excavation
- Targeted service line sampling

There is an October 16, 2024, deadline to have the Lead and Copper Service Line Inventory packet submitted to the DEP. Please return this form by Friday, December 15, 2023.

We appreciate the opportunity to provide professional services for this project. Should you have questions or require additional information, please contact me.

Here is a link to the EPA Small Water Systems Instructional Video:
<https://www.youtube.com/watch?v=IkjljFPidek>

M&B Representative

Printed Name

Sandi Pachella

Title

Compliance Administrator

Signature/Date

Sandi Pachella November 9, 2023

Sincerely,
Sandi Pachella
Compliance Administrator
M&B Environmental, Inc.
215-256-0042
admin@mbenv.net

Octorara School Representative

Printed Name

Title

Signature/Date



772 Poplar Rd.
Honey Brook, PA 19344

Proposal

Date: 1/29/2024

No. 4675

Phone: (610) 273-3300

PA#042958

Fax: (610) 273-3336

Proposal Submitted To:

Octorara Area School District
James Durborow
213 Highland Road
Atglen, PA 19310
jdurborow@octorara.org

Work To Be Performed:

Octorara Area School District
James Durborow
213 Highland Road
Atglen, PA 19310

Customer Phone

484-815-9985

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

1,200 Feet of 6' High Black Chain-Link with Vinyl Coated 2" Mesh Using SS20 Post,
Each Post Set In Concrete. Corner & End Bracing. Top Rail & Tension Wire.
This Includes One 5' Wide Double Gate (10' Opening) With Heavy Duty Gate
Hardware.

22,481.74

Note: To schedule your project we need to receive this signed Proposal.

0.00

Note: We offer financing! On our website, click on Financing and fill out the application.

Note: We have a 2 year warranty on all new fence projects.

NOTE: This proposal may be withdrawn by us if not accepted within 15 days.

NOTE: Cancellation of project after materials are ordered, are subject to a restocking fee to be determined based on vendor policy.

PLEASE NOTE: Any extremely hard or rocky soil, owner will be notified of additional charges. We are not liable or responsible for ANY PRIVATE underground water lines, piping, or utilities. This also includes plants, trees, grass, landscaping, etc. All areas must be cleared prior to installation unless contracted otherwise. We will not be held liable for personal or animal injury resulting from fence installation process. Purchaser is responsible to have property lines & PRIVATE UTILITIES MARKED. Purchaser is also responsible to obtain any permits needed. All materials on the job site shall remain the property of Chester County Fencing until payment has been made in full. All material is guaranteed to be as specified, & the above work to be performed in accordance with the drawings & specifications submitted for above work & completed in a substantial workmanlike manner for the sum of **\$22,481.74**

All warranties will be void if not paid by terms.

Deposit \$

Remainder Net 15

Chris Kaminski

Salesman: JAM

Any alteration or deviation from the above specifications involving extra costs become an extra charge over and the above the estimate. Due to underground utilities, each hand dug hole will be an additional charge per hole to be determined at time of install. All agreements contingent upon strikes, accidents, or delays beyond our control. Purchaser is responsible for all interest, collection, & legal fees if final invoice balance is not paid in full within 30 days. Credit Card payments subject to a 3% transaction fee.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and
hereby accepted. PLEASE SIGN AND MAIL REQUIRED DEPOSIT
LISTED TO BE PLACED ON OUR SCHEDULE.

Signature: _____

Date: _____



HEATING • AIR CONDITIONING • PLUMBING

Pennsylvania Home Improvement Contractor: PA 014397



COSTARS Contract #008-342
COSTARS Vendor #138175

February 12, 2024

Mr. Chuck Ankney
Octorara School District
228 Highland Road
Atglen, PA 19310

Re: ERU2 repairs.

Dear Mr. Ankney,

Frey Lutz Corp. is pleased to provide this proposal to perform work for Octorara School District Intermediate School.

The work herein is priced assuming the work will be performed during regular working hours (Monday to Friday, 7:00 AM to 5:00 PM). We provide a one-year warranty on parts and labor on equipment we furnish. Please review the Scope of Work below.

- **SCOPE OF WORK:**
- Recover of R410 refrigerant from system.
- Replace the following parts as discussed.
 - (2) OEM compressors.
 - (2) high pressure switches
 - (2) Liquid line filter driers
 - (4) Suction line filter drier cores
 - (3) 40 amp contactors
 - (2) crankcase heaters
 - (3) 75VA transformers
 - (1) 50VA transformer
 - (1) 1.5 KVA transformer
 - (2) Overload relays
 - (1) Reheat control board
 - (1) 3HP VFD
 - (1) 5HP VFD
 - (14) OEM line voltage fuses

- (1) energy wheel belt
- (2) energy wheel bearings
- Pressure test system with a minimum of 400 psi nitrogen.
- Evacuate system to a minimum of 500 microns.
- Charge both circuits by factory specs.
- Start up and test system.

Lead time: 2 weeks

PROPOSAL - \$24,975.00

EXCLUSIONS:

- Prevailing wages
- Premium Hours
- Additional parts
- Permits

We thank you for the opportunity to offer this quotation and look forward to working with you in the future. If you find this proposal acceptable, please sign below so that we can set up a schedule for these services.

ACCEPTANCE: _____ **DATE:** _____

The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Proposal may be withdrawn if not accepted within 30 days.

Respectfully Submitted,

Jason Hunnell,
Account Manager
jrhunnell@freylutz.com



Octorara
Area School District

Pennsylvania
College of
Art & Design **AD**

MEMORANDUM OF UNDERSTANDING

Octorara School District (OSD) and Pennsylvania College of Art & Design (PCA&D) Dual Enrollment Agreement

Octorara School District
228 Highland Rd Suite 1
Atglen, PA 19310-1603
www.octorara.k12.pa.us

and

Pennsylvania College of Art & Design
204 North Prince Street
Lancaster, PA 17608
www.pcad.edu

I. DEFINITION

In the Commonwealth of Pennsylvania “dual enrollment,” also known as “concurrent enrollment,” refers to secondary education courses that count towards high school graduation requirements and are college level and credit bearing. Pennsylvania College of Art & Design dual enrollment courses are transferable to PCA&D baccalaureate degree and post-secondary certificate programs. PCA&D’s dual enrollment course offerings are designed to provide qualified high school students the opportunity to earn college credit and accelerate their post-secondary professional art and design studies.

II. PURPOSE AND SCOPE OF AGREEMENT

Pennsylvania College of Art and Design (PCA&D) is partnering with **Octorara School District** (OSD) to provide the opportunity to qualified high school juniors and seniors to enroll in credit-bearing courses that contribute to their completion of secondary education graduation requirements and initiate their studies in post-secondary education. Under this agreement, students may earn concurrent high school and college credit, as approved by the school, school district, and/or the Pennsylvania Department of Education. Courses eligible for dual enrollment are selected from general education courses, post-secondary certificate program courses, and foundation studio courses offered by PCA&D. Enrollment is subject to student’s qualifications as well as course availability. Students may take up to six credits a semester or twelve credits per year under this agreement. PCA&D courses are taught by PCA&D faculty members.

III. PRINCIPLES AND TERMS OF AGREEMENT

204 North Prince Street PO Box 59
Lancaster PA 17608 0059
717 396 7833
pcad.edu

Pennsylvania College of **ART&DESIGN**

PCA&D and OSD mutually confirm the following points of agreement, to assure equal treatment of qualified dual enrollment students. Under this agreement, PCA&D agrees to following:

1. Assign a Coordinator to develop partnerships with the local secondary schools and be responsible for the administration of the program at the Lancaster site, including the following details:
 - a. Prepare and sign the Memorandum of Understanding (MOU)
 - b. Coordinate application and enrollment deadlines with the high school counselor in charge of early enrollment programs.
 - c. Continually advise students enrolled in the dual enrollment program to assess registration intentions for each semester.
2. Assign a Dual Enrollment Admission Counselor who will work with the Warwick High School guidance department contact, administering the following details:
 - a. Coordinate student eligibility, admissions, and course enrollment process.
 - i. Eligibility: Cumulative GPA of 2.5 or higher, enrolled rising or current junior or senior.
 - ii. PCA&D Admissions process includes the following for all Dual Enrollment students:
 - iii. Submit the Dual Enrollment Application: located at pcad.edu/dual-enrollment.
 - iv. PCA&D Dual Enrollment Request Form: complete all information with cooperation from the School Counseling Office.
 - v. Official High School Transcript: sent by School Counseling Office to admissions@pcad.edu with most current coursework included.
 - vi. Brief Interview: PCA&D's Dual Enrollment Counselor will reach out to the student to schedule a brief interview. If the student is planning to take any art-making based courses, they'll be asked to show a few pieces of art and discuss their creative skill-sets to ensure they'll be successful in a studio class environment.
 - b. Permit students to drop/withdraw from courses in accordance with PCA&D policy.
 - c. Require students to meet any course prerequisites, if applicable.
3. Provide enrolled students with a PCA&D ID and student network account, information on PCA&D student policies and services, and access to college resources and facilities.
4. Provide students with PCA&D online access to grade reports after the completion of a course; support students in the process of obtaining an official PCA&D transcript.

5. Provide access to online billing and payment options for all participating students.
6. Enrollment withdrawals will be credited according to PCA&D cancellation and withdrawal policies.
7. OSD / PCA&D dual enrollment students are eligible to participate in programming and opportunities offered through PCA&D exhibitions programs, including joint curatorial and exhibition opportunities and experiences. PCA&D representatives will coordinate with WHS faculty and/or guidance counselors to facilitate these opportunities for students each year during the month of September.

Under this agreement, OSD agrees to the following:

1. Octorara School District will assign a school counseling office contact to:
 - a. Ensure that students who apply meet the criteria set forth in the dual enrollment application.
 - b. Forward the Dual Enrollment Request Form and each student's official in-progress transcripts to PCA&D via admissions@pcad.edu in order to meet the agreed upon deadline.
 - c. Assist in meeting students' scheduling needs to accommodate their high school coursework and PCA&D's block schedule offerings.
 - d. Coordinating access to career and academic advising resources offered by PCA&D by coordinating meetings between representatives from each institutional annually, typically in the month of September.
 - e. Determine the school's or student's ability to pay the tuition, the \$50 technology fee due each semester, and any additional materials fees associated with specific courses. Tuition is \$600 per three-credit hour course.

IV. LENGTH OF AGREEMENT

This agreement will continue in effect for a two year period and will automatically renew for up to two consecutive two year periods unless terminated or amended. Amendments and terminations must occur in writing by June 30 of any calendar year in order for changes to be applicable to the following academic year. Students participating in the program at any time of termination shall be permitted to complete the course under the terms and conditions set forth within.

The address to which the written notice is to be sent to cmassey@pcad.edu or Pennsylvania College of Art & Design, ATTN: Provost, 204 N. Prince Street, Lancaster, PA 17608-0059.

V. Non-Discrimination Policy

Pennsylvania College of Art & Design values diversity, equity, and inclusion and affirms its commitment to a college community where all are treated with respect and dignity. PCA&D has an institutional commitment to equal opportunity and is committed to creating and fostering positive educational, working, and living environments where all community members can participate fully and equally and are free from discrimination, harassment, intimidation, or retaliation. Discrimination is antithetical to our core values. Each member of the PCA&D community—including faculty, staff, and students—is responsible to foster a culture of respect and uphold the College's non-discrimination policy:

Pennsylvania College of Art & Design prohibits discrimination against and harassment on the basis of age, race, color, national or ethnic origin, sex, gender identity or expression, sexual orientation, family or marital status, pregnancy, genetic information, disability, religion, veteran status, or any other protected class in any aspects of its employment process, admissions process, and programs and activities. Pennsylvania College of Art & Design prohibits unlawful discrimination and harassment in accordance with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Pennsylvania Human Relations Commission Policies & Nondiscrimination Guidelines, City of Lancaster General Legislation Chapter 125/Ord. No. 10-2001, and all other applicable federal, state, and local laws.

VI. AGREEMENT AUTHORIZATION

The following are the designated program and or institutional representatives for each institution for the purposes of implementing this agreement and for any notices required to be given under this agreement.

This authorized agreement is to become effective on Jan, 2024 and will undergo a comprehensive review in June 2027.

OSD

PCA&D

Michael "Mike" Molla
President, PCA&D

Dr. Carissa "Cari" Massey
Provost, PCA&D

Board Action: request for Approval to Staff Summer Programs

IK-6 Summer Literacy, Math and Science

- Up to 35 Teachers
- 1 School Counselor
- 3 Co-Directors (2-K-6; 1-IK)

Hourly Rate: (Based on Years of Working at the Summer Program)

- **Year 1:** \$30/hour
- **Year 2 and 3:** \$32/hour
- **Year 4 and above:** \$35/hour
- **Co-Director:** \$40/hour

- 10 Substitute Teachers/Support Staff

Hourly Rate:

Substitute Teachers: \$30/hour

Substitute Support Staff: \$20/hour

- Up to 40 Support Staff (6-IK; 34-K-6)

Hourly Rate: (Based on Years of Working at the Summer Program)

- **Year 1:** \$20/hr.
- **Year 2 and 3:** \$22/hr.
- **Year 4 and above:** \$24/hr.

K-12 Extended School Year

- 6 Special Education Teachers
- 1 Director
- 2 BCBA's (splitting hours, 3 days/week)
- 1 Social Worker (2 days/week)

Hourly Rate: (Based on Years of Working ESY)

- **Year 1:** \$30/hour
- **Year 2 and 3:** \$32/hour
- **Year 4 and above:** \$35/hour
- **Co-Director:** \$40/hour

- 6 support staff members

Hourly Rate: (Based on Years of Working ESY)

- **Year 1:** \$20/hr.
- **Year 2 and 3:** \$22/hr.
- **Year 4 and above:** \$24/hr.