

OCTORARA AREA SCHOOL DISTRICT
PUBLIC SCHOOL BOARD MEETING
July 17, 2023 – 7:00 p.m.
Jr. High School Multi-Purpose Room

AGENDA

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes of the Work Session of June 12, 2023 and the Regular Meeting of June 19, 2023.
5. Visitors' Comments - Agenda Items Only
6. Presentations/Discussions
7. Information Items
 - A. Ms. Sandi Mazzagatti will transfer from a Special Education teacher at the Octorara Primary Learning Center to Special Education-Autism Support teacher at the Octorara Jr./Sr. High School effective the start of the 2023-2024 school year.
 - B. Ms. Kelly Doughtie will transfer from Special Education Learning Support teacher at the Octorara Jr./Sr. High School to the Itinerant Autism/Emotional Support teacher at the Octorara Primary Learning Center effective the start of the 2023-2024 school year.
8. Treasurer's Report
 - A. That the Octorara Board of School Directors approve the General Fund Report for period ending June 30, 2023.
9. Business Manager's Report
 - A. That the Octorara Board of School Directors approve the list of bills for payment.
10. Recommended Action Items:
 - A. That the Octorara Board of School Directors approve the Health and Safety Plan.
 - B. That the Octorara Board of School Directors approve the Agreement for Services with CCRES for the Interim Business Manager effective July 10 through September 30, 2023 at a rate of \$770 per diem.
 - C. That the Octorara Board of School Directors approve the Addendum to the Contractual Agreement with Pressley Ridge School for the Deaf for automatic renewal for the 2023-2024 school year for education services at a daily rate of \$503.88 per student.
 - D. That the Octorara Board of School Directors approve the Service Agreement with the Chester County Intermediate Unit for annual membership to the K12 Security Information eXchange.
 - E. That the Octorara Board of School Directors approve the Memorandum of Understanding with the Octorara Area Education Association concerning dual enrollment for students.

- F. That the Octorara Board of School Directors accept the proposal from CM Regent for District insurance.
- G. That the Octorara Board of School Directors approve the request for unpaid family medical leave for the purpose of child rearing for Ms. Jennifer Davis effective August 15, 2023 through November 4, 2023. Ms. Davis will be the Social Worker for the District upon completion of the child rearing leave.

Resignation Approvals:

- H. That the Octorara Board of School Directors accept the resignation of Ms. Dana Fogg as an instructional assistant and substitute teacher at the Octorara Jr./Sr. High School effective July 10, 2023. (Hired September 19, 2022)

Hiring Approvals:

- I. That the Octorara Board of School Directors approve Ms. Johanna Fitzgerald as an English teacher at the Octorara Jr./Sr. High School effective August 15, 2023 pending completion of employee related documents required by law and the District. Ms. Fitzgerald's salary will be \$56,389 which is Step 17 to MAX of the Bachelor's scale. (Replacing Ben Creighton who resigned.)
- J. That the Octorara Board of School Directors approve Ms. Kaylene Mummert as a Science teacher at the Octorara Jr./Sr. High School effective August 15, 2023 pending completion of employee related documents required by law and the District. Ms. Mummert's salary will be \$56,639 which is Step 16 to MAX of the Bachelor's scale. (Replacing Hayley Caulfeild-James who resigned.)
- K. That the Octorara Board of School Directors approve Ms. Cara Pakes as an ESL teacher at the Octorara Jr./Sr. High School effective August 15, 2023 pending completion of employee related documents required by law and the District. Ms. Pakes' salary will be \$58,213 which is Step 14 to MAX of the Bachelor's scale. (Replacing Richard Baker who resigned.)
- L. That the Octorara Board of School Directors approve Ms. Julia Harpel as an English teacher at the Octorara Jr./Sr. High School effective August 15, 2023 pending completion of employee related documents required by law and the District. Ms. Harpel's salary will be \$56,389 which is Step 17 to MAX of the Bachelor's scale. (Replacing Kaj Miller who retired.)
- M. That the Octorara Board of School Directors approve Ms. Lauren Morlando as a Special Education Learning Support teacher at the Octorara Intermediate School effective August 15, 2023 pending completion of employee related documents required by law and the District. Ms. Morlando's salary will be \$68,900 which is Step 13 to MAX of the Master's +15 scale. (Replacing Kelly Wetzel who transferred.)
- N. That the Octorara Board of School Directors approve Ms. Karelis Del Valle Acosta as a Spanish teacher at the Octorara Jr./Sr. High School effective August 15, 2023 pending completion of employee related documents required by law and the District. Ms. Del Valle Acosta's salary will be \$59,000 which is Step 13 to MAX of the Bachelor's scale. (Replacing Vanessa Peterson who retired.)
- O. That the Octorara Board of School Directors approve Ms. Katherine Stanton as a Special Education Learning Support teacher at the Octorara Jr./Sr. High School effective August 15, 2023 pending completion of employee related documents required by law and the District. Ms. Stanton's salary will be \$60,953 which is Step 17 to MAX of the Master's scale. (Replacing Kelly Doughtie who transferred.)

- P. That the Octorara Board of School Directors approve Ms. Heidi Wertz as a Special Education teacher at the Octorara Jr./Sr. High School effective August 15, 2023. Ms. Wertz's salary will be \$56,639 which is Step 16 to MAX of the Bachelor's scale. (Ms. Wertz was a long-term substitute and is replacing Melissa Hinton who transferred.)
- Q. That the Octorara Board of School Directors approve Ms. Brittany Howe as secretary for athletics and facilities effective July 13, 2023 pending completion of employee related documents required by law and the District. Ms. Howe's salary will be \$34,960, pro-rated. (This is a new position.)
- R. That the Octorara Board of School Directors approve Mr. Kevin Kerr as a maintenance employee effective July 10, 2023 pending completion of employee related documents required by law and the District. Mr. Kerr's salary will be \$50,929, pro-rated. (Replacing Lois Wertz who retired.)
- S. That the Octorara Board of School Directors approve the transfer of Ms. Kelly Holub from a Reading Specialist at the Octorara Jr./Sr. High School to an instructional assistant at the Octorara Jr./Sr. High School effective August 28, 2023. Ms. Holub's rate will be \$17.87 per hour for 5.75 hours per day. (Replacing an open position.)
- T. That the Octorara Board of School Directors approve the following additional staff for the Summer Literacy/Math/Science and Extended Year Programs:
 Jennifer Davis – Professional - \$30 per hour
 Sharon Solomon – Substitute Professional - \$30 per hour
 Allison Venini – Substitute Co-Director - \$40 per hour; Substitute Professional - \$30 per hour
- U. That the Octorara Board of School Directors approve the following rate changes from \$22 per hour to \$24 per hour for the Summer Literacy/Math/Science and Extended Year Programs:
 Carol Johnson
 Cheryl Johnson
- V. That the Octorara Board of School Directors approve the change in rate from \$8.00 per hour to \$12.50 per hour for the following auditorium lights and sound interns for the 2022-2023 school year:
 Tyler Remphrey
 Tyler Mascherino
- W. That the Octorara Board of School Directors approve the increase in hours for Ms. Irene Sable from four hours per day to five hours per day. Ms. Sable is a cafeteria employee and is needed for breakfast preparation.
- X. That the Octorara Board of School Directors approve the following supplemental contracts for the 2023-2024 school year:
- | | | | |
|-----------------|----------------------------------|---------------|---------|
| Robert Smith | Varsity Assistant Soccer Coach | 6 pts @ \$620 | \$3,720 |
| Christian Day | Varsity Assistant Football Coach | 7 pts @ \$620 | \$4,340 |
| Scott Whiteside | Boys' Tennis Coach | 7 pts @ \$620 | \$4,340 |

11. Facility Committee Report

12. Finance Committee Report

13. CCIU Board Representative's Report

14. Old Business

15. New Business
16. Other Items and Announcements
17. Visitors' Comments – General
18. Administrator Comments/Announcements
19. Board Comments
20. Adjournment

Facility/Finance Committee Meeting – Monday, July 17, 2023 – 6:00 p.m. in room 102 at the Jr. High School

Executive Session for Personnel - Monday, July 17, 2023 - Following the Regular Meeting in room 102 at the Jr. High School

Policy/Facility Committee Meeting – Monday, August 14, 2023 – 6:00 p.m. in room 102 at the Jr. High School

Next regularly scheduled Work Session – Monday, August 14, 2023 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Finance Committee Meeting – Monday, August 21, 2023 – 6:00 p.m. in room 102 at the Jr. High School

Next regularly scheduled Board Meeting – Monday, August 21, 2023 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, August 28, 2023 – 6:00 p.m. in room 102 at the Jr. High School

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on June 12, 2023

The Work Session of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on June 12, 2023.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Ganow, called the meeting to order at 7:00 p.m. Other members present were Ms. Bowman, Mr. Falgiatore, Mr. Fox, Mr. Hurley, Mr. Koennecker, Mr. Norris, Ms. Yelovich, and Mr. Zimmerman (Mr. Zimmerman joined the meeting at 7:03). Also present were Mrs. Hardy, Secretary; Mr. Curtis, business manager; members of the administrative team, and two visitors.

There were no presentations, visitor's comments for agenda items only, or information items.

Mr. Ganow presented the following items for action at the June 19, 2023 Board meeting:

- A. That the Octorara Board of School Directors approve the resolution adopting the 2023-2024 General Fund Budget Expenditures in the amount of \$61,846,196.
- B. That the Octorara Board of School Directors approve the resolution establishing a real estate millage rate of 42.28 mills in Chester County and 26.47 mills in Lancaster County.
- C. That the Octorara Board of School Directors approve the resolution for the 2023-2024 Homestead and Farmstead Exclusion.
- D. That the Octorara Board of School Directors approve the resolution to appoint Ms. Andrea Bisignani as tax collector for the District effective July 1, 2023 through June 30, 2024.
- E. That the Octorara Board of School Directors approve the following financial institutions and investment firms for financial services during the 2023-2024 school year, in accordance with Section 621 of the School Code:
 1. Fulton Bank-depository and investment
 2. PA School District Liquid Asset Fund – depository and investment
 3. RBC Dain Rauscher, Inc.-investment only
- F. That the Octorara Board of School Directors approve the following list of signatories for the designated bank accounts effective July 1, 2023:
General Fund: – President, Vice President, Treasurer, Secretary
Cafeteria Fund: – President, Vice President, Treasurer, Secretary
School Activity Fund: - Building Principal, Building Asst. Principal, Business Manager, Board Secretary (Required Business Manager signature with one counter signature)
- G. That the Octorara Board of School Directors approve the appropriate budget transfers for the year ending 2022-2023 as a result of the annual financial audit. (Note: This is a requirement for the school code to be done prior to June 30th of each fiscal year.)
- H. That the Octorara Board of School Directors approve Dr. Jeffrey Blair as the school dental consultant for the 2023-2024 school year.
- I. That the Octorara Board of School Directors approve the Resolution allowing Dr. Steven A. Leever, Superintendent, to sign and/or e-sign any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education effective July 1, 2023.

- J. That the Octorara Board of School Directors approve the Multi-County Millage Rebalancing Resolution.
- K. That the Octorara Board of School Directors approve the 2023-2024 Enrollment Agreement with Valley Forge Educational Services for students “A” and “B” at a cost of \$80,500 each.
- L. That the Octorara Board of School Directors approve the Extended School Year Agreement with Valley Forge Educational Services for student “B” from July 5 through August 3, 2023 at a cost of \$10,600.
- M. That the Octorara Board of School Directors approve the agreement with CritiCare effective July 1, 2023 through June 30, 2024.
- N. That the Octorara Board of School Directors approve the Proposal for Professional Services with Architerra for the Athletic Master Plan Initial Phase of Improvements.
- O. That the Octorara Board of School Directors approve the Proposal with NRG Building Services, Inc. for control system replacement and upgrades in the Octorara Elementary and Jr./Sr. High Schools. The CoStars quote for the project is \$795,000 which will be paid with Capital Project Funds.
- P. That the Octorara Board of School Directors approve the Service Agreement with the Chester County Intermediate Unit for a Mathematics Instructional Coach/Facilitator for the 2023-2024 school year at a cost of \$165,329.
- Q. That the Octorara Board of School Directors approve the Agreement for Services with CCRES for the Interim Human Resource Director Services of Catherine Rossi effective June 5 through August 30, 2023 at a rate of \$121 per hour.
- R. That the Octorara Board of School Directors approve the Act 93 Agreement effective July 1, 2023 through June 30, 2024.
- S. That the Octorara Board of School Directors approve the Memorandum of Understanding with the Octorara Act 93 Administrator Group effective July 1, 2023 through June 30, 2024.
- T. That the Octorara Board of School Directors approve the Addendum to the Contract for Services Agreement with Austill’s Rehabilitation Services, Inc. effective July 1, 2023 through June 30, 2024.
- U. That the Octorara Board of School Directors approve the Staffing Agreement with General Healthcare Resources, LLC for PCA services.
- V. That the Octorara Board of School Directors approve the Contract for the Transportation of School Pupils with Faithful Transportation, LLC for the 2023-2024 school year.
- W. That the Octorara Board of School Directors approve the Memorandum of Understanding with Delaware County Community College effective July 1, 2023 through June 30, 2024.
- X. That the Octorara Board of School Directors approve the following bid awards for the 2023-2024 school year:

Art Supplies	\$7,548.43
Science-Biology Supplies	\$727.82
Industrial Arts-Drawing Supplies	\$2,772.04

Resignation Approvals:

- Y. That the Octorara Board of School Directors accept, with regret, the resignation of Mr. Charles Graydus for purpose of retirement as an Agriculture Education Teacher at the Octorara Jr./Sr. High School effective June 7, 2023. (Hired August 25, 2003)
- Z. That the Octorara Board of School Directors accept, with regret, the resignation of Mr. Ben Creighton as an English Teacher at the Octorara Jr./Sr. High School effective June 7, 2023. (Hired September 17, 2012)
- AA. That the Octorara Board of School Directors accept the resignation of Ms. Megan McLoone as a Learning Support Teacher at the Octorara Primary Learning Center effective June 7, 2023. (Hired August 23, 2021)
- BB. That the Octorara Board of School Directors accept the resignation of Ms. Lisa Caldwell as a Learning Support Teacher at the Octorara Primary Learning Center effective June 7, 2023. (Hired June 23, 2021)
- CC. That the Octorara Board of School Directors accept the resignation of Ms. Hayley Caulfeild-James as a Science Teacher at the Octorara Jr./Sr. High School effective June 7, 2023. (Hired August 23, 2021)
- DD. That the Octorara Board of School Directors accept, with regret, the resignation of Ms. Jennifer Watson as advisor for the Jr./Sr. High School newspaper effective June 1, 2023. (Hired for the 2017-2018 school year)

Hiring Approvals:

- EE. That the Octorara Board of School Directors approve Ms. Bridget Solnosky as a Kindergarten Teacher at the Octorara Primary Learning Center effective August 15, 2023. Ms. Solnosky's salary will be \$56,389 which is Step 17 to MAX of the Bachelor's scale. (Ms. Solnosky is currently a long-term substitute and is replacing Jean Curry who retired.)
- FF. That the Octorara Board of School Directors approve Ms. Shannon Owens as a long-term substitute First Grade Teacher at the Octorara Primary Learning Center effective for the 2023-2024 school year. Ms. Owens' salary will be \$71,229 which is Step 17 to MAX of the Master's +45 scale. (Ms. Owens is currently a long-term substitute and is replacing Margaret Schaefer who transferred.)
- GG. That the Octorara Board of School Directors approve Ms. Valerie Brewer as a Second Grade Teacher at the Octorara Primary Learning Center effective August 15, 2023. Ms. Brewer's salary will be \$60,953 which is Step 17 to MAX of the Master's scale. (Ms. Brewer is a current employee and is replacing Lindsay Mitman who transferred.)
- HH. That the Octorara Board of School Directors approve Ms. Nicole Kutner as a Second Grade Teacher at the Octorara Primary Learning Center effective August 15, 2023 pending completion of employee related documents required by law and the District. Ms. Kunter's salary will be \$56,389 which is Step 17 to MAX of the Bachelor's scale. (Replacing Margaret Schaeffer who transferred.)
- II. That the Octorara Board of School Directors approve Ms. Reina Eckman as a Sixth Grade Teacher at the Octorara Intermediate School effective August 15, 2023. Ms. Eckman's salary will be \$56,389 which is Step 17 to MAX of the Bachelor's scale. (Ms. Eckman is currently a long-term substitute and is replacing Patty Steyer who transferred.)
- JJ. That the Octorara Board of School Directors approve Ms. Adrienne Cochran as a long-term substitute Sixth Grade Teacher at the Octorara Intermediate School for the 2023-2024 school year. Ms. Cochran's salary will be \$56,389 which is Step 17 to MAX of the Bachelor's scale.

(Ms. Cochran is currently a long-term substitute and is replacing Alison Venini who transferred.)

KK. That the Octorara Board of School Directors approve Ms. Lisa Carlson as a long-term substitute Sixth Grade Teacher at the Octorara Intermediate School for the 2023-2024 school year. Ms. Carlson's salary will be \$60,953 which is Step 17 to MAX of the Master's scale. (Ms. Carlson is currently a long-term substitute and is replacing Stefanie Nuse who transferred.)

LL. That the Octorara Board of School Directors approve Ms. Jennifer Davis as a Social Worker for the District effective August 15, 2023 pending completion of employee related documents required by law and the District. Ms. Davis' salary will be \$60,953 which is Step 17 to MAX of the Master's scale. (This is a new position.)

MM. That the Octorara Board of School Directors approve Ms. Erin Sullivan as an Instructional Assistant at the Octorara Primary Learning Center effective August 28, 2023. Ms. Sullivan's rate will be \$15.00 per hour for 5.75 hours per day. (Ms. Sullivan is a current substitute and will be replacing Diane Powers who retired.)

NN. That the Octorara Board of School Directors approve the following summer maintenance interns at the rate of \$12.50 per hour:

Menah Alkhabaz

Mike Trainor

OO. That the Octorara Board of School Directors approve the following supplemental contract for the 2023-2024 school year:

Sarah Lazor	Assistant Volleyball Coach	6 pts @ \$620	\$3,720
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PP. That the Octorara Board of School Directors approve the following additional staff for the Summer Literacy/Math/Science and Extended Year Programs:

Lauren Brotman – Professional - \$35

Julia Harpel – Professional - \$30

John Cummings – Professional - \$35

Teresa Ashby – Professional - \$35

Wendi Ward – Professional - \$30

Samantha Norris – Professional - \$30

Jennifer Mitchell – Support - \$20

Katelynn McMinn – Support - \$20

Nikkole Puckett – Support - \$20

Francesca Wiley – Support - \$20

Devon Holm – Support - \$20

QQ. That the Octorara Board of School Directors approve the following change for the Summer Literacy/Math/Science and Extended Year Programs:

Val Brucherri will transfer from support staff to professional staff at \$32 per hour

Under the Finance Committee Report, Mr. Hurley said the committee discussed the 2023-2024 budget, National School Lunch Program update, social media litigation, CCRES agreement for an interim Human Resources Director, and the abundance of Right-to-Know requests and the time and resources it takes to complete them.

There were no other items/concerns or visitors' comments for items in general.

Under administrator comments, Ms. Lease thanked the following:

Lisa Welsh for organizing the 6th grade readers to read to the PLC students each month.

The 40 Jr./Sr. High students who helped with the PLC field day.
Dr. Propper for organizing the Class of 2023 parade to the elementary buildings.
OES teachers for hosting the 2nd graders.
Ms. Lease said it has been a great year for the PLC.

Ms. McNamara highlighted the success of OABEST and thanked the sponsors and participants. She announced Homeland Security and Protective Services Academy graduation was held on May 25 and students in Kindergarten and 4th grade visited the CTE Programs recently. She is finishing up the Perkins grant which will be used for professional development.

Dr. Propper congratulated the Class of 2023. He said commencement was a beautiful ceremony and thanked the Board, faculty, and staff who helped make the event possible. He apologized and addressed the confusion regarding military stoles being worn in the ceremony.

Under Board comments, Mr. Hurley said graduation was a wonderful event and thanked Mr. Udell for coordinating it.

Mr. Fox said he enjoyed graduation and the retirement dinner – he appreciated the teachers who participated in the event.

Ms. Bowman said there are a lot of great things happening on campus and many reasons to celebrate. We can't let these great things get lost in the background of the other things happening that causes dissension. She thanked everyone for a great commencement ceremony.

Mr. Ganow announced the following meetings to be held:

Facility Committee Meeting – Monday, June 19, 2023 – 6:00 p.m. in room 102 at the Jr. High School

Next regularly scheduled Board Meeting – Monday, June 19, 2023 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

There being no further items of business the meeting adjourned at 7:37 p.m. on motion of Mr. Norris, second by Mr. Koennecker and approval of all members present.

This Board meeting can be viewed in its entirety on www.youtube.com/user/OctoraraAreaSD.

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on June 19, 2023

The regular meeting of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on June 19, 2023.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Ganow, called the meeting to order at 7:00 p.m. Other members present were Ms. Bowman, Mr. Falgiatore, Mr. Fox, Mr. Hurley, Mr. Koennecker, Mr. Norris, and Mr. Zimmerman. Ms. Yelovich was absent. Also present were Mrs. Hardy, Secretary; Dr. Scanlon, Interim Superintendent; Mr. Curtis, Business Manager; members of the administrative team; and three citizens.

The minutes of the Work Session of May 8, 2023, and the Regular Meeting of May 15, 2023 were approved on motion of Mr. Fox, second by Mr. Zimmerman and approval of all members present.

Under presentations, Mr. Curtis gave a 2023-2024 final budget update.

There were no information items.

The Treasurer's Report, which can be found at the end of these minutes, was approved on motion of Ms. Bowman, second by Mr. Zimmerman and approval of all members present. (Appendix A-6/19/23)

A list of bills for the General Fund totaling \$2,721,287.67; Cafeteria Fund totaling \$83,162.62, Capital Projects totaling \$56,556.02, and Capital Reserve totaling \$90,000.00 of which are attached to these minutes as Appendix B-6/19/23, were approved and ordered paid on motion of Mr. Hurley, second by Ms. Bowman and approval of all members present except Mr. Falgiatore who voted no.

Mr. Falgiatore said he was lodging the same objection as in the past for paying anything associated with the legal bill for the federal lawsuit. A brief exchange took place among several board members with Mr. Ganow suggesting that since Mr. Falgiatore, his wife, and Joey Rzonca have been asked to be put on the federal lawsuit as plaintiffs, it appears that is a conflict of interest.

Mr. Falgiatore responded by mentioning threats of extortion and intimidation that are coming to his house, his wife, and his family. He said he is talking about the legal bill specifically being paid with public funds since the court ruled that it is a private person matter, and because of that he can't support approving the bill.

Mr. Fox said the court has not ruled and since Mr. Miller offered to make Mr. Falgiatore a plaintiff, it is a conflict of interest. Mr. Norris suggested the correct thing to do would be to abstain.

There were no visitors' comments for agenda items only.

On motion of Mr. Hurley, second by Ms. Bowman and approval of all members present by a roll call vote the Octorara Board of School Directors approved the resolution adopting the 2023-2024 General Fund Budget Expenditures in the amount of \$61,846,196. (Appendix C-6/19/23)

On motion of Mr. Fox, second by Mr. Zimmerman and approval of all members present by a roll call vote the Octorara Board of School Directors approved the resolution establishing a real estate millage rate of 42.28 mills in Chester County and 26.47 mills in Lancaster County. (Appendix D-6/19/23)

The following items were approved on motion of Ms. Bowman, second by Mr. Hurley and approval of all members present:

The Octorara Board of School Directors approved the resolution for the 2023-2024 Homestead and Farmstead Exclusion. (Appendix E-6/19/23)

The Octorara Board of School Directors approved the resolution to appoint Ms. Andrea Bisignani as tax collector for the District effective July 1, 2023 through June 30, 2024. (Appendix F-6/19/23)

The Octorara Board of School Directors approved the following financial institutions and investment firms for financial services during the 2023-2024 school year, in accordance with Section 621 of the School Code:

1. Fulton Bank-depository and investment
2. PA School District Liquid Asset Fund – depository and investment
3. RBC Dain Rauscher, Inc.-investment only

The Octorara Board of School Directors approved the following list of signatories for the designated bank accounts effective July 1, 2023:

General Fund: – President, Vice President, Treasurer, Secretary

Cafeteria Fund: – President, Vice President, Treasurer, Secretary

School Activity Fund: - Building Principal, Building Asst. Principal, Business Manager,
Board Secretary (Required Business Manager signature with one counter signature)

The Octorara Board of School Directors approved the appropriate budget transfers for the year ending 2022-2023 as a result of the annual financial audit. (Note: This is a requirement for the school code to be done prior to June 30th of each fiscal year.)

The Octorara Board of School Directors approved Dr. Jeffrey Blair as the school dental consultant for the 2023-2024 school year.

The Octorara Board of School Directors approved the Resolution allowing Dr. Steven A. Leever, Superintendent, to sign and/or e-sign any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education effective July 1, 2023. (Appendix G-6/19/23)

The Octorara Board of School Directors approved the Multi-County Millage Rebalancing Resolution. (Appendix H-6/19/23)

The Octorara Board of School Directors approved the 2023-2024 Enrollment Agreement with Valley Forge Educational Services for students “A” and “B” at a cost of \$80,500 each. (Appendix I-6/19/23)

The Octorara Board of School Directors approved the Extended School Year Agreement with Valley Forge Educational Services for student “B” from July 5 through August 3, 2023 at a cost of \$10,600. (Appendix J-6/19/23)

The Octorara Board of School Directors approved the agreement with CritiCare effective July 1, 2023 through June 30, 2024. (Appendix K-6/19/23)

The Octorara Board of School Directors approved the Proposal for Professional Services with Architerra for the Athletic Master Plan Initial Phase of Improvements. (Appendix L-6/19/23)

The Octorara Board of School Directors approved the Proposal with NRG Building Services, Inc. for control system replacement and upgrades in the Octorara Elementary and Jr./Sr. High Schools. The

CoStars quote for the project is \$795,000 which will be paid with Capital Project Funds. (Appendix M-6/19/23)

The Octorara Board of School Directors approved the Service Agreement with the Chester County Intermediate Unit for a Mathematics Instructional Coach/Facilitator for the 2023-2024 school year at a cost of \$165,329. (Appendix N-6/19/23)

The Octorara Board of School Directors approved the Agreement for Services with CCRES for the Interim Human Resource Director Services of Catherine Rossi effective June 5 through August 30, 2023 at a rate of \$121 per hour. (Appendix O-6/19/23)

The Octorara Board of School Directors approved the Act 93 Agreement effective July 1, 2023 through June 30, 2024. (Appendix P-6/19/23)

The Octorara Board of School Directors approved the Memorandum of Understanding with the Octorara Act 93 Administrator Group effective July 1, 2023 through June 30, 2024. (Appendix Q-6/19/23)

The Octorara Board of School Directors approved the Addendum to the Contract for Services Agreement with Austill's Rehabilitation Services, Inc. effective July 1, 2023 through June 30, 2024. (Appendix R-6/19/23)

The Octorara Board of School Directors approved the Staffing Agreement with General Healthcare Resources, LLC for PCA services. (Appendix S-6/19/23)

The Octorara Board of School Directors approved the Contract for the Transportation of School Pupils with Faithful Transportation, LLC for the 2023-2024 school year. (Appendix T-6/19/23)

The Octorara Board of School Directors approved the Memorandum of Understanding with Delaware County Community College effective July 1, 2023 through June 30, 2024. (Appendix U-6/19/23)

The Octorara Board of School Directors approved the following bid awards for the 2023-2024 school year:

Art Supplies	\$7,548.43
Science-Biology Supplies	\$727.82
Industrial Arts-Drawing Supplies	\$2,772.04

(Appendix V-6/19/23)

The following items were approved on motion of Ms. Bowman, second by Mr. Fox and approval of all members present:

The Octorara Board of School Directors accepted, with regret, the resignation of Mr. Ben Creighton as an English Teacher at the Octorara Jr./Sr. High School effective June 7, 2023. (Hired September 17, 2012)

The Octorara Board of School Directors accepted the resignation of Ms. Megan McLoone as a Learning Support Teacher at the Octorara Primary Learning Center effective June 7, 2023. (Hired August 23, 2021)

The Octorara Board of School Directors accepted the resignation of Ms. Lisa Caldwell as a Learning Support Teacher at the Octorara Primary Learning Center effective June 7, 2023. (Hired June 23, 2021)

The Octorara Board of School Directors accepted the resignation of Ms. Hayley Caulfeild-James as a Science Teacher at the Octorara Jr./Sr. High School effective June 7, 2023. (Hired August 23, 2021)

The Octorara Board of School Directors accepted, with regret, the resignation of Ms. Jennifer Watson as advisor for the Jr./Sr. High School newspaper effective June 1, 2023. (Hired for the 2017-2018 school year)

The Octorara Board of School Directors approved Ms. Bridget Solnosky as a Kindergarten Teacher at the Octorara Primary Learning Center effective August 15, 2023. Ms. Solnosky's salary will be \$56,389 which is Step 17 to MAX of the Bachelor's scale. (Ms. Solnosky is currently a long-term substitute and is replacing Jean Curry who retired.)

The Octorara Board of School Directors approved Ms. Shannon Owens as a long-term substitute First Grade Teacher at the Octorara Primary Learning Center effective for the 2023-2024 school year. Ms. Owens' salary will be \$71,229 which is Step 17 to MAX of the Master's +45 scale. (Ms. Owens is currently a long-term substitute and is replacing Margaret Schaefer who transferred.)

The Octorara Board of School Directors approved Ms. Valerie Brewer as a Second Grade Teacher at the Octorara Primary Learning Center effective August 15, 2023. Ms. Brewer's salary will be \$60,953 which is Step 17 to MAX of the Master's scale. (Ms. Brewer is a current employee and is replacing Lindsay Mitman who transferred.)

The Octorara Board of School Directors approved Ms. Nicole Kutner as a Second Grade Teacher at the Octorara Primary Learning Center effective August 15, 2023 pending completion of employee related documents required by law and the District. Ms. Kunter's salary will be \$56,389 which is Step 17 to MAX of the Bachelor's scale. (Replacing Margaret Schaeffer who transferred.)

The Octorara Board of School Directors approved Ms. Reina Eckman as a Sixth Grade Teacher at the Octorara Intermediate School effective August 15, 2023. Ms. Eckman's salary will be \$56,389 which is Step 17 to MAX of the Bachelor's scale. (Ms. Eckman is currently a long-term substitute and is replacing Patty Steyer who transferred.)

The Octorara Board of School Directors approved Ms. Adrienne Cochran as a long-term substitute Sixth Grade Teacher at the Octorara Intermediate School for the 2023-2024 school year. Ms. Cochran's salary will be \$56,389 which is Step 17 to MAX of the Bachelor's scale. (Ms. Cochran is currently a long-term substitute and is replacing Alison Venini who transferred.)

The Octorara Board of School Directors approved Ms. Lisa Carlson as a long-term substitute Sixth Grade Teacher at the Octorara Intermediate School for the 2023-2024 school year. Ms. Carlson's salary will be \$60,953 which is Step 17 to MAX of the Master's scale. (Ms. Carlson is currently a long-term substitute and is replacing Stefanie Nuse who transferred.)

The Octorara Board of School Directors approved Ms. Jennifer Davis as a Social Worker for the District effective August 15, 2023 pending completion of employee related documents required by law and the District. Ms. Davis' salary will be \$60,953 which is Step 17 to MAX of the Master's scale. (This is a new position.)

The Octorara Board of School Directors approved Ms. Erin Sullivan as an Instructional Assistant at the Octorara Primary Learning Center effective August 28, 2023. Ms. Sullivan's rate will be \$15.00 per hour for 5.75 hours per day. (Ms. Sullivan is a current substitute and will be replacing Diane Powers who retired.)

The Octorara Board of School Directors approved the following summer maintenance intern at the rate of \$12.50 per hour:

Mike Trainor

The Octorara Board of School Directors approved the following supplemental contract for the 2023-2024 school year:

Sarah Lazor Assistant Volleyball Coach 6 pts @ \$620 \$3,720

The Octorara Board of School Directors approved the following additional staff for the Summer Literacy/Math/Science and Extended Year Programs:

Lauren Brotman – Professional - \$35

Julia Harpel – Professional - \$30

John Cummings – Professional - \$35

Teresa Ashby – Professional - \$35

Taylor Ward – Professional - \$30

Samantha Norris – Professional - \$30

Jennifer Mitchell – Support - \$20

Katelynn McMinn – Support - \$20

Nikkole Puckett – Support - \$20

Francesca Wiley – Support - \$20

Devon Holm – Support - \$20

The Octorara Board of School Directors approved the following change for the Summer Literacy/Math/Science and Extended Year Programs:

Val Brucherri will transfer from support staff to professional staff at \$32 per hour

On motion of Mr. Zimmerman, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the change in rate from \$8.25 per hour to \$12.50 per hour for the following summer interns:

Savannah Fitzgerald – Agriculture/Animal Care

Cowan Hahn – Technology

Sarah Watson - Technology

On motion of Mr. Hurley, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors accepted, with regret, the resignation for purpose of retirement of Mr. David Baker as a Math Teacher at the Octorara Jr./Sr. High School effective September 5, 2023. (Hired August 29, 1997)

On motion of Ms. Bowman, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors accepted, with regret, the resignation of Ms. Kelsey Nisula as a Special Education Teacher and Seventh Grade Girls' Basketball Coach at the Octorara Jr./Sr. High School effective June 7, 2023. (Hired February 16, 2015 (teacher) and the 2021-2022 school year (coach).

On motion of Ms. Bowman, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Ms. Samantha Dash as a Special Education Autism Support Teacher at the Octorara Primary Learning Center effective August 15, 2023 pending completion of employee related documents required by law and the District. Ms. Dash's salary will be \$56,389 which is Step 17 to MAX of the Bachelor's scale. (This is a new position.)

On motion of Mr. Hurley, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Ms. Joy Schnell as an Instructional Assistant at the Octorara Primary Learning Center effective August 28, 2023. Ms. Schnell's rate will be \$16.00 per

hour for 5.75 hours per day. (Ms. Schnell is a substitute and will be replacing Madison (Anthony) Carter.)

On motion of Ms. Bowman, second by Mr. Hurley and approval of all members present the Octorara Board of School Directors approved the transfer of Ms. Ketaurah Caldwell from CTE secretary to an Instructional Assistant at the Octorara Jr./Sr. High School effective June 15, 2023. Ms. Caldwell's rate will be \$17.87 per hour for 5.75 hours per day. (Replacing one of three open positions.)

On motion of Mr. Zimmerman, second by Mr. Fox and approval of all members present the Octorara Board of School Directors approved two additional supplemental points at \$620 each (\$1,240) for Theresa Rudick for Heroes for the 2022-2023 school year.

On motion of Mr. Hurley, second by Mr. Fox and approval of all members present the Octorara Board of School Directors approved the following summer interns at a rate of \$12.50 per hour:

Justin Colligan – Technology

Kelsey Badman – Auditorium Stage/Sound/Lighting

Aiden Althouse – Auditorium Stage/Sound/Lighting

On motion of Ms. Bowman, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved the Attorney-Client Contingent Fee Agreement to provide legal services in connection with pursuing claims for damages associated with Social Media litigation. (Appendix W-6/19/23)

On motion of Mr. Hurley, second by Mr. Fox and approval of all members present the Octorara Board of School Directors approved the list of salaries for District employees for the 2023-2024 school year. (Appendix X-6/19/23)

Under the Facility Committee Report, Mr. Curtis reported the committee discussed stage curtain replacement in the Sr. High auditorium, summer project update, corrosion control project, custodial and maintenance personnel changes, and the Capital Sources and Use Report.

Under the CCIU Board Representative Report, Mr. Norris reported on the meeting held on May 17, 2023.

There were no items of old business, new business, other items or announcements, or visitors' comments in general.

Under administrator comments/announcements, Dr. Tachau announced the 2nd annual Literacy Under the Lights held on May 31 was a success and thanked all those who were involved. The event was used to kick-off the K-6 Summer Reading with one book, one school. Each student in grades K-6 received a copy of *A Boy Called Bat*, by Elana K. Arnold. Reading the book is not a requirement; however, we hope to encourage students and their families to spend time reading together. Dr. Tachau announced today was the opening day for the Summer Literacy and Math/ESY Programs. A total of 335 students are participating in the programs. The 21st Century Summer Program will be held July 23-August 10 from 8:30 a.m. – 12:30 p.m. Monday through Thursday. There are still spots available on a first come, first served basis.

Dr. Scanlon said there is a lot of teaching and learning happening on the campus this summer. He discussed the proposed cyber/charter school reform bill and the need for the cap on tuition and limits on fund balance to be like Pennsylvania public schools. Dr. Scanlon thanked the Board, staff, and community for allowing him to work at Octorara the past two months as the District transitions to the new Superintendent, Dr. Leevers. He announced Cathy Rossi as the interim Human Resource Director

and hopes to have an interim Business Manager by July 10. He suggested the following in light of having two interim positions and a new Superintendent:

- Keep focus on hiring and prepare for the opening of school in August.
- With Mr. Curtis leaving, give Right-to-Know requests an automatic 30-day response.
- Give confirmation of hiring letters to new staff that won't be approved until the July Board meeting.

Dr. Scanlon announced this is Mr. Curtis' last meeting and thanked him for his work to leave the District in a great financial position and for making a positive difference for the students, staff, and community.

Under Board comments, Mr. Hurley thanked Mr. Curtis for all he has done and congratulated him on his retirement. He thanked Dr. Scanlon for his guidance in the Superintendent transition.

Ms. Bowman thanked Dr. Scanlon for all he has done in his short time at Octorara. She thanked Mr. Curtis for his honesty, competency, calm demeanor, integrity, and going above and beyond for the District. She wished him well and said he will be missed.

Mr. Fox thanked Dr. Scanlon for the smooth transition. He said it will be a loss to see Mr. Curtis go and wished him the best in retirement.

Mr. Ganow said Mr. Curtis is the best business manager in his tenure on the Board and will be impossible to replace. He thanked Dr. Scanlon for a job well done and for exceeding expectations.

Mr. Ganow announced an Executive Session for Personnel and Safety/Security was held at 6:35 p.m. tonight prior to the meeting.

Mr. Ganow announced the following upcoming meetings:

Facility/Finance Committee Meeting – Monday, July 17, 2023 – 6:00 p.m. in room 102 at the Jr. High School

Next regularly scheduled Board Meeting – Monday, July 17, 2023 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

There being no further items of business the meeting adjourned at 7:39 p.m. on motion of Mr. Fox, second by Mr. Koennecker and approval of all members present.

This Board meeting can be viewed in its entirety at www.youtube.com/user/OctoraraAreaSD.

**TREASURER'S REPORT
OCTORARA AREA SCHOOL DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
GENERAL FUND
2022-2023**

<u>Cash Balance as of April 30, 2023</u>		\$	1,793,891.46
<u>Receipts Deposited:</u>			
Revenue - (Tax Receipts, State Transfers)	\$	1,514,569.30	
Other Receipts - (Retiree Medical Payments, Misc.)		1,000.00	
Checking Account Interest		2,623.85	
Accounts Receivable		63,172.05	
Transfer in from Investments		2,412,847.24	
			3,994,212.44
Total Available	\$		5,788,103.92
<u>Disbursements:</u>			
Net Payroll	\$	1,152,421.13	
Accounts Payable		3,851,120.68	
Transfer to Investments		-	
			5,003,541.81
General Fund Cash as of May 31, 2023	\$		784,562.11
<u>Investments Outstanding</u>			
Beginning Balance PSDLAF Investment Account	\$	8,415,793.99	
Beginning Balance Fulton Money Market		13,412,847.24	
Earnings on PSDLAF Investment Account		35,602.43	
Earnings on Fulton Money Market		31,604.60	
Net Transfers		(2,412,847.24)	
			-
Total General Fund Cash and Investments as of May 31, 2023	\$		20,267,563.13

For the June 19, 2023 Regular Board Meeting

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors

**TREASURER'S REPORT
OCTORARA AREA SCHOOL DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
GENERAL FUND
2022-2023**

<u>Cash Balance as of May 31, 2023</u>	\$	784,562.11
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Receipts Deposited:

Revenue - (Tax Receipts, State Transfers)	\$	4,272,602.86	
Other Receipts - (Retiree Medical Payments, Misc.)		11,000.00	
Checking Account Interest		3,424.75	
Accounts Receivable		1,952.16	
Transfer in from Investments		3,000,000.00	
		7,288,979.77	
 Total Available	\$		8,073,541.88

Disbursements:

Net Payroll	\$	1,514,520.11	
Accounts Payable		3,725,186.78	
Transfer to Investments		968,395.40	
		6,208,102.29	

General Fund Cash as of June 30, 2023	\$	1,865,439.59
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Investments Outstanding

Beginning Balance PSDLAF Investment Account	\$	8,451,396.42
Beginning Balance Fulton Money Market		11,031,604.60
Earnings on PSDLAF Investment Account		34,816.55
Earnings on Fulton Money Market		29,083.54
Net Transfers		(2,031,604.60)

Total General Fund Cash and Investments as of June 30, 2023	\$	19,380,736.10
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For the July 17, 2023 Regular Board Meeting

**OCTORARA AREA SCHOOL DISTRICT
INVESTMENT ANALYSIS**

Listed below is a summary of our investment activity for the period ending June 30, 2023

GENERAL FUND

Checking	\$	1,865,439.59	3.18%	Fulton
Investment		8,486,212.97	5.02%	PSDLAF (MAX)
Investment		9,029,083.54	3.18%	Fulton Money Market
		<u>\$</u>		<u>19,380,736.10</u>

OTHER CASH & INVESTMENTS

Activity	\$	156,201.06	3.18%	Checking
Cafeteria		164,554.31	3.18%	Checking
Capital Projects		2,866,089.46	4.08%	PSDMAX
Capital Reserve		3,358,016.65	5.01%	PSDLAF
Payroll		3,289.43	3.20%	Checking
		<u>\$</u>		<u>6,548,150.91</u>

Total General Fund Cash and Investments as of May 31, 2023

BOARD SUMMARY
Fund: 10 - 10 GENERAL FUND
As of: 06/30/2023

Funding Source:

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
7200 SUBSIDIES SPECIAL ED					
000 NON-CATEGORICAL	(1,623,293.00)	0.00	(2,074,365.17)	451,072.17	127.79
Totals for 7200s	(1,623,293.00)	0.00	(2,074,365.17)	451,072.17	127.79
7300 SUBSIDIES NON-ED PGMS					
000 NON-CATEGORICAL	(3,229,612.00)	0.00	(2,965,451.43)	(264,160.57)	91.82
Totals for 7300s	(3,229,612.00)	0.00	(2,965,451.43)	(264,160.57)	91.82
7500 EXTRA GRANTS					
000 NON-CATEGORICAL	(318,487.00)	0.00	(336,499.65)	18,012.65	105.66
Totals for 7500s	(318,487.00)	0.00	(336,499.65)	18,012.65	105.66
7800 SUBSIDIES ST PAID BENE					
000 NON-CATEGORICAL	(4,471,728.00)	0.00	(3,513,816.98)	(957,911.02)	78.58
Totals for 7800s	(4,471,728.00)	0.00	(3,513,816.98)	(957,911.02)	78.58
8500 RESTRICT GRANTS-IN-AID					
000 NON-CATEGORICAL	(941,410.00)	0.00	(1,031,424.11)	90,014.11	109.56
Totals for 8500s	(941,410.00)	0.00	(1,031,424.11)	90,014.11	109.56
8700 GRANTS - ESSER					
000 NON-CATEGORICAL	(1,390,163.00)	0.00	(2,254,510.09)	864,347.09	162.18
Totals for 8700s	(1,390,163.00)	0.00	(2,254,510.09)	864,347.09	162.18
8800 MED ASSIST REIMBURSE					
000 NON-CATEGORICAL	(50,400.00)	0.00	(71,969.37)	21,569.37	142.80
Totals for 8800s	(50,400.00)	0.00	(71,969.37)	21,569.37	142.80
9400 SALE OF FIXED ASSETS					
000 NON-CATEGORICAL	0.00	0.00	(500.00)	500.00	0.00
Totals for 9400s	0.00	0.00	(500.00)	500.00	0.00
9900 <9900>					
000 NON-CATEGORICAL	0.00	0.00	(5,670.00)	5,670.00	0.00
Totals for 9900s	0.00	0.00	(5,670.00)	5,670.00	0.00
Revenue Totals	(58,646,706.00)	0.00	(61,212,937.09)	2,566,231.09	104.38
Fund 10 Totals					
Total Expenditure	53,853,314.00	0.00	51,379,236.65	2,474,077.35	95.41
Total Other Expenditure	5,774,478.00	0.00	5,304,233.09	470,244.91	91.86
Total Revenue	(58,646,706.00)	0.00	(61,206,767.09)	2,560,061.09	104.37
Total Other Revenue	0.00	0.00	(6,170.00)	6,170.00	0.00

BOARD SUMMARY
Fund: 10 - 10 GENERAL FUND
As of: 06/30/2023

Funding Source:

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
5800 SUSPENSE ACCOUNT					
200 PERSONNEL EMPL BENEFITS	0.00	0.00	(468,564.80)	468,564.80	0.00
300 PURCHASED PROF & TECH	0.00	0.00	8,262.75	(8,262.75)	0.00
Totals for 5800s	0.00	0.00	(460,302.05)	460,302.05	0.00
5900 BUDGETARY RESERVE					
800 OTHER OBJECTS	(4,922.00)	0.00	0.00	(4,922.00)	0.00
Totals for 5900s	(4,922.00)	0.00	0.00	(4,922.00)	0.00
Expenditure Totals	59,627,792.00	0.00	56,683,469.74	2,944,322.26	95.06
6100 TAXES LEVIED BY THE LEA					
000 NON-CATEGORICAL	(38,158,328.00)	0.00	(39,240,279.95)	1,081,951.95	102.84
Totals for 6100s	(38,158,328.00)	0.00	(39,240,279.95)	1,081,951.95	102.84
6200 DISC TAKEN ON TAXES					
000 NON-CATEGORICAL	0.00	0.00	572,099.71	(572,099.71)	0.00
Totals for 6200s	0.00	0.00	572,099.71	(572,099.71)	0.00
6300 PENALTIES & INTEREST					
000 NON-CATEGORICAL	0.00	0.00	(175,867.29)	175,867.29	0.00
Totals for 6300s	0.00	0.00	(175,867.29)	175,867.29	0.00
6400 DELINQUENCIES TAXES LEV					
000 NON-CATEGORICAL	(554,352.00)	0.00	(603,317.50)	48,965.50	108.83
Totals for 6400s	(554,352.00)	0.00	(603,317.50)	48,965.50	108.83
6500 EARNINGS ON INVESTMENTS					
000 NON-CATEGORICAL	(50,000.00)	0.00	(539,266.28)	489,266.28	1078.53
Totals for 6500s	(50,000.00)	0.00	(539,266.28)	489,266.28	1078.53
6700 REV FROM STUDENT ACT					
000 NON-CATEGORICAL	(25,000.00)	0.00	(42,784.50)	17,784.50	171.14
Totals for 6700s	(25,000.00)	0.00	(42,784.50)	17,784.50	171.14
6800 REV FROM INTERMEDIATE					
000 NON-CATEGORICAL	(363,600.00)	0.00	(446,388.00)	82,788.00	122.77
Totals for 6800s	(363,600.00)	0.00	(446,388.00)	82,788.00	122.77
6900 OTHER REV FROM LOCAL					
000 NON-CATEGORICAL	(713,120.00)	0.00	(601,245.74)	(111,874.26)	84.31
400 PURCHASED PROPERTY SVC	0.00	0.00	(5,475.00)	5,475.00	0.00
Totals for 6900s	(713,120.00)	0.00	(606,720.74)	(106,399.26)	85.08
7100 BASIC INSTRUCT & OPER					
000 NON-CATEGORICAL	(6,757,213.00)	0.00	(7,876,205.74)	1,118,992.74	116.56
Totals for 7100s	(6,757,213.00)	0.00	(7,876,205.74)	1,118,992.74	116.56

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND

As of: 06/30/2023

Funding Source:

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Totals for 2700s	3,407,856.00	0.00	3,330,766.73	77,089.27	97.74
2800 SUPPORT SVCS-CENTRAL					
100 PERSONNEL SERV-SALARIES	364,668.00	0.00	392,560.18	(27,892.18)	107.65
200 PERSONNEL EMPL BENEFITS	249,172.00	0.00	269,367.12	(20,195.12)	108.10
300 PURCHASED PROF & TECH	5,000.00	0.00	0.00	5,000.00	0.00
400 PURCHASED PROPERTY SVC	1,927.00	0.00	1,927.40	(0.40)	100.02
500 OTHER PURCHASED SERVICE	32,800.00	0.00	5,296.69	27,503.31	16.15
600 SUPPLIES	304,900.00	0.00	303,351.06	1,548.94	99.49
700 PROPERTY	500,500.00	0.00	503,178.64	(2,678.64)	100.54
800 OTHER OBJECTS	2,501.00	0.00	2,500.66	0.34	99.99
Totals for 2800s	1,461,468.00	0.00	1,478,181.75	(16,713.75)	101.14
2900 OTHER SUPPORT SERVICES					
500 OTHER PURCHASED SERVICE	17,000.00	0.00	14,281.79	2,718.21	84.01
Totals for 2900s	17,000.00	0.00	14,281.79	2,718.21	84.01
3200 STUDENT ACTIVITIES					
100 PERSONNEL SERV-SALARIES	562,636.00	0.00	524,483.82	38,152.18	93.22
200 PERSONNEL EMPL BENEFITS	293,961.00	0.00	229,134.18	64,826.82	77.95
300 PURCHASED PROF & TECH	115,961.00	0.00	91,290.15	24,670.85	78.72
400 PURCHASED PROPERTY SVC	6,000.00	0.00	8,277.45	(2,277.45)	137.96
500 OTHER PURCHASED SERVICE	56,955.00	0.00	58,156.09	(1,201.09)	102.11
600 SUPPLIES	97,502.00	0.00	63,982.11	33,519.89	65.62
700 PROPERTY	14,300.00	0.00	1,751.35	12,548.65	12.25
800 OTHER OBJECTS	18,750.00	0.00	17,685.80	1,064.20	94.32
Totals for 3200s	1,166,065.00	0.00	994,760.95	171,304.05	85.31
3300 COMMUNITY SERVICES					
300 PURCHASED PROF & TECH	3,200.00	0.00	19,957.86	(16,757.86)	623.68
500 OTHER PURCHASED SERVICE	80,000.00	0.00	61,962.56	18,037.44	77.45
600 SUPPLIES	4,016.00	0.00	11,887.76	(7,871.76)	296.01
Totals for 3300s	87,216.00	0.00	93,808.18	(6,592.18)	107.56
5100 OTHER EXPEND & FINANCE					
800 OTHER OBJECTS	1,654,400.00	0.00	1,649,535.14	4,864.86	99.71
900 OTHER USES OF FUNDS	4,115,000.00	0.00	4,115,000.00	0.00	100.00
Totals for 5100s	5,769,400.00	0.00	5,764,535.14	4,864.86	99.92
5200 FUND TRANSFERS					
900 OTHER USES OF FUNDS	10,000.00	0.00	0.00	10,000.00	0.00
Totals for 5200s	10,000.00	0.00	0.00	10,000.00	0.00

BOARD SUMMARY
Fund: 10 - 10 GENERAL FUND
As of: 06/30/2023

Funding Source:

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
2400 SUPP SVC-PUBLIC HEALTH					
100 PERSONNEL SERV-SALARIES	312,686.00	0.00	295,269.74	17,416.26	94.43
200 PERSONNEL EMPL BENEFITS	253,539.00	0.00	206,309.52	47,229.48	81.37
300 PURCHASED PROF & TECH	15,000.00	0.00	15,165.92	(165.92)	101.11
400 PURCHASED PROPERTY SVC	635.00	0.00	556.00	79.00	87.56
500 OTHER PURCHASED SERVICE	200.00	0.00	0.00	200.00	0.00
600 SUPPLIES	17,177.00	0.00	17,549.38	(372.38)	102.17
800 OTHER OBJECTS	1,077.00	0.00	1,076.45	0.55	99.95
Totals for 2400s	600,314.00	0.00	535,927.01	64,386.99	89.27
2500 SUPP SERVICES-BUSINESS					
100 PERSONNEL SERV-SALARIES	464,101.00	0.00	435,219.95	28,881.05	93.78
200 PERSONNEL EMPL BENEFITS	205,529.00	0.00	235,025.85	(29,496.85)	114.35
300 PURCHASED PROF & TECH	33,000.00	0.00	31,392.50	1,607.50	95.13
400 PURCHASED PROPERTY SVC	6,000.00	0.00	0.00	6,000.00	0.00
500 OTHER PURCHASED SERVICE	14,600.00	0.00	1,547.59	13,052.41	10.60
600 SUPPLIES	13,947.00	0.00	8,644.65	5,302.35	61.98
700 PROPERTY	2,000.00	0.00	0.00	2,000.00	0.00
800 OTHER OBJECTS	4,953.00	0.00	5,017.29	(64.29)	101.30
Totals for 2500s	744,130.00	0.00	716,847.83	27,282.17	96.33
2600 OP/MAINT PLANT SVCS					
100 PERSONNEL SERV-SALARIES	516,901.00	0.00	589,226.48	(72,325.48)	113.99
200 PERSONNEL EMPL BENEFITS	350,809.00	0.00	421,095.63	(70,286.63)	120.04
300 PURCHASED PROF & TECH	1,058,091.00	0.00	969,502.03	88,588.97	91.63
400 PURCHASED PROPERTY SVC	661,768.00	0.00	645,272.27	16,495.73	97.51
500 OTHER PURCHASED SERVICE	278,356.00	0.00	291,816.25	(13,460.25)	104.84
600 SUPPLIES	737,290.00	0.00	721,475.20	15,814.80	97.86
700 PROPERTY	31,790.00	0.00	25,478.41	6,311.59	80.15
800 OTHER OBJECTS	5,323.00	0.00	6,197.06	(874.06)	116.42
Totals for 2600s	3,640,328.00	0.00	3,670,063.33	(29,735.33)	100.82
2700 STUDENT TRANSP SERVICES					
300 PURCHASED PROF & TECH	59,440.00	0.00	68,244.96	(8,804.96)	114.81
400 PURCHASED PROPERTY SVC	2,000.00	0.00	0.00	2,000.00	0.00
500 OTHER PURCHASED SERVICE	3,202,416.00	0.00	3,135,310.34	67,105.66	97.90
600 SUPPLIES	144,000.00	0.00	127,211.43	16,788.57	88.34

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND

As of: 06/30/2023

Funding Source:

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1400 OTHER INSTRUCTION PROG					
100 PERSONNEL SERV-SALARIES	332,505.00	0.00	285,630.85	46,874.15	85.90
200 PERSONNEL EMPL BENEFITS	217,571.00	0.00	137,134.15	80,436.85	63.03
300 PURCHASED PROF & TECH	34,712.00	0.00	37,945.53	(3,233.53)	109.32
500 OTHER PURCHASED SERVICE	401,428.00	0.00	399,820.46	1,607.54	99.60
600 SUPPLIES	5,300.00	0.00	5,287.16	12.84	99.76
Totals for 1400s	991,516.00	0.00	865,818.15	125,697.85	87.32
2100 SUPPORT SERV-PUPIL PERS					
100 PERSONNEL SERV-SALARIES	906,340.00	0.00	772,104.74	134,235.26	85.19
200 PERSONNEL EMPL BENEFITS	517,706.00	0.00	450,389.74	67,316.26	87.00
300 PURCHASED PROF & TECH	44,452.00	0.00	19,845.57	24,606.43	44.64
400 PURCHASED PROPERTY SVC	232,400.00	0.00	258,947.99	(26,547.99)	111.42
500 OTHER PURCHASED SERVICE	2,925.00	0.00	1,464.69	1,460.31	50.07
600 SUPPLIES	17,188.97	0.00	2,824.91	14,364.06	16.43
800 OTHER OBJECTS	1,093.00	0.00	580.00	513.00	53.06
Totals for 2100s	1,722,104.97	0.00	1,506,157.64	215,947.33	87.46
2200 SUPPORT SERVICES-INSTRU					
100 PERSONNEL SERV-SALARIES	665,062.00	0.00	659,164.74	5,897.26	99.11
200 PERSONNEL EMPL BENEFITS	556,341.00	0.00	392,149.36	164,191.64	70.49
300 PURCHASED PROF & TECH	53,200.00	0.00	54,880.00	(1,680.00)	103.16
500 OTHER PURCHASED SERVICE	5,225.00	0.00	5,588.60	(363.60)	106.96
600 SUPPLIES	298,570.00	0.00	299,979.46	(1,409.46)	100.47
700 PROPERTY	300.00	0.00	250.00	50.00	83.33
800 OTHER OBJECTS	5,295.00	0.00	4,970.83	324.17	93.88
Totals for 2200s	1,583,993.00	0.00	1,416,982.99	167,010.01	89.46
2300 SUPPORT SERVICES-ADMIN					
100 PERSONNEL SERV-SALARIES	1,539,739.69	0.00	1,543,323.83	(3,584.14)	100.23
200 PERSONNEL EMPL BENEFITS	1,036,935.05	0.00	935,147.62	101,787.43	90.18
300 PURCHASED PROF & TECH	240,921.02	0.00	244,619.43	(3,698.41)	101.54
400 PURCHASED PROPERTY SVC	7,800.00	0.00	3,003.77	4,796.23	38.51
500 OTHER PURCHASED SERVICE	99,784.55	0.00	8,437.20	91,347.35	8.46
600 SUPPLIES	62,324.44	0.00	46,193.40	16,131.04	74.12
700 PROPERTY	2,000.00	0.00	1,000.00	1,000.00	50.00
800 OTHER OBJECTS	128,684.28	0.00	126,644.90	2,039.38	98.42
900 OTHER USES OF FUNDS	676.00	0.00	996.65	(320.65)	147.43
Totals for 2300s	3,118,865.03	0.00	2,909,366.80	209,498.23	93.28

BOARD SUMMARY
Fund: 10 - 10 GENERAL FUND
As of: 06/30/2023

Funding Source:

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REG PROG ELEM/SECONDARY					
100 PERSONNEL SERV-SALARIES	12,248,443.00	0.00	12,434,028.46	(185,585.46)	101.52
200 PERSONNEL EMPL BENEFITS	7,624,289.50	0.00	7,551,635.37	72,654.13	99.05
300 PURCHASED PROF & TECH	211,000.00	0.00	212,223.31	(1,223.31)	100.58
400 PURCHASED PROPERTY SVC	77,400.00	0.00	49,487.42	27,912.58	63.94
500 OTHER PURCHASED SERVICE	2,387,864.00	0.00	2,269,339.75	118,324.25	95.04
600 SUPPLIES	275,704.00	0.00	187,188.79	88,515.21	67.89
700 PROPERTY	37,765.00	0.00	33,513.75	4,251.25	88.74
800 OTHER OBJECTS	711.00	0.00	782.40	(71.40)	110.04
Totals for 1100s	22,862,976.50	0.00	22,738,199.25	124,777.25	99.45
1200 SPEC PROG ELEMEN/SECOND					
100 PERSONNEL SERV-SALARIES	2,192,950.00	0.00	1,950,172.31	242,777.69	88.93
200 PERSONNEL EMPL BENEFITS	1,470,884.00	0.00	1,317,672.38	153,211.62	89.58
300 PURCHASED PROF & TECH	4,166,834.00	0.00	3,285,884.92	880,949.08	78.86
400 PURCHASED PROPERTY SVC	16,605.00	0.00	11,765.31	4,839.69	70.85
500 OTHER PURCHASED SERVICE	1,823,690.00	0.00	2,063,920.68	(240,230.68)	113.17
600 SUPPLIES	89,692.00	0.00	59,684.87	30,007.13	66.54
700 PROPERTY	21,424.00	0.00	0.00	21,424.00	0.00
800 OTHER OBJECTS	25,427.00	0.00	48,608.00	(23,181.00)	191.17
Totals for 1200s	9,807,506.00	0.00	8,737,708.47	1,069,797.53	89.09
1300 VOCATIONAL EDUCATION					
100 PERSONNEL SERV-SALARIES	733,772.00	0.00	712,086.15	21,685.85	97.04
200 PERSONNEL EMPL BENEFITS	521,993.50	0.00	501,602.38	20,391.12	96.09
300 PURCHASED PROF & TECH	210,250.00	0.00	15,236.70	195,013.30	7.25
400 PURCHASED PROPERTY SVC	36,000.00	0.00	35,133.00	2,867.00	92.46
500 OTHER PURCHASED SERVICE	912,408.00	0.00	913,402.69	(994.69)	100.11
600 SUPPLIES	109,912.00	0.00	76,085.37	33,826.63	69.22
700 PROPERTY	106,990.00	0.00	109,721.24	(2,731.24)	102.55
800 OTHER OBJECTS	8,650.00	0.00	7,098.25	1,551.75	82.06
Totals for 1300s	2,641,975.50	0.00	2,370,365.78	271,609.72	89.72

FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2022-2023 Cut-off Date: 06/30/2023

Account	Description	Current Budget	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
3100	FOOD SERVICES				
	000 NON-CATEGORICAL	0.00	0.00	0.00	0.00
	111 REGULAR SALARIES	172,813.00	6,799.34	86,000.00	0.50
	112 TEMPORARY SALARIES	0.00	0.00	0.00	0.00
	113 OVERTIME SALARIES	0.00	0.00	0.00	0.00
	116 ADMIN INSUR OPT OUT	0.00	5,987.86	5,987.86	0.00
	119 ADDITIONAL COMPENSATION	0.00	1,000.00	6,000.00	0.00
	121 REGULARY SALARIES	0.00	0.00	0.00	0.00
	122 TEMPORARY SALARIES	0.00	0.00	0.00	0.00
	151 REGULAR SALARIES	0.00	7,915.56	97,806.50	0.00
	181 REGULAR SALARIES	307,241.00	18,008.02	240,764.94	0.78
	182 TEMPORARY SALARIES	0.00	0.00	2,456.25	0.00
	211 MEDICAL INSURANCE	28,604.00	0.00	0.00	0.00
	212 DENTAL INSURANCE	2,208.00	0.00	0.00	0.00
	213 LIFE INSURANCE	308.00	35.96	431.52	1.40
	214 INCOME PROTECTION INS	488.00	61.38	736.56	1.51
	215 EYE CARE INSURANCE	167.00	0.00	0.00	0.00
	216 PRESCRIPTION INSURANCE	6,451.00	0.00	0.00	0.00
	220 SOCIAL SECURITY CONTRIB	36,724.00	2,996.28	33,085.85	0.90
	230 RETIREMENT CONTRIB	169,724.00	10,672.09	134,699.11	0.79
	250 UI	0.00	0.00	0.00	0.00
	260 WORKERS' COMPENSATION	3,370.00	165.59	1,830.45	0.54
	271 SELF-INS MED HEALTH	0.00	2,509.96	30,119.52	0.00
	272 SELF-INSURANCE DENTAL	0.00	182.95	2,210.66	0.00
	275 SELF-INSURANCE EYE CARE	0.00	10.88	115.30	0.00
	276 SELF-INS PRESCRIPTION	0.00	566.04	6,792.48	0.00
	281 OPEB FOR COST OF RETIRE	0.00	0.00	0.00	0.00
	290 OTHER EMPLOYEE BENEFITS	0.00	0.00	4,800.00	0.00
	329 PRO ED SVCS - OTHER	0.00	0.00	0.00	0.00
	330 OTHER PROFESSIONAL SVC	0.00	0.00	0.00	0.00
	422 ELECTRICITY	1,950.00	0.00	0.00	0.00
	430 REPAIRS & MAINT SVCS	18,000.00	1,775.03	32,405.32	1.80
	442 RENTAL OF EQUIPMENT	0.00	0.00	0.00	0.00
	522 AUTOMOTIVE LIAB INS	0.00	0.00	0.00	0.00

FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2022-2023 Cut-off Date: 06/30/2023

Account	Description	Current Budget	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
	540 ADVERTISING	300.00	0.00	0.00	0.00
	550 PRINTING & BINDING	0.00	0.00	0.00	0.00
	580 TRAVEL & CONFER EXPENSE	1,500.00	0.00	1,181.91	0.79
	610 GENERAL SUPPLIES	17,000.00	2,145.92	22,225.37	1.31
	611 SUPPLIES	0.00	0.00	1,039.77	0.00
	612 OPER/MAINT- VEHICLE SU	0.00	0.00	0.00	0.00
	630 FOOD	270,000.00	21,158.22	327,429.09	1.21
	633 DONATED COMMODITIES	42,000.00	0.00	0.00	0.00
	634 SNACKS	1,700.00	0.00	1,545.64	0.91
	640 BOOKS AND PERIODICALS	0.00	0.00	0.00	0.00
	648 EDUCATIONAL SOFTWARE	4,700.00	0.00	4,570.00	0.97
	741 NONFED FUNDED FOOD DEPR	18,000.00	0.00	0.00	0.00
	750 EQUIP-NEW	0.00	2,983.76	2,983.76	0.00
	752 CAPITAL EQUIP - ORIG/AD	0.00	0.00	16,789.24	0.00
	760 EQUIPMENT REPLACEMENT	0.00	0.00	14,396.67	0.00
	810 DUES & FEES	2,000.00	609.14	3,424.56	1.71
	890 MISC EXPENDITURES	0.00	105.99	278.42	0.00
	930 FUND TRANSFERS	0.00	0.00	0.00	0.00
	Total Expense:	1,105,248.00	85,689.97	1,082,106.75	0.98
	Profit / (Loss):		(85,689.97)	(1,082,106.75)	
	Average Meal Count: FOOD SERVICES	0	0.00%		
5130	REFUND PRIOR YR REV				
	111 REGULAR SALARIES	0.00	0.00	0.00	0.00
	250 UI	0.00	0.00	0.00	0.00
	Total Expense:	0.00	0.00	0.00	0.00
	Profit / (Loss):		0.00	0.00	
	Average Meal Count: REFUND PRIOR YR REV	0	0.00%		
5991	Refund Prior Yr EXP				
	000 NON-CATEGORICAL	0.00	0.00	0.00	0.00
	Total Expense:	0.00	0.00	0.00	0.00
	Profit / (Loss):		0.00	0.00	
	Average Meal Count: Refund Prior Yr EXP	0	0.00%		
6510	INTEREST ON INVESTMENTS				
	6510 INTEREST ON INVESTMENTS	250.00	0.00	0.09	0.00

FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2022-2023 Cut-off Date: 06/30/2023

Account	Description		Current Budget	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
Average Meal Count:	INTEREST ON INVESTMENTS	0	0.00%	Total Revenue: Profit / (Loss):	250.00 0.09 0.09	0.00 0.00
6611	DAILY SALES-SCH LUNCH 6611 DAILY SALES-SCH LUNCH					
Average Meal Count:	DAILY SALES-SCH LUNCH	0	0.00%	Total Revenue: Profit / (Loss):	254,895.00 4,931.35 167,842.19	0.66 0.66 0.66
6612	DAILY SALES-BREAKFAST 6612 DAILY SALES-BREAKFAST					
Average Meal Count:	DAILY SALES-BREAKFAST	0	0.00%	Total Revenue: Profit / (Loss):	0.00 0.00 0.00	0.00 0.00 0.00
6620	DAILY SALES-NON-REIMBUR 6620 DAILY SALES-NON-REIMBUR					
Average Meal Count:	DAILY SALES-NON-REIMBUR	0	0.00%	Total Revenue: Profit / (Loss):	0.00 0.00 0.00	0.00 0.00 0.00
6621	ALA CARTE 6621 ALA CARTE					
Average Meal Count:	DAILY SALES-NON-REIMBUR	0	0.00%	Total Revenue: Profit / (Loss):	0.00 0.00 0.00	0.00 0.00 0.00
6622	ADULT 6622 ADULT					
Average Meal Count:	ALA CARTE	0	0.00%	Total Revenue: Profit / (Loss):	0.00 0.00 0.00	0.00 0.00 0.00
6630	SPECIAL FUNCTIONS 6630 SPECIAL FUNCTIONS					
Average Meal Count:	ADULT	0	0.00%	Total Revenue: Profit / (Loss):	0.00 0.00 0.00	0.00 0.00 0.00
6991	REFUND PRIOR YR EXP					
Average Meal Count:	SPECIAL FUNCTIONS	0	0.00%	Total Revenue: Profit / (Loss):	6,000.00 0.00 25,971.66	4.33 4.33 4.33

FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2022-2023 Cut-off Date: 06/30/2023

Account	Description	Current Budget	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
6991	REFUND PRIOR YR EXP	1,000.00	0.00	1,567.78	1.57
Total Revenue:					
Profit / (Loss):					
0	0.00%			1,567.78	1.57
Average Meal Count: REFUND PRIOR YR EXP					
6992	REFUND				
6992	REFUND	0.00	0.00	(138.20)	0.00
Total Revenue:					
Profit / (Loss):					
0	0.00%			(138.20)	0.00
Average Meal Count: REFUND					
7600	MILK/LUNCH/BREAKFAST				
7600	MILK/LUNCH/BREAKFAST	21,319.00	10,378.05	101,280.20	4.75
Total Revenue:					
Profit / (Loss):					
0	0.00%			101,280.20	4.75
Average Meal Count: MILK/LUNCH/BREAKFAST					
7810	STATE SHARE SS & MED				
7810	STATE SHARE SS & MED	18,362.00	0.00	4,875.85	0.27
Total Revenue:					
Profit / (Loss):					
0	0.00%			4,875.85	0.27
Average Meal Count: STATE SHARE SS & MED					
7820	STATE SHARE RETIRE CONT				
7820	STATE SHARE RETIRE CONT	84,634.00	0.00	20,801.27	0.25
Total Revenue:					
Profit / (Loss):					
0	0.00%			20,801.27	0.25
Average Meal Count: STATE SHARE RETIRE CONT					
8531	SUBSIDIES MILK LUNCH				
8531	SUBSIDIES MILK LUNCH	680,592.00	61,090.86	815,043.66	1.20
Total Revenue:					
Profit / (Loss):					
0	0.00%			815,043.66	1.20
Average Meal Count: SUBSIDIES MILK LUNCH					
8533	VALUE DONATED COMMODITY				
8533	VALUE DONATED COMMODITY	42,000.00	0.00	0.00	0.00
Total Revenue:					
Profit / (Loss):					
0	0.00%			0.00	0.00
Average Meal Count: VALUE DONATED COMMODITY					

FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2022-2023 Cut-off Date: 06/30/2023

Account	Description	Current Budget	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
All Locations					
	Grand Total Revenue:	1,109,052.00	76,400.26	1,137,244.50	1.03
	Grand Total Expense:	1,105,248.00	85,689.97	1,082,106.75	0.98
	Grand Total Profit / (Loss):		(9,289.71)	55,137.75	
	0 0.00%				
Average Meal Count: All Locations					

JULY 2023

LIST OF BILLS FOR APPROVAL

<u>FUND</u>	<u>AMOUNT</u>
General Fund	\$ 370,452.06
Cafeteria Fund	\$ -
Capital Projects	\$ -
Capital Reserve	\$ -
	<hr/>
	\$ 370,452.06

	<u>Budget</u>	<u>YTD Exp</u>	<u>%</u>
Fund 10	\$ 59,627,792.00	\$ 56,683,469.74	95.06%

Cafeteria Fund
July 17, 2023

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
NO REPORT				

Capital Projects Fund
July 17, 2023

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
NO REPORT				

Capital Reserve Fund
July 17, 2023

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
NO REPORT				

General Fund
July 17, 2023

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
191921	06/15/2023	CARDMEMBER SERVICES	VARIOUS - SEE ATTACHED	\$ 8,142.51
191922	06/16/2023	AIRGAS USA LLC	SUPPLIES	\$ 32.35
191923	06/16/2023	COMMONWEALTH CHARTER ACADEMY	PA CHARTER SCHOOL TUITION	\$ 33,220.34
191924	06/16/2023	DIDAX	SUPPLIES	\$ 51.48
191925	06/16/2023	ECONOMY GLASS	HS BOILER RM GLASS	\$ 2,891.23
191926	06/16/2023	ECOTECH HYDRO EXCAVATION LLC	REPAIRS & MAINT - EQUIP	\$ 2,635.00
191927	06/16/2023	INSIGHT PA CYBER CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$ 3,925.38
191928	06/16/2023	ISTE	TRAVEL/CONF	\$ 2,920.00
191929	06/16/2023	KADES MARGOLIS CORPORATION	CBIZ FEES	\$ 7.00
191930	06/16/2023	KURTZ BROS	SUPPLIES	\$ 212.50
191931	06/16/2023	LAKESHORE LEARNING MATERIAL	SUPPLIES	\$ 113.97
191932	06/16/2023	LANCASTER GENERAL	MEDICAL SERVS - PHYS STU/EMP	\$ 178.00
191933	06/16/2023	M&B ENVIRONMENTAL INC	SERVICE	\$ 4,390.69
191934	06/16/2023	ODP BUSINESS SOLUTIONS LLC	SUPPLIES	\$ 210.56
191935	06/16/2023	PAPCO	UNLEADED FUEL	\$ 1,637.13
191936	06/16/2023	REACH CYBER CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$ 13,676.52
191937	06/16/2023	REPUBLIC SERVICES #319	CONTRACTED SERVICE	\$ 4,937.92
191938	06/16/2023	SHANK DOOR	REPAIRS & MAINT - BLDGS	\$ 152.40
191939	06/16/2023	TEKK INTERNATIONAL INC	HOMELAND EQUIPMENT	\$ 6,680.00
191940	06/16/2023	TENTS FOR RENT	GRADUATION STAGE & CHAIRS	\$ 3,126.90
191941	06/16/2023	TENNANT SALES AND SERVICE CO	REPAIRS & MAINT - BLDGS	\$ 449.66
191942	06/16/2023	TK ELEVATOR CORPORATION	MAINT CONTRACT	\$ 3,148.55
191943	06/16/2023	T P TRAILERS INC	OPER/MAINT - EQUIP RENTAL	\$ 335.00
191944	06/16/2023	WESTERN PEST SERVICES	OTHER CONTRACTED SERVICE	\$ 675.00
191945	06/16/2023	XEROX CORPORATION	PRINTING	\$ 3,745.89
191946	06/30/2023	KADES MARGOLIS CORPORATION	CBIZ FEES	\$ 6.00
191947	06/30/2023	KEYSTONE COLLECTIONS GROUP	WAGE ATTACHMENT	\$ 364.59
D000002483	06/16/2023	ALTHOUSE TRANSPORTATION INC	TRANS-CONTRACT CARRIER	\$ 53,322.53
D000002484	06/16/2023	CBIZ PAYROLL INC	FLEX SPENDING ACCOUNT	\$ 436.83
D000002485	06/16/2023	CCIU	ADVERTISING	\$ 576.00
D000002486	06/16/2023	COLLEGIUM CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$ 13,084.60
D000002487	06/16/2023	CREIGHTON EMILY L	TUITION REIMB INSTRUCT STAFF	\$ 3,096.00
D000002488	06/16/2023	KATHERINE K DILL	TUITION REIMB INSTRUCT STAFF	\$ 460.00
D000002489	06/16/2023	EDWARDS BUSINESS SYSTEMS	PRINTING	\$ 187.86
D000002490	06/16/2023	GUERTLER KRIS	TUITION REIMB INSTRUCT STAFF	\$ 1,548.00
D000002491	06/16/2023	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$ 39,004.02
D000002492	06/16/2023	KEEN COMPRESSED GAS CO.	SUPPLIES	\$ 37.42
D000002493	06/16/2023	LINVILLE HILL CHRISTIAN SCHOOL	STUDENT TRANSPORTATION	\$ 7,560.00
D000002494	06/16/2023	MONTAGUE SARAH	TUITION REIMB INSTRUCT STAFF	\$ 445.00

**General Fund
July 17, 2023**

D000002495	06/16/2023	MORRISSEY SARAH A	TUITION REIMB INSTRUCT STAFF	\$ 1,548.00
D000002496	06/16/2023	STEFANIE A NUSE	TUITION REIMB INSTRUCT STAFF	\$ 4,644.00
D000002497	06/16/2023	PA LEADERSHIP CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$ 10,467.68
D000002498	06/16/2023	PENNSYLVANIA VIRTUAL CHARTER	PA CHARTER SCHOOL TUITION	\$ 3,925.38
D000002499	06/16/2023	PECO	ENERGY	\$ 16,173.10
D000002500	06/16/2023	RALSTON JASON	TUITION REIMB INSTRUCT STAFF	\$ 800.00
D000002501	06/16/2023	ALLISON SCHILLINGER	TUITION REIMB INSTRUCT STAFF	\$ 1,548.00
D000002502	06/16/2023	SIGNAL 88 LLC	OPER/MAINT - OTHER PROF SVRS	\$ 19,898.98
D000002503	06/16/2023	TALLEY MATTHEW	TUITION REIMB INSTRUCT STAFF	\$ 460.00
D000002504	06/16/2023	TSA CONSULTING GROUP INC	403B/ROTH/457B	\$ 27,849.51
D000002505	06/30/2023	CBIZ PAYROLL INC	FLEX SPENDING ACCOUNT	\$ 436.83
D000002506	06/30/2023	DELTA DENTAL	SUSPENSE ACCOUNT - DENTAL INS	\$ 11,366.20
D000002507	06/30/2023	TSA CONSULTING GROUP INC	403B/ROTH/457B	\$ 53,709.55
TOTAL				\$ 370,452.06

Cardmember Services

July 17, 2023

Payment #	Payment Date	Vendor Name	Description	Amount
191921	06/15/2023	CARDMEMBER SERVICES	ACHENBACHS- SEC APPREC, PIZZA BOX- STU LUNCH, LIMESTONE- STU LUNCH	\$ 175.19
191921	06/15/2023	CARDMEMBER SERVICES	AMAZON- SUPPLIES, KENS GARDENS	\$ 67.06
191921	06/15/2023	CARDMEMBER SERVICES	WEIS MARKETS, QUALITY LOGO PROD	\$ 939.46
191921	06/15/2023	CARDMEMBER SERVICES	CHICK-FIL-A- STU ADVISORY, HARRY'S HOTDOGS- STU REWARD	\$ 397.34
191921	06/15/2023	CARDMEMBER SERVICES	DUTCHMAN'S COUNTRY MARKET	\$ 162.11
191921	06/15/2023	CARDMEMBER SERVICES	WAPO.COM	\$ 170.00
191921	06/15/2023	CARDMEMBER SERVICES	DUTCHMAN'S CTRY MKT - PSSA BREAKFAST	\$ 64.45
191921	06/15/2023	CARDMEMBER SERVICES	CCIU	\$ 100.00
191921	06/15/2023	CARDMEMBER SERVICES	INTERNATIONAL LITERACY	\$ 69.44
191921	06/15/2023	CARDMEMBER SERVICES	WHITAKER CENTER	\$ 136.00
191921	06/15/2023	CARDMEMBER SERVICES	WAWA - APPREC BREAKFAST	\$ 312.63
191921	06/15/2023	CARDMEMBER SERVICES	INTERNATIONAL LITERACY	\$ 29.00
191921	06/15/2023	CARDMEMBER SERVICES	EM HERR FARM & HOME CTR	\$ 199.99
191921	06/15/2023	CARDMEMBER SERVICES	THE TRIPLE PLAY BARN	\$ 350.00
191921	06/15/2023	CARDMEMBER SERVICES	FLORAL DESIGNS	\$ 90.10
191921	06/15/2023	CARDMEMBER SERVICES	MARTIN APPLIANCE	\$ 223.95
191921	06/15/2023	CARDMEMBER SERVICES	RSS.COM, ADOBE, ZOOM	\$ 504.87
191921	06/15/2023	CARDMEMBER SERVICES	VISTA PRINT	\$ 572.26
191921	06/15/2023	CARDMEMBER SERVICES	DUBIA	\$ 293.57
191921	06/15/2023	CARDMEMBER SERVICES	CANVA	\$ 119.99
191921	06/15/2023	CARDMEMBER SERVICES	CPR HEART STARTERS	\$ 275.00
191921	06/15/2023	CARDMEMBER SERVICES	MICHAEL'S	\$ 309.03
191921	06/15/2023	CARDMEMBER SERVICES	BB KITCHEN AND GRILL-CONFERENCE LUNCH	\$ 94.15
191921	06/15/2023	CARDMEMBER SERVICES	LONGWOOD GARDENS	\$ 657.00
191921	06/15/2023	CARDMEMBER SERVICES	BJS WHOLESALE	\$ 93.87
191921	06/15/2023	CARDMEMBER SERVICES	NEARPOD, MANEUVERING THE MIDDLE	\$ 557.54
191921	06/15/2023	CARDMEMBER SERVICES	LIMESTONE PIZZA - GUIDANCE LUNCH	\$ 72.91
191921	06/15/2023	CARDMEMBER SERVICES	LNP MEDIA GROUP	\$ 13.95
191921	06/15/2023	CARDMEMBER SERVICES	VISTAPRINT	\$ 62.98
191921	06/15/2023	CARDMEMBER SERVICES	DOLLAR TREE	\$ 16.25
191921	06/15/2023	CARDMEMBER SERVICES	CHEWY.COM - CIDER	\$ 87.00
191921	06/15/2023	CARDMEMBER SERVICES	WALMART: STAFF LUNCHEON	\$ 132.91
191921	06/15/2023	CARDMEMBER SERVICES	WAWA: TEACHER APPREC LUNCH	\$ 480.75
191921	06/15/2023	CARDMEMBER SERVICES	WALMART - SUPPLIES	\$ 90.38
191921	06/15/2023	CARDMEMBER SERVICES	FERGUSON ENTERPRISES	\$ 84.00
191921	06/15/2023	CARDMEMBER SERVICES	FERGUSON ENTERPRISES	\$ 137.38
			TOTAL	\$ 8,142.51



ARP ESSER Health and Safety Plan Guidance & Template

The Federal Health Emergency (PHE) for COVID-19, declared under Section 319 of the Public Health Service (PHS) Act, expired at the end of the day on May 11, 2023.

Section 2001(i)(1) of the American Rescue Plan (ARP) Act requires each local education agency (LEA) that receives funding under the ARP Elementary and Secondary School Emergency Relief (ESSER) Fund to develop and make publicly available on the LEA's website a *Safe Return to In-Person Instruction and Continuity of Services Plan*, hereinafter referred to as a *Health and Safety Plan*.

Based on ARP requirements, 90 percent of ARP ESSER funds will be distributed to school districts and charter schools based on their relative share of Title I-A funding in FY 2020-2021. **Given Federally required timelines, LEAs eligible to apply for and receive this portion of the ARP ESSER funding must submit a Health and Safety Plan that meets ARP Act requirements to the Pennsylvania Department of Education (PDE) by Friday, July 30, 2021, regardless of when the LEA submits its ARP ESSER application.**

Each LEA must create a Health and Safety Plan that addresses how it will maintain the health and safety of students, educators, and other staff, and which will serve as local guidelines for all instructional and non-instructional school activities during the period of the LEA's ARP ESSER grant. The Health and Safety Plan should be tailored to the unique needs of each LEA and its schools and must take into account public comment related to the development of, and subsequent revisions to, the Health and Safety Plan.

The ARP Act and U.S. Department of Education rules require Health and Safety plans include the following components:

1. How the LEA will, to the greatest extent practicable, implement prevention and mitigation policies in line with the most up-to-date guidance from the Centers for Disease Control and Prevention (CDC) for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning;
2. How the LEA will ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services;

3. How the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC:
- a. Universal and correct wearing of [masks](#);
 - b. Modifying facilities to allow for [physical distancing](#) (e.g., use of cohorts/podding); c. [Handwashing and respiratory etiquette](#);
 - d. [Cleaning](#) and maintaining healthy facilities, including improving [ventilation](#);
 - e. [Contact tracing](#) in combination with [isolation](#) and quarantine, in collaboration with State and local health departments;
 - f. [Diagnostic](#) and screening testing;
 - g. Efforts to provide COVID-19 [vaccinations to school communities](#);
 - h. Appropriate accommodations for children with disabilities with respect to health and safety policies; and
 - i. Coordination with state and local health officials.

The LEA's Health and Safety Plan must be approved by its governing body and posted on the LEA's publicly available website by July 30, 2021. * The ARP Act requires LEAs to post their Health and Safety Plans online in a language that parents/caregivers can understand, or, if it is not practicable to provide written translations to an individual with limited English proficiency, be orally translated. The plan also must be provided in an alternative format accessible, upon request, by a parent who is an individual with a disability as defined by the Americans with Disabilities Act.

Each LEA will upload in the eGrants system its updated Health and Safety Plan and webpage URL where the plan is located on the LEA's publicly available website.

The ARP Act requires LEAs to review their Health and Safety Plans at least every six months during the period of the LEA's ARP ESSER grant. LEAs also must review and update their plans whenever there are significant changes to the CDC recommendations for K-12 schools. Like the development of the plan, all revisions must be informed by community input and reviewed and approved by the governing body prior to posting on the LEA's publicly available website.

LEAs may use the template to revise their current Health and Safety Plans to meet ARP requirements and ensure all stakeholders are fully informed of the LEA's plan to safely resume instructional and non-instructional school activities, including in-person learning, for the current school year. An LEA may use a different plan template or format provided it includes all the elements required by the ARP Act, as listed above.

* The July 30 deadline applies only to school districts and charter schools that received federal Title I-A funds in FY 2020-2021 and intend to apply for and receive ARP ESSER funding.

Additional Resources

LEAs are advised to review the following resources when developing their Health and Safety Plans:

- [CDC Guidance](#)
- [PDE Resources for School Communities During COVID-19](#)
- [PA Department of Health - COVID-19 in Pennsylvania](#)

SCHOOL DISTRICT

Initial Effective Date: January 17, 2023; replaces plan approved on July 19, 2022.

Date of Revision: January 16, 2023

Date of Last Revision: July 17, 2023

1. How will the LEA, to the greatest extent practicable, support prevention and mitigation policies in line with the most up-to-date guidance from the CDC for the reopening and operation of school facilities in order to continuously and safely open and operate schools for in-person learning?

The Octorara Area School District (OASD) implemented a health and safety plan during the 2020-2021 school year using mitigation strategies supported by the Center for Disease Controls, Pennsylvania Department of Health, CHOP Policy Lab, and the Chester County Health Department. These strategies were successful in supporting the larger public health initiative to slow the spread of COVID-19 and to protect the school community, especially those at high risk for severe illness. Octorara also partnered with the Chester County Intermediate Unit to provide vaccination clinics to teachers and staff and shared information about vaccine clinics with families.

Octorara will continue to monitor the latest guidance from the Center for Disease Controls, Pennsylvania Department of Health, CHOP Policy Lab, and the Chester County Health Department. This information will help the district determine the effectiveness of its mitigation strategies. As required by the Pennsylvania Department of Education, the Health and Safety Plan will be reviewed by the board of school directors every six months. The table found in subsequent pages describes the strategies, policies, and procedures the Octorara Area School District will employ during the 2023-2024 school year.

2. How will the LEA ensure continuity of services, including but not limited to services to address the students' academic needs, and students' and staff members' social, emotional, mental health, and other needs, which may include student health and food services?

The Octorara Area School District resumed full in person learning for grades K-12 on Monday, August 30, 2021. Students wishing to attend school remotely were offered instruction through the Octorara Virtual Academy. Octorara's PDE approved emergency instructional time waiver included a combination of in person, synchronous remote, and

asynchronous remote to in order to meet the minimum 180 days of instruction and hour requirements at the elementary and secondary levels.

During the 2021-2022 school year the district employed 7 full-time counselors, 5 full time intervention specialists, and 6 reading specialists. Psychologist services were provided by independent contractors while the district search for a permanent employee. ESSER funds were encumbered to: create elementary acceleration and intervention classrooms to support student success, add a temporary reading specialist at Octorara Elementary School to provide interventions to students who were not reading at grade level, and continue the mathematics coach initiative at the secondary level, an action step in the Junior Senior High School's ATSI plan. To support math intervention and acceleration at the elementary level, teachers participated in job embedded professional development to support the implementation of the math workshop model. These initiatives will continue during the 22-23 school year. An additional ESSER funded ELA interventionist has been added at OIS to support struggling readers.

During the 21-22 school year, Octorara also used ESSER funds to contract with CCIU and Devereux Behavioral Health for mental health therapists, a social worker, and behavior coaches. These individuals shared intervention strategies to staff and provided individualized services to students in need of social, emotional, and mental health supports. A social work intern was provided by West Chester University. The district became a site for Nita M. Lowery 21st Century Community Learning Centers Program. This grant funded program provided afterschool programming to students in grades K-12. All of these initiatives will continue during the 22-23 school year.

Staff professional development, also paid for with ESSER funds, included refresher courses in Learning Focused Schools (LFS), with an emphasis on training the district's Professional Learning Community Leaders to implement the "Catching Kids Up Acceleration Strategies" model with all learners. Octorara continued to work with the Chester County Intermediate Unit to implement PBIS and MTSS, especially at the secondary level. These initiatives, with additional support from the National Center on Education and the Economy, will continue during the 22-23 school year. The district will also provide professional development in trauma informed instruction.

3. Use the table below to explain how the LEA will maintain the health and safety of students, educators, and other staff and the extent to which it has adopted policies, and a description of any such policy on each of the following safety recommendations established by the CDC.

ARP ESSER Requirement Strategies, Policies, and Procedures	
1. Universal and correct wearing of masks :	<p>Masks will be considered as a mitigation strategy, per school board approved Health and Safety Plan and most recent board action, based on recommendations from PDE, DOH, and/or CCHD.</p> <p>At this time, masking is optional across all settings in OASD.</p> <p>Octorara will provide masks or face shields to any staff member, student, or visitor as requested</p>
2. Modifying facilities to allow for physical distancing (e.g., use of cohorts/podding) ;	<p>School buildings and offices will allow for full occupancy.</p> <p>Octorara will consider additional recommendations and mitigation strategies from PDE, DOH, and CCHD, to the greatest extent practicable, as new information becomes available.</p>
3. Handwashing and respiratory etiquette :	<p>Octorara will teach and reinforce frequent and proper hand washing and respiratory etiquette, including how to properly cover coughs and sneezes.</p> <p>Octorara will encourage hand washing: prior to meals and snacks, after meals and snack, transition back to class from being outside, after using the bathroom, and after blowing nose, coughing, or sneezing. Hands should be washed with soap and water for at least 20 seconds. If soap and water are not readily available, hand sanitizer that contains at least 60% alcohol may be used.</p> <p>Octorara will have available hand sanitizer in classrooms and strategic locations of high traffic areas.</p> <p>Octorara will post signs in buildings reminding students, staff, and visitors of proper respiratory etiquette.</p>

<p>4. Cleaning and maintaining healthy facilities, including improving ventilation;</p>	<p>Octorara will continue to use COVID-19 specific EPA approved disinfectants.</p> <p>Octorara will continue to clean high touch surfaces as needed.</p> <p>When appropriate, classrooms, hallways, offices and common areas will be disinfected with a backpack sprayer with applicable disinfectant and/or electrostatic fogger.</p> <p>Devices and materials that must be shared should be cleaned between uses.</p> <p>The American Industrial Hygiene Association publication "Reducing the Risk of COVID-19 using Engineering Controls" indicates a relative risk reduction (in the transmission of the SARS-CoV-2 virus) of 95% is achieved by establishing 6 air changes per hour (ACH). A relative risk reduction of 99% is achieved by 10 ACH.</p> <p>-Per ASHRAE HVAC, systems will continue to run as engineered having up to 15 cubic feet per minute (CFM) per occupant and up to 10 air changes per hour only at the direction of the facilities director. The district will ensure systems operate properly. Increased circulation of outdoor air by opening windows and doors may be permitted only at the direction of the facilities director.</p> <p>Indoor Air Quality parameters will be monitored to include temperature and relative humidity for appropriate thermal comfort conducive to a work environment as part of COVID-19 mitigation and general indoor environmental quality due diligence.</p>
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<p>5. Contact tracing in combination with isolation and quarantine, in collaboration with the State and local health departments;</p>	<p>When required, Octorara will report all probable and confirmed cases of COVID-19 identified in school to the Chester County Health Department on the prescribed template for such incidents.</p> <p>When required, Octorara will provide to the health department a list of close contact(s) of individuals who were in contact with the COVID 19 positive individual while at school.</p> <p>-When required, Octorara will implement public health guidance on isolation and quarantine.</p> <p>Student, staff, or contractors, who have tested positive for COVID-19 or are identified as a probable case due to exposure outside of school, are encouraged to notify the school nurse immediately. Individuals will be referred to the Chester County Health Department for assistance.</p> <p>Individuals in close contact with a COVID-19 positive case due to exposure outside of school are encouraged to notify the school nurse immediately. Individuals will be referred to the Chester County Health Department for assistance.</p>
<p>6. Diagnostic and screening testing;</p>	<p>Octorara will encourage staff, students, visitors, and contractors to stay home when sick.</p> <p>Staff, students, and visitors shall be sent home if they become ill while on campus.</p> <p>Octorara will maintain adequate personal protective equipment for use when individuals become ill: gowns, N95, surgical, and KN95 masks, eye protection, gloves, etc.</p>
<p>7. Efforts to provide vaccinations to school communities;</p>	<p>Octorara will provide information to families about vaccination clinics and/or how get a COVID-19 vaccine for their child or family member, as requested.</p> <p>Visitors, employees, and students will not be required to be vaccinated against COVID-19.</p> <p>Octorara will not inquire about the COVID-19 vaccination status of any visitor, employee, or student, unless such an inquiry is medically necessary as determined by the school district's physician and/or school nurse.</p>

<p>8. Appropriate accommodations for students with disabilities with respect to health and safety</p>	<p>Accommodations for students with disabilities will be addressed on an individual basis. IEP's and 504 plans will be modified as needed.</p>
<p>9. Coordination with state and local health officials.</p>	<p>Octorara will consult with state and local health departments as needed for COVID related concerns.</p> <p>Octorara will continue to monitor school and community transmission levels, positivity rates, and other metrics to determine prevention and mitigation protocols.</p> <p>Octorara will continue to coordinate response efforts through the Chester County Intermediate Unit.</p>

Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for the Octorara Area School District reviewed and approved the Health and Safety Plan.

The plan was approved by a vote of:

Yes -

No -

Affirmed on: July 17, 2023

By:

(Signature of Board President)*

(Print Name of Board President)

*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed.



AGREEMENT FOR SERVICES
Between
Octorara Area School District
And
CCRES

THIS AGREEMENT, dated as of June 28, 2023 is entered into by and between Octorara Area School District, a Pennsylvania public school entity having an address at 228 Highland Road, Suite 1, Atglen, PA 19310 ("OASD"); and CCRES, a Pennsylvania nonprofit corporation having an address at 406 Boot Road, Downingtown, PA 19335 ("CCRES").

BACKGROUND:

WHEREAS, OASD provides educational services, instructional support services and other similar services; and

WHEREAS, CCRES is organized to provide educational services, instructional support services and other similar services on a regional basis; and

WHEREAS, OASD hereby desires to engage CCRES to provide certain services to OASD at the request and direction of OASD, upon the terms and conditions hereinafter set forth.

NOW THEREFORE, in consideration of the mutual covenants, terms and conditions set forth in this Agreement, and intending to be legally bound hereby, OASD and CCRES hereby agree as follows:

Term of Agreement. The term of this Agreement (the "Term") shall commence on the date hereof and shall terminate on September 30, 2023, unless extended through mutual agreement by CCRES and OASD. Notwithstanding the termination of this Agreement, certain provisions in this Agreement may survive termination.

1. **Services of CCRES.** OASD hereby agrees to engage CCRES and CCRES hereby agrees to be engaged by OASD, as an independent contractor to provide the services identified on Proposal from CCRES (Schedule "A") hereto (the "Services") for OASD at the request or direction of OASD. OASD and CCRES may change the Services to be provided by CCRES or OASD hereunder, from time to time, by preparing, executing and affixing a new Schedule "A" hereto, whereupon the services described on the new Schedule "A" shall be deemed to be the Services to be provided by CCRES to OASD hereunder. CCRES shall timely complete all Services in a high-quality manner consistent with the requirements of this Agreement.
2. **Compensation for Services.** For and in consideration of the provision of the Services by CCRES as provided herein, OASD shall pay to CCRES the fees (the "Fees") for such Services as are set forth on Schedule "B" hereto.

- a. In the event that the Public School Employees' Retirement System (PSERS) imposes any employer charges directed to CCRES as the result of providing any services to OASD, OASD shall be responsible to pay any and all such penalties or contribution charges to CCRES in accordance with the payment of fees provision set forth above. This provision shall also survive termination of this Agreement or the term of this Agreement.
 - b. CCRES shall secure, renew, and remain in compliance with the Act 34 Pennsylvania Criminal History Background Check, Act 114 FBI Clearance, Act 126 Mandated Reporter Training, Act 151 Child Abuse Clearance, Act 168 of 2014, and any other legally required clearances and will provide documentation of compliance upon request for all hired Educational Consultants contemplated under this Agreement. No service provider shall be permitted onto a District facility without CCRES first providing satisfactory written evidence of each clearance listed above.
3. **Payment of Fees.** CCRES shall submit bi-weekly written invoices to OASD for the Fees payable for the Services provided during the previous month. All Fees payable by OASD to CCRES shall be paid by OASD within thirty (30) calendar days following receipt by OASD of an invoice from CCRES therefor. All invoices from CCRES to OASD shall be accompanied by such time records and other documentation as shall be reasonably necessary for OASD to confirm the Services provided by CCRES and the Fees payable in connection therewith, and otherwise in a form agreed by CCRES and OASD. If there is a dispute concerning any invoice, OASD shall withhold only the amount in dispute until the dispute is resolved.
4. **Relationship of Parties; Performance of Services.**
 - a. It is hereby understood and agreed that CCRES is, and in performing the Services under this Agreement, acting in the capacity of, an independent contractor of OASD, and that CCRES is not an agent, servant, partner, joint venture, shareholder or employee of OASD. Subject to any reasonable rules and regulations established by OASD with regard to the performance of Services, CCRES shall be free to exercise CCRES' discretion and judgment as to the manner in which CCRES performs the Services hereunder. CCRES hereby acknowledges that CCRES has been advised by OASD that, as an independent contractor of OASD under this Agreement, CCRES is responsible for the payment of all CCRES's own Federal taxes and those of its employees, including, but not limited to, income and self-employment taxes (FICA), together with any and all corresponding Federal, state and local employment and other taxes, if any, and CCRES hereby agrees to promptly satisfy such obligations. CCRES hereby waives and releases OASD from any claim which CCRES has or may have against OASD now or in the future respecting such taxes on behalf of CCRES and/or employees of CCRES.
 - b. Each party hereto shall advise its employees that they are not the employees of the other party hereto, and are not entitled to such employment, unless and until such employees are hired by the Board of Directors or the other party hereto and they are notified in writing to that effect. In no event shall CCRES and OASD be deemed "joint

employers.” Each of the parties hereto are solely responsible to hire, assign, promote, discipline, and terminate its own employees.

- c. CCRES is responsible to hire and assign its employees or contractors to carry out the duties CCRES is contracted to perform for, or on behalf of OASD under the terms of and conditions of this Agreement.
- d. At its sole discretion, OASD may, without cause or prejudice, deny placement of a CCRES employee or cause removal of a CCRES employee or contractor working at the District.
- e. OASD shall not refuse to accept the assignment of any CCRES employee or contractor, and CCRES shall not refuse to hire, discipline, fire or otherwise deal with any employee or prospective employee or contractor on the basis of the employee’s race, color, gender, gender identification, religion, national origin, disability that can reasonably be accommodated, or for any other illegal reason.
- f. All CCRES employees will require to comply with Pennsylvania Department of Education’s Act 126 – Child Abuse Recognition and Reporting Act, Act 168 of 2014, and Act 22 – Special Education Services and Programs. The OASD shall assist in coordinating educational opportunities for CCRES employees serving within the District and reimburse CCRES for costs associated with the training sessions.
- g. CCRES will solicit the input from the OASD’s supervising employee and incorporate said input into the annual performance evaluation for CCRES employees assigned to the District.
- h. CCRES shall be responsible to OASD for acts and omissions of CCRES’ employees or contractors and their respective agents and employees, and other persons and entities performing any of the Services for or on behalf of CCRES or any of its contractors. CCRES shall enforce strict discipline and good order among its employees, contractors and other persons performing the Services.
- i. Neither party has the authority or power to, and shall not represent itself to have the power to, pledge, assign, bind, waive or otherwise obligate the other party hereto or any of its officers, directors, employees, agents, representatives, members, assets, properties or rights.
- j. CCRES shall secure and pay for all permits and licenses necessary for the proper execution and completion of the Services and shall comply with and give any and all notices required by any and all applicable laws, ordinances, rules, statutes, regulations and lawful orders (collectively “Laws”), or any courts, municipal, public or other Federal, state and/or local governmental bodies, agencies or authorities (collectively, “Governmental Bodies”). CCRES shall perform the Services in strict accordance with all applicable laws.

5. **Indemnification.** To the fullest extent permitted by applicable Laws, CCRES shall and hereby agrees, for itself and its successors and assigns, to indemnify, hold harmless and, if so

requested, defend OASD and its employees, officers, directors, agents, representatives and their respective heirs, executors, administrators, personal representatives, successors and assigns (collectively, the "Indemnitees") from and against any and all claims, damages, losses, liabilities, suits, charges, fines, taxes, fees, penalties, orders, settlements, judgments, actions, causes for action, costs and expenses (including reasonable attorney's fees) arising out of or related to: (i) the Services, (ii) the actions or inactions of CCRES and/or its employees, contractors and agents, and (iii) the breach by CCRES or any agreement, covenant, representation or warranty in this Agreement, regardless of whether any of the foregoing is caused in part by any of the Indemnitees.

6. Insurance

- a. Unless waived in writing by OASD, CCRES shall purchase from and maintain with a reputable company or companies lawfully licensed and authorized to do business in the Commonwealth of Pennsylvania, upon such terms and conditions as are satisfactory to CCRES, in its sole discretion, the following policies of insurance:
 - i. comprehensive commercial liability insurance insuring against claims for damages resulting from bodily injury, sickness, disease of any person and claims for damages or injury to or destruction of property, and all other claims customarily covered under a comprehensive policy, with limits not less than One Million Dollars (\$1,000,000.00) per occurrence and subject to an aggregate limit of Three Million Dollars (\$3,000,000.00) per annum;
 - ii. worker's compensation insurance in such amounts and upon such terms as may be required under any worker's compensation, disability benefit or other similar employee benefit Laws; and
 - iii. insurance against claims of any Indemnatee pursuant to the indemnification provisions of this Agreement, subject to a limit satisfactory to CCRES in its sole discretion.
- b. Coverages, whether written on an occurrence or claims-made basis, shall be maintained without interruption from the date of commencement of the Services until the date of final payment of the Fee. Certificates of insurance, evidencing the insurance required herein, shall be filed with OASD prior to commencement of the Services, and as otherwise requested by OASD (together with a certified copy of the policy, if so requested). The certificates of insurance provided to OASD hereunder shall provide that coverage afforded under the applicable policies will not be cancelled, modified or allowed to expire until at least thirty (30) days' prior written notice has been given to OASD.
- c. CCRES hereby waives all rights of subrogation against the Indemnitees for damages to the extent covered by insurance maintained or required to be maintained by CCRES hereunder. All policies of insurance secured by CCRES hereunder shall include waivers of subrogation against the Indemnitees.

7. Nondiscrimination/Sexual Harassment/American with Disabilities Act

During the Term, CCRES hereby agrees as follows:

- a. In the hiring of any employees for the performance of any of the Services, CCRES, or any person acting on behalf of CCRES, shall not discriminate by reason of race, color, gender, gender identification, religion, national origin, disability that can reasonably be accommodated, or for any other illegal reason.
 - b. Neither CCRES, nor any person acting on behalf of CCRES, shall discriminate against or intimidate any employee involved in the performance of work or any activity required under this Agreement on account of race, color, gender, gender identification, religion, national origin, disability that can be reasonably be accommodated for any other illegal reason.
 - c. CCRES shall establish and maintain a written sexual harassment policy and shall inform its employees of the policy. The policy must contain a notice that sexual harassment will not be tolerated and employees who practice it will be disciplined. A copy of this policy and all updates thereto shall be provided to OASD.
 - d. CCRES understands and agrees that it shall not cause any individual with a disability to be excluded from participation in this Agreement or from providing or receiving any Services under this Agreement on the basis of a disability that can reasonably be accommodated.
8. **Intellectual Property.** Neither OASD nor CCRES shall assert any ownership rights in any of the intellectual property of the other party, their subcontractors and/or suppliers. OASD hereby grants to CCRES a royalty-free, non-exclusive, non-transferable license for use of any of OASD's intellectual property to the extent necessary for CCRES to provide the Services as contemplated under this Agreement.
9. **Assignment and Subcontracting.** This Agreement shall be binding upon the parties hereto and their respective successors and assigns. CCRES shall not assign, in whole or in part, this Agreement or its rights, duties, obligations, or responsibilities hereunder without prior written consent of OASD, which consent may be withheld at the sole discretion of OASD. CCRES shall not subcontract with any person or entity to perform all or any part of the work to be performed under this Agreement without prior written consent of OASD, which consent may be withheld at the sole discretion of OASD.
10. **Termination.** OASD and CCRES shall each have the right to terminate this Agreement, for any or no reason, at any time or at such a new superintendent assumes the role for the school district. At time of termination by either party, CCRES shall promptly cease performance of the Services except for those Services reasonably required to transition responsibility for said Services over to OASD and shall provide an accounting thereof through the termination date.
11. **Dispute Resolution.** All disputes under this Agreement shall be addressed pursuant to the following procedures unless specifically stated otherwise:

- a. A party shall give written notice of the dispute and a request that the other party cure the disputed event within ten (10) business days of such party's receipt of such notice. Such notice shall specify the nature of the disputed event or default. If, within the foregoing ten (10) business day period, the recipient of the notice notifies the party providing the notice that it has commenced and will diligently prosecute the cure of such disputed event or default, and in fact continues with due diligence to cure the disputed event or default, then the cure period shall be extended for a reasonable period of time to cure the disputed event or default.
- b. If a disputed event or default is not cured in accordance with Subsection 12.a. above, then the parties shall convene a mediation panel within twenty-eight (28) days following the lapse of the cure period provided for therein. The panel shall be composed of a representative of each party and, upon the demand of either one, a mutually-acceptable third person. In the event of a party's failure to agree to any proposed third person within fourteen (14) days of a written proposal, the two (2) mediators shall select the third mediator. The decision of the mediators shall issue within sixty (60) days following appointment of the full panel of mediators, unless otherwise agreed to by all mediators, which decision shall be advisory only and shall be non-binding on the parties. Each party shall bear its own costs, fees and expenses of the mediation, and the fees of the mediators shall be split equally by the parties hereto.
- c. Failing a satisfactory resolution of the mediation, either party may, after seven (7) days following the decision of the mediators, and as the sole remedy of the aggrieved party, commence litigation of the dispute, which shall be conducted pursuant to the commercial dispute resolutions rules of the American Arbitration Association. The decision of the arbitrators shall be final and binding on all parties and shall be deemed to be a final adjudication which is enforceable in the courts of the Commonwealth of Pennsylvania.

12. Miscellaneous

- a. All schedules, exhibits and attachments hereto are hereby incorporated herein by this reference and shall be deemed to be a part of this Agreement as if they physically appeared within in.
- b. Unless otherwise provided herein, any notice to be given hereunder by any party to the other shall be in writing and effective when delivered personally or by certified mail, postage prepaid, return receipt requested or overnight courier or confirmed facsimile transaction, addressed to the address for such party set forth above, or to such other place and with such other copies as either party may designate as to itself by written notice to the others listed above.
- c. This Agreement shall be construed, interpreted and the rights of the parties determined in accordance with and governed by the applicable Laws of the Commonwealth of Pennsylvania, without regard to conflicts of laws principles. It is expressly agreed and stipulated that this Agreement is deemed to have been made in Chester County, Pennsylvania. Any action or proceeding seeking to enforce any

provision of, or based on any right arising out of this Agreement may be brought against either of the parties solely in the courts of the Commonwealth of Pennsylvania in and for the County of Chester. The parties hereto consent and hereby submit to jurisdiction of said courts (and of the appropriate appellate courts) in any such action or proceeding and waives any objection to venue therein: provided, however, that OASD may commence suit in any other forum if necessary, to protect or enforce its rights hereunder. Process in any action or proceeding referred to in the preceding sentence may be served on any party, by certified mail in lieu of personal service.

- d. This Agreement, together with all schedules and exhibits hereto, constitutes the entire Agreement among parties pertaining to the subject matter hereof and supersedes all prior agreements, understandings, negotiations and discussions, whether oral or written, of the parties. No supplement, modification or waiver of this Agreement shall be binding unless executed in writing by the party or parties to be bound thereby.
- e. This Agreement is for the benefit of, and may be enforced only by the parties hereto and their respective affiliates, and is not for the benefit of, and may not be enforced by, any other party, except the Indemnitees or as otherwise expressly provided herein.
- f. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
- g. In the event that any one or more of the provisions contained in this Agreement or in any other instrument referred to herein, shall, for any reason, be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement or any other such instrument.
- h. The headings of the Sections herein are inserted for convenience of reference only and are not intended to be a part of or to affect the meaning or interpretation of this Agreement.
- i. All costs and expenses incurred in connection with negotiation, preparation, execution, delivery, performance and enforcement of this Agreement and consummation of the transactions contemplated hereby shall be borne and paid by the party incurring such expenses.
- j. The rights and remedies of the parties to this Agreement are cumulative and not exclusive of any rights or remedies which the parties would otherwise have. No single or partial exercise of any such right or remedy by a party, and no discontinuation of steps to enforce any such right or remedy, shall preclude any further exercise thereof or of any other right or remedy of such party.
- k. All covenants and agreements of the parties set forth herein shall continue in full force and effect from and after the date hereof until such date as all of such covenants and agreements have been satisfied in full or waived, or this Agreement has otherwise

been terminated, except for such covenants and agreements as survive such termination by their own terms.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, intending to be legally bound, as of the day and year first above written.

CCRES

DocuSigned by:

12F6AD7E630A4E0...
By: _____
CCRES Executive Director

Date: 6/29/2023

DocuSigned by:

E65F208943AD413...
By: _____
CCRES Board Chairperson

Date: 6/29/2023

OASD

By: _____
OASD Superintendent

Date: _____

By: _____
OASD Board President

Date: _____

Schedule "A"

SERVICES

1. CCRES will provide the following Consultant as shall be needed to provide appropriate Interim Business Manager Services to the OASD. The Consultant Services to be provided by CCRES includes:
 - a. Educational Consultant
 - i. David Szablowski – Interim Business Manager, effective: July 10, 2023, through September 30, 2023, unless extended through mutual agreement by CCRES and OASD.
2. In addition to the other duties and responsibilities of CCRES as set forth herein, it is agreed by the parties that CCRES, as the common law employer, will provide appropriate human resources and management services with respect to its employees or contractors assigned to staff the OASD Program. These services shall include, without limitation, recruitment, interviewing, paying, supervising (subject to the District's right under this Agreement to reject specific service providers), and training as required and mutually agreed upon.

Schedule "B"

FEES

1. From July 10 – September 30, 2023 (or less depending on the needs of the OASD), the fees to be remitted to CCRES by OASD for Interim Business Manager Services, shall consist of per diem rate of service performed by the respective consultant as follows:

<u>Employee/Consultant Position</u>	<u>Fee</u>
Educational Consultant David Szablowski	\$770.00 per diem

ADDENDUM # 6 TO THE CONTRACTUAL AGREEMENT

BETWEEN

PRESSLEY RIDGE
School for the Deaf

And

Octorara School District

This Addendum, effective June 1, 2023, extends and keeps the original contract (hereinafter referred to a "Contract") by and between Pressley Ridge and Octorara School District for the 2023/2024 school year.

As per our original agreement paragraph 14 this agreement shall automatically renew for the succeeding school year unless terminated by Pressley Ridge pursuant to paragraph 6 or 8, or upon thirty (30) calendar days advance written notice delivered to Pressley Ridge by the SD.

By this Addendum, the parties agree to keep said Contract as follows:

Pressley Ridge will invoice SD monthly for all students enrolled at a daily rate of Five Hundred Three Dollars and 88/100 Cents (\$503.88) for Education Services per student. If the student requires a one-on-one aide in addition to normal staffing, the aide's services will be invoiced at a rate of an additional \$33.00 per hour. Residential Services will be invoiced monthly at a daily rate of Five Hundred Dollars and 00/100 Cents (\$500.00) per student.

1. All the other terms, conditions, requirements, and provisions of said existing contract remain in force and effect.

IN WITNESS WHEREOF, the Parties have voluntarily and with full knowledge executed this Agreement addendum the date and year first above written.

BY:

Doug Mullins

Chief Financial Officer

Pressley Ridge

Date: _____

Name:

Title: _____

SD: _____

Date: _____

SERVICE AGREEMENT

Client

Octorara Area School District (OctASD)
228 Highland Road, Suite 1 | Atglen, PA 19310

Services to be Provided

The Chester County Intermediate Unit will provide OctASD an annual membership to the K12 Security Information eXchange (K12 SIX).

K12 SIX, a subsidiary of the Global Resilience Federation, offers a system for information exchange among entities within the K-12 education sector, as well as entities providing services to the sector, for the purposes of providing members with timely, accurate, and actionable warnings of operational and cyber threats or attacks on individual organizations as well as industry best practices and mitigation strategies.

Date(s) of Service

May 1, 2023 – March 31, 2024

Location of Service

Virtual

Fees

The Chester County Intermediate Unit will invoice OctASD \$1,000 upon execution of this agreement.

Terms

1. The CCIU shall indemnify and hold harmless, and upon request, defend the School Entity and its board members, officers, directors, employees, consultants, attorneys, and agents from and against all liabilities, losses, costs and expenses of every kind (including but not limited to reasonable attorney fees and costs of litigation) (“the Indemnified Claims”) relating to the services provided by the CCIU under this Agreement but only to the extent that it is judicially determined that such Indemnified Claims resulted from the actual negligence or fault of the CCIU.
2. Except in the case of negligence by CCIU or deliberate and willful violation of applicable law or the explicit written instructions or written directives of the School Entity, the School Entity’s exclusive remedy for the breach of this agreement by the CCIU shall be termination of the agreement.
3. The School Entity shall indemnify and hold harmless, and upon request, defend the CCIU and its board members, officers, directors, employees, consultants, attorneys, and agents from and against all liabilities, losses, costs and expenses of every kind (including but not limited to reasonable attorney fees and costs of litigation) relating to the services provided by the CCIU under this Agreement unless it is judicially determined that the CCIU was at fault. This includes any violation by the School Entity of the CHESTER COUNTY INTERMEDIATE UNIT – K12 SIX MEMBERSHIP AND UMBRELLA AGREEMENT.
4. To the extent that any applicable insurance policy contains coverage for contractual liability, the indemnity provisions contained herein shall be interpreted and construed to the extent possible as to bring the contractual limitation within the coverage of the applicable insurance policy.
5. This indemnity duty shall survive the termination or expiration of this Agreement.

Signature below indicates that this agreement has been received, read, understood, and its provisions accepted. Return one signed copy of this agreement to *Ann Marie Franciscus*, Innovative Educational Services, CCIU, 455 Boot Road, Downingtown PA 19335, or annmarief@cciu.org.

Approvals

CCIU Contact

Signature

Date

Jessica Sahl
Assistant Director, Innovative
Educational Services
Chester County Intermediate Unit
484-237-5168
jessicasa@cciu.org

Client

Signature

Date

Jeff Curtis
Business Manager
Octorara Area School District
jcurtis@octorara.org
610-593-8238 ext. 30515

MEMORANDUM OF UNDERSTANDING

Between Octorara Area Board of School Directors and the Octorara Area Education Association

This Memorandum of Agreement is made by and between the Octorara Area Board of School Directors ("District") and the Octorara Area Education Association ("Association"). The District and the Association will be referred to collectively as "the Parties".

WHEREAS, the District and the Association are parties to a Collective Bargaining Agreement which expires June 30, 2026 ("CBA"); and

WHEREAS, the CBA does not include a provision(s) concerning dual enrollment for students;

WHEREAS, the District desires to create/modify a program for District students to participate in dual enrollment courses; and

WHEREAS, the Parties desire to address the terms and conditions of employment associated with dual enrollment for District students.

NOW, THEREFORE, in consideration of the covenants and conditions herein contained, the adequacy and sufficiency of which are hereby acknowledged, and intending to be legally bound hereby, the Parties agree to the following:

1. If a class is offered at Octorara Area School District, the students must enroll in the course offered by the District and are precluded from taking that course off campus.
 - a. A class is considered "off campus" if it is taught at another facility, including on-line, by non-Octorara employees.
2. Students may enroll for dual enrollment for courses that are not offered by Octorara Area School District.
3. A student may petition the District for the ability to take a course off campus which is offered by Octorara School District for extenuating circumstances. These will be discussed jointly by the District and the Association on a case-by-case basis, however the final decision rests with the Superintendent based on the educational needs of the student.
4. Administration may cap the number of credits that may be taken off campus.

5. This MOU shall not directly result in a reduction in the total number of bargaining unit positions
6. The Parties reserve all rights pursuant to the law and CBA, except as otherwise set forth in this MOU.
7. The entry into this MOU shall neither constitute a waiver of bargaining unit work by the Association, nor constitute a waiver of the Administration's right under state law to reduce staff, or not run a program due to low enrollment.
8. This MOU is non-precedent setting.
9. Any violation of this MOU will be subject to arbitration pursuant to the grievance-arbitration provisions of the CBA.
10. All other terms of the parties' CBA shall remain in full force and effect.
11. This is the whole and complete Agreement between the parties.

WHEREFORE, the Representatives of the Parties set their hands this _____ day of June, 2023.

School Board President Date

School Board Secretary Date

Amanda Kieffer
OAEA President Date

Shirley Williams
OAEA Vice-President Date



Octorara Area School District

Premium Comparison

Coverage	Budget	Expiring	Renewal
Package Premium	\$117,550	\$100,136	\$118,948
Business Auto Premium	\$10,300	\$9,616	\$13,392
Boiler & Machinery Premium	\$10,500	\$9,152	\$10,539
Errors and Omissions Premium	\$35,750	\$32,505	\$32,255
Cyber Liability	\$22,300	\$20,253	\$20,247
Excess Liability Premium	\$7,650	\$7,510	\$7,783
Student Accident Premium	\$8,350	\$7,603	\$7,603
Total Program Premiums	\$212,400	\$186,775	\$210,767

VIP Optional Increased Limit - \$500,000	\$4,150
VIP Optional Increased Limit - \$1,000,000	\$7,092

Notes:

1. Number of Vehicles increased 33%