

**OCTORARA AREA SCHOOL DISTRICT**  
**PUBLIC SCHOOL BOARD MEETING**  
**May 16, 2022 – 7:00 p.m.**  
**Jr./Sr. High School Multi-Purpose Room**

**AGENDA**

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes from the Work Session of April 11, 2022 and the Regular Meeting of April 18, 2022.
5. Presentations/Discussions
  - A. IYPT
  - B. Budget Update
6. Information Items
  - A. Margaret Schaefer will transfer from a special education teacher at the Octorara Primary Learning Center to a second grade teacher at the Octorara Primary Learning Center effective August 16, 2022.
  - B. The following teachers will transfer to an Elementary Itinerant Acceleration Teacher on Assignment using ESSER funds for the 2022-2023 school year:
    - Lindsay Mittman, PLC Math Interventionist (transfer from second grade)
    - Joan McDermott, OES Reading Specialist (transfer from fourth grade)
    - Trent Zook, OES Math Interventionist (transfer from third grade)
    - Jennifer Reeves, OES Math Interventionist (transfer from fourth grade)
7. Treasurer's Report
  - A. That the Octorara Board of School Directors approve the General Fund Report for period ending April 30, 2022.
8. Business Manager's Report
  - A. That the Octorara Board of School Directors approve the list of bills for payment.
9. Visitors' Comments - Agenda Items Only
10. Recommended Action Items:
  - A. That the Octorara Board of School Directors elect *R. Matthew Hurley* as Board Treasurer from July 1, 2022 through June 30, 2023.
  - B. That the Octorara Board of School Directors approve the resolution for the Proposed Final General Fund Budget for the 2022-2023 school year.
  - C. That the Octorara Board of School Directors approve the list of current Class of 2022 seniors of the Octorara Area Sr. High School, having been individually considered for graduation by the Octorara Board of School Directors, contingent upon their successful completion of all local and state requirements.

- D. That the Octorara Board of School Directors approve the Service Agreement with the Chester County Intermediate Unit to provide a full-time professional staff member to serve as a Mathematics Instruction Coach/Facilitator for the 2022-2023 school year at a cost of \$164,646.
- E. That the Octorara Board of School Directors approve the proposal with Berkshire Systems Group, Inc. for fire alarm restoration at the Octorara Jr. High School at a Costars cost of \$51,614.
- F. That the Octorara Board of School Directors approve the agreement with Herbein & Company, Inc. for auditing services for the years ending June 30, 2022, 2023, and 2024 at cost not to exceed \$23,000, \$23,750, and \$24,500 respectively.
- G. That the Octorara Board of School Directors approve the Proposal for Teaching and Learning Services with Lancaster-Lebanon Virtual Solutions through June 30, 2025.
- H. That the Octorara Board of School Directors approve the Revenue and Expenditure Sharing Agreement with the Chester County Intermediate Unit for the Welding Technical Education Program.
- I. That the Octorara Board of School Directors approve the following bid awards for the 2022-2023 school year:
- |                                |            |
|--------------------------------|------------|
| Art Supplies                   | \$8,665.09 |
| Industrial Arts/Vo-Ag Supplies | \$6,697.10 |
| Science Supplies               | \$3,436.44 |
- J. That the Octorara Board of School Directors approve the following policies, second reading:
- 237 Electronic Devices*
  - 815 Acceptable Use of the Internet, Computers and Network Resources*
  - 830 Breach of Computerized Personal Information*
  - 903 Public Participation in Board Meetings*
- K. That the Octorara Board of School Directors approve the following policies, first reading:
- 904 Public Attendance at District Events*
  - 905 Citizen Advisory Committees*
  - 906 Public Complaint Procedures*
  - 907 District Visitors*
  - 908 Relations With Parents/Guardians*
- L. That the Octorara Board of School Directors approve the student activity club “Dance Club” at the Octorara Jr./Sr. High School.
- M. That the Octorara Board of School Directors accept the Land O’Lakes Foundation grant in the amount of \$500 in support of the Answer Plot Community Garden Program. Funds from this grant will be used to purchase industry level materials and equipment which will help provide students with hands-on learning experiences while addressing the need for hunger relief in the local community.

Resignation Approvals:

- N. That the Octorara Board of School Directors accept, with regret, the resignation of Ms. Wanda Lapp for purpose of retirement as a math teacher at the Octorara Jr./Sr. High School effective the end of the 2021-2022 school year. (Hired March 20, 1987)

- O. That the Octorara Board of School Directors accept, with regret, the resignation of Mr. Jamie Schempp for purpose of retirement as a technology education teacher at the Octorara Jr./Sr. High School effective the end of the 2021-2022 school year. (Hired August 23, 2005)
- P. That the Octorara Board of School Directors accept, with regret, the resignation of Ms. Tina Sult for purpose of retirement as a building secretary at the Octorara Jr./Sr. High School effective June 30, 2022. (Hired May 25, 1994)
- Q. That the Octorara Board of School Directors accept, with regret, the resignation of Ms. Joanne Moore for purpose of retirement as guidance secretary and the Heroes Program at the Octorara Jr./Sr. High School effective June 30, 2022. (Hired June 25, 2001)
- R. That the Octorara Board of School Directors accept, with regret, the resignation of Ms. Cynthia Manning as secretary to the Director of Career and Technical Education at the Octorara Jr./Sr. High School effective June 9, 2022. (Hired August 30, 2004)

Hiring Approvals:

- S. That the Octorara Board of School Directors approve Ms. Brittany Fulwider as a long term substitute ELA teacher at the Octorara Jr./Sr. High School effective April 19, 2022 through the end of the 2021-2022 school year. Ms. Fulwider's rate will be \$150 per day. (Replacing a medical leave.)
- T. That the Octorara Board of School Directors approve Ms. Jillian Matys as a long term substitute fifth grade teacher at the Octorara Intermediate School effective May 25, 2022 through June 8, 2022. Ms. Matys' rate will be \$150 per day. (Ms. Matys is an approved substitute and is replacing Michele Miller who resigned.)
- U. That the Octorara Board of School Directors approve the following teachers for the ESY program:
  - Lisa Caldwell - \$32 per hour
  - Megan McLoone - \$30 per hour
  - Christy Zaleski - \$30 per hour
  - Robert Smith - \$30 per hour
  - Kristen Rohrer - \$30 per hour
  - Emily Heikkinen - \$30 per hour
- V. That the Octorara Board of School Directors approve the following additional staff for the K-6 Summer Literacy and Math Program:
  - Laura Weaver, teacher - \$30 per hour
  - Verna Trainor, teacher - \$30 per hour
  - Gwendolen Klotz, substitute teacher - \$30 per hour
- W. That the Octorara Board of School Directors approve the following substitute teachers for the 2021-2022 school year:
  - Kelsey Bastien, 60 Credits Secondary Ed
  - Brandon Gregor, 60 Credits Secondary Ed*
- X. That the Octorara Board of School Directors approve the following supplemental contract for the 2021-2022 school year:
 

Kendra Collins	Mentor Caitlin Cressman	2 pts. @ \$620	\$1,240
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- Y. *That the Octorara Board of School Directors accept the \$500 donation from Pennsylvania Music Educator's Association for the purchase of musical instruments at the Octorara Primary Learning Center.*

*Z. That the Octorara Board of School Directors accept the resignation of Ms. Carrie Rettew as girls' tennis coach at the Octorara Jr./Sr. High School effective May 2, 2022. (Hired for the 2020-2021 school year.)*

*AA. That the Octorara Board of School Directors approve the Waiver Agreement for student "A".*

*BB. That the Octorara Board of School Directors approve the request for unpaid family medical leave for the purpose of child rearing for Ms. Amanda King from approximately August 23, 2022 through December 23, 2022. Ms. King is a fifth grade teacher at the Octorara Intermediate School.*

*CC. That the Octorara Board of School Directors approve the Proposal for Engineering Services with Consolidated Engineers to evaluate upgrading the mechanical systems controls at the Octorara Primary Learning Center, Elementary, and Jr. High Schools at a cost of \$9,500.*

*DD. That the Octorara Board of School Directors approve the Proposal for Engineering Services with Consolidated Engineers to evaluate adding additional welding booths at the Octorara Sr. High School at a cost of \$9,900.*

*EE. That the Octorara Board of School Directors approve the Proposal for Engineering Services with Consolidated Engineers to evaluate the Octorara Sr. High School lighting control system at a cost of \$1,875.*

*FF. That the Octorara Board of School Directors approve the proposal with Sage Technology Solutions to replace the District's current phone system at a cost of \$197,083.*

*GG. That the Octorara Board of School Directors approve the low bid with HCSG for custodial services.*

*HH. That the Octorara Board of School Directors approve the Agreement with PlayOn! Sports for live streaming services.*

11. Finance Committee Report
12. CCIU Board Representative's Report
13. Old Business
14. New Business
15. Other Items and Announcements
16. Visitors' Comments – General
17. Administrator Comments/Announcements
18. Board Comments
19. Adjournment

Finance Committee Meeting – Monday, May 16, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Executive Session for Personnel - Monday, May 16, 2022 - Following the Regular Meeting in the Jr. High School Multi-Purpose Room

Policy Committee Meeting – Monday, June 13, 2022 – 5:30 p.m. in the Jr. High School Multi-Purpose Room

Facility Committee Meeting – Monday, June 13, 2022 – 6:30 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Work Session – Monday, June 13, 2022 – 7:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Finance Committee Meeting – Monday, June 20, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, June 20, 2022 – 7:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

# OCTORARA AREA SCHOOL DISTRICT

## Minutes of Board Meeting Held on April 11 2022

The Work Session of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room and via Zoom on April 11, 2022.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Fox, called the meeting to order at 7:00 p.m. Other members present were Ms. Bowman, Mr. Falgiatore, Mr. Ganow, Mr. Hurley, Mr. Norris, Ms. Yelovich, and Mr. Zimmerman. Mr. Koennecker was absent. Also present were Mrs. Hardy, Secretary; Dr. Orner, Superintendent; Mr. Curtis, Business Manager; members of the administrative team via Zoom; five citizens and six students in-person and 20 citizens via Zoom.

There were no presentations, visitor's comments for agenda items only, or information items.

Mr. Fox presented the following items for action at the April 18, 2022 Board meeting:

- A. That the Octorara Board of School Directors approve the 2022-2023 Chester County Intermediate Unit Core Services Budget in the amount of \$33,173,390.
- B. That the Octorara Board of School Directors approve the 2022-2023 Chester County Intermediate Unit Occupational Education Budget in the amount of \$30,361,289.
- C. That the Octorara Board of School Directors approve the Chesconet Agreement effective July 1, 2022.
- D. That the Octorara Board of School Directors approve the low bid of \$668,600 with Garvey Roark for restoration of the Primary Learning Center roof.
- E. That the Octorara Board of School Directors approve the agreement with Environmental Control Systems, Inc. for asbestos removal management and supervision in the Jr. High School Multi-Purpose Room.
- F. That the Octorara Board of School Directors approve the proposal with Bristol Environmental for asbestos removal in the Jr. High School Multi-Purpose Room.
- G. That the Octorara Board of School Directors approve the proposal with Interface Services for flooring replacement in the Jr. High School Multi-Purpose Room.
- H. That the Octorara Board of School Directors approve the proposal with Laird Painting Contractors, Inc. for painting of the Jr. High School Multi-Purpose Room.
- I. That the Octorara Board of School Directors approve the CoStars quote with James Doorcheck for door replacement in the Jr. High School Multi-Purpose Room.
- J. That the Octorara Board of School Directors approve the proposal with G. A. Vietri, Inc. for installation of electrical service for the District sign.
- K. That the Octorara Board of School Directors approve the 2022-2023 Legal Services Consultation Agreement between Sweet, Stevens, Katz & Williams LLP and the Octorara Area School District for Special Education Services.
- L. That the Octorara Board of School Directors approve the student activity club "Octorara High School Esports Club" at the Octorara Jr./Sr. High School.

M. That the Octorara Board of School Directors approve the following policies, second reading:

*222 Tobacco and Vaping Products*

*901 Public Relations Objectives*

*902 Publications Program*

N. That the Octorara Board of School Directors approve the following policies, first reading:

*237 Electronic Devices*

*815 Acceptable Use of the Internet, Computers and Network Resources*

*830 Breach of Computerized Personal Information*

*903 Public Participation in Board Meetings*

O. That the Octorara Board of School Directors approve the following driver for Althouse Transportation for the 2021-2022 school year:

Janice M. Fulkerson, School Bus Driver #2

Resignation Approvals:

P. That the Octorara Board of School Directors accept, with regret, the resignation of Ms. Michele Miller as a fifth grade teacher at the Octorara Intermediate School effective April 8, 2022. (Hired August 26, 2002)

Q. That the Octorara Board of School Directors accept, with regret, the resignation of Mr. John Atlee for purpose of retirement as a school counselor at the Octorara Jr./Sr. High School effective the end of the 2021-2022 school year. (Hired January 19, 2004)

R. That the Octorara Board of School Directors accept the resignation of Ms. Amanda Schmidt as an instructional assistant at the Octorara Elementary School effective March 18, 2022. (Hired October 18, 2021)

Hiring Approvals:

S. That the Octorara Board of School Directors approve Mr. Craig Leister as a technology education teacher at the Octorara Jr./Sr. High School pending completion of employee related documents required by law and the District effective August 16, 2022. Mr. Leister's salary will be \$76,061 which is Step 11 to MAX of the Master's +60 scale. (Mr. Leister is replacing Patrick Lauletta who transferred.)

T. That the Octorara Board of School Directors approve Ms. Margaret Nelson as a cafeteria employee pending completion of employee related documents required by law and the District effective March 21, 2022. Ms. Nelson's rate will be \$15.00 per hour for five hours per day. (Replacing Doris McGinnis who resigned.)

U. That the Octorara Board of School Directors approve Ms. Brittany Myers as a cafeteria employee pending completion of employee related documents required by law and the District effective April 4, 2022. Ms. Myers' rate will be \$15.00 per hour for four hours per day. (Replacing Valerie Wilson who resigned.)

V. That the Octorara Board of School Directors approve the following supplemental contract for the 2021-2022 school year:

Morgan Lee

JV Softball Coach

5 pts. @ \$620 \$3,100

Under the Education Committee Report, Mr. Fox reported on the meeting held on March 28, 2022. The committee discussed 2021 PSSA and Keystone results, job embedded professional development, coaching initiatives, district wide mentoring opportunities for students, 2022 PSSA testing dates, mental health contract, and CPR training.

Under the Policy Committee Report, Ms. Bowman reported the committee reviewed the second reading and first reading policies on tonight's agenda. She reported Dr. Propper discussed the challenges with electronic devices and changes that will be made to policy 237 as a result of the challenges. Ms. Bowman addressed policy 903 and how it relates to the Sunshine Law.

Under the Facility Committee Report, Mr. Norris said the Committee discussed an RFP for the efflorescence at PLC, district sign update, summer projects including the Jr. High MPR, evening custodial services RFP, a minor incident involving one of the District's maintenance vehicles, baseball and softball scoreboard installation, and storm damage.

There were no other items/concerns.

Under visitors' comments for items in general, Sue Boninu, Parkesburg, addressed her concerns regarding continuation of 7<sup>th</sup> and 8<sup>th</sup> grade baseball next year. She said she is not receiving answers to her inquiries concerning next year.

The following students each expressed their desire for the continuation of 7<sup>th</sup> and 8<sup>th</sup> grade baseball for next year:

Reid Boninu, Parkesburg

Daulton O'Donnell, West Fallowfield Township

Rocco DeLuca, Christiana

Jack Dubree, Christiana

Jacob Scott, Atglen

Brady Foster, Atglen

Joseph Scott, Atglen, said he has coached baseball for 14 years and would like to see the program continue without a break between little league and the Sr. High program. He said he can't see spending money on score boards if there is no feeder program for the high school.

Kelly O'Donnell, West Fallowfield Township, said she is a baseball mom and shared her son received honor roll this quarter so his coach would be proud of him. She wants to know what the options are for continuing the program next year.

Steven Stafford, Parkesburg, said he has coached kids for three years and is a strong believer in school sports. It helps them keep their grades up and learn discipline. He requested the Board make sure the kids have the sport they deserve through Jr. High.

Mr. Norris said there is no talk of the Board cutting the program; they are looking for options. This takes time.

Dr. Orner said there will be options presented at the Education Committee meeting this month.

Mr. Falgiatore requested an update at the next meeting.

Mr. Stafford addressed the cost of students playing at different leagues and the result of playing different leagues will divide students up.

Dr. Orner said there has been discussion on students not having to pay \$500-\$1,000 to play the sport they love.

Under administrator comments, Ms. McNamara announced OACTEP workforce/college signing days. She reported 26 new sending school students for the Homeland Protective Services Academy. The written portion of the NOCTI test was administered last week with 80% of the students taking the test receiving competent or advanced scores.

Dr. Haller reported students will be taking the ELA PSSA exams on April 26-28 and the Math PSSA exams on May 3 and 4. An email was sent to parents with information regarding PSSA testing. He announced the OIS, in partnership with the PTO, will have a PSSA Afterschool Celebration on Friday, May 6 from 3:30-5:00. Tickets will go on sale Monday, May 2.



Ms. Lease announced the PLC students raised \$17,146 for the American Heart Association during their recent Kids Heart Challenge. She congratulated Mr. Lynch for being chosen as a tech director for the PMEA Conference. Ms. Lease said there are currently 86 incoming kindergarten students. The next incoming kindergarten workshop will be held on April 28. Kindergarten screenings will take place in May – parents can sign up using the link on the district website.

Mr. Dikun said the Math 24 Tournament will take place next Thursday and the Envirothon competition will be held the following week.

Dr. Propper announced the Jr./Sr. High Career and Wellness Day will be held on April 12. Each grade level will participate in a wellness or career activity with the class of 2022 having a breakfast and a service learning opportunity. Dr. Propper offered his apology to Ms. Boninu for not responding as he thought Mr. Fantazzi's correspondence with her had addressed the issue. He said he cares very much about athletics; they are an integral part of student life. He is looking at options for the best interest of the students and will have some idea of direction after formal discussion with the Board at the Education Committee meeting.

Dr. Orner reviewed highlights of the 2022 Pennsylvania State of Education Report published by PSBA. She thanked the class of 1971 for time well spent on Saturday giving 25 members of the class a tour of the Sr. High for their reunion. She encouraged other class reunions who would like to take a tour to contact the district office.

Under Board comments, Mr. Norris discussed the document received that is an intent to file a lawsuit and monetary charges that are attached to the intent.

Mr. Fox said Mr. Pratt has the document. It is a warning letter of intent to file a law suit. The board does not need to take any action on it. He said it is curious that Mr. Falgiatore was the only one sitting at the Board table who was not named in the document. He noted the document from Ryan Miller included language that was very similar to Mr. Falgiatore's statement submitted in February.

Mr. Fox read the following statement:

"I want to take a brief moment to address some correspondence addressed to the School Board concerning Policy 903, titled "Public Participation in Board Meetings."

School Board Policy 903 fully complies with Pennsylvania's Sunshine Act and other applicable laws with regards to allowing members of the public to address the School Board at its public meetings. The Sunshine Act only permits school district residents and taxpayers to address the School Board – and that is what our policy provides. The policy also sets forth rules concerning the time limits for public comments and expectations for proper decorum. Again, these rules comply with applicable laws – and rarely have to be enforced since the overwhelming number of people who attend our public meetings are school district residents or taxpayers; respect established time limits; keep their comments focused on school district business and do not otherwise interrupt our meetings.

One individual wrote that Policy 903 violates Marbury v. Madison. We confirmed with our solicitor that U.S. Supreme Court decision addresses the legal principle of judicial review – which is the right of our courts to declare a legislative action as being unconstitutional. Our solicitor assured me that Policy 903 is constitutional – and the School Board has no desire to interpret or enforce that policy to deny school district residents or taxpayers the right to address the School Board at its meetings."

Mr. Falgiatore said his statement from February is common language. He said people are grateful for the additional Board documents posted on the website and requested the committee meeting agendas be posted as well.

Mr. Ganow said it is time to have the administrative team attend the board meetings in person.

Mr. Fox announced an Executive Session for Personnel was held on Monday, March 28, 2022 following the Education Committee Meeting in the Jr. High School Multi-Purpose Room.

Mr. Fox announced the following meetings to be held:

Executive Session for Personnel – Monday, April 11, 2022 – following the Work Session in the Jr. High School Multi-Purpose Room

Finance Committee Meeting – Monday, April 18, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, April 18, 2022 – 7:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Education Committee Meeting – Monday, April 25, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

There being no further items of business the meeting adjourned at 7:51 p.m. on motion of Mr. Ganow, second by Mr. Norris and approval of all members present.

This Board meeting can be viewed in its entirety on You Tube.com.

Respectfully submitted,

Jill L. Hardy, Secretary  
Octorara Board of School Directors

# **OCTORARA AREA SCHOOL DISTRICT**

## **Minutes of Board Meeting Held on April 18, 2022**

The regular meeting of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room and via Zoom on April 18, 2022.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Fox, called the meeting to order at 7:00 p.m. Other members present were: Ms. Bowman, Mr. Falgiatore, Mr. Ganow, Mr. Hurley, Mr. Koennecker, Mr. Norris, and Ms. Yelovich. Mr. Zimmerman was absent. Also present were Mrs. Hardy, Secretary; Dr. Orner, Superintendent; Mr. Curtis, Business Manager; members of the administrative team; three citizens and 29 citizens via Zoom.

The minutes of the Regular Meeting of March 21, 2022 were approved on motion of Mr. Norris, second by Mr. Ganow and approval of all members present.

Under presentations, Mr. Curtis gave a budget update.

The Treasurer's Report, which can be found at the end of these minutes, was approved on motion of Mr. Ganow, second by Ms. Bowman and approval of all members present. (Appendix A-4/18/22)

A list of bills for the General Fund totaling \$1,969,258.41; Cafeteria Fund totaling \$17,563.05, Capital Projects totaling \$30,311.49, and Capital Reserve totaling \$0.00 of which are attached to these minutes as Appendix B-4/18/22, were approved and ordered paid on motion of Mr. Ganow, second by Mr. Hurley and approval of all members present.

There were no visitors' comments for agenda items only.

On motion of Mr. Ganow, second by Mr. Hurley and approval of all members present by a roll call vote the Octorara Board of School Directors approved the 2022-2023 Chester County Intermediate Unit Core Services Budget in the amount of \$33,173,390. (Appendix C-4/18/22)

On motion of Mr. Ganow, second by Ms. Bowman and approval of all members present by a roll call vote the Octorara Board of School Directors approved the 2022-2023 Chester County Intermediate Unit Occupational Education Budget in the amount of \$30,361,289. (Appendix C-4/18/22)

The following items were approved on motion of Mr. Ganow, second by Mr. Koennecker and approval of all members present:

The Octorara Board of School Directors approved the Chesconet Agreement effective July 1, 2022. (Appendix D-4/18/22)

The Octorara Board of School Directors approved the low bid of \$668,600 with Garvey Roark for restoration of the Primary Learning Center roof. (Appendix E-4/18/22)

The Octorara Board of School Directors approved the agreement with Environmental Control Systems, Inc. for asbestos removal management and supervision in the Jr. High School Multi-Purpose Room. (Appendix F-4/18/22)

The Octorara Board of School Directors approved the proposal with Bristol Environmental for asbestos removal in the Jr. High School Multi-Purpose Room. (Appendix G-4/18/22)

The Octorara Board of School Directors approved the proposal with Interface Services for flooring replacement in the Jr. High School Multi-Purpose Room. (Appendix H-4/18/22)

The Octorara Board of School Directors approved the proposal with Laird Painting Contractors, Inc. for painting of the Jr. High School Multi-Purpose Room. (Appendix I-4/18/22)

The Octorara Board of School Directors approved the CoStars quote with James Doorcheck for door replacement in the Jr. High School Multi-Purpose Room. (Appendix J-4/18/22)

The Octorara Board of School Directors approved the proposal with G. A. Vietri, Inc. for installation of electrical service for the District sign. (Appendix K-4/18/22)

The Octorara Board of School Directors approved the 2022-2023 Legal Services Consultation Agreement between Sweet, Stevens, Katz & Williams LLP and the Octorara Area School District for Special Education Services. (Appendix L-4/18/22)

The Octorara Board of School Directors approved the student activity club “Octorara High School Esports Club” at the Octorara Jr./Sr. High School. (Appendix M-4/18/22)

The Octorara Board of School Directors approved the following policies, second reading:

*222 Tobacco and Vaping Products*

*901 Public Relations Objectives*

*902 Publications Program*

(Appendix N-4/18/22)

The Octorara Board of School Directors approved the following policies, first reading:

*237 Electronic Devices*

*815 Acceptable Use of the Internet, Computers and Network Resources*

*830 Breach of Computerized Personal Information*

*903 Public Participation in Board Meetings*

(Appendix O-4/18/22)

The Octorara Board of School Directors approved the following driver for Althouse Transportation for the 2021-2022 school year:

Janice M. Fulkerson, School Bus Driver #2

The Octorara Board of School Directors accepted, with regret, the resignation of Ms. Michele Miller as a fifth grade teacher at the Octorara Intermediate School effective April 8, 2022. (Hired August 26, 2002)

The Octorara Board of School Directors accepted, with regret, the resignation of Mr. John Atlee for purpose of retirement as a school counselor at the Octorara Jr./Sr. High School effective the end of the 2021-2022 school year. (Hired January 19, 2004)

The Octorara Board of School Directors accepted the resignation of Ms. Amanda Schmidt as an instructional assistant at the Octorara Elementary School effective March 18, 2022. (Hired October 18, 2021)

The Octorara Board of School Directors approved Mr. Craig Leister as a technology education teacher at the Octorara Jr./Sr. High School pending completion of employee related documents required by law and the District effective August 16, 2022. Mr. Leister’s salary will be \$76,061 which is Step 11 to MAX of the Master’s +60 scale. (Mr. Leister is replacing Patrick Lauletta who transferred.)

The Octorara Board of School Directors approved Ms. Margaret Nelson as a cafeteria employee pending completion of employee related documents required by law and the District effective March 21, 2022. Ms. Nelson's rate will be \$15.00 per hour for five hours per day. (Replacing Doris McGinnis who resigned.)

The Octorara Board of School Directors approved Ms. Brittany Myers as a cafeteria employee pending completion of employee related documents required by law and the District effective April 4, 2022. Ms. Myers' rate will be \$15.00 per hour for four hours per day. (Replacing Valerie Wilson who resigned.)

The Octorara Board of School Directors approved the following supplemental contracts for the 2021-2022 school year:

Morgan Lee	JV Softball Coach	5 pts. @ \$620	\$3,100
Stefanie Nuse	Mentor for Karlie DeCola	.8 pts @ \$620	\$496
Michael Trainor	JV Wrestling Coach	4.5 pts @ \$620	\$2,790

On motion of Mr. Ganow, second by Mr. Norris and approval of all members present the Octorara Board of School Directors approved the changes to the Octorara Jr./Sr. High School Program of Studies for the 2022-2023 school year. (Appendix P-4/18/22)

On motion of Mr. Ganow, second by Ms. Bowman and approval of all members present the Octorara Board of School Directors approved the Chester County School Board Legislative Council Resolution prioritizing mental health initiatives for children and youth. (Appendix Q-4/18/22)

On motion of Ms. Bowman, second by Ms. Yelovich and approval of all members present the Octorara Board of School Directors approved the letter of request to PSBA to reengage with a national entity that will enable interaction with school districts nationwide to share best practices and innovative solutions. (Appendix R-4/18/22)

On motion of Ms. Bowman, second by Mr. Falgiatore and approval of all members present the Octorara Board of School Directors approved the following substitute teachers for the 2021-2022 school year:

Lauren McNair, 60 Credits Elementary Ed  
Samuel Batty, 60 Credits Elementary Ed  
Rita Perez, 60 Credits Sp. Ed K-4

Under the Finance Committee Report, Mr. Hurley reported the committee met tonight before the Board meeting and discussed the 2022-2023 budget, school nutrition program, Jr. High fire alarm system, audit services, financial software system conversion, and IT Department furniture.

Under the CCIU Board Representative Report, Mr. Norris reported this month's meeting will be held on Wednesday, April 20.

There were no items of old business, new business, or other items or announcements.

Under visitors' comments for items in general, Jay Lusby, Parkesburg, expressed his concerns with policies 903 and 237 and Zoom comments at Board meetings.

Under administrator comments and announcements, Dr. Propper congratulated Ms. Kelly Holub on receiving the Citadel Heart of Learning award for the Octorara School District. He reported he is having conversations with PLC leaders as well as parent communication regarding policy 237 and cell phone use and consistency with enforcement of the policy. He is addressing issues created by rogue Octorara Instagram accounts.

Dr. Orner reported the Jr./Sr. High Career and Wellness Day was a great success. The service project for the class of 2022 was a nice addition to the day. She announced state and local law enforcement held a professional development training day in the Jr. High School today.

Under Board comments, in response to one of Mr. Lusby's concerns with policy 903, Ms. Bowman said the statement that a person could only speak one time during public comment has been removed.

Mr. Fox said he keeps track of the minutes during public comment and we have gone over 30 minutes a lot this year. After 30 minutes, he announces there is time for one more comment. He said the Board will discuss the logistics in continuing with Zoom comments to make sure the integrity of the Sunshine Law is upheld. Mr. Fox congratulated Dr. Orner and the other Chester County superintendents for being recognized by the Chester County Intermediate Unit for outstanding leadership and service during the pandemic.

Mr. Fox announced the following upcoming meetings:

Executive Session for Personnel - Monday, April 18, 2022 - Following the Regular Meeting in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, April 25, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Policy Committee Meeting – Monday, May 9, 2022 – 5:30 p.m. in the Jr. High School Multi-Purpose Room

Facility Committee Meeting – Monday, May 9, 2022 – 6:30 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Work Session – Monday, May 9, 2022 – 7:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

Finance Committee Meeting – Monday, May 16, 2022 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, May 16, 2022 – 7:00 p.m. in the Jr. High School Multi-Purpose Room/Zoom

There being no further items of business the meeting adjourned at 7:43 p.m. on motion of Mr. Ganow, second by Mr. Hurley and approval of all members present.

This Board meeting can be viewed in its entirety at [www.youtube.com/user/OctoraraAreaSD](https://www.youtube.com/user/OctoraraAreaSD).

**TREASURER'S REPORT  
OCTORARA AREA SCHOOL DISTRICT  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
GENERAL FUND  
2021-2022**

**Cash Balance as of February 28, 2022** **\$ 1,834,753.10**

**Receipts Deposited:**

Revenue - (Tax Receipts, State Transfers)	\$	2,106,859.56		
Other Receipts - (Retiree Medical Payments, Misc.)		40,076.12		
Checking Account Interest		22.07		
Accounts Receivable		97,364.74		
Transfer In from Investments		8,975,000.00		11,219,322.49
<b>Total Available</b>	<b>\$</b>			<b>13,054,075.59</b>

**Disbursements:**

Net Payroll	\$	1,148,418.72		
Accounts Payable		5,119,999.44		
Transfer to Investments		-		6,268,418.16

**General Fund Cash as of March 31, 2022** **\$ 6,785,657.43**

**Investments Outstanding**

Beginning Balance PSDLAF Investment Account	\$	8,188,425.34		
Beginning Balance Fulton Money Market		22,292,699.61		
Earnings on PSDLAF Investment Account		195.45		
Earnings on Fulton Money Market		486.83		
Net Transfers		(8,975,000.00)		

**Total General Fund Cash and Investments as of March 31, 2022** **\$ 28,292,464.66**

**For the April 18, 2022 Regular Board Meeting**

Respectfully submitted,

Jill L. Hardy, Secretary  
Octorara Board of School Directors

**TREASURER'S REPORT  
OCTORARA AREA SCHOOL DISTRICT  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
GENERAL FUND  
2021-2022**

**Cash Balance as of March 31, 2022** \$ 6,785,657.43

**Receipts Deposited:**

Revenue - (Tax Receipts, State Transfers)	\$ 2,456,013.86	
Other Receipts - (Retiree Medical Payments, Misc.)	1,000.00	
Checking Account Interest	12.42	
Accounts Receivable	87,423.22	
Transfer in from Investments	<u>2,000,000.00</u>	<u>4,544,449.50</u>
 Total Available		 \$ 11,330,106.93

**Disbursements:**

Net Payroll	\$ 1,073,532.83	
Accounts Payable	7,669,947.57	
Transfer to Investments	<u>-</u>	<u>8,743,480.40</u>

**General Fund Cash as of April 30, 2022** \$ 2,586,626.53

**Investments Outstanding**

Beginning Balance PSDLAF Investment Account	\$ 8,189,305.79
Beginning Balance Fulton Money Market	13,318,186.44
Earnings on PSDLAF Investment Account	131.94
Earnings on Fulton Money Market	308.66
Net Transfers	(2,000,000.00)

**Total General Fund Cash and Investments as of April 30, 2022** \$ 22,094,559.36

**For the May 16, 2022 Regular Board Meeting**



**OCTORARA AREA SCHOOL DISTRICT  
INVESTMENT ANALYSIS**

Listed below is a summary of our investment activity for the period ending April 30, 2022

**GENERAL FUND**

Checking	\$	2,586,626.53	0.01%	Fulton
Investment		8,189,437.73	0.01%	PSDLAF (MAX)
Investment		11,318,495.10	0.03%	Fulton Money Market
	<b>\$</b>	<b>22,094,559.36</b>		

**OTHER CASH & INVESTMENTS**

Activity	\$	184,448.67	0.01%	Checking
Cafeteria		19,237.06	0.01%	27817451.29
Capital Projects		5,856,226.44	0.01%	PSDMAX
Capital Reserve		1,104,919.64	0.01%	PSDLAF
Payroll		16,133.68	0.01%	Checking
	<b>\$</b>	<b>7,180,965.49</b>		473629

Total General Fund Cash and Investments as of April 30, 2022

# BOARD SUMMARY

## Fund: 10 - 10 GENERAL FUND    Encumbrances Included

### As of: 04/30/2022

Funding Source:

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
<b>1100 REG PROG ELEM/SECONDARY</b>					
100 PERSONNEL SERV-SALARIES	11,911,573.00	0.00	8,324,354.02	3,587,218.98	69.88
200 PERSONNEL EMPL BENEFITS	7,461,663.00	0.00	5,242,355.38	2,219,307.62	70.26
300 PURCHASED PROF & TECH	192,700.00	53,895.39	144,868.17	(6,063.56)	103.15
400 PURCHASED PROPERTY SVC	73,400.00	10,449.38	45,756.37	17,194.25	76.57
500 OTHER PURCHASED SERVICE	2,502,878.00	230,101.01	1,933,354.15	339,422.84	86.44
600 SUPPLIES	297,655.00	8,253.96	300,267.63	(10,866.59)	103.65
700 PROPERTY	6,150.00	0.00	4,168.43	1,981.57	67.78
800 OTHER OBJECTS	411.00	0.00	0.00	411.00	0.00
<b>Totals for 1100s</b>	<b>22,446,430.00</b>	<b>302,699.74</b>	<b>15,995,124.15</b>	<b>6,148,606.11</b>	<b>72.61</b>
<b>1200 SPEC PROG ELEMEN/SECOND</b>					
100 PERSONNEL SERV-SALARIES	2,480,269.00	0.00	1,547,571.49	932,697.51	62.40
200 PERSONNEL EMPL BENEFITS	1,633,898.00	0.00	1,054,926.83	578,971.17	64.57
300 PURCHASED PROF & TECH	4,225,117.00	0.00	2,557,202.72	1,667,914.28	60.52
400 PURCHASED PROPERTY SVC	8,137.00	0.00	5,046.48	3,090.52	62.02
500 OTHER PURCHASED SERVICE	1,487,250.00	139,091.91	1,331,991.42	16,166.67	98.91
600 SUPPLIES	91,141.00	304.97	35,822.53	55,013.50	39.64
700 PROPERTY	20,600.00	4,500.00	7,628.68	8,471.32	58.88
800 OTHER OBJECTS	64,929.00	0.00	64,560.95	368.05	99.43
<b>Totals for 1200s</b>	<b>10,011,341.00</b>	<b>143,896.88</b>	<b>6,604,751.10</b>	<b>3,262,693.02</b>	<b>67.41</b>
<b>1300 VOCATIONAL EDUCATION</b>					
100 PERSONNEL SERV-SALARIES	787,312.00	0.00	522,201.39	265,110.61	66.33
200 PERSONNEL EMPL BENEFITS	558,951.00	0.00	382,167.21	176,783.79	68.37
300 PURCHASED PROF & TECH	12,127.00	0.00	30.00	12,097.00	0.25
400 PURCHASED PROPERTY SVC	34,300.00	0.00	0.00	34,300.00	0.00
500 OTHER PURCHASED SERVICE	1,018,367.00	300.00	983,728.99	34,338.01	96.63
600 SUPPLIES	77,300.00	5,072.08	72,227.24	0.68	100.00
700 PROPERTY	61,700.00	12,177.55	30,724.56	18,797.89	69.53
800 OTHER OBJECTS	11,300.00	160.00	4,897.52	6,242.48	44.76

# BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND    Encumbrances Included

As of: 04/30/2022

## Funding Source:

<b>Totals for 1300s</b>	2,561,357.00	17,709.63	1,995,976.91	547,670.46	78.62
<b>1400 OTHER INSTRUCTION PROG</b>					
100 PERSONNEL SERV-SALARIES	355,910.00	0.00	272,674.16	83,235.84	76.61
200 PERSONNEL EMPL BENEFITS	223,483.00	0.00	161,851.93	61,631.07	72.42
300 PURCHASED PROF & TECH	10,300.00	0.00	17,821.95	(7,521.95)	173.03
500 OTHER PURCHASED SERVICE	241,152.00	0.00	358,324.66	(117,172.66)	148.59
600 SUPPLIES	7,600.00	0.00	3,067.68	4,532.32	40.36
<b>Totals for 1400s</b>	838,445.00	0.00	813,740.38	24,704.62	97.05
<b>2100 SUPPORT SERV-PUPIL PERS</b>					
100 PERSONNEL SERV-SALARIES	808,927.00	0.00	572,048.71	236,878.29	70.72
200 PERSONNEL EMPL BENEFITS	539,074.00	0.00	335,200.33	203,873.67	62.18
300 PURCHASED PROF & TECH	42,745.00	0.00	13,681.52	29,063.48	32.01
400 PURCHASED PROPERTY SVC	151,322.00	0.00	150,454.91	867.09	99.43
500 OTHER PURCHASED SERVICE	3,097.00	0.00	3,095.66	1.34	99.96
600 SUPPLIES	17,455.00	71.71	7,669.13	9,714.16	44.35
800 OTHER OBJECTS	1,068.00	0.00	230.00	838.00	21.54
<b>Totals for 2100s</b>	1,563,688.00	71.71	1,082,380.26	481,236.03	69.22
<b>2200 SUPPORT SERVICES-INSTRU</b>					
100 PERSONNEL SERV-SALARIES	675,700.00	0.00	526,046.06	149,653.94	77.85
200 PERSONNEL EMPL BENEFITS	553,735.00	0.00	319,298.43	234,436.57	57.66
500 OTHER PURCHASED SERVICE	3,204.00	1,000.00	3,338.85	(1,134.85)	135.42
600 SUPPLIES	245,120.00	9,135.66	227,641.35	8,342.99	96.60
700 PROPERTY	250.00	0.00	230.00	20.00	92.00
800 OTHER OBJECTS	2,000.00	0.00	2,004.50	(4.50)	100.23
<b>Totals for 2200s</b>	1,480,009.00	10,135.66	1,078,559.19	391,314.15	73.56
<b>2300 SUPPORT SERVICES-ADMIN</b>					
100 PERSONNEL SERV-SALARIES	1,535,846.00	0.00	1,258,196.43	277,649.57	81.92
200 PERSONNEL EMPL BENEFITS	1,073,152.00	0.00	797,573.18	275,578.82	74.32
300 PURCHASED PROF & TECH	187,680.00	922.00	147,755.52	39,002.48	79.22
400 PURCHASED PROPERTY SVC	10,450.00	1,638.42	2,457.63	6,353.95	39.20

# BOARD SUMMARY

## Fund: 10 - 10 GENERAL FUND    Encumbrances Included

### As of: 04/30/2022

**Funding Source:**

500 OTHER PURCHASED SERVICE	107,850.00	3,240.00	41,596.12	63,013.88	41.57
600 SUPPLIES	60,000.00	1,288.97	28,174.63	30,536.40	49.11
700 PROPERTY	1,385.00	0.00	0.00	1,385.00	0.00
800 OTHER OBJECTS	83,107.00	3,046.00	80,739.77	(678.77)	100.82
900 OTHER USES OF FUNDS	0.00	0.00	972.89	(972.89)	0.00
<b>Totals for 2300s</b>	<b>3,059,470.00</b>	<b>10,135.39</b>	<b>2,357,466.17</b>	<b>691,868.44</b>	<b>77.39</b>
<b>2400 SUPP SVC-PUBLIC HEALTH</b>					
100 PERSONNEL SERV-SALARIES	304,322.00	392.00	253,713.50	50,216.50	83.50
200 PERSONNEL EMPL BENEFITS	257,394.00	0.00	189,218.34	68,175.66	73.51
300 PURCHASED PROF & TECH	13,000.00	0.00	7,578.00	5,422.00	58.29
400 PURCHASED PROPERTY SVC	635.00	0.00	0.00	635.00	0.00
500 OTHER PURCHASED SERVICE	400.00	0.00	400.00	0.00	100.00
600 SUPPLIES	9,580.00	13.06	6,090.83	3,476.11	63.71
800 OTHER OBJECTS	385.00	500.00	245.00	(360.00)	193.51
<b>Totals for 2400s</b>	<b>585,716.00</b>	<b>905.06</b>	<b>457,245.67</b>	<b>127,565.27</b>	<b>78.22</b>
<b>2500 SUPP SERVICES-BUSINESS</b>					
100 PERSONNEL SERV-SALARIES	363,139.00	0.00	298,856.44	64,282.56	82.30
200 PERSONNEL EMPL BENEFITS	210,904.00	0.00	157,285.94	53,618.06	74.58
300 PURCHASED PROF & TECH	36,292.00	0.00	36,292.00	0.00	100.00
400 PURCHASED PROPERTY SVC	2,708.00	0.00	0.00	2,708.00	0.00
500 OTHER PURCHASED SERVICE	14,600.00	8,369.41	969.80	5,260.79	63.97
600 SUPPLIES	15,900.00	1,385.68	13,902.87	611.45	96.15
700 PROPERTY	2,000.00	0.00	1,650.00	350.00	82.50
800 OTHER OBJECTS	3,000.00	7.95	2,585.85	406.20	86.46
<b>Totals for 2500s</b>	<b>648,543.00</b>	<b>9,763.04</b>	<b>511,542.90</b>	<b>127,237.06</b>	<b>80.38</b>
<b>2600 OP/MAINT PLANT SVCS</b>					
100 PERSONNEL SERV-SALARIES	497,416.00	0.00	408,672.31	88,743.69	82.16
200 PERSONNEL EMPL BENEFITS	320,302.00	0.00	254,433.80	65,868.20	79.44
300 PURCHASED PROF & TECH	822,627.00	24,300.00	756,154.94	42,172.06	94.87
400 PURCHASED PROPERTY SVC	494,115.00	124,855.57	465,888.66	(96,629.23)	119.56

**BOARD SUMMARY**  
**Fund: 10 - 10 GENERAL FUND    Encumbrances Included**  
**As of: 04/30/2022**

<b>Funding Source:</b>					
500 OTHER PURCHASED SERVICE	271,382.00	0.00	286,603.74	(15,221.74)	105.61
600 SUPPLIES	727,888.00	55,378.72	571,546.58	100,962.70	86.13
700 PROPERTY	64,630.00	6,721.00	57,882.08	26.92	99.96
800 OTHER OBJECTS	7,334.00	0.00	6,800.63	533.37	92.73
<b>Totals for 2600s</b>	<b>3,205,694.00</b>	<b>211,255.29</b>	<b>2,807,982.74</b>	<b>186,455.97</b>	<b>94.18</b>
<b>2700 STUDENT TRANSP SERVICES</b>					
300 PURCHASED PROF & TECH	59,440.00	0.00	44,579.97	14,860.03	75.00
400 PURCHASED PROPERTY SVC	2,000.00	0.00	0.00	2,000.00	0.00
500 OTHER PURCHASED SERVICE	3,147,381.00	343,720.48	2,676,792.01	126,868.51	95.97
600 SUPPLIES	143,300.00	0.00	0.00	143,300.00	0.00
<b>Totals for 2700s</b>	<b>3,352,121.00</b>	<b>343,720.48</b>	<b>2,721,371.98</b>	<b>287,028.54</b>	<b>91.44</b>
<b>2800 SUPPORT SVCS-CENTRAL</b>					
100 PERSONNEL SERV-SALARIES	294,999.00	0.00	251,928.92	43,070.08	85.40
200 PERSONNEL EMPL BENEFITS	243,451.00	0.00	165,455.68	77,995.32	67.96
300 PURCHASED PROF & TECH	18,531.00	270.00	19,070.25	(809.25)	104.37
400 PURCHASED PROPERTY SVC	391.00	0.00	390.79	0.21	99.95
500 OTHER PURCHASED SERVICE	32,912.00	0.00	8,305.21	24,606.79	25.23
600 SUPPLIES	331,900.00	9,114.20	340,149.98	(17,364.18)	105.23
700 PROPERTY	442,000.00	703,380.00	363,478.71	(624,858.71)	241.37
800 OTHER OBJECTS	1,666.00	0.00	1,819.88	(153.88)	109.24
<b>Totals for 2800s</b>	<b>1,365,850.00</b>	<b>712,764.20</b>	<b>1,150,599.42</b>	<b>(497,513.62)</b>	<b>136.43</b>
<b>2900 OTHER SUPPORT SERVICES</b>					
500 OTHER PURCHASED SERVICE	17,000.00	0.00	14,586.74	2,413.26	85.80
<b>Totals for 2900s</b>	<b>17,000.00</b>	<b>0.00</b>	<b>14,586.74</b>	<b>2,413.26</b>	<b>85.80</b>
<b>3100 FOOD SERVICES</b>					
200 PERSONNEL EMPL BENEFITS	0.00	0.00	0.00	0.00	0.00
<b>Totals for 3100s</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>3200 STUDENT ACTIVITIES</b>					
100 PERSONNEL SERV-SALARIES	471,577.00	0.00	378,619.92	92,957.08	80.29
200 PERSONNEL EMPL BENEFITS	219,921.00	0.00	168,562.91	51,358.09	76.65

# BOARD SUMMARY

## Fund: 10 - 10 GENERAL FUND    Encumbrances Included

As of: 04/30/2022

### Funding Source:

300 PURCHASED PROF & TECH	115,961.00	0.00	114,894.98	1,066.02	99.08
400 PURCHASED PROPERTY SVC	6,000.00	179.40	955.03	4,865.57	18.91
500 OTHER PURCHASED SERVICE	72,020.00	15,304.34	55,998.55	717.11	99.00
600 SUPPLIES	93,682.00	6,019.73	57,416.19	30,246.08	67.71
700 PROPERTY	14,300.00	5,839.00	6,025.00	2,436.00	82.97
800 OTHER OBJECTS	16,040.00	1,125.00	(15,501.55)	30,416.55	(89.63)
<b>Totals for 3200s</b>	<b>1,009,501.00</b>	<b>28,467.47</b>	<b>766,971.03</b>	<b>214,062.50</b>	<b>78.80</b>
<b>3300 COMMUNITY SERVICES</b>					
600 SUPPLIES	7,496.00	0.00	7,496.00	0.00	100.00
<b>Totals for 3300s</b>	<b>7,496.00</b>	<b>0.00</b>	<b>7,496.00</b>	<b>0.00</b>	<b>100.00</b>
<b>5100 OTHER EXPEND &amp; FINANCE</b>					
800 OTHER OBJECTS	1,812,800.00	0.00	1,814,391.37	(1,591.37)	100.09
900 OTHER USES OF FUNDS	3,960,000.00	0.00	3,960,000.00	0.00	100.00
<b>Totals for 5100s</b>	<b>5,772,800.00</b>	<b>0.00</b>	<b>5,774,391.37</b>	<b>(1,591.37)</b>	<b>100.03</b>
<b>5200 FUND TRANSFERS</b>					
900 OTHER USES OF FUNDS	34,372.00	0.00	0.00	34,372.00	0.00
<b>Totals for 5200s</b>	<b>34,372.00</b>	<b>0.00</b>	<b>0.00</b>	<b>34,372.00</b>	<b>0.00</b>
<b>5800 SUSPENSE ACCOUNT</b>					
200 PERSONNEL EMPL BENEFITS	0.00	2,027.97	(615,183.74)	613,155.77	0.00
300 PURCHASED PROF & TECH	0.00	622.11	8,408.75	(9,030.86)	0.00
<b>Totals for 5800s</b>	<b>0.00</b>	<b>2,650.08</b>	<b>(606,774.99)</b>	<b>604,124.91</b>	<b>0.00</b>
<b>5900 BUDGETARY RESERVE</b>					
800 OTHER OBJECTS	8,524.00	0.00	0.00	8,524.00	0.00
<b>Totals for 5900s</b>	<b>8,524.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,524.00</b>	<b>0.00</b>
<b>Expenditure Totals</b>	<b>57,968,357.00</b>	<b>1,794,174.63</b>	<b>43,533,411.02</b>	<b>12,640,771.35</b>	<b>78.19</b>
<b>6100 TAXES LEVIED BY THE LEA</b>					
000 NON-CATEGORICAL	(37,196,511.00)	0.00	(37,155,580.89)	(40,930.11)	99.89
<b>Totals for 6100s</b>	<b>(37,196,511.00)</b>	<b>0.00</b>	<b>(37,155,580.89)</b>	<b>(40,930.11)</b>	<b>99.89</b>
<b>6200 DISC TAKEN ON TAXES</b>					
000 NON-CATEGORICAL	0.00	0.00	585,914.49	(585,914.49)	0.00

**BOARD SUMMARY**  
**Fund: 10 - 10 GENERAL FUND    Encumbrances Included**  
**As of: 04/30/2022**

**Funding Source:**

<b>Totals for 6200s</b>	0.00	0.00	585,914.49	(585,914.49)	0.00
<b>6300 PENALTIES &amp; INTEREST</b>					
000 NON-CATEGORICAL	0.00	0.00	(156,021.81)	156,021.81	0.00
<b>Totals for 6300s</b>	0.00	0.00	(156,021.81)	156,021.81	0.00
<b>6400 DELINQUENCIES TAXES LEV</b>					
000 NON-CATEGORICAL	(534,308.00)	0.00	(580,173.87)	45,865.87	108.58
<b>Totals for 6400s</b>	(534,308.00)	0.00	(580,173.87)	45,865.87	108.58
<b>6500 EARNINGS ON INVESTMENTS</b>					
000 NON-CATEGORICAL	(130,000.00)	0.00	(3,487.65)	(126,512.35)	2.68
<b>Totals for 6500s</b>	(130,000.00)	0.00	(3,487.65)	(126,512.35)	2.68
<b>6700 REV FROM STUDENT ACT</b>					
000 NON-CATEGORICAL	(33,819.00)	0.00	(34,333.00)	514.00	101.52
<b>Totals for 6700s</b>	(33,819.00)	0.00	(34,333.00)	514.00	101.52
<b>6800 REV FROM INTERMEDIATE</b>					
000 NON-CATEGORICAL	(363,600.00)	0.00	(328,195.69)	(35,404.31)	90.26
<b>Totals for 6800s</b>	(363,600.00)	0.00	(328,195.69)	(35,404.31)	90.26
<b>6900 OTHER REV FROM LOCAL</b>					
000 NON-CATEGORICAL	(423,611.00)	0.00	(497,393.30)	73,782.30	117.42
<b>Totals for 6900s</b>	(423,611.00)	0.00	(497,393.30)	73,782.30	117.42
<b>7100 BASIC INSTRUCT &amp; OPER</b>					
000 NON-CATEGORICAL	(7,311,041.00)	0.00	(5,604,014.63)	(1,707,026.37)	76.65
<b>Totals for 7100s</b>	(7,311,041.00)	0.00	(5,604,014.63)	(1,707,026.37)	76.65
<b>7200 SUBSIDIES SPECIAL ED</b>					
000 NON-CATEGORICAL	(1,590,097.00)	0.00	(1,163,127.60)	(426,969.40)	73.15
<b>Totals for 7200s</b>	(1,590,097.00)	0.00	(1,163,127.60)	(426,969.40)	73.15
<b>7300 SUBSIDIES NON-ED PGMS</b>					
000 NON-CATEGORICAL	(2,938,956.00)	195,167.49	(2,772,770.82)	(361,352.67)	87.70
<b>Totals for 7300s</b>	(2,938,956.00)	195,167.49	(2,772,770.82)	(361,352.67)	87.70
<b>7500 EXTRA GRANTS</b>					
000 NON-CATEGORICAL	(362,487.00)	0.00	(347,633.43)	(14,853.57)	95.90

# BOARD SUMMARY

## Fund: 10 - 10 GENERAL FUND    Encumbrances Included

### As of: 04/30/2022

**Funding Source:**

Totals for 7500s	(362,487.00)	0.00	(347,633.43)	(14,853.57)	95.90
7800 SUBSIDIES ST PAID BENE					
000 NON-CATEGORICAL	(3,569,544.00)	0.00	(2,522,117.47)	(1,047,426.53)	70.66
Totals for 7800s	(3,569,544.00)	0.00	(2,522,117.47)	(1,047,426.53)	70.66
8500 RESTRICT GRANTS-IN-AID					
000 NON-CATEGORICAL	(915,748.00)	0.00	(775,486.31)	(140,261.69)	84.68
400 PURCHASED PROPERTY SVC	(35,000.00)	0.00	0.00	(35,000.00)	0.00
Totals for 8500s	(950,748.00)	0.00	(775,486.31)	(175,261.69)	81.57
8700 GRANTS - ESSER					
000 NON-CATEGORICAL	(1,350,287.00)	0.00	(958,540.37)	(391,746.63)	70.99
Totals for 8700s	(1,350,287.00)	0.00	(958,540.37)	(391,746.63)	70.99
8800 MED ASSIST REIMBURSE					
000 NON-CATEGORICAL	(50,400.00)	0.00	(78,230.27)	27,830.27	155.22
Totals for 8800s	(50,400.00)	0.00	(78,230.27)	27,830.27	155.22
9400 SALE OF FIXED ASSETS					
000 NON-CATEGORICAL	0.00	0.00	(305.00)	305.00	0.00
Totals for 9400s	0.00	0.00	(305.00)	305.00	0.00
9900 <9900>					
000 NON-CATEGORICAL	0.00	0.00	(26,000.00)	26,000.00	0.00
Totals for 9900s	0.00	0.00	(26,000.00)	26,000.00	0.00
Revenue Totals	(56,805,409.00)	195,167.49	(52,417,497.62)	(4,583,078.87)	91.93
Fund 10 Totals					
Total Expenditure	52,152,661.00	1,791,524.55	38,365,794.64	11,995,341.81	77.00
Total Other Expenditure	5,815,696.00	2,650.08	5,167,616.38	645,429.54	88.90
Total Revenue	(56,805,409.00)	195,167.49	(52,391,192.62)	(4,609,383.87)	91.89
Total Other Revenue	0.00	0.00	(26,305.00)	26,305.00	0.00





# FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2021-2022 Cut-off Date: 04/30/2022

Account	Description	Current Budget	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
3100	FOOD SERVICES				
	000 NON-CATEGORICAL	0.00	0.00	0.00	0.00
	111 REGULAR SALARIES	168,331.00	6,666.66	101,433.39	0.60
	112 TEMPORARY SALARIES	0.00	0.00	0.00	0.00
	113 OVERTIME SALARIES	0.00	0.00	0.00	0.00
	116 ADMIN INSUR OPT OUT	0.00	0.00	0.00	0.00
	121 REGULARY SALARIES	0.00	0.00	0.00	0.00
	122 TEMPORARY SALARIES	0.00	0.00	0.00	0.00
	151 REGULAR SALARIES	0.00	7,034.40	70,344.00	0.00
	181 REGULAR SALARIES	279,797.00	23,789.09	180,160.47	0.64
	182 TEMPORARY SALARIES	0.00	0.00	3,563.25	0.00
	211 MEDICAL INSURANCE	33,212.00	2,383.86	27,916.80	0.84
	212 DENTAL INSURANCE	2,455.00	175.82	2,034.72	0.83
	213 LIFE INSURANCE	1,000.00	32.83	291.42	0.29
	214 INCOME PROTECTION INS	800.00	61.10	496.78	0.62
	215 EYE CARE INSURANCE	2,632.00	3.94	54.40	0.02
	216 PRESCRIPTION INSURANCE	11,672.00	537.60	6,978.96	0.60
	220 SOCIAL SECURITY CONTRIB	34,282.00	2,828.04	26,756.15	0.78
	230 RETIREMENT CONTRIB	156,576.00	12,298.93	115,843.70	0.74
	250 UI	0.00	0.00	0.00	0.00
	260 WORKERS' COMPENSATION	3,369.00	156.30	1,482.22	0.44
	281 OPEB FOR COST OF RETIRE	0.00	0.00	0.00	0.00
	290 OTHER EMPLOYEE BENEFITS	0.00	0.00	5,085.67	0.00
	329 PRO ED SVCS - OTHER	0.00	0.00	0.00	0.00
	330 OTHER PROFESSIONAL SVC	0.00	0.00	0.00	0.00

# FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2021-2022 Cut-off Date: 04/30/2022

Account	Description	Current Budget	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
3100	FOOD SERVICES				
	422 ELECTRICITY	0.00	0.00	0.00	0.00
	430 REPAIRS & MAINT SVCS	19,107.00	8,042.37	21,675.42	1.13
	442 RENTAL OF EQUIPMENT	0.00	0.00	644.72	0.00
	522 AUTOMOTIVE LIAB INS	0.00	0.00	0.00	0.00
	540 ADVERTISING	300.00	0.00	589.71	1.97
	550 PRINTING & BINDING	0.00	0.00	0.00	0.00
	580 TRAVEL & CONFER EXPENSE	500.00	0.00	413.83	0.83
	610 GENERAL SUPPLIES	12,000.00	1,759.09	19,665.60	1.64
	611 SUPPLIES	300.00	0.00	0.00	0.00
	612 OPER/MAINT- VEHICLE SU	0.00	0.00	0.00	0.00
	630 FOOD	224,560.00	40,963.14	231,866.00	1.03
	633 DONATED COMMODITIES	19,000.00	0.00	4,043.52	0.21
	634 SNACKS	1,160.00	0.00	2,292.64	1.98
	640 BOOKS AND PERIODICALS	0.00	0.00	0.00	0.00
	648 EDUCATIONAL SOFTWARE	4,600.00	0.00	4,570.00	0.99
	741 NONFED FUNDED FOOD DEPR	18,000.00	0.00	0.00	0.00
	750 EQUIP-NEW	0.00	0.00	0.00	0.00
	752 CAPITAL EQUIP - ORIG/AD	0.00	0.00	1,727.00	0.00
	760 EQUIPMENT REPLACEMENT	0.00	0.00	(8,549.83)	0.00
	810 DUES & FEES	2,000.00	233.87	1,346.12	0.67
	890 MISC EXPENDITURES	0.00	0.00	0.00	0.00
	930 FUND TRANSFERS	0.00	0.00	0.00	0.00

# FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2021-2022 Cut-off Date: 04/30/2022

Account	Description	Current Budget	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
3100	FOOD SERVICES				
	Average Meal Count: FOOD SERVICES	995,653.00	106,967.04	822,726.66	0.83
	Profit / (Loss):		(106,967.04)	(822,726.66)	
6510	INTEREST ON INVESTMENTS				
	6510 INTEREST ON INVESTMENTS	(250.00)	0.00	1.83	(0.01)
	Total Revenue:	(250.00)	0.00	1.83	(0.01)
	Profit / (Loss):		0.00	1.83	
	Average Meal Count: INTEREST ON INVESTMENTS				
6611	DAILY SALES-SCH LUNCH				
	6611 DAILY SALES-SCH LUNCH	(83,993.00)	234.95	4,734.16	(0.06)
	Total Revenue:	(83,993.00)	234.95	4,734.16	(0.06)
	Profit / (Loss):		234.95	4,734.16	
	Average Meal Count: DAILY SALES-SCH LUNCH				
6630	SPECIAL FUNCTIONS				
	6630 SPECIAL FUNCTIONS	(5,000.00)	0.00	4,950.50	(0.99)
	Total Revenue:	(5,000.00)	0.00	4,950.50	(0.99)
	Profit / (Loss):		0.00	4,950.50	
	Average Meal Count: SPECIAL FUNCTIONS				

# FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2021-2022 Cut-off Date: 04/30/2022

Account	Description	Current Budget	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
6991	REFUND PRIOR YR EXP				
	6991 REFUND PRIOR YR EXP	(1,000.00)	297.92	923.29	(0.92)
	Total Revenue:	(1,000.00)	297.92	923.29	(0.92)
	Profit / (Loss):		297.92	923.29	
	Average Meal Count: REFUND PRIOR YR EXP	0	0.00%		
6992	REFUND				
	6992 REFUND	0.00	0.00	(567.12)	0.00
	Total Revenue:	0.00	0.00	(567.12)	0.00
	Profit / (Loss):		0.00	(567.12)	
	Average Meal Count: REFUND	0	0.00%		
7600	MILK/LUNCH/BREAKFAST				
	7600 MILK/LUNCH/BREAKFAST	(21,051.00)	3,428.82	27,352.92	(1.30)
	Total Revenue:	(21,051.00)	3,428.82	27,352.92	(1.30)
	Profit / (Loss):		3,428.82	27,352.92	
	Average Meal Count: MILK/LUNCH/BREAKFAST	0	0.00%		
7810	STATE SHARE SS & MED				
	7810 STATE SHARE SS & MED	(17,141.00)	0.00	6,629.00	(0.39)
	Total Revenue:	(17,141.00)	0.00	6,629.00	(0.39)
	Profit / (Loss):		0.00	6,629.00	
	Average Meal Count: STATE SHARE SS & MED	0	0.00%		

# FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2021-2022 Cut-off Date: 04/30/2022

Account	Description	Current Budget	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
7820	STATE SHARE RETIRE CONT				
	7820 STATE SHARE RETIRE CONT	(78,288.00)	0.00	27,317.00	(0.35)
	Total Revenue:	(78,288.00)	0.00	27,317.00	(0.35)
	Profit / (Loss):		0.00	27,317.00	
	Average Meal Count: STATE SHARE RETIRE CONT	0	0.00%		
8531	SUBSIDIES MILK LUNCH				
	8531 SUBSIDIES MILK LUNCH	(650,333.00)	109,880.23	851,176.75	(1.31)
	Total Revenue:	(650,333.00)	109,880.23	851,176.75	(1.31)
	Profit / (Loss):		109,880.23	851,176.75	
	Average Meal Count: SUBSIDIES MILK LUNCH	0	0.00%		
8533	VALUE DONATED COMMODITY				
	8533 VALUE DONATED COMMODITY	(57,678.00)	0.00	7,501.87	(0.13)
	Total Revenue:	(57,678.00)	0.00	7,501.87	(0.13)
	Profit / (Loss):		0.00	7,501.87	
	Average Meal Count: VALUE DONATED COMMODITY	0	0.00%		
	COMMODITY				
	All Locations				
	Grand Total Revenue:	(914,734.00)	113,841.92	930,020.20	(1.02)
	Grand Total Expense:	995,653.00	106,967.04	822,726.66	0.83
	Grand Total Profit / (Loss):		6,874.88	107,293.54	
	Average Meal Count: All Locations	0	0.00%		

**MAY 2021**

**LIST OF BILLS FOR APPROVAL**

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<b><u>FUND</u></b>		<b><u>AMOUNT</u></b>	
<b>General Fund</b>		<b>\$</b>	<b>1,721,971.71</b>
<b>Cafeteria Fund</b>		<b>\$</b>	<b>50,949.60</b>
<b>Capital Projects</b>		<b>\$</b>	<b>29,002.69</b>
<b>Capital Reserve</b>		<b>\$</b>	<b>-</b>
		<hr/>	
		<b>\$</b>	<b>1,801,924.00</b>

<b>Budget</b>		<b>YTD Exp</b>	<b>%</b>
<hr/>			
<b>Fund 10</b>	<b>\$ 57,968,357.00</b>	<b>\$ 43,533,411.02</b>	<b>75.10%</b>

**General Fund**  
**May 16, 2022**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
189992	04/14/2022	21ST CENTURY MEDIA	ADVERTISING	\$ 353.39
189993	04/14/2022	AIRGAS USA LLC	GENERAL SUPPLIES	\$ 28.75
189994	04/14/2022	AMERIHEALTH INC	HSA ACCOUNT FEES	\$ 693.45
189995	04/14/2022	BSN SPORTS LLC	GENERAL SUPPLIES	\$ 2,108.86
189996	04/14/2022	BUCKS COUNTY I U	PROG LEA TUITION	\$ 1,601.49
189997	04/14/2022	CARDMEMBER SERVICES	VARIOUS - SEE ATTACHED	\$ 8,103.93
189998	04/14/2022	CARLA GIOVANETTI	PSYCHOLOGY SERVICES	\$ 6,000.00
189999	04/14/2022	COMMONWEALTH OF PA	ESCHEAT CHECK 185069	\$ 285.81
190000	04/14/2022	DENNEY ELECTRIC SUPPLY	GENERAL SUPPLIES	\$ 3,894.00
190001	04/14/2022	DUTCH -WAY FARM MARKET INC	GENERAL SUPPLIES	\$ 492.59
190002	04/14/2022	FAITHFUL TRANSPORT	CONTRACTED CARRIER	\$ 10,804.96
190003	04/14/2022	FOUNDATIONS BEHAVIORAL	TUITION TO APS/PRRI	\$ 5,126.00
190004	04/14/2022	G A VIETRI INC	REPLACEMENT EQUIPMENT	\$ 6,721.00
190005	04/14/2022	GLOWFORGE INC	NEW EQUIPMENT	\$ 6,990.00
190006	04/14/2022	GROVE CITY AREA SCHOOL	PROG LEA TUITION	\$ 4,788.00
190007	04/14/2022	H & L TEAM SALES	JACKETS	\$ 186.00
190008	04/14/2022	J GIBSON MCILVAIN CO	GENERAL SUPPLIES	\$ 5,195.10
190009	04/14/2022	KADES MARGOLIS CORP	CBIZ Fees	\$ 9.00
190010	04/14/2022	LANCASTER LEBANON LEAGUE	DUES/FEES	\$ 40.00
190011	04/14/2022	MARKS PLUMBING PARTS	GENERAL SUPPLIES	\$ 590.25
190012	04/14/2022	MATT CRAWFORD	PIAA OFFICIALS - BASEBALL	\$ 40.00
190013	04/14/2022	OFFICE DEPOT INC	GENERAL SUPPLIES	\$ 21.98
190014	04/14/2022	PA DEPT OF LABOR & IND	DUES/FEES	\$ 1,448.02
190015	04/14/2022	PHIL THOMPSON	GENERAL SUPPLIES	\$ 205.00
190016	04/14/2022	PRESSLEY RIDGE	AUTISTIC SUPPORT	\$ 9,019.00
190017	04/14/2022	ROBERT DAVIS, AGRI-BASICS.INC	GENERAL SUPPLIES	\$ 232.50
190018	04/14/2022	ROBERT LAFFEY CO	GENERAL SUPPLIES	\$ 340.40
190019	04/14/2022	WESTERN PEST SERVICES	PEST CONTROL	\$ 431.00
190020	04/22/2022	AGORA CYBER CHARTER	PA CHARTER SCHOOL TUITION	\$ 11,412.64
190021	04/22/2022	AMERICAN HEART ASSOC	KIDS HEART CHALLENGE	\$ 1,600.00
190022	04/22/2022	AVON GROVE CHARTER	PA CHARTER SCHOOL TUITION	\$ 203,120.84
190023	04/22/2022	COMMONWEALTH CHARTER	PA CHARTER SCHOOL TUITION	\$ 29,065.80
190024	04/22/2022	CONSTELLATION NEWENERGY	NATURAL GAS	\$ 7,024.78
190025	04/22/2022	DENNEY ELECTRIC SUPPLY	GENERAL SUPPLIES	\$ 1,875.28
190026	04/22/2022	GARY PEYRE-FERRY	PIAA OFFICIALS - JH BASEBALL	\$ 45.00
190027	04/22/2022	HANNAH LEVASSEUR -TAX COL	2021 RE/LT TWP TAX	\$ 297.02
190028	04/22/2022	IACONE WILLIAM T	INSURANCE REFUND	\$ 259.08
190029	04/22/2022	INSIGHT PA CYBER CHARTER	PA CHARTER SCHOOL TUITION	\$ 1,293.03
190030	04/22/2022	JACK KELLEY	PIAA OFFICIALS - SOFTBALL	\$ 84.00



**General Fund**  
**May 16, 2022**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
190031	04/22/2022	JOHN WAGGONER	PIAA OFFICIALS - TRACK & FIELD	\$ 94.00
190032	04/22/2022	M&B ENVIRONMENTAL INC	OP/MAINT WATER TREAT-PUR SRVCS	\$ 5,451.29
190033	04/22/2022	MARKS PLUMBING PARTS	GENERAL SUPPLIES	\$ 329.39
190034	04/22/2022	PENTAIR AQUATIC ECO-SYST	EQUIPMENT	\$ 2,064.31
190035	04/22/2022	REACH CYBER CHARTER	PA CHARTER SCHOOL TUITION	\$ 9,585.41
190036	04/22/2022	RICK HARTL	PIAA OFFICIALS - BASEBALL	\$ 89.00
190037	04/22/2022	SCOTT EITNER	PIAA OFFICIALS - SOFTBALL	\$ 89.00
190038	04/22/2022	SHERWOOD BETHEA	PIAA OFFICIALS - BASEBALL	\$ 84.00
190039	04/22/2022	STEVE WITMER	PIAA OFFICIALS - TRACK & FIELD	\$ 94.00
190040	04/22/2022	STUART SHOEMAKER	PIAA OFFICIALS - SOFTBALL	\$ 89.00
190041	04/22/2022	TIMOTHY PAXSON	PIAA OFFICIALS - BASEBALL	\$ 89.00
190042	04/22/2022	TK ELEVATOR CORPORATION	CONTRACTED SRVS	\$ 3,042.10
190043	04/22/2022	WILLIAM H CLINGER CORP	REPAIRS & MAINT - EQUIP	\$ 488.20
190044	04/22/2022	XEROX CORPORATION	EQUIPMENT RENTAL	\$ 2,550.44
190045	04/22/2022	XEROX CORPORATION	EQUIPMENT RENTAL	\$ 617.00
190046	04/22/2022	XEROX FINANCIAL SERVICES LLC	EQUIPMENT RENTAL	\$ 474.68
190047	04/28/2022	ASCD	DUES/FEES	\$ 89.00
190048	04/28/2022	BUCKS COUNTY IU	PROG LEA TUITION	\$ 1,183.71
190049	04/28/2022	CHRISTIANS FITNESS FACTORY	GENERAL SUPPLIES	\$ 1,668.11
190050	04/28/2022	DEVEREUX FOUNDATION	TUITION TO APS/PRRI	\$ 6,016.78
190051	04/28/2022	DUTCH -WAY FARM MARKET	GENERAL SUPPLIES	\$ 752.45
190052	04/28/2022	DUTCHWAY TRUE VALUE	GENERAL SUPPLIES	\$ 483.11
190053	04/28/2022	G A VIETRI INC	REPAIRS & MAINT - EQUIP	\$ 376.70
190054	04/28/2022	GOPHER SPORT	GENERAL SUPPLIES	\$ 914.93
190055	04/28/2022	H & L TEAM SALES	REPLACEMENT EQUIPMENT	\$ 6,025.00
190056	04/28/2022	HORSHAM CLINIC	EDUCATIONAL SERVICES	\$ 1,260.00
190057	04/28/2022	JEFFREY WILDER	PIAA OFFICIALS - JH BASEBALL	\$ 84.00
190058	04/28/2022	JUSTINA ROTH	PIAA OFFICIALS - TRACK & FIELD	\$ 159.00
190059	04/28/2022	KADES MARGOLIS CORP	CBIZ Fees	\$ 9.00
190060	04/28/2022	LANCASTER GENERAL	CONTR SVS - ALL SPORTS	\$ 4,196.00
190061	04/28/2022	LLOYD INGERSON	PIAA OFFICIALS - SOFTBALL	\$ 119.00
190063	04/28/2022	MERVIN WITMER	PIAA OFFICIALS - TRACK & FIELD	\$ 94.00
190064	04/28/2022	MICHAEL SCHILPP	PIAA OFFICIALS - JH BASEBALL	\$ 84.00
190065	04/28/2022	OFFICE DEPOT INC	GENERAL SUPPLIES	\$ 173.82
190066	04/28/2022	OXFORD FEED & LUMBER	GENERAL SUPPLIES	\$ 390.31
190067	04/28/2022	PAPCO	OPER/MAINT-GASOLINE	\$ 5,309.49
190068	04/28/2022	PSERS	IST - HS RETIREMENT	\$ 525.69
190069	04/28/2022	SCHOOL NURSE SUPPLY	GENERAL SUPPLIES	\$ 134.96
190070	04/28/2022	SCOTT EITNER	PIAA OFFICIALS - SOFTBALL	\$ 89.00

**General Fund  
May 16, 2022**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
190071	04/28/2022	SNYDER & MYLIN SEPTIC	SUPPLIES - ALL SPORTS	\$ 480.00
190072	04/28/2022	STOLTZFUS FARM SERVICE INC	WOODWORKING CTE SUPPLIES	\$ 59.97
190073	04/28/2022	STUART SHOEMAKER	PIAA OFFICIALS - SOFTBALL	\$ 89.00
190074	04/28/2022	UNITED RENTALS	OPER/MAINT-REPAIRS/MAINT SRVS	\$ 784.73
190075	04/28/2022	WINNER'S CIRCLE CENTER INC.	EDUCATIONAL SERVICES	\$ 11,280.00
190076	05/03/2022	CHESTER COUNTY TREASURER	DUES/FEES	\$ 15.00
190077	05/03/2022	CHESTER COUNTY TREASURER	DUES/FEES	\$ 25.00
190078	05/03/2022	MUSIC IN THE PARK	ADMISSION FEES	\$ 5,248.00
190079	05/06/2022	AMOS LAPP	PIAA OFFICIALS - BASEBALL	\$ 79.00
190080	05/06/2022	BEN OSTERHOUT	PIAA OFFICIALS - BASEBALL	\$ 89.00
190081	05/06/2022	BLAINE PROPER	PIAA OFFICIALS - BASEBALL	\$ 79.00
190082	05/06/2022	BRIAN LONDON	PIAA OFFICIALS - BASEBALL	\$ 89.00
190083	05/06/2022	CM REGENT LLC	SUSPENSE ACCOUNT - LTD	\$ 5,196.45
190084	05/06/2022	CRAIG AUSEL	PIAA OFFICIALS - TRACK & FIELD	\$ 94.00
190085	05/06/2022	DELAWARE CTY COMM COL	DUEL ENROLLMENT TUITION	\$ 1,134.00
190086	05/06/2022	DENNEY ELECTRIC SUPPLY	GENERAL SUPPLIES	\$ 1,909.32
190087	05/06/2022	DEVEREUX FOUNDATION	OTHER PROFESSIONAL SRVCS	\$ 16,639.67
190088	05/06/2022	E.M. HERR FARM & HOME CTR	GENERAL SUPPLIES	\$ 398.91
190089	05/06/2022	GARY PEYRE-FERRY	PIAA OFFICIALS - BASEBALL	\$ 79.00
190090	05/06/2022	HOME DEPOT PRO	GENERAL SUPPLIES	\$ 1,026.75
190091	05/06/2022	HORSHAM CLINIC	EDUCATIONAL SERVICES	\$ 495.00
190092	05/06/2022	JACK DETTINGER	PIAA OFFICIALS - BASEBALL	\$ 89.00
190093	05/06/2022	JACK KELLEY	PIAA OFFICIALS - JH SOFTBALL	\$ 72.00
190094	05/06/2022	JAMES GERZ	PIAA OFFICIALS - SOFTBALL	\$ 89.00
190095	05/06/2022	JEFFREY WILDER	PIAA OFFICIALS - JH BASEBALL	\$ 168.00
190096	05/06/2022	JOHN WAGGONER	PIAA OFFICIALS - TRACK & FIELD	\$ 94.00
190097	05/06/2022	KADES MARGOLIS CORP	INSTR-INTER OTHER BEN	\$ 2,500.00
190098	05/06/2022	KAUFFMAN GAS	PROPANE	\$ 290.75
190099	05/06/2022	KEN WRIGHT	PIAA OFFICIALS - SOFTBALL	\$ 89.00
190100	05/06/2022	KIRK LUTHER	PIAA OFFICIALS - BASEBALL	\$ 79.00
190101	05/06/2022	KRISTINE KRISTMAN JARRETT	PSYCHOLOGY SERVICES	\$ 14,600.00
190102	05/06/2022	LARRY STEWARD	PIAA OFFICIALS - SOFTBALL	\$ 79.00
190103	05/06/2022	LISA GRIEST	PROF ED SRVC - ESSER III FUNDS	\$ 6,125.49
190104	05/06/2022	LOU CASANOVA	PIAA OFFICIALS - BASEBALL	\$ 89.00
190105	05/06/2022	MCIU 23	POWERSCHOOL/LEVEL DATA	\$ 2,595.55
190106	05/06/2022	MICHAEL SCHILPP	PIAA OFFICIALS - BASEBALL	\$ 84.00
190107	05/06/2022	MICHAEL SINGLETON	REIMB TRAVEL/CONF	\$ 163.80
190108	05/06/2022	OFFICE DEPOT INC	GENERAL SUPPLIES	\$ 42.58
190109	05/06/2022	BK INTERACTIVE LLC	PASS	\$ 14,616.00

**General Fund  
May 16, 2022**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
190110	05/06/2022	REPUBLIC SERVICES #319	OPER/MAINT- DISPOSAL SRVC	\$ 4,484.97
190111	05/06/2022	RICK HARTL	PIAA OFFICIALS - BASEBALL	\$ 89.00
190112	05/06/2022	RICHARD HERR	PIAA OFFICIALS - BASEBALL	\$ 84.00
190113	05/06/2022	ROBERT MOORE	PIAA OFFICIALS - SOFTBALL	\$ 89.00
190114	05/06/2022	ROBERT THOMPSON	PIAA OFFICIALS - BASEBALL	\$ 79.00
190115	05/06/2022	SHERWOOD BETHEA	PIAA OFFICIALS - BASEBALL	\$ 119.00
190116	05/06/2022	STEVE WITMER	PIAA OFFICIALS - TRACK & FIELD	\$ 188.00
190117	05/06/2022	STUDENT SERVICES COMPANY	DIPLOMAS	\$ 46.00
190118	05/06/2022	STUART SHOEMAKER	PIAA OFFICIALS - SOFTBALL	\$ 79.00
190119	05/06/2022	TAYLOR'S MUSIC STORE	REPAIR SRVC	\$ 212.50
190120	05/06/2022	TIMOTHY PAXSON	PIAA OFFICIALS - BASEBALL	\$ 89.00
190121	05/06/2022	TIMOTHY SUMNER	PIAA OFFICIALS - SOFTBALL	\$ 89.00
190122	05/06/2022	UNIONVILLE HIGH SCHOOL	TRACK TIMING SERVICES	\$ 1,125.00
190123	05/06/2022	US FOODS	GENERAL SUPPLIES	\$ 759.43
190124	05/06/2022	VERIZON WIRELESS	OPER/MAINT-TELEPHONE	\$ 3,494.09
D000001254	04/14/2022	ALTHOUSE TRANSPORTATION	CONTRACTED CARRIER	\$ 21,462.51
D000001255	04/14/2022	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES	\$ 3,409.21
D000001256	04/14/2022	CBIZ PAYROLL INC	MEDICARE REIMBURSE DED	\$ 371.33
D000001257	04/14/2022	CHESTER COUNTY IU	CONSULTANTS	\$ 15,923.30
D000001258	04/14/2022	FRONTIER	OPER/MAINT-TELEPHONE	\$ 4,644.24
D000001259	04/14/2022	KEEN COMPRESSED GAS CO.	CTE Mech Sys Tech Supplies	\$ 23.05
D000001260	04/14/2022	KEGEL KELIN LITTS & LORD LLP	LEGAL SERVICES	\$ 6,490.00
D000001261	04/14/2022	OCTORARA GRAPHIC ARTS CLB	TRANS-PRINTING	\$ 250.00
D000001262	04/14/2022	PECO	NATURAL GAS	\$ 3,001.28
D000001263	04/14/2022	RIVER ROCK ACADEMY	CYBER AC TUITION	\$ 13,517.28
D000001264	04/14/2022	SDIC	Employer Share W/C	\$ 186.24
D000001265	04/14/2022	TSA CONSULTING GROUP INC	Tax Shelter Annuity Payable	\$ 28,962.30
D000001266	04/14/2022	WB MASON COMPANY INC	GENERAL SUPPLIES	\$ 180.00
D000001267	04/14/2022	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$ 47,549.49
D000001268	04/22/2022	21ST CENTURY CYBER CHARTER	PA CHARTER SCHOOL TUITION	\$ 12,705.67
D000001269	04/22/2022	ALTHOUSE TRANSPORTATION INC	CONTRACTED CARRIER	\$ 296,135.00
D000001270	04/22/2022	CENGAGE LEARNING	CTE COMP TECH BOOKS/LICENSE	\$ 1,232.00
D000001271	04/22/2022	COLLEGIUM CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$ 17,877.79
D000001272	04/22/2022	DELTA DENTAL	SUSPENSE ACCOUNT - DENTAL INS	\$ 9,811.40
D000001273	04/22/2022	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$ 29,470.50
D000001274	04/22/2022	LANCASTER-LEBANON IU #13	Cyber Academy - HS TUITION	\$ 2,736.10
D000001275	04/22/2022	NATIONAL VISION ADMIN	SUSPENSE ACCOUNT - VISION INS	\$ 930.55
D000001276	04/22/2022	PA LEADERSHIP CHARTER	PA CHARTER SCHOOL TUITION	\$ 20,463.85
D000001277	04/22/2022	PECO	ELECTRICITY	\$ 14,842.03

**General Fund**  
**May 16, 2022**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
D000001278	04/22/2022	POWERSCHOOL GROUP LLC	TECH SRVS - SOFTWARE	\$ 8,463.75
D000001279	04/22/2022	THOMSON REUTERS	BUSINESS-ADM SOFTWARE/LICENSE	\$ 235.42
D000001280	04/28/2022	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES	\$ 3,569.47
D000001281	04/28/2022	AUSTILL'S REHABILITATION SRVC	OT/PT SERVICES	\$ 12,082.66
D000001282	04/28/2022	BAUMGARDNER ANDREW	TUITION REIMB INSTRUCT STAFF	\$ 460.00
D000001283	04/28/2022	CBIZ PAYROLL INC	MEDICARE REIMBURSE DED	\$ 371.34
D000001284	04/28/2022	CHESTER COUNTY I U	PCA/BCBA	\$ 63,070.13
D000001285	04/28/2022	CCRN ED & BEHAV SUP	LEARNING SUPPORT	\$ 109,961.25
D000001286	04/28/2022	KENDRA M COLLINS	TUITION REIMB INSTRUCT STAFF	\$ 2,928.00
D000001287	04/28/2022	CRITICARE HOME HEALTH	SUBSTITUTE NURSE	\$ 3,903.50
D000001288	04/28/2022	DAVCO ADVERTISING INC	GENERAL SUPPLIES	\$ 59.00
D000001289	04/28/2022	GERMAN JENNIFER	GENERAL SUPPLIES	\$ 102.01
D000001290	04/28/2022	GRAINGER	GENERAL SUPPLIES	\$ 449.74
D000001291	04/28/2022	SAVANNAH L HARVEY	TUITION REIMB INSTRUCT STAFF	\$ 1,197.00
D000001292	04/28/2022	HEINEMANN	BOOKS ESSER II	\$ 3,869.50
D000001293	04/28/2022	HODOROVICH DARREN	GENERAL SUPPLIES	\$ 79.33
D000001294	04/28/2022	INTERSTATE TAX SERVICE INC	SUSPENSE ACCOUNT - UNEMP COMP	\$ 382.80
D000001295	04/28/2022	KEEN COMPRESSED GAS CO.	GENERAL SUPPLIES	\$ 685.80
D000001296	04/28/2022	LANCASTER-LEBANON IU #13	Cyber Academy - HS TUITION	\$ 20,167.65
D000001297	04/28/2022	AMBER M LOWE	GENERAL SUPPLIES	\$ 33.78
D000001298	04/28/2022	MARTIN HELENA T	TUITION REIMB INSTRUCT STAFF	\$ 460.00
D000001299	04/28/2022	MONTAGUE SARAH	TUITION REIMB INSTRUCT STAFF	\$ 450.00
D000001300	04/28/2022	SARAH MORRISSEY	TUITION REIMB INSTRUCT STAFF	\$ 800.00
D000001301	04/28/2022	NAPA	OPER/MAINT- DIST VEHICLE SUP	\$ 349.99
D000001302	04/28/2022	OCTORARA GRAPHIC ARTS CLUB	T-SHIRT PRINTING	\$ 111.00
D000001303	04/28/2022	PECO	ELECTRICITY	\$ 5,473.48
D000001304	04/28/2022	PHILHAVEN	EDUCATION THERAPY	\$ 857.50
D000001305	04/28/2022	JASON RALSTON	TUITION REIMB INSTRUCT STAFF	\$ 800.00
D000001306	04/28/2022	ROTHWELL DOCUMENT SOL	EQUIPMENT RENTAL	\$ 244.08
D000001307	04/28/2022	SAGE TECHNOLOGY SOLUTIONS	TECH SRVCS	\$ 472.50
D000001308	04/28/2022	SHULTZ CHRISTOPHER	REIMB SUPPLIES	\$ 17.94
D000001309	04/28/2022	SUBURBAN TESTING LABS INC	OPER/MAINT-CONTRACTED SERVICE	\$ 130.68
D000001310	04/28/2022	TSA CONSULTING GROUP INC	Tax Shelter Annuity Payable	\$ 28,972.69
D000001311	04/28/2022	WEAVER ANDREA	REIMB SUPPLIES	\$ 30.00
D000001312	05/06/2022	AGEN JOAN	REIMB DUES/FEES	\$ 429.13
D000001313	05/06/2022	ALTHOUSE TRANSPORTATION INC	CONTRACTED CARRIER	\$ 9,243.40
D000001314	05/06/2022	ALTHOUSE TRANSPORTATION INC	CONTRACTED CARRIER	\$ 27,563.42
D000001315	05/06/2022	AMAZON CAPITAL SERVICES INC	GENERAL SUPPLIES	\$ 5,717.26
D000001316	05/06/2022	CHESTER COUNTY I U	OPER/MAINT - OTHER PROF SVRS	\$ 12,369.41

**General Fund  
May 16, 2022**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
D000001317	05/06/2022	COYNE CHEMICAL CO.	OP/MAINT WATER TREAT-MAINT	\$ 3,018.75
D000001318	05/06/2022	DEL CO PUB SCHLS HEALTHCARE	SUSPENSE ACCOUNT - PRES DRUGS	\$ 155,697.42
D000001319	05/06/2022	DELTA DENTAL	SUSPENSE ACCOUNT - DENTAL INS	\$ 7,695.88
D000001320	05/06/2022	EDWARDS BUSINESS SYSTEMS	EQUIPMENT RENTAL	\$ 2,504.34
D000001321	05/06/2022	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$ 56,350.14
D000001322	05/06/2022	INTERSTATE MAINTENANCE CORP	OPER/MAINT - OTHER PROF SVRS	\$ 75,186.21
D000001323	05/06/2022	KEEN COMPRESSED GAS CO.	GENERAL SUPPLIES	\$ 397.37
D000001324	05/06/2022	LAPP ELECTRICAL SERVICE INC	REPAIRS & MAINT - EQUIP	\$ 977.08
D000001325	05/06/2022	LAULETTA PATRICK	REIMB DUES/FEES	\$ 221.74
D000001326	05/06/2022	LIBERTY DOOR SYSTEMS LLC	OPER/MAINT-PL MAINT SUP	\$ 893.04
D000001327	05/06/2022	MARTIN HELENA T	REIMB SUPPLIES	\$ 50.90
D000001328	05/06/2022	JOHN M NARCISE	REIMB DUES/FEES	\$ 445.00
D000001329	05/06/2022	NATIONAL VISION	SUSPENSE ACCOUNT - VISION INS	\$ 1,585.79
D000001330	05/06/2022	ORNER MICHELE M	REIMB TRAVEL/CONF	\$ 38.43
D000001331	05/06/2022	PECO	NATURAL GAS	\$ 3,123.73
D000001332	05/06/2022	PETICCA MARK	REIMB DUES/FEES	\$ 29.72
D000001333	05/06/2022	PURE WATER TECHNOLOGY	OPER/MAINT-EQUIP/RENTAL	\$ 105.00
D000001334	05/06/2022	RESCHINI AGENCY INC	SUSPENSE ACCOUNT - HOSP	\$ 38,478.65
D000001335	05/06/2022	SWEET STEVENS KATZ & WMS	SPEC ED LEGAL FEES	\$ 922.00
D000001336	05/06/2022	WINDVIEW ATHLETIC FIELDS	OPER/MAINT-HS CONTRACTED SRVS	\$ 10,130.00
<b>Total</b>				<b>\$ 1,721,971.71</b>

**Cardmember Services**  
**May 16, 2022**

PaymentNumber	PaymentDate	VendorName	Description	Amount
0000189997	04/14/2022	CARDMEMBER SERVICES	CARDMEMBER SRVC DUES/FEES	\$ 185.14
0000189997	04/14/2022	CARDMEMBER SERVICES	AMAZON-BOOKS	\$ 14.99
0000189997	04/14/2022	CARDMEMBER SERVICES	HOLIDAY INN	\$ 899.10
0000189997	04/14/2022	CARDMEMBER SERVICES	HAMPTON INN	\$ 281.96
0000189997	04/14/2022	CARDMEMBER SERVICES	PIZZA VILLA - STUDENT ADVISORY	\$ 89.88
0000189997	04/14/2022	CARDMEMBER SERVICES	MASTER TEACHER	\$ 267.00
0000189997	04/14/2022	CARDMEMBER SERVICES	NYT	\$ 7.50
0000189997	04/14/2022	CARDMEMBER SERVICES	PHILLY PRETZEL STDNT REWARD	\$ 13.00
0000189997	04/14/2022	CARDMEMBER SERVICES	PASQUALES PIZZA STDNT REWARD	\$ 35.77
0000189997	04/14/2022	CARDMEMBER SERVICES	CAREERSAFE OSHA	\$ 100.00
0000189997	04/14/2022	CARDMEMBER SERVICES	NATIONAL RESTAURANT ASSOC	\$ 179.00
0000189997	04/14/2022	CARDMEMBER SERVICES	JPW	\$ 145.77
0000189997	04/14/2022	CARDMEMBER SERVICES	PASA, RESERVATIONS.HERSHEYPA	\$ 699.85
			PDE DATA SUMMIT, MATHEMATICALLYMINDED,	
0000189997	04/14/2022	CARDMEMBER SERVICES	TEACHERSPAYTEACHERS.COM	\$ 618.00
0000189997	04/14/2022	CARDMEMBER SERVICES	READ TO THEM	\$ 79.50
0000189997	04/14/2022	CARDMEMBER SERVICES	AMAZON-SUPPLIES	\$ 4.24
0000189997	04/14/2022	CARDMEMBER SERVICES	TEACHERSPAYTEACHERS	\$ 10.60
0000189997	04/14/2022	CARDMEMBER SERVICES	ECOPLASTIC	\$ 866.50
0000189997	04/14/2022	CARDMEMBER SERVICES	LNP MEDIA GROUP	\$ 7.95
0000189997	04/14/2022	CARDMEMBER SERVICES	AVB PRESS	\$ 292.85
0000189997	04/14/2022	CARDMEMBER SERVICES	HERSHEY LODGE	\$ 531.54
0000189997	04/14/2022	CARDMEMBER SERVICES	TEACHERSPAYTEACHERS	\$ 22.00
0000189997	04/14/2022	CARDMEMBER SERVICES	Number Paths to 20	\$ 349.38
0000189997	04/14/2022	CARDMEMBER SERVICES	RESERVATIONS.HERSHEYPA	\$ 260.85
0000189997	04/14/2022	CARDMEMBER SERVICES	PASA	\$ 150.00
0000189997	04/14/2022	CARDMEMBER SERVICES	PASA	\$ 439.00
0000189997	04/14/2022	CARDMEMBER SERVICES	DUTCHMAN'S TRUE VALUE	\$ 60.70
0000189997	04/14/2022	CARDMEMBER SERVICES	PARTS EXPRESS	\$ 43.09
0000189997	04/14/2022	CARDMEMBER SERVICES	APPLE.COM	\$ 317.99
0000189997	04/14/2022	CARDMEMBER SERVICES	ZOOM, REGISTER.COM	\$ 154.00
0000189997	04/14/2022	CARDMEMBER SERVICES	TIMS	\$ 100.00
0000189997	04/14/2022	CARDMEMBER SERVICES	OTC BRANDS INC	\$ 234.57
0000189997	04/14/2022	CARDMEMBER SERVICES	CRYSTAL SPRINGS WATER COOLERS	\$ 244.82
0000189997	04/14/2022	CARDMEMBER SERVICES	FESTIVALS OF MUSIC	\$ 100.00
0000189997	04/14/2022	CARDMEMBER SERVICES	LIMESTONE PIZZA - STDNT REWARD	\$ 30.58
0000189997	04/14/2022	CARDMEMBER SERVICES	ROCCO AND ANNAS/OVA	\$ 54.81
0000189997	04/14/2022	CARDMEMBER SERVICES	AMTRACK	\$ 212.00
<b>Total</b>				<b>\$ 8,103.93</b>

**Cafeteria Fund**  
**May 16, 2022**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
9119	04/12/2022	CARDMEMBER SERVICES	FOOD	\$ 188.35
9120	04/22/2022	COMMERCIAL KITCHEN REPAIR	REPAIRS & MAINT-HS	\$ 8,042.37
9121	04/22/2022	DFA DAIRY BRANDS	FOOD	\$ 8,073.75
9122	04/22/2022	DUTCH -WAY FARM MARKET INC	FOOD	\$ 73.08
9123	04/22/2022	EKON O PAC INC	FOOD SVC - PAPER PRODUCTS	\$ 510.00
9124	04/22/2022	GILBERT CONSULTING LLC	DUES AND FEES	\$ 185.00
9125	04/22/2022	IMPERIAL BAG & PAPER CO LLC	FOOD SVC - PAPER PRODUCTS	\$ 1,249.09
9126	04/22/2022	MICKEY'S WHOLESALE PIZZAS	FOOD	\$ 2,550.00
9127	04/22/2022	MORABITO BAKING COMPANY	FOOD	\$ 1,086.63
9128	04/22/2022	US FOODS	FOOD	\$ 28,991.33
<b>Total</b>				<b>\$ 50,949.60</b>

**Capital Project Fund**  
**May 16, 2022**

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount	
79	04/20/2022	OES INC	REPLACEMENT EQUIPMENT	\$	3,304.35
80	04/21/2022	3B SERVICES INC.	EQUIPMENT	\$	17,960.00
81	04/26/2022	ENTECH ENGINEERING	REPLACEMENT EQUIPMENT	\$	3,530.00
82	05/04/2022	ARCHITERRA PC	PROFESSIONAL FEES	\$	4,208.34
				<b>Total \$</b>	<b>29,002.69</b>



Capita IReserves Fund  
May 16, 2022

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
NO REPORT				

FINAL GENERAL FUND BUDGET

Fiscal Year 2022-2023

General Fund Budget Approval

Date of Adoption of the General Fund Budget:

President of the Board - Original Signature Required

Date

Secretary of the Board - Original Signature Required

Date

Chief School Administrator - Original Signature Required

Date

JEFF CURTIS

(610)593-8238

Extn :

Contact Person

Telephone

Extension

jcurtis@octorara.org

Email Address

# CERTIFICATION OF ESTIMATED ENDING FUND BALANCE FROM 2022-2023 GENERAL FUND BUDGET

24 PS 6-688

(10/2010)

SCHOOL DISTRICT : Octorara Area SD	COUNTY : Chester	AUN : 124156503
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No school district shall approve an increase in real property taxes unless it has adopted a budget that includes an estimated, ending unreserved undesignated fund balance (unassigned) less than the specified percentage of its total budgeted expenditures:

Total Budgeted Expenditures	Fund Balance % Limit (less than)
Less Than or Equal to \$11,999,999	12.0%
Between \$12,000,000 and \$12,999,999	11.5%
Between \$13,000,000 and \$13,999,999	11.0%
Between \$14,000,000 and \$14,999,999	10.5%
Between \$15,000,000 and \$15,999,999	10.0%
Between \$16,000,000 and \$16,999,999	9.5%
Between \$17,000,000 and \$17,999,999	9.0%
Between \$18,000,000 and \$18,999,999	8.5%
Greater Than or Equal to \$19,000,000	8.0%

Did you raise property taxes in SY 2022-2023 (compared to 2021-2022 )?

Yes

☒

No

☐

If yes, see information below, taken from the 2022-2023 General Fund Budget.

Total Budgeted Expenditures	\$59399837
Ending Unassigned Fund Balance	\$3667325
Ending Unassigned Fund Balance as a percentage (%) of Total Budgeted Expenditures	6.17%

The Estimated Ending Unassigned Fund Balance is within the allowable limits.

Yes

☒

No

☐

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SUPERINTENDENT	DATE
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DUE DATE: AUGUST 15, 2022

FOR PUBLIC INSPECTION OF 2022-2023 PROPOSED BUDGET

24 PS 6-687(a)(1)

(03/2006)

School District Name : Octorara Area SD	County : Chester	AUN Number : 124156503
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Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

I hereby certify that the above information is accurate and complete.

SIGNATURE OF SCHOOL BOARD PRESIDENT	DATE
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DUE DATE: IMMEDIATELY FOLLOWING  
ADOPTION OF PROPOSED  
FINAL GENERAL FUND BUDGET

Val Number	Description	Justification
1010	Budget Approval Date is required before submission on Contact Screen and cannot be a future date.	
8060	Ending Fund Balance Entry and Budgetary Reserve: If 5900 Budgetary Reserve is not equal to 0, a justification must be entered below.	
8080	Ending Fund Balance Entry and Budgetary Reserve: If 0850 Estimated Ending Unassigned Fund Balance is not equal to 0, a justification must be entered below.	The District budgets a reserve of \$900,000 to account for unanticipated expenditures. Unless these unanticipated expenditures materialize this budget amount will not be spent by year end.
8160	Ending Fund Balance Entry and Budgetary Reserve: If 0840 Assigned Fund Balance is not equal to 0, a justification must be entered below.	The District assigns fund balance for unanticipated infrastructure maintenance and replacement costs. The remaining balance is reported as unassigned fund balance.

<u>ITEM</u>		<u>AMOUNTS</u>
:Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation during The Fiscal Year		
810 Nonspendable Fund Balance		8,959
820 Restricted Fund Balance		
830 Committed Fund Balance		
840 Assigned Fund Balance		6,130,642
850 Unassigned Fund Balance		4,391,041
:Total Estimated Beginning Unreserved Fund Balance Available for Appropriation and Reserves Scheduled For Liquidation during The Fiscal Year		<u>\$10,521,683</u>
:Estimated Revenues And Other Financing Sources		
3000 Revenue from Local Sources		39,654,400
7000 Revenue from State Sources		16,400,333
3000 Revenue from Federal Sources		2,391,311
3000 Other Financing Sources		
:Total Estimated Revenues And Other Financing Sources		<u>\$58,446,044</u>
:Total Estimated Fund Balance, Revenues, and Other Financing Sources Available for Appropriation		<u>\$68,967,727</u>

	Amount
REVENUE FROM LOCAL SOURCES	
6111 Current Real Estate Taxes	34,940,986
6112 Interim Real Estate Taxes	227,494
6113 Public Utility Realty Taxes	34,339
6150 Current Act 511 Taxes - Proportional Assessments	2,955,509
6400 Delinquencies on Taxes Levied / Assessed by the LEA	554,352
6500 Earnings on Investments	50,000
6700 Revenues from LEA Activities	25,000
6800 Revenues from Intermediary Sources / Pass-Through Funds	363,600
6910 Rentals	90,000
6940 Tuition from Patrons	252,925
6990 Refunds and Other Miscellaneous Revenue	160,195
REVENUE FROM LOCAL SOURCES	\$39,654,400
REVENUE FROM STATE SOURCES	
7111 Basic Education Funding-Formula	6,757,213
7220 Vocational Education	101,480
7250 Migratory Children	100
7271 Special Education funds for School-Aged Pupils	1,521,713
7311 Pupil Transportation Subsidy	1,268,500
7312 Nonpublic and Charter School Pupil Transportation Subsidy	483,338
7330 Health Services (Medical, Dental, Nurse, Act 25)	41,113
7340 State Property Tax Reduction Allocation	1,436,661
7505 Ready to Learn Block Grant	318,487
7810 State Share of Social Security and Medicare Taxes	802,689
7820 State Share of Retirement Contributions	3,669,039
REVENUE FROM STATE SOURCES	\$16,400,333
REVENUE FROM FEDERAL SOURCES	
8514 NCLB, Title I - Improving the Academic Achievement of the Disadvantaged	749,596
8515 NCLB, Title II - Preparing, Training and Recruiting High Quality Teachers and Principals	107,823
8516 NCLB, Title III - Language Instruction for Limited English Proficient and Immigrant Students	12,883
8517 NCLB, Title IV - 21st Century Schools	45,446
8521 Vocational Education - Operating Expenditures	35,000
8741 Elementary and Secondary School Emergency Relief Fund (ESSER)	1,310,163
8747 ARP ECF - Emergency Connectivity Fund	80,000

		<u>Amount</u>
REVENUE FROM FEDERAL SOURCES		
8820 Medical Assistance Reimbursement for Administrative Claiming (Quarterly) Program		50,400
REVENUE FROM FEDERAL SOURCES		\$2,391,311
OTAL ESTIMATED REVENUES AND OTHER SOURCES		58,446,044



act 1 Index (current): 4.2%

alculation Method:

umber of Decimals For Tax Rate Calculation:

pprox. Tax Revenue from RE Taxes:

mount of Tax Relief for Homestead Exclusions

otal Approx. Tax Revenue:

pprox. Tax Levy for Tax Rate Calculation:

Section 672.1 Method Choice: (a)(1)

Revenue

2

\$34,948,299

\$1,436,679

\$36,384,978

\$37,465,853

Total

Lancaster

Chester

2021-22 Data

a. Assessed Value

b. Real Estate Mills

I. 2022-23 Data

c. 2020 STEB Market Value

d. Assessed Value

e. Assessed Value of New Constr/ Renov

2021-22 Calculations

f. 2021-22 Tax Levy

(a \* b)

2022-23 Calculations

g. Percent of Total Market Value

h. Rebalanced 2021-22 Tax Levy

(f Total \* g)

i. Base Mills Subject to Index

(h / a \* 1000) if no reassessment

(h / (d-e) \* 1000) if reassessment

Calculation of Tax Rates and Levies Generated

j. Weighted Avg. Collection Percentage

k. Tax Levy Needed

(Approx. Tax Levy \* g)

I. 2022-23 Real Estate Tax Rate

(k / d \* 1000)

m. Tax Levy Generated by Mills

(l / 1000 \* d)

n. Tax Levy minus Tax Relief for Homestead Exclusions

(m - Amount of Tax Relief for Homestead Exclusions)

o. Net Tax Revenue Generated By Mills

(n \* Est. Pct. Collection)

act 1 Index (current): 4.2%

alculation Method:

umber of Decimals For Tax Rate Calculation:

pprox. Tax Revenue from RE Taxes:

mount of Tax Relief for Homestead Exclusions

otal Approx. Tax Revenue:

pprox. Tax Levy for Tax Rate Calculation:

Revenue	Section 672.1 Method Choice:	(a)(1)
2		
\$34,948,299		
\$1,436,679		
\$36,384,978		
\$37,465,853		
Chester	Lancaster	Total

Index Maximums

p. Maximum Mills Based On Index (i * (1 + Index))	42.6980	26.8836	
q. Mills In Excess of Index (if (l > p), (l - p))	0.0000	0.0000	
r. Maximum Tax Levy Based On Index (p / 1000 * d)	\$29,876,375	\$8,332,612	\$38,208,987
IV. s. Millage Rate within Index? (If l > p Then No)	Yes	Yes	
t. Tax Levy In Excess of Index (if (m > r), (m - r))	\$0	\$0	\$0
u. Tax Revenue In Excess of Index (t * Est. Pct. Collection)	\$0	\$0	\$0

Information Related to Property Tax Relief

V. Assessed Value Exclusion per Homestead	\$8,301.00	\$13,378.00	
Number of Homestead/Farmstead Properties	3262	879	4141
Median Assessed Value of Homestead Properties			\$125,580

UN: 124156503 Octorara Area SD

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ct 1 Index (current): 4.2%

**alculation Method:**

**umber of Decimals For Tax Rate Calculation:**

**Approx. Tax Revenue from RE Taxes:**

## Amount of Tax Relief for Homestead Exclusions

**total Approx. Tax Revenue:**

**approx. Tax Levy for Tax Rate Calculation:**

Section 672.1 Method Choice: (a)(1)

Revenue

2

**\$34,948,299**

**\$1,436,679**

**\$36,384,978**

**\$37,465,853**

## Chester

Total

Lancaster

State Property Tax Reduction Allocation used for: Homestead Exclusions

Lowering RE Tax Rate

\$1,436,661

Prior Year State Property Tax Reduction Allocation used for: Homestead Exclusions

\$18

Amount of Tax Relief from State/Local Sources

**\$1,436,679**

CODE

3111	Current Real Estate Taxes			Amount of Tax Relief for Homestead Exclusions	Tax Levy Minus Homestead Exclusions	Net Tax Revenue Generated By Mills
County Name	Taxable Assessed Value	Real Estate Mills	Tax Levy Generated by Mills		Percent Collected	
hester	699,713,684	41.9900	29,380,978		97.000000%	
ancaster	309,951,487	26.0600	8,077,336		97.000000%	
totals:	1,009,665,171		37,458,314	1,436,679 =	36,021,635 X	34,940,986 =

6120	Current Per Capita Taxes, Section 679			Rate		Estimated Revenue
6140	Current Act 511 Taxes-- Flat Rate Assessments					0
6141	Current Act 511 Per Capita Taxes			Rate	Add'l Rate (if appl.)	Estimated Revenue
6142	Current Act 511 Occupation Taxes-- Flat Rate			\$0.00	\$0.00	0
6143	Current Act 511 Local Services Taxes			\$0.00	\$0.00	0
6144	Current Act 511 Trailer Taxes			\$0.00	\$0.00	0
6145	Current Act 511 Business Privilege Taxes-- Flat Rate			\$0.00	\$0.00	0
6146	Current Act 511 Mechanical Device Taxes-- Flat Rate			\$0.00	\$0.00	0
6149	Current Act 511 Taxes, Other Flat Rate Assessments			\$0.00	\$0.00	0

Total Current Act 511 Taxes -- Flat Rate Assessments					0	0
6150	Current Act 511 Taxes-- Proportional Assessments			Rate	Add'l Rate (if appl.)	Estimated Revenue
6151	Current Act 511 Earned Income Taxes			0.500%	0.000%	2,520,600
6152	Current Act 511 Occupation Taxes			0.000	0.000	0
6153	Current Act 511 Real Estate Transfer Taxes			0.500%	0.000%	434,909
6154	Current Act 511 Amusement Taxes			0.000%	0.000%	0
6155	Current Act 511 Business Privilege Taxes			0.000	0.000	0
6156	Current Act 511 Mechanical Device Taxes-- Percentage			0.000%	0.000%	0
6157	Current Act 511 Mercantile Taxes			0.000	0.000	0
6159	Current Act 511 Taxes, Other Proportional Assessments			0	0	0

Total Current Act 511 Taxes -- Proportional Assessments					2,955,509	2,955,509
Total Act 511, Current Taxes				Act 511 Tax Limit -->	1,403,110,907 X	16,837,331 (511 Limit)
					Market Value	Mills
					12	

Tax Function	Description	Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index	Index	Additional Tax Rate Charged in:		Percent Change in Rate	Less than or equal to Index
		2021-22 (Rebalanced)	2022-23				2021-22 (Rebalanced)	2022-23		
6111	Current Real Estate Taxes									
	Chester	40.9770	41.9900	2.48%	Yes	4.2%				
	Lancaster	25.8000	26.0600	1.01%	Yes	4.2%				
	Current Act 511 Taxes-- Proportional Assessments									
6151	Current Act 511 Earned Income Taxes	0.500%	0.500%	0.00%	Yes	4.2%				
6153	Current Act 511 Real Estate Transfer Taxes	0.500%	0.500%	0.00%	Yes	4.2%				

Description	Amount
<b>000 Instruction</b>	
1100 Regular Programs - Elementary / Secondary	22,872,912
1200 Special Programs - Elementary / Secondary	10,030,955
1300 Vocational Education	2,387,986
1400 Other Instructional Programs - Elementary / Secondary	847,516
<b>Total Instruction</b>	<b>\$36,139,369</b>
<b>000 Support Services</b>	
2100 Support Services - Students	1,491,527
2200 Support Services - Instructional Staff	1,476,043
2300 Support Services - Administration	3,037,543
2400 Support Services - Pupil Health	601,114
2500 Support Services - Business	744,130
2600 Operation and Maintenance of Plant Services	3,302,005
2700 Student Transportation Services	3,407,856
2800 Support Services - Central	1,275,740
2900 Other Support Services	17,000
<b>Total Support Services</b>	<b>\$15,352,958</b>
<b>000 Operation of Non-Instructional Services</b>	
3200 Student Activities	1,148,110
3300 Community Services	80,000
<b>Total Operation of Non-Instructional Services</b>	<b>\$1,228,110</b>
<b>000 Other Expenditures and Financing Uses</b>	
5100 Debt Service / Other Expenditures and Financing Uses	5,769,400
5200 Interfund Transfers - Out	10,000
5900 Budgetary Reserve	900,000
<b>Total Other Expenditures and Financing Uses</b>	<b>\$6,679,400</b>
<b>Total Estimated Expenditures and Other Financing Uses</b>	<b>\$59,399,837</b>

Description	Amount
<b>1000 Instruction</b>	
<b>1100 Regular Programs - Elementary / Secondary</b>	
100 Personnel Services - Salaries	12,349,443
200 Personnel Services - Employee Benefits	7,624,290
300 Purchased Professional and Technical Services	1,000
400 Purchased Property Services	77,400
500 Other Purchased Services	2,535,289
600 Supplies	278,879
700 Property	6,200
800 Other Objects	411
<b>Total Regular Programs - Elementary / Secondary</b>	<b>\$22,872,912</b>
<b>1200 Special Programs - Elementary / Secondary</b>	
100 Personnel Services - Salaries	2,355,849
200 Personnel Services - Employee Benefits	1,525,434
300 Purchased Professional and Technical Services	4,394,634
400 Purchased Property Services	8,462
500 Other Purchased Services	1,625,690
600 Supplies	96,035
700 Property	21,424
800 Other Objects	3,427
<b>Total Special Programs - Elementary / Secondary</b>	<b>\$10,030,955</b>
<b>1300 Vocational Education</b>	
100 Personnel Services - Salaries	783,772
200 Personnel Services - Employee Benefits	521,994
300 Purchased Professional and Technical Services	250
400 Purchased Property Services	38,000
500 Other Purchased Services	884,408
600 Supplies	109,412
700 Property	41,500
800 Other Objects	8,650
<b>Total Vocational Education</b>	<b>\$2,387,986</b>
<b>1400 Other Instructional Programs - Elementary / Secondary</b>	
100 Personnel Services - Salaries	335,805
200 Personnel Services - Employee Benefits	217,571
300 Purchased Professional and Technical Services	10,712
500 Other Purchased Services	281,428
600 Supplies	2,000
<b>Total Other Instructional Programs - Elementary / Secondary</b>	<b>\$847,516</b>
<b>Total Instruction</b>	<b>\$36,139,369</b>
<b>2000 Support Services</b>	
<b>2100 Support Services - Students</b>	
100 Personnel Services - Salaries	906,340
200 Personnel Services - Employee Benefits	517,706
300 Purchased Professional and Technical Services	44,452

Description	Amount
500 Other Purchased Services	2,925
600 Supplies	19,011
800 Other Objects	1,093
<b>Total Support Services - Students</b>	<b>\$1,491,527</b>
<b>2200 Support Services - Instructional Staff</b>	
100 Personnel Services - Salaries	665,062
200 Personnel Services - Employee Benefits	561,961
500 Other Purchased Services	2,100
600 Supplies	245,620
700 Property	300
800 Other Objects	1,000
<b>Total Support Services - Instructional Staff</b>	<b>\$1,476,043</b>
<b>2300 Support Services - Administration</b>	
100 Personnel Services - Salaries	1,569,726
200 Personnel Services - Employee Benefits	1,066,431
300 Purchased Professional and Technical Services	187,775
400 Purchased Property Services	7,800
500 Other Purchased Services	106,841
600 Supplies	55,900
700 Property	2,000
800 Other Objects	41,070
<b>Total Support Services - Administration</b>	<b>\$3,037,543</b>
<b>2400 Support Services - Pupil Health</b>	
100 Personnel Services - Salaries	315,328
200 Personnel Services - Employee Benefits	261,895
300 Purchased Professional and Technical Services	13,000
400 Purchased Property Services	635
500 Other Purchased Services	200
600 Supplies	9,621
700 Property	435
<b>Total Support Services - Pupil Health</b>	<b>\$601,114</b>
<b>2500 Support Services - Business</b>	
100 Personnel Services - Salaries	464,101
200 Personnel Services - Employee Benefits	205,529
300 Purchased Professional and Technical Services	33,000
400 Purchased Property Services	6,000
500 Other Purchased Services	14,600
600 Supplies	15,900
700 Property	2,000
800 Other Objects	3,000
<b>Total Support Services - Business</b>	<b>\$744,130</b>
<b>2600 Operation and Maintenance of Plant Services</b>	
100 Personnel Services - Salaries	516,901
200 Personnel Services - Employee Benefits	317,809
300 Purchased Professional and Technical Services	1,008,091



022-2023 Final General Fund Budget		Page - 3 of 4
EA : 124156503    Octorara Area SD		
Printed 5/11/2022 1:22:14 PM		
<u>Description</u>	<u>Amount</u>	
400 Purchased Property Services	471,768	
500 Other Purchased Services	204,356	
600 Supplies	737,290	
700 Property	44,790	
800 Other Objects	1,000	
<b>Total Operation and Maintenance of Plant Services</b>	<b>\$3,302,005</b>	
<b>2700 Student Transportation Services</b>		
300 Purchased Professional and Technical Services	59,440	
400 Purchased Property Services	2,000	
500 Other Purchased Services	3,202,416	
600 Supplies	144,000	
<b>Total Student Transportation Services</b>	<b>\$3,407,856</b>	
<b>2800 Support Services - Central</b>		
100 Personnel Services - Salaries	303,668	
200 Personnel Services - Employee Benefits	249,172	
300 Purchased Professional and Technical Services	5,000	
500 Other Purchased Services	44,000	
600 Supplies	291,000	
700 Property	382,500	
800 Other Objects	400	
<b>Total Support Services - Central</b>	<b>\$1,275,740</b>	
<b>2900 Other Support Services</b>		
500 Other Purchased Services	17,000	
<b>Total Other Support Services</b>	<b>\$17,000</b>	
<b>Total Support Services</b>	<b>\$15,352,958</b>	
<b>3000 Operation of Non-Instructional Services</b>		
<b>3200 Student Activities</b>		
100 Personnel Services - Salaries	550,856	
200 Personnel Services - Employee Benefits	288,906	
300 Purchased Professional and Technical Services	115,961	
400 Purchased Property Services	6,000	
500 Other Purchased Services	56,955	
600 Supplies	96,382	
700 Property	14,300	
800 Other Objects	18,750	
<b>Total Student Activities</b>	<b>\$1,148,110</b>	
<b>3300 Community Services</b>		
500 Other Purchased Services	80,000	
<b>Total Community Services</b>	<b>\$80,000</b>	
<b>Total Operation of Non-Instructional Services</b>	<b>\$1,228,110</b>	
<b>5000 Other Expenditures and Financing Uses</b>		
<b>5100 Debt Service / Other Expenditures and Financing Uses</b>		
800 Other Objects	1,654,400	

Description	Amount
900 Other Uses of Funds	4,115,000
Total Debt Service / Other Expenditures and Financing Uses	\$5,769,400
5200 Interfund Transfers - Out	
900 Other Uses of Funds	10,000
Total Interfund Transfers - Out	\$10,000
5900 Budgetary Reserve	
800 Other Objects	900,000
Total Budgetary Reserve	\$900,000
Total Other Expenditures and Financing Uses	\$6,679,400
TOTAL EXPENDITURES	\$59,399,837

Cash and Short-Term Investments

06/30/2022 Estimate 06/30/2023 Projection

General Fund	17,000,000	16,500,000
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431	1,100,000	1,100,000
Other Capital Projects Fund	5,500,000	400,000
Debt Service Fund		
Food Service / Cafeteria Operations Fund	20,000	10,000
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund	210,000	200,000
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		

Total Cash and Short-Term Investments \$23,830,000 \$18,210,000

Long-Term Investments

06/30/2022 Estimate 06/30/2023 Projection

General Fund		
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		

06/30/2022 Estimate

\$23,830,000

06/30/2023 Projection

\$18,210,000

Long-Term Indebtedness

General Fund

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable	37,120,000	33,005,000
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences	1,335,407	1,335,407
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)	11,982,329	11,982,329
0599 Other Noncurrent Liabilities	66,806,095	66,806,095
<b>Total General Fund</b>	<b>\$117,243,831</b>	<b>\$113,128,831</b>

Public Purpose (Expendable) Trust Fund

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total Public Purpose (Expendable) Trust Fund

Other Comptroller-Approved Special Revenue Funds

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total Other Comptroller-Approved Special Revenue Funds

Athletic / School-Sponsored Extra Curricular Activities Fund

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		

Total Athletic / School-Sponsored Extra Curricular Activities Fund

Capital Reserve Fund - \$ 690, \$1850

0510 Bonds Payable		
0520 Extended-Term Financing Agreements Payable		

Long-Term Indebtedness      06/30/2022 Estimate      06/30/2023 Projection

- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 690, \$1850

Capital Reserve Fund - \$ 1431

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Capital Reserve Fund - \$ 1431

Other Capital Projects Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Capital Projects Fund

Debt Service Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Debt Service Fund

Food Service / Cafeteria Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations

06/30/2022 Estimate

06/30/2023 Projection

Long-Term Indebtedness

- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Food Service / Cafeteria Operations Fund

Child Care Operations Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Child Care Operations Fund

Other Enterprise Funds

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Enterprise Funds

Internal Service Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Internal Service Fund

Private Purpose Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Private Purpose Trust Fund

06/30/2022 Estimate

06/30/2023 Projection

Long-Term Indebtedness

Investment Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Investment Trust Fund

Pension Trust Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Pension Trust Fund

Activity Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Activity Fund

Other Agency Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable
- 0530 Lease-Purchase Obligations
- 0540 Accumulated Compensated Absences
- 0550 Authority Lease Obligations
- 0560 Other Post-Employment Benefits (OPEB)
- 0599 Other Noncurrent Liabilities

Total Other Agency Fund

Permanent Fund

- 0510 Bonds Payable
- 0520 Extended-Term Financing Agreements Payable



Long-Term Indebtedness	06/30/2022 Estimate	06/30/2023 Projection
0530 Lease-Purchase Obligations		
0540 Accumulated Compensated Absences		
0550 Authority Lease Obligations		
0560 Other Post-Employment Benefits (OPEB)		
0599 Other Noncurrent Liabilities		
Total Permanent Fund		
Total Long-Term Indebtedness	\$117,243,831	\$113,128,831

Short-Term Payables

06/30/2022 Estimate

06/30/2023 Projection

General Fund		
Public Purpose (Expendable) Trust Fund		
Other Comptroller-Approved Special Revenue Funds		
Athletic / School-Sponsored Extra Curricular Activities Fund		
Capital Reserve Fund - \$ 690, \$1850		
Capital Reserve Fund - \$ 1431		
Other Capital Projects Fund		
Debt Service Fund		
Food Service / Cafeteria Operations Fund		
Child Care Operations Fund		
Other Enterprise Funds		
Internal Service Fund		
Private Purpose Trust Fund		
Investment Trust Fund		
Pension Trust Fund		
Activity Fund		
Other Agency Fund		
Permanent Fund		

Total Short-Term Payables

TOTAL INDEBTEDNESS	\$117,243,831	\$113,128,831
--------------------	---------------	---------------

Account Description	Amounts
0810 Nondisposable Fund Balance	8,959
0820 Restricted Fund Balance	
0830 Committed Fund Balance	
0840 Assigned Fund Balance	5,900,565
0850 Unassigned Fund Balance	3,667,325
Total Ending Fund Balance - Committed, Assigned, and Unassigned	\$9,567,890
5900 Budgetary Reserve	900,000
Total Estimated Ending Committed, Assigned, and Unassigned Fund Balance and Budgetary Reserve	\$10,476,849



Book	Policy Manual
Section	900 Community
Title	Public Participation in Board Meetings
Code	903
Status	Second Reading

### **Purpose**

The Board recognizes the value to **school district** governance of public comment on educational issues and the importance of involving members of the public in Board meetings. The Board **also** recognizes its responsibility **for proper governance of the district and the need** to conduct **its** business in an orderly and efficient manner.

### **Authority**

**The Board adopts this policy to govern public participation in Board meetings necessary to conduct its meeting and to maintain order.[1]**

In order to permit fair and orderly expression of **public** comment, the Board **shall** provide **an opportunity at each open meeting of the Board for residents and taxpayers to comment on matters of concern, official action or deliberation which are or may be before the Board prior to official action by the Board.[2][3]**

~~**The Board shall require that all public comments be made at the beginning of each meeting. There are two (2) opportunities during each work session and each Regular Board meeting for public comment:**~~

~~**1. Visitor's Comments - Agenda Items Only: This is usually toward the start of the meeting and is intended for public comment or questions related to posted agenda items. The Board will not respond to the comments or questions at this time. This is not designed to be an open discussion with the Board. Board comments may occur as part of the agenda item conversation or during Board Comments at the end of the agenda.**~~

~~**2. Visitor's Comments - General: This is usually toward the end of the meeting and is intended for public comment or questions on any topic related to district business. The Board will not respond to the comments or questions at this time. This is not designed to be an open discussion with the Board. Board comments may occur during Board Comments.**~~

**If the Board determines there is not sufficient time at a meeting for public comments, the comment period may be deferred to the next regular meeting or to a special meeting occurring before the next regular meeting.[2]**

**When an item is added to the agenda after the public comment period has ended, the Board shall offer a further public comment opportunity limited to the added item(s).[2][3]**

### **Delegation of Responsibility**

The presiding officer at each **open** Board meeting **shall follow Board policy** for the conduct of **open** meetings. **Where the presiding officer's ruling is disputed, it may be overruled by a majority of those ~~school~~ Board directors present and voting.**[\[4\]](#)[\[5\]](#)

## Guidelines

Whenever issues identified by the participant are subject to remediation under policies and procedures of the Board, they shall be dealt with in accordance with those policies and procedures and the organizational structure of the district.

The Board requires that public participants be residents or taxpayers of this district ~~or anyone representing a group in the community or school district, any representative of a firm eligible to bid on materials or services solicited by the Board,~~ a parent/guardian of any district student, any district employee, or any district student.

Participants must be recognized by the presiding officer and must preface their comments by an announcement of their name, ~~address, and group affiliation if applicable~~ and municipality.

Each statement made by a participant shall be limited to ~~five (5)~~ three (3) minutes' duration for a total of thirty (30) minutes per public comment opportunity.

~~No participant may speak more than once on the same topic, unless all others who wish to speak on that topic have been heard.~~

All statements shall be directed to the presiding officer; no participant may address or question ~~school~~ Board directors individually.

~~The Board may opt to allow public comment in written form in lieu of, or in addition to, spoken comment as the Board best sees fit to do so. Written comments must be submitted to the Board secretary at least 24 hours in advance of the start of the meeting.~~

The presiding officer may:

1. Interrupt or terminate a participant's statement when the statement is too lengthy, ~~personally directed, abusive,~~ obscene, or irrelevant.
2. Request any individual to leave the meeting when that person does not observe reasonable decorum.
3. Request the assistance of law enforcement officers to remove a disorderly person when the person's conduct interferes with the orderly progress of the meeting.
4. Call a recess or adjourn to another time when the lack of public decorum interferes with the orderly conduct of the meeting.
5. Waive these rules with the approval of the Board.

Electronic recording devices and cameras, in addition to those used as official recording devices, **shall** be permitted at **open** meetings **under guidelines established by the Board.**[\[6\]](#)

No placards or banners will be permitted within the meeting room.

The meeting agenda and all pertinent documents shall be available to the press and public at the meetings.[\[7\]](#)

Legal

1. 65 Pa. C.S.A. 710
2. 65 Pa. C.S.A. 710.1
3. 65 Pa. C.S.A. 712.1
4. 24 P.S. 407
5. Pol. 006
6. 65 Pa. C.S.A. 711
7. 65 Pa. C.S.A. 709
- 65 Pa. C.S.A. 701 et seq
- Pol. 906

May 4, 2022

Mr. Jeff Curtis  
Business Manager  
Octorara Area School District  
228 Highland Rd., Suite 1  
Atglen, PA 19310

RE: Proposal for Engineering Services  
Primary Learning Center, Elementary School and Jr. High School  
Mechanical Controls Evaluation  
Octorara Area School District

Mr. Curtis

Consolidated Engineers is pleased to have the opportunity to submit this proposal for engineering services to evaluate upgrading the mechanical system controls at the Primary Learning Center, Octorara Elementary School and Octorara Jr. High School. The following summarizes the basic services we have included in our free proposal.

- Review existing documentation of the schools (through previous projects with the District, CE has digital scans of the building drawings).
- Survey each of the buildings to analyze existing conditions.
- Evaluate the most cost-effective equipment to upgrade the controls.
- Meet with School District personnel to establish a full scope for the project.
- Provide a scope document, in digital format, identifying the complete scope of the project for approval.
- Provide an order of magnitude construction cost of the recommended scope.

Items specifically not included in our scope of services, but can be added on an hourly basis per the attached rate schedule:

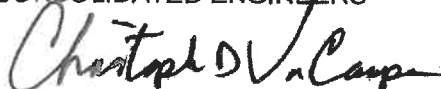
- Paper copies of the report or other material for distribution. Reproduction costs will be billed at actual cost; no markup will be added.

To provide the services as listed above, we request a lump sum of **Nine Thousand, Five Hundred Dollars (\$9,500.00)**.

Due to time constraints, should the administration agree with the proposed schematic design, with the approval of the administration, Consolidated Engineers will proceed immediately into designing the system. CE will invoice our time on an hourly basis per the attached rate schedule until a full fixed fee proposal can be generated, reviewed and approved. The project will not proceed into bidding until the proposal has been reviewed and approved.

We appreciate the opportunity to submit our proposal and look forward to completing a successful project for the Octorara Area School District. If you should have any questions or need additional information, please do not hesitate to contact our office.

Regards,  
CONSOLIDATED ENGINEERS



Christopher D. Van Campen, PE  
Principal  
Cc: file



CONSOLIDATED  
ENGINEERS

1022 James Drive

Leesport, PA 19533

Tel 610-916-1600

Fax 610-916-1610

---

Please sign and return the following authorization indicating your acceptance of this proposal so that we may proceed as directed. Should the district wish to proceed with the alternate pricing, please indicate below.

Reviewed and Accepted by:

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

#### TERMS AND CONDITIONS OF AGREEMENT:

##### Payments to Consolidated Engineers:

Payments are due, in full, upon receipt of an invoice. Amounts unpaid, and not in dispute, after 60 days are subject to finance charges in accordance with legal prevailing rates. If amounts unpaid exceed 90 days, Consolidated Engineers shall have the right to suspend services without fault or liability for any subsequent damages incurred by the Owner.

##### Ownership and use of documents:

Documents authored by Consolidated Engineers and any Consultants as instruments of this service arising from the Project are and shall remain the property of Consolidated Engineers whether the project is executed or not. Provided all invoices have been honored by the Owner, the Owner shall be permitted to retain copies for information and reference in connection with the Owner's use and occupancy of the Project. If the Documents are used by the Owner on other projects, for future additions or renovations to this Project, or for completion of this Project by others, the Owner agrees to hold harmless, defend and indemnify Consolidated Engineers from all claims, lawsuits, expenses, or damages arising from such use.

##### Termination of agreement:

This Agreement may be terminated at any time by either party upon seven days written notice. The Owner's failure to make payments when due, or if Consolidated Engineers has reason to believe Owner will be unable to make payments, shall constitute events justifying termination. Consolidated Engineers shall not be responsible for damages, delays or increased costs that may occur as a result of Consolidated Engineers' termination of services. In the event that termination is not the fault of Consolidated Engineers, Consolidated Engineers shall be compensated for all services performed to termination date, together with reimbursable expenses if incurred to date.



## 2022 PROFESSIONAL FEE SCHEDULE

Professional engineering services available include Consultation, Construction Documents, and Construction Observation. We will provide these services, or any part of these services required, on a time and expense method of compensation according to the following schedule:

Principal	\$190.00/Hour
Project Manager/Engineer	\$135.00/Hour
Senior Engineer	\$125.00/Hour
Engineer Level III	\$120.00/Hour
Engineer Level II	\$110.00/Hour
Engineer Level I	\$100.00/Hour
Senior Designer	\$105.00/Hour
Designer/Drafter Level III	\$95.00/Hour
Designer/Drafter Level II	\$85.00/Hour
Designer/Drafter Level I	\$75.00/Hour
Construction Administrator	\$120.00/Hour
Approvals	Direct Cost
Construction Prints	Direct Cost
Specifications	Direct Cost

Should the scope of the project require technical consultants (i.e., site or structural), we will notify the Client and, if so directed, contract the necessary consultants on a time and expense basis. Fees for such outside services will be billed on the basis of the cost, plus 10%.

Reimbursable expenses will be billed at cost.

The rates set forth for services shall be annually adjusted in accordance with normal salary review practices of Consolidated Engineers.



CONSOLIDATED  
ENGINEERS

1022 James Drive  
Leesport, PA 19533  
Tel 610-916-1600  
Fax 610-916-1610

May 4, 2022



Mr. Jeff Curtis  
Business Manager  
Octorara Area School District  
228 Highland Rd., Suite 1  
Atglen, PA 19310

RE: Proposal for Engineering Services  
High School Welding Area Evaluation  
Octorara Area School District

Mr. Curtis

Consolidated Engineers is pleased to have the opportunity to submit this proposal for engineering services to evaluate adding additional welding booths at the Octorara High School. The following summarizes the basic services we have included in our free proposal.

- Review existing documentation from the 2011 renovations.
- Survey the building to analyze existing conditions.
- Evaluate how to appropriately fit the required quantity of welding booths in the area available. The evaluation shall take into account required space and ADA requirements.
- Evaluate different options in welding fume extraction to help ensure a safe environment.
- Meet with School District personnel to establish and review the layout. Additional discussions will be held to determine how best to exhaust the booths.
- Provide a schematic design, in digital format, showing a booth layout and providing a preliminary welding fume extraction scheme.
- Provide an order of magnitude construction cost of the recommended system.

Items specifically not included in our scope of services, but can be added on an hourly basis per the attached rate schedule:

- Paper copies of the report or other material to be distributed. Reproduction costs will be billed at actual cost; no markup will be added.

To provide the services as listed above, we request a lump sum of **Nine Thousand, Nine Hundred Dollars (\$9,900.00)**.

Due to time constraints, should the administration agree with the proposed schematic design, with the approval of the administration, Consolidated Engineers will proceed immediately into designing the system. CE will invoice our time on an hourly basis per the attached rate schedule until a full fixed fee proposal can be generated, reviewed and approved. The project will not proceed into bidding until the proposal has been reviewed and approved.

**Alternate #1:** Currently, the theory room for the welding program is located directly in the welding shop. While this layout functions, it is not optimal since it introduces sensitive classroom electronics into the shop environment. As part of this proposal, Consolidated Engineers is providing the option of utilizing Breslin Architects' services to review the layout of the welding shop. These services will help us ensure that, should a separate theory room be added to the space in the near future, minimal rework of equipment being installed as part of this project will be required. It will also provide a proposed schematic layout of the space for future consideration.

CONSOLIDATED  
ENGINEERS

1022 James Drive

Leesport, PA 19533

Tel 610-916-1600

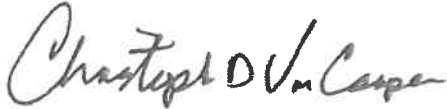
Fax 610-916-1610

Mr. Jeff Curtis  
May 4, 2022  
Page 2 of 3

To provide the architectural schematic design of the welding shop, we request a lump sum of **Six Thousand Dollars (\$6,000.00)**.

We appreciate the opportunity to submit our proposal and look forward to completing a successful project for the Octorara Area School District. If you should have any questions or need additional information, please do not hesitate to contact our office.

Regards,  
CONSOLIDATED ENGINEERS



Christopher D. Van Campen, PE  
Principal  
Cc: file

---

Please sign and return the following authorization indicating your acceptance of this proposal so that we may proceed as directed. Should the district wish to proceed with the alternate pricing, please indicate below.

Reviewed and Accepted by:

Base sum: **\$9,900.00**

Accept: \_\_\_\_\_

Alternate #1 sum: **\$6,000.00**

Accept: \_\_\_\_\_

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

#### TERMS AND CONDITIONS OF AGREEMENT:

##### Payments to Consolidated Engineers:

Payments are due, in full, upon receipt of an invoice. Amounts unpaid, and not in dispute, after 60 days are subject to finance charges in accordance with legal prevailing rates. If amounts unpaid exceed 90 days, Consolidated Engineers shall have the right to suspend services without fault or liability for any subsequent damages incurred by the Owner.

##### Ownership and use of documents:

Documents authored by Consolidated Engineers and any Consultants as instruments of this service arising from the Project are and shall remain the property of Consolidated Engineers whether the project is executed or not. Provided all invoices have been honored by the Owner, the Owner shall be permitted to retain copies for information and reference in connection with the Owner's use and occupancy of the Project. If the Documents are used by the Owner on other projects, for future additions or renovations to this Project, or for completion of this Project by others, the Owner agrees to hold harmless, defend and indemnify Consolidated Engineers from all claims, lawsuits, expenses, or damages arising from such use.

Mr. Jeff Curtis  
May 4, 2022  
Page 3 of 3

**Termination of agreement:**

This Agreement may be terminated at any time by either party upon seven days written notice. The Owner's failure to make payments when due, or if Consolidated Engineers has reason to believe Owner will be unable to make payments, shall constitute events justifying termination. Consolidated Engineers shall not be responsible for damages, delays or increased costs that may occur as a result of Consolidated Engineers' termination of services. In the event that termination is not the fault of Consolidated Engineers, Consolidated Engineers shall be compensated for all services performed to termination date, together with reimbursable expenses if incurred to date.

H:\Wordp\PROPOSAL\2 Schools\Octorara SD\2022 May HS Welding Exhaust\220504 OASD HS Welding Evaluation.doc

## 2022 PROFESSIONAL FEE SCHEDULE



CONSOLIDATED  
ENGINEERS

1022 James Drive  
Leesport, PA 19533  
Tel 610-916-1600  
Fax 610-916-1610

Professional engineering services available include Consultation, Construction Documents, and Construction Observation. We will provide these services, or any part of these services required, on a time and expense method of compensation according to the following schedule:

Principal	\$190.00/Hour
Project Manager/Engineer	\$135.00/Hour
Senior Engineer	\$125.00/Hour
Engineer Level III	\$120.00/Hour
Engineer Level II	\$110.00/Hour
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Designer/Drafter Level II	\$85.00/Hour
Designer/Drafter Level I	\$75.00/Hour
Construction Administrator	\$120.00/Hour
Approvals	Direct Cost
Construction Prints	Direct Cost
Specifications	Direct Cost

Should the scope of the project require technical consultants (i.e., site or structural), we will notify the Client and, if so directed, contract the necessary consultants on a time and expense basis. Fees for such outside services will be billed on the basis of the cost, plus 10%.

Reimbursable expenses will be billed at cost.

The rates set forth for services shall be annually adjusted in accordance with normal salary review practices of Consolidated Engineers.

May 4, 2022

Mr. Jeff Curtis  
Business Manager  
Octorara Area School District  
228 Highland Rd., Suite 1  
Atglen, PA 19310

RE: Proposal for Engineering Services  
High School Lighting Control System Evaluation  
Octorara Area School District

Mr. Curtis

Consolidated Engineers is pleased to have the opportunity to submit this proposal for engineering services to evaluate the Octorara High School Lighting Control System. It is Consolidated Engineer's understanding that, during a recent storm, a couple of main lighting control system panels were damaged. After reviewing with Diversified Lighting Associates (the lighting control system representative), it was determined that these panels are no longer supported. The following summarizes the basic services we have included in our free proposal.

- Review existing documentation from the 2011 renovations.
- Survey the building to analyze existing conditions.
- Evaluate the different lighting control options.
- Meet with School District personnel to review the different options, and identify a recommendation.
- Write a report outlining the different options. The report shall include:
  - Pros/cons of the different options.
  - Rough comparison of costs between the different options.
  - Order of magnitude construction cost of the recommended system, if applicable.

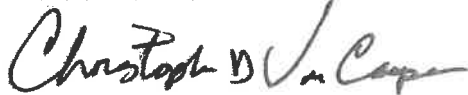
Items specifically not included in our scope of services, but can be added on an hourly basis per the attached rate schedule:

- Design, bidding/pricing or construction administration of any of the system options.
- Paper copies of the report or other material to be distributed. Reproduction costs will be billed at actual cost; no markup will be added.

To provide the services as listed above, we request a lump sum of **One Thousand, Eight Hundred Seventy-Five Dollars (\$1,875.00)**. If the selected option requires a public bid, and should the board elect to design the proposed system for bidding, Consolidated Engineers will credit the fee associated with this evaluation as part of our schematic design process.

We appreciate the opportunity to submit our proposal and look forward to completing a successful project for the Octorara Area School District. If you should have any questions or need additional information, please do not hesitate to contact our office.

Regards,  
CONSOLIDATED ENGINEERS



Christopher D. Van Campen, PE  
Principal  
Cc: file



CONSOLIDATED  
ENGINEERS

1022 James Drive  
Leesport, PA 19533  
Tel 610-916-1600  
Fax 610-916-1610

---

Please sign and return the following authorization indicating your acceptance of this proposal so that we may proceed as directed.

Reviewed and Accepted by:

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

#### TERMS AND CONDITIONS OF AGREEMENT:

##### Payments to Consolidated Engineers:

Payments are due, in full, upon receipt of an invoice. Amounts unpaid, and not in dispute, after 60 days are subject to finance charges in accordance with legal prevailing rates. If amounts unpaid exceed 90 days, Consolidated Engineers shall have the right to suspend services without fault or liability for any subsequent damages incurred by the Owner.

##### Ownership and use of documents:

Documents authored by Consolidated Engineers and any Consultants as instruments of this service arising from the Project are and shall remain the property of Consolidated Engineers whether the project is executed or not. Provided all invoices have been honored by the Owner, the Owner shall be permitted to retain copies for information and reference in connection with the Owner's use and occupancy of the Project. If the Documents are used by the Owner on other projects, for future additions or renovations to this Project, or for completion of this Project by others, the Owner agrees to hold harmless, defend and indemnify Consolidated Engineers from all claims, lawsuits, expenses, or damages arising from such use.

##### Termination of agreement:

This Agreement may be terminated at any time by either party upon seven days written notice. The Owner's failure to make payments when due, or if Consolidated Engineers has reason to believe Owner will be unable to make payments, shall constitute events justifying termination. Consolidated Engineers shall not be responsible for damages, delays or increased costs that may occur as a result of Consolidated Engineers' termination of services. In the event that termination is not the fault of Consolidated Engineers, Consolidated Engineers shall be compensated for all services performed to termination date, together with reimbursable expenses if incurred to date.

## 2022 PROFESSIONAL FEE SCHEDULE



CONSOLIDATED  
ENGINEERS

1022 James Drive  
Leesport, PA 19533  
Tel 610-916-1600  
Fax 610-916-1610

Professional engineering services available include Consultation, Construction Documents, and Construction Observation. We will provide these services, or any part of these services required, on a time and expense method of compensation according to the following schedule:

Principal	\$190.00/Hour
Project Manager/Engineer	\$135.00/Hour
Senior Engineer	\$125.00/Hour
Engineer Level III	\$120.00/Hour
Engineer Level II	\$110.00/Hour
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Designer/Drafter Level II	\$85.00/Hour
Designer/Drafter Level I	\$75.00/Hour
Construction Administrator	\$120.00/Hour
Approvals	Direct Cost
Construction Prints	Direct Cost
Specifications	Direct Cost

Should the scope of the project require technical consultants (i.e., site or structural), we will notify the Client and, if so directed, contract the necessary consultants on a time and expense basis. Fees for such outside services will be billed on the basis of the cost, plus 10%.

Reimbursable expenses will be billed at cost.

The rates set forth for services shall be annually adjusted in accordance with normal salary review practices of Consolidated Engineers.





Octorara Area School District  
Proposal  
For  
Mitel District-wide  
VoIP Phone System v2

STEPHANIE WEAVER  
SAGE TECHNOLOGY SOLUTIONS, INC.  
1040 WEST MAIN STREET  
MOUNT JOY, PA 17552  
717-653 3389  
SWEAVER@SAGETECHS.COM  
WWW.SAGETECHS.COM

# Overview

Thank you for considering Sage Technology Solutions to serve Octorara Area School District phone system needs. Sage proposes to unite products from manufacturers with the most reputable, proven, and widely installed offerings. The depth of our knowledge and experience with these and other communications technologies for K-12 schools is unmatched in Pennsylvania. We will provide you with a single, local source responsible for implementation, training, support, service and maintenance of this integrated system and will provide user interfaces that are fast and simple to use.

Thank you for the opportunity to submit this proposal and for your time in reviewing it. After careful review of your current environment, Sage believes our proposal is in accordance with the requirements of Octorara Area School District. **The Mitel VoIP will provide survivability, ease of administration, redundancy, lowest total cost of ownership and scalability.** Should you have any questions regarding this information or to obtain reference account contact information please do not hesitate to contact me.

## Why Sage?

In 1993, Sage Technology Solutions, Inc. began as a branch of a Washington, DC area technology company. For over 25 years Sage provided audio/visual, communications, networking, security, voice, and professional sound systems to Pennsylvania institutions. Sage has evolved into a full-service technology solutions integrator and support partner.

What sets Sage apart from others is quite simple: our team! We know K-12's needs, concerns, and limitations from paging, clocks, intercom to full phone system upgrades. At Sage, we embrace the expectation that technology is ever-changing and we continue to invest in educating our experienced engineers and programmers, skilled IT professionals, and factory-certified technicians so we can deliver top-notch solutions while integrating the latest technology available. We can provide customized, cutting edge solutions from design to installation, and even offer training and support thanks to the long-standing strategic alliances we have built with our Vendors. **Our team is here to help you every step of the way. We understand the complexity of technology, and are here to simplify and support your needs. Sage is your single provider for all of your K-12 technology needs.**

## Scope of Work

Based on the information that was provided to Sage Technology Solutions, we have created a proposal to implement a District Wide Mitel VoIP Unified Communication solution to replace your existing Avaya digital/analog. Our proposed solution will utilize your existing infrastructure and the network will need to be vetted prior to implementation. Each location will keep 2 (Telesystem pots in a box) analog lines as backup and faxes will not be going through the phone system. Both security, fire, and elevator will not go through the phone system unless otherwise agreed upon.

Sage recommends a SIP PRI to replace your Frontier PRI and removing the Frontier analog lines due to instability and cost of these lines with Telesystem "pots in a box". Sage has partnered with Telesystem successfully and the benefit to the school district is enormous, saving you both time and money. This partnership allows for a much smoother transition. Sage will tie your existing paging system to the. Mobility for Admin and IT only. This quote includes spare phones only however does not include spare licenses. Sage proposes to install and test the Mitel then cut over to the new system eliminating any downtime.

Below is a break-down of the switches, licenses, & phones for the entire district. N+1 Redundancy and Voice Mail and will be hosted on a Octorara Area School District's provided VM servers with dual NIC cards provided by the school district.

## Pricing for Mitel District Wide VoIP

Quantity	Description
	<b>SWITCHES</b>
1	Mitel Voice Switch ST50A at DO
5	Mitel Voice Switch ST100A all other sites
2	Mitel Voice Switch ST1D's to connect the PRI
5	Rack Mount voice switch dual tray
	<b>PHONES</b>
210	Mitel IP 6910- Standard Speaker Phone (phone features an easy-to-read, high-contrast display and 6 feature keys including transfer, conference, hold, redial/history, and voicemail.)- classroom, cafeteria, gyms (2 spare)
79	Mitel IP 6920 Enhanced IP Speakerphone-provides 8 line appearances with an easy-to-read, back-lit display. Expanded call history and directory along with visual voicemail are provided. Secretaries, Superintendent. (2 spare)
10	Mitel M695 PKM side car for secretaries
	<b>LICENSES</b>
10	Connect ONSITE Courtesy License extension only
232	Connect ONSITE Telephony Licenses Ext +Mbx
53	Connect ONSITE Essential Licenses Ext +Mbx+Mobility/Softphone/SIP device
5	Additional Site Licenses
1	K12 Bundle Emergency Notification
20	SIP Trunk license-for 20 mobility
	<b>MAINTENANCE</b>
1	Five year Sage Service Maintenance Agreement includes Mitel support on switches and licenses
Total	\$197,083.00

**Price includes:**

Equipment as listed above

Delivery to job site

Equipment Based on DGS Contract with CoStars option

Installation & programming of the ST1D, ST100A, ST50, users, call routing and licenses.

Programming of the IP420g's and IP485g's- programmable buttons, call record, paging etc

Programing of DID numbers for Caller ID locations to 911 operator with testing

**Price does NOT include:**

UPS 120VAC back-up for each building controller to protect from Surge and power outages

120VAC Local Power

PA Sales Tax (exempt with certificate)

Provision or installation of new wiring, receptacles, conduit, standard electrical boxes, fittings, etc.

Provision or installation of grounding materials for incoming POTS lines

PA Prevailing Wage (not required with portable equipment that connects by plug to existing cable)

A change to quantities for licenses, phones, or switches. A change order with new total will be needed.

HQ, Mobility Server, and N+1 Redundancy spare - can be virtualized on customers VM environment

If customer wants secure connections with apps and mobility client they need to provide a cert. Either a specific one for each server, or a wild card cert for both and it needs to be in Apache encryption.

Network issues need to be resolved prior to installation or cutover.

Placing phones

Mitel VM needs one NIC card from customer and Mobility will need two NIC cards provided by customer.

## Warranty, Service, and Technical Support

Included in our proposal is a one-year on-site warranty on equipment and workmanship. Warranty does not include failure from physical damage, abuse, acts of God, theft, etc. In addition our proposal includes a one year Sage Service Maintenance Agreement (SMA) where we wrap the Mitel software & switches support agreement with Sage labor to provide help-desk and perform same day on-site service, recommended annual upgrades, and 911 Audits.

### **Sage SMA includes the following:**

- ✓ On site labor, part repair and warranties
- ✓ Loaner Equipment
- ✓ Help Desk (M-F 7:00 am to 4:00 pm)
- ✓ Remote Diagnostics, Adjustments, Configuration
- ✓ Major outage response time within 4 hours
- ✓ Time and Materials discount 10%
- ✓ After hour support T & M discount of 10%
- ✓ Software version upgrade installed once a year
- ✓ Off-site system backup
- ✓ Annual incident report
- ✓ Annual system inspection
- ✓ Annual system status report
- ✓ Annual 911 system audit and report

# Terms and Conditions

Pricing is based upon the DGS Contract 4400010338 PBX Systems (with COSTARS Option).

1. For jobs involving labor, customer agrees to monthly progress payments as work is completed and materials are delivered as invoiced.
2. If customer cannot accept delivery at job site, customer agrees to pay for materials received and stored at Sage warehouse in Mount Joy, PA. Sage requires a customer purchase order and signed acceptance of this proposal before proceeding with the work.
3. Sage standard job start-up is 30 days from receipt of purchase order or signed quotation/agreement unless specified otherwise in the proposal.
4. All work is to be completed in a workmanlike manner according to standard practices.
5. Any alteration or deviation from specifications involving additional costs will be executed only upon written orders and will become an additional charge over and above this proposal.
6. All agreements are contingent upon strikes, accidents or delays beyond control of Sage Technology Solutions, Inc.
7. This proposal may be withdrawn by Sage if not accepted within 30 days. Material is FOB origin.
8. All invoices are Net 30 with approved credit.
9. All labor performed by Sage carries a 1-year warranty after installation.
10. Manufacturer's warranties on equipment and material are passed through to the Customer.
11. Customer agrees that if payment is not made as specified in the conditions portion of this proposal, customer will pay interest at 1.5% per month plus collection costs and attorney fees, whether suit is filed or not, in order to collect any delinquent amount.
12. If customer is tax exempt, customer must provide a properly executed Tax Exempt Certificate along with this acceptance.
13. This price does not include sales tax or shipping
14. No invoice will be issued in advance of work performed or material shipped.

## Customer Responsibilities

1. Designated points of contact for on-site coordination, testing authority, training recipient and signee for contract completion.
2. Clearly communicated schedule with expectation for installation start date, end date, and acceptable duration for installation activities.
3. Completion date and schedule for services and/or equipment provided by the owner/owner's contractor that are required to be in place for integration to Sage components.
4. Unimpeded Access to the facility for installation and phone placement during normal business hours.
5. Recording and applying the mac address to users when deploying telephones.
6. Coordination with the building's manager and appropriate building passes to enter grounds.
7. Provide dual NIC server for Mobility

- ✓ Windows 2016
- ✓ Install IIS
- ✓ 500 Gig hard drive
- ✓ 8 Gig of RAM
- ✓ Quad Core

8. Provide single NIC server for HQ (includes Voice Mail)

- ✓ Windows 2016
- ✓ Install IIS
- ✓ 500 Gig hard drive
- ✓ 8 Gig of RAM
- ✓ Quad Core



## Customer Responsibilities continued

9. N+1 Redundancy is via customer's VMWare server.
10. Review the Needs Assessment form prior to our first meeting.
11. Provide Building maps showing which room receives VM, phone type, DID-received
12. Provide Directory with First Name, Last Name, Extension, include if a part of a hunt group - received
13. Customer will be deploying the phones to the classroom.
14. Provide CERTS (Wildcard for servers) should be completed prior to installation.
15. If quantity needed is different from quantity quoted, Sage will create a change order to cover the difference.
16. Provide fully qualified domain name (FQDN) IP address and DID's.
17. Provide unsupervised remote access. can be temporary.

# Notice to Proceed

If additional information is desired, we will be happy to provide clarification. This proposal is valid for 30 days and all prices subject to manufacturer's price increases due to Tariffs.

If you wish to proceed with the work as outlined, please sign and date the following acceptance and send back to me. This will serve as our notice to proceed. We will then deliver specific ordering instructions.

Thank you for the opportunity to submit this proposal and for your time in reviewing it.

Sincerely,

Stephanie Weaver  
Sage Technology Solutions, Inc

## Acceptance of Approval to proceed:

The above prices, specifications and conditions are satisfactory and are hereby accepted.

Sage is authorized to do the work as specified.

Payment will be made with standard terms and progress billing as outlined above.

## Accepted:

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Tax Exempt ID#

\_\_\_\_\_  
Date of Acceptance

\_\_\_\_\_  
Purchase Order #

*Thank you for selecting Sage Technology Solutions as your technology partner.*

The information presented herein is Sage Technology Services Confidential Information and shall only be disclosed to those employees who have a need to know of its contents, shall not be disclosed to third parties or outside Hollidaysburg Area School District, and shall not be duplicated, used, or disclosed in whole or in part for any purpose other than to evaluate this proposal for the contemplated business arrangement with Sage Technology Services, without the express written consent of Sage Technology Services.

Evening Custodial April 2022

	Year 1	Year 2	% Inc	Year 3	% Inc	Total Year 1, 2 & 3	Year 4	% Inc	Year 5	% Inc	Total Year 4 & 5	Total Cost All Years
Interstate	814,320	838,749	3.00%	863,912	3.00%	2,516,981	889,829	3.00%	916,524	3.00%	1,806,354	4,323,335
HCSG	757,665	776,606	2.50%	796,021	2.50%	2,330,292	815,922	2.50%	836,320	2.50%	1,652,242	3,982,534
SOB Group	1,047,676	1,048,629	0.00%	1,100,687	3.00%	3,216,992	1,122,701	2.00%	1,145,155	2.00%	2,267,856	5,482,819
Service Master	954,404	973,492	2.00%	992,962	2.00%	2,920,858	1,012,821	2.00%	1,033,077	2.00%	2,045,898	4,966,756

Daytime Custodian (Jr. High)

	Year 1	Year 2	% Inc	Year 3	% Inc	Total Year 1, 2 & 3	Year 4	% Inc	Year 5	% Inc	Total Year 4 & 5	Total Cost All Years
Interstate	49,878	51,376	3.00%	52,915	3.00%	154,170	54,496	2.99%	56,139	3.02%	110,635	264,805
Service Master	65,874	72,654	10.29%	80,142	10.29%	218,670	88,400	10.30%	97,510	10.31%	185,911	404,581
SOB Group	45,760	45,760	0.00%	47,133	0.00%	138,653	47,133	0.00%	47,133	0.00%	94,266	237,819
HCSG	38,792	39,770	2.52%	40,768	2.52%	119,330	41,787	2.50%	42,827	2.49%	84,614	203,944

Combined

	Year 1	Year 2	% Inc	Year 3	% Inc	Total Year 1, 2 & 3	Year 4	% Inc	Year 5	% Inc	Total Year 4 & 5	Total Cost All Years
Interstate	864,198	890,125	3.00%	916,827	3.00%	2,671,151	944,325	3.00%	972,663	3.00%	1,916,989	4,588,140
HCSG	796,457	816,376	2.50%	836,789	2.50%	2,449,622	857,709	5.06%	879,147	2.50%	1,736,856	4,186,478
SOB Group	1,093,436	1,114,389	1.92%	1,174,820	1.92%	3,355,645	1,169,834	4.98%	1,192,288	1.97%	2,362,121	5,717,766
Service Master	1,020,277	1,046,146	2.54%	1,073,104	2.54%	3,139,528	1,101,221	5.26%	1,130,588	2.67%	2,231,809	5,371,337

School: Octorara Area High School  
Address: 226 Highland Road  
City, St Zip: Atglen, PA 19310

Dear Octorara Area High School

Thank you for your continued participation in the NFHS Network School Broadcast program, powered by 2080 Media, Inc. d/b/a PlayOn! Sports ("PlayOn"). We refer you to your Pixellot Use Agreement, executed on (TBD) ("Prior Agreement") between Octorara Area High School ("School") and PlayOn where the parties have agreed to terms and conditions regarding the use of one or more Pixellot systems for the automated production of school events. This letter agreement ("Addendum") supplements the Prior Agreement for School to move to the License Fee Plan.

By signing this Addendum, School agrees to the following provisions:

**Consumer Access to School Content**

**Regular Season Sports Content and Non-Sports Events (Live and On-Demand).** All regular-season sports events, live and on-demand, produced by School are free to watch.

School agrees to pay PlayOn an annual fee ("Regular Season Content License"), calculated as follows:

Current 2021-22 School Year: (Zero Dollars), due as follows and applies through July 31 of calendar year of Effective Date:

If School has Pixellot Systems that have not yet been shipped from PlayOn to School, then payment is due net 60 days from date on which Pixellot Systems are shipped from PlayOn to School ("Ship Date"). School will be notified via email on Ship Date that Pixellot Systems have been shipped.

If all of School's Pixellot Systems have already been shipped from PlayOn to School, then payment is due net 60 days from Effective Date of Addendum.

**Future School Years** (starting August 1 of calendar year of Effective Date of Addendum): Based on the number of Pixellot systems School has for that year of the Initial Term, calculated as follows: FOUR THOUSAND DOLLARS, plus an additional one-thousand (\$1,000) per Pixellot system if School has more than two Pixellot systems. By way of example, if School has four Pixellot systems, the Regular Season Content License would be SIX THOUSAND DOLLARS broken down as follows: \$4,000 plus \$1,000 for both the third and fourth Pixellot Systems. For an additional Pixellot System acquired during any year of the Initial Term, School will be billed for the full one thousand dollars (\$1,000) upon signing of the agreement for the additional Pixellot System.

Future School Years fee is invoiced on August 1 of each year of the Term and due net 30 days.

For the sake of clarity, the Regular Season Content License is the annual payment required to permit all of School's regular season sports content to be free to watch and is in no way related to the One-Time Fee license fee required to be paid by School for the use of the Pixellot Systems during the Initial Term.

At any point in the Term, if School does not pay the Regular Season Content License or the Future School Years fee by the due dates specified above, then School will switch to the Consumer Subscription Platform and all regular season sports content will require the purchase of a subscription pass to be viewed. School will switchback to License Fee Plan when all outstanding invoices referenced above have been paid.

**Postseason Sports Content (Live and On-Demand).** All Postseason sports events, live and on-demand, produced by School require purchase of a subscription pass to be viewed.

**Renewal of License Fee Plan**

School will receive an email on July 1 of each year of the Term prompting School to either: opt in to continue on the License Fee Plan or switch to the Consumer Subscription Platform in which all regular season sports content will require the purchase of a subscription pass to be viewed. ("Opt-In Email"). School must respond to the Opt-In Email by July 31 and may choose the following:

1. Elect to remain on License Fee Plan, the Term will renew and School will be invoiced according to the terms of this Addendum.
2. Choose to switch to Consumer Subscription Platform. School will be changed to the Consumer Subscription Platform by PlayOn and (1) all regular season sports content will require the purchase of a subscription pass to be viewed; and, (2) no Regular Season Content License will be due.

If School does not respond to Opt-In Email by July 31, School will switch to the Consumer Subscription Platform and all regular season sports content will require the purchase of a subscription pass to be viewed. School may switch back to License Fee Plan once they have responded to the Opt-In Email.

Except as documented by the Addendum, all other terms and conditions of the Prior Agreement remain in full force and effect. If any provisions in the Addendum conflict with a term of the Prior Agreement, the Addendum will govern.

[SIGNATURES ON NEXT PAGE]

**Commented [A1]:** Should be a drop-down with options for  
2021-22  
2022-23  
2023-24

SUB TO LIC

Signed:

Date: \_\_\_\_\_



Mark Rothberg  
Vice President, School Broadcast Program  
PlayOn! Sports  
2835 Brandywine Road, Suite 102  
Atlanta, GA 30341

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

School: \_\_\_\_\_



## SCHOOL BROADCAST PROGRAM

### "One-Time Fee" Agreement (Install Included)

School: Octorara Area High School  
Address: 226 HIGHLAND RD  
City, State, Zip: ATGLEN Pennsylvania 19310  
County:

Effective Date: \_\_\_\_\_

This One-Time Fee Agreement (our "Agreement") will serve as confirmation of the involvement of Octorara Area High School ("School") in the *NFHS Network School Broadcast Program*, powered by PlayOn! Sports, and will outline the terms and conditions of participation with 2080 Media, Inc. d/b/a PlayOn! Sports ("PlayOn"). Upon execution of the Agreement, School and PlayOn (collectively, the Parties) are subject to all of the terms and conditions within the Agreement.

In consideration of a one-time fee of ZERO DOLLARS (\$0) ("One-Time Fee"), PlayOn will provide School with access to <sup>three</sup> (3) units of hardware and software ("Pixellot Systems") for School use during the term of this Agreement (but PlayOn will retain title to such items), each of which includes:

- a. Pixellot camera head
- b. Workstation loaded with Pixellot software for recording, encoding, and streaming videos
- c. Cat6 ethernet cables to connect workstation to camera head and provide camera power <sup>(1)</sup>
- d. Pixellot automated production software for all supported sports; new sports are added as released
- e. Score data device (wired connection) or OCR camera for graphics integration in video (PlayOn to determine)
- f. Protective cabinet for workstation, if needed
- g. Software upgrades (while the Agreement is in effect)
- h. Point-to-point wireless internet base station (if no hard-line internet available at Pixellot venue)
- i. **Installation of the Pixellot Systems will be provided by PlayOn**

(1) See *Installation of Pixellot Systems in Terms and Conditions* for additional information

#### Pricing for the Agreement†:

Description	Price
One-time Fee	\$0
Extra Accessories (if applicable)	-
<b>TOTAL DUE</b>	<b>\$0</b>

#### PlayOn provides the following additional software and services:

- a. A branded School video portal on [www.nfhsnetwork.com](http://www.nfhsnetwork.com)
- b. PlayOn proprietary software (*NFHS Network Console*) for the complete management of School-based events including scheduling, event information, and event availability. The cost of the annual software license for the PlayOn Software (*Console*) is waived as part of the Agreement.
- c. E-commerce platform for customer registration, payment processing and customer service to support the sale of subscriptions to watch School and all other NFHS Network events ("Consumer Subscription Plan")
- d. All back-end technology systems needed to support event distribution via streaming consistent with PlayOn system requirements through the NFHS Network web portal
- e. Standard on-call customer support, account management, training, software updates, software support, and software licenses.

#### Broadcast Rights and Event Content:

##### Regular Season Event Broadcasts.

School agrees to live broadcast all regular season sports events at all competition levels in the venue where the Pixellot Systems are installed (i.e., Varsity, Junior Varsity, etc.). School has the right to determine on-demand availability of regular season events through "blackout windows." School also grants PlayOn the right to live broadcast all Postseason Events (as defined herein) in the venue where the Pixellot Systems are installed. School will not permit any third party to stream any regular season sports events that would be deemed competitive with PlayOn's activities; provided that School may allow student-led groups to live broadcast regular season sports events ("School Co-Broadcasts") as part of a broadcast media curriculum program. For the sake of clarity, events selected by School or School Co-Broadcasts will also be broadcasted on the NFHS Network via the Pixellot Systems.

**Television Broadcasts.** School may allow (at its discretion) third party local television coverage to broadcast regular season events at a School without violating the Agreement. For the sake of clarity, School shall also broadcast via the Pixellot Systems on the NFHS Network any regular season event that is broadcast on linear television by a third party.



## SCHOOL BROADCAST PROGRAM

**Postseason Event Broadcasts.** School agrees that the Pixellot Systems will be used to broadcast all State Postseason events via the Pixellot System installed in the venue where the event takes place; provided that State Association is a participating member of the NFHS Network ("NFHS Network State"). State Association rights fees for State Postseason events broadcast via the Pixellot System at School venues will be waived in NFHS Network States. For Schools located in non-NFHS Network States, all broadcasting of State Postseason events must be done within State Association media policies and School is solely required to obtain required permissions and pay any rights fees to the State Association.

**Practices.** School may use the Pixellot Systems to schedule and record practices for internal use by School. School must manually schedule all practice sessions and events will be marked as "private" and not available for viewing by consumers.

**Content Ownership, License, Syndication and Approvals.** School hereby grants PlayOn an exclusive, worldwide, fully-paid-up, royalty-free, sub-licensable (directly or through multiple tiers), transferrable and irrevocable license to reproduce, perform, transform and distribute the content recorded via the Pixellot Systems (the "Content") in any medium (the "Content License"). The Content License is exclusive, except that the School has the right to download School-produced events and upload the Content into a game-film-analysis platform for use by coaches, provided that the Content is not generally available to consumers. Subject to the Content License, the Content is the exclusive property of the School and the School reserves all rights therein.

The Content License includes the right to syndicate the Content, in-part or in-whole, to other distribution platforms. Existing digital sponsorship inventory remains in the Content through all derivative works that incorporate the full-length event. This includes the rights to make DVDs, digital download-to-own files, and highlights. In the event that DVDs or digital download-to-own files are created and made available for sale (at the discretion of School), School will receive a revenue share based on net sales, less fulfillment costs, amounting to 7-1/2% of the net sale price.

School shall be solely responsible for all Content, to secure any and all releases, consents, waivers and other necessary rights from any third parties (including students and, to the extent required by law, their guardians) and complying with all applicable laws, including those regarding collection and distribution of the Content. School agrees that all Content will be suitable for a general viewing audience and will not violate or infringe the rights of any party. At the written request of School, PlayOn will remove School produced events on the School video portal. Parties agree that Pixellot System will not be turned on except for scheduled events and required system maintenance.

**Consumer Subscription Platform.** All sports events, live and on-demand, require consumers to purchase a subscription pass to be viewed. Non-sports events are set by default to be free for viewers. At School's discretion, School may charge a subscription fee to view non-sports events.

PlayOn retains the right to modify subscription plan offerings, pricing structure, and, during the Term, on-demand event availability. PlayOn will notify school in writing of any such modifications.

**School-sold Sponsorships.** School may include sponsorship elements within the broadcast of School events in its School video portals. School keeps 100% of all sponsorship sales made by School from local sponsors.

**Network Advertising.** PlayOn may advertise on any School video portal and within any School broadcast using pre-roll video, video mid-roll, or overlay ads that appear on the video screen. PlayOn ads will conform to the then-current *NFHS Network Commercial Materials Guidelines* (the "Guidelines"), a current copy of which is attached as **Exhibit B**; provided that School shall have the right in its sole discretion to limit or prohibit any advertiser, or any specific advertisement advertised on the School video portal, that is inconsistent with School standards for appropriateness for viewing by the school district's student population.

**Third Party Relationships.** Any third-party relationships School develops for the purpose of selling advertising, collecting billings or any other such related activity, are the sole right and responsibility of School. PlayOn assumes no responsibility whatsoever for (and shall have no liability for) any third-party relationships School enters into.

**Data Privacy.** School acknowledges that PlayOn will not have access to any "student information," "directory information," "personally-identifiable information," student records," "student-generated content" or "education records" (each as defined by the Family Education Rights and Privacy Act of 1974 ("FERPA") and its implementing regulations, other than, to the extent included in the Content as applicable: (a) student images; (b) student names; and (c) any other information provided by School in the format of audio commentary (the "Included Data"). School acknowledges that the Included Data is only included in the Content to the extent permitted by the School and to the extent publicly broadcasted at the event contained within the Content. PlayOn shall not have access to any other information regarding any School students and does not store any information regarding School students that is not Included Content meant for public consumption through the NFHS Network and other customer-facing applications. PlayOn shall be responsible to comply with all applicable laws, including but not limited to FERPA and any state-specific laws regarding Included Data and the collection, storage and distribution thereof, but subject to School's responsibilities under "Content Ownership, License, Syndication and Approvals" set forth above. In furtherance of the foregoing, PlayOn will maintain security procedures and practices designed to protect the Included Data from the unauthorized access, destruction, use, modification or disclosure that comply with FERPA and any state-specific laws, and will notify the School following PlayOn's becoming aware of any such unauthorized access, destruction, use, modification or disclosure of Included Data. PlayOn will not use the Included Content for any purpose other than as contemplated by this Agreement and PlayOn will, upon School's written request at any time, permanently delete any Included Content.

To the extent School requires that PlayOn execute any amendment or addendum to this Agreement governing the rights and obligations of Included Data, the Parties agree that this provision shall supersede such amendment or addendum and shall contain the sole obligations of PlayOn with respect to Included Data.



## SCHOOL BROADCAST PROGRAM

**Consent to Receive Electronic Communications.** During the Term, PlayOn will send updates and alerts related to the Pixellot Systems via SMS text message (the "Notifications") to the individuals listed on the Primary Contact Information chart attached hereto and any other employee or agent of School that School elects to receive the Notifications (together, the "Notification Contacts"). School hereby represents and warrants to PlayOn that the School and each Notification Contact (i) has read PlayOn's privacy policy (found at <https://www.nfhsnetwork.com/privacypolicy>) and understands the privacy policy, the types of information being collected and PlayOn's use of the information being collected and (ii) expressly consents to receive the Notifications.

### **Terms and Conditions**

1. **Term of Contract.** This Agreement is effective as of the Effective Date and continues for five (5) complete school years, beginning on the August 1 that follows the Effective Date (the "Initial Term") unless earlier terminated as provided herein.

If School elects to terminate the Agreement at any time before the end of the Initial Term, School shall pay a fee ("Early Termination Fee") to PlayOn in the amount of two thousand-five hundred dollars (\$2,500) per Pixellot System. For the sake of clarity, the total amount due to PlayOn would be calculated by multiplying the number of Pixellot Systems covered by this Agreement by two thousand-five hundred dollars (\$2,500). School acknowledges that the Early Termination Fee is a reasonable estimate of the costs that PlayOn would incur from such early termination.

After the Initial Term, the Agreement will remain in effect until terminated as provided herein (the Initial Term plus any extension thereof being the "Term"). School has the right to terminate this Agreement after the end of the Initial Term by giving written notice of termination to PlayOn a minimum of ninety (90) days before the effective date of the termination. No additional fee will be due if this Agreement is terminated following the Initial Term.

PlayOn may terminate this Agreement and remove the Pixellot Systems immediately if School has breached any provision of this Agreement and failed to cure such breach within 60 days of PlayOn's delivery to School of written notice of the breach; provided that School will take down all equipment and package it appropriately in PlayOn-provided shipping containers. In the event that PlayOn breaches any provision of this agreement and fails to cure within 60 days, School has the right to terminate the Agreement and PlayOn will remove the Pixellot Systems at its own expense.

2. **Payment Terms.** Payment is due thirty (30) days after School receives the Pixellot Systems.
3. **Internet Connectivity.** School must provide sufficient hardline internet connectivity and the required network configurations (provided in Exhibit A) for each Pixellot System to allow live broadcasts. PlayOn will provide the point-to-point wireless internet base station ("Point to Point") when needed to deliver hardline internet connectivity to Pixellot Systems installed in outdoor venues; provided that PlayOn is able to select the make and model of the Point to Point system. In the event that School requests, or requires, a specific Point to Point system that is different from what is provided by PlayOn, then School must provide and install the Point to Point system at its own expense.
4. **Software License.** During the Term of this Agreement, PlayOn grants School a non-exclusive, non-transferable limited license to use the Software to enable the broadcast services under this Agreement. The "Software" consists of the proprietary software of PlayOn used to provide the broadcast services under this Agreement as well as the third-party software included with the Pixellot Systems and any backend software or services required to use the system. The Software may be used solely to schedule, capture, produce, encode, and record Content from School events for distribution to viewers solely on the NFHS Network. School shall have no other rights to the Software and expressly agrees that it shall not copy, reverse engineer, modify, disassemble or decompile any portion of the Software, or use the Software to broadcast events anywhere other than School pages on the NFHS Network video portal ([www.nfhsnetwork.com](http://www.nfhsnetwork.com)). School agrees that PlayOn or its licensors shall retain any and all right, title, and interest in and to the Software and other intellectual property provided by or created by PlayOn (including, but not limited to, all patent, trade secret, copyright, and trademark rights). Except as otherwise provided herein, School agrees not to reproduce the Software or PlayOn's intellectual property. School acknowledges that the Pixellot Systems include embedded software from Pixellot that is subject to additional end-user license agreement terms ("EULA") and School agrees to comply with all such terms. The Pixellot EULA will be provided at the School's request.
5. **Site Survey Collection.** This Agreement provides School with a form to collect information for each School venue at which a Pixellot System will be installed ("Site Information"). Pixellot Systems will not be shipped to School unless all information is filled out completely in the sections: **Pixellot Venue Information**, and **Team-To-Venue Mapping**.
6. **PlayOn Installation of Pixellot Systems.** PlayOn will perform the installation of the Pixellot Systems and will coordinate with School to schedule the installation work ("PlayOn Installation"). Additional details about the PlayOn Installation are provided in Exhibit C of this Agreement. PlayOn will provide all required Cat6 ethernet cable required to install and operate the Pixellot Systems; in the event that School requires special cabling for any reason, then special cabling must be provided at the sole expense of School. School agrees that all Internet connectivity requirements have been met prior to the start of the PlayOn Installation and that an administrator with IT responsibilities will be on site (or at minimum, available by phone) during the time when the PlayOn Installations are taking place. If School needs to reschedule or cancel a PlayOn Installation, School must provide notice to PlayOn at least 48 hours before originally scheduled installation time. Failure to provide sufficient notice may result in additional charges to School.

School agrees that PlayOn may use its own service providers to perform the PlayOn Installation so long as all such providers meet School requirements for entry to school venues. For the sake of clarity, School agrees that PlayOn is not required to work with any service providers that may be under agreement with School for facilities or IT work.

School agrees to remove, relocate, and reinstall, as appropriate, the Pixellot Systems in the event of construction within any of the venues denoted herein where a Pixellot System is installed.





## SCHOOL BROADCAST PROGRAM

7. **Receipt of Goods.** Upon delivery of the Pixellot Systems, School will inspect all packages for damage caused by a third-party shipper (e.g. UPS) to all boxes, equipment, and components. School agrees to store all packages in a secure environment prior to the arrival of the PlayOn installer.
8. **Revenue Sharing.** School will receive ten percent (10%) of the Net Revenue ("Revenue Share") for Monthly subscription passes attributed to School's Pixellot System-produced content. "Net Revenue" means gross revenue received from Monthly subscription passes sold through the consumer subscription platform, less technology platform, customer service and e-commerce fees associated with such distribution.

PlayOn will offer "discounted" Annual (12 month) subscription passes for sale on School event pages and on custom School landing pages, meaning the one-time cost of the subscription pass is less than the cost of the Monthly pass times the number of months in the duration of the Annual subscription pass. Annual subscription passes will have a base cost ("Annual Base Cost") and a price point ("Annual Price"), both set by PlayOn. Starting in Year 1, School will receive one hundred percent (100%) of the difference between the Annual Price and the Annual Base Cost.

9. **Administration of Funds.** PlayOn will manage the collection and accounting of all funds received, including the management of refunds. If School produces regular season content on an alternative streaming platform in violation of this Agreement, PlayOn reserves the right to withhold any Revenue Share attributed to School. PlayOn will calculate the funds to be disbursed to School on a quarterly basis on the following dates: October 31<sup>st</sup>, January 31<sup>st</sup>, April 30<sup>th</sup>, and July 31<sup>st</sup>. Funds will be disbursed to School within 30 days of these dates. Detailed records can be provided for auditing purposes upon request. School must earn a minimum of \$50 in aggregate Revenue Share proceeds within a school year to receive a check.
10. **Ownership and Return of the Pixellot Systems.** PlayOn is providing the Pixellot Systems for School use during the Term in the venues specified herein. School may not move a Pixellot System from where it was installed without the express written consent of PlayOn. PlayOn is not selling the Pixellot Systems to School. The Pixellot Systems will remain PlayOn's property and PlayOn may remove the Pixellot Systems from School if this Agreement terminates for any reason or if School fails, in any nine (9) month period, to create any Content via a Pixellot System for distribution on the NFHS Network. School shall cooperate with PlayOn to facilitate this removal and shall grant PlayOn any required physical access to the Pixellot Systems.
11. **Maintenance of Units.** PlayOn is responsible for the general health and welfare of the Pixellot Systems and will perform online system maintenance of all Software. PlayOn will handle all warranty claims on the equipment with the manufacturer and will provide School with proper containers for any equipment that needs to be returned to PlayOn for service. PlayOn will replace any broken Pixellot Systems during the Initial Term. For purposes of clarification, PlayOn is not obligated to replace any broken Pixellot Systems after the Initial Term. Notwithstanding the foregoing, PlayOn is not obligated to replace any units that are destroyed by vandalism or due to negligence by School.
12. **Providing of Sports Schedules.** School is required, prior to 60 days before the start of a sport season, to provide PlayOn the game schedules (in a mutually acceptable format) for all teams in all sports that occur in the venue where the Pixellot System is installed. PlayOn will be responsible for the initial data entry of all game schedules in the event that School does not elect to do so. In event of a known change of schedule to an event, School will make the required changes.  
  
If School's game schedules are accessible via a third-party platform (e.g. Arbiter, rSchoolToday, etc.), School agrees that PlayOn may collect School's game schedule information directly from that third-party platform, to be used for the sole purpose of scheduling automated event broadcasts on the NFHS Network through School's Pixellot System(s). School will facilitate PlayOn's access to School's game schedule on any such third-party platform.
13. **Marketing.** School agrees that PlayOn may market School's events on third party platforms or websites (e.g. Arbiter, rSchoolToday, MaxPreps, etc.). Event marketing includes, but is not limited to, URL links and display ads.
14. **Indemnification.** Each party (the "Indemnifying Party") shall indemnify, hold harmless, and, at the request of the other party, defend the other party (the "Indemnified Party") from and against any and all losses, liabilities, costs, and expenses including reasonable attorney's fees, in connection with claims brought by a third party against the Indemnified Party established by judgment or alternative resolution award, to the extent arising from (a) any violation of applicable law by the indemnifying party or its employee, agent, or other representative; (b) the gross negligence or willful misconduct in the performance of obligations hereunder by the Indemnifying Party or any employee, agent, or other representative of the Indemnifying Party.
15. **Indemnification for IP Infringement.** PlayOn shall indemnify School against any third-party claim that School's use of the Pixellot Systems infringes the intellectual property rights of a third party with respect to such Pixellot Systems; provided that, PlayOn shall have no obligation under this section with respect to any claim based upon or arising from: (a) modification of the Pixellot Systems in any manner not expressly permitted by PlayOn; (b) any use of the Pixellot Systems outside the scope of the license granted in, or contrary to, the provisions of, this Agreement or the EULA; (C) the combination of the Pixellot Systems with any other service or product not authorized by PlayOn or Pixellot; or (D) broadcasting the Content without a license, right or title to do so.

16. **WARRANTY DISCLAIMER; LIMITATION OF LIABILITY.** THE SERVICES AND SOFTWARE PROVIDED BY PLAYON ARE PROVIDED "AS IS." PLAYON MAKES NO WARRANTIES, EXPRESS, IMPLIED OR OTHERWISE AND SPECIFICALLY DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY, NONINFRINGEMENT, AND FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL EITHER PARTY BE LIABLE TO THE OTHER OR ANY THIRD PARTY FOR ANY INDIRECT DAMAGES, INCLUDING CONSEQUENTIAL, SPECIAL, OR INCIDENTAL DAMAGES WHATSOEVER ARISING FROM OR IN ANY WAY RELATED TO THIS AGREEMENT OR THE RIGHTS OR OBLIGATIONS OF THE PARTIES HEREUNDER WHETHER OR NOT A PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE AND WHETHER BASED ON A BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE. IN ADDITION, AND NOTWITHSTANDING ANY OTHER



PROVISION IN THE AGREEMENT, PLAYON'S MAXIMUM LIABILITY (FOR ALL CLAIMS IN THE AGGREGATE) TO SCHOOL UNDER OR IN CONNECTION WITH THIS AGREEMENT SHALL NOT EXCEED THE AMOUNTS PAID TO SCHOOL UNDER THIS AGREEMENT. THE LIMITATION IN THE IMMEDIATELY PRECEDING SENTENCE DOES NOT APPLY TO (I) PLAYON'S OR ITS PERSONNEL'S GROSS NEGLIGENCE OR WILLFUL MISCONDUCT RESULTING IN PROPERTY DAMAGE, PERSONAL INJURY OR DEATH; OR (II) PLAYON'S OBLIGATION TO INDEMNIFY SCHOOL FOR THIRD PARTY INTELLECTUAL PROPERTY INFRINGEMENT CLAIMS.

17. **Relationship of the Parties.** Each Party shall have the status of an independent contractor for purposes of this Agreement. This Agreement is not intended to and will not create or otherwise recognize a joint venture, partnership, or formal business association or organization of any kind between the parties, and the rights and obligations of the parties shall only be those expressly set forth in this Agreement.
18. **Assignment.** This Agreement may not be assigned by either Party without the prior consent of the non-assigning Party.
19. **Entire Agreement; Modification.** This Agreement constitutes the entire understanding between the parties. It supersedes and replaces any and all previous representations, understandings, and agreement, written or oral, relating to the subject matter. There shall be no oral alteration or modification of this Agreement; the Agreement and its terms may not be modified or changed except in writing, approved and signed by both Parties.
20. **E-Verify.** PlayOn acknowledge that immigration laws require it to register and participate with the E-Verify program (employment verification program administered by the United States Department of Homeland Security and the Social Security Administration or any successor program).
21. **Proof of Insurance.** During the Term, PlayOn shall maintain, and (upon School's written request) provide evidence of, commercial general liability, statutory workers' compensation insurances, and such public liability insurance as is reasonably necessary to protect against claims, losses or judgments that might be occasioned by the negligent acts or omissions of PlayOn, its employees or agents. The general liability insurance shall be at least in the amount of \$1,000,000 per incident and a \$2,000,000 aggregate.
22. **Governing Law and Venue.** This Agreement shall be interpreted in accordance with the substantive and procedural laws of the State in which the School resides. Any action at law or judicial proceeding instituted for the enforcement of this Agreement shall be instituted only in the state courts of the State and county in which the School resides.
23. **Counterparts.** This Agreement may be executed in counterparts (including by way of facsimile, PDF or other electronic format), each of which shall be deemed an original but all of which together shall constitute one and the same instrument.
24. **Waiver.** The failure of either Party to insist upon strict performance of any of the provisions of this Agreement or to exercise any rights or remedies provided by this Agreement, or either party's delay in the exercise of any such rights or remedies, shall not release the other Party from any of its responsibilities or obligations imposed by law or by this Agreement and shall not be deemed a waiver of any right of such Party to insist upon strict performance of this Agreement.
25. **Compliance with Applicable Laws; Sovereign Immunity.** Each Party shall comply with all applicable laws applicable to it with respect to the services being provided under this Agreement, whether or not specifically referenced in this Agreement. Nothing in this Agreement shall be deemed to waive any sovereign immunity, if any, for which the School may benefit.

[Signatures on Next Page]



## SCHOOL BROADCAST PROGRAM

\*\*\*Complete the information below and fax entire document to 404.920.3199\*\*\*

Signed:

Date: \_\_\_\_\_

Mark Rothberg  
Vice President, School Broadcast Program  
PlayOn! Sports

### Accepted by School:

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_

School: \_\_\_\_\_

### Primary Contact:

Email: \_\_\_\_\_

Mobile Number: \_\_\_\_\_

### Bookkeeper:

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### IT/Network Contact:

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

### Facilities Contact:

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Subscription Revenue Check Made Out to: \_\_\_\_\_



## EXHIBIT A

### NETWORK CONFIGURATION REQUIREMENTS

For the most up-to-date Pixellot streaming requirements, go to [support.nfhsnetwork.com](https://support.nfhsnetwork.com) and search for "Pixellot Streaming Requirements."

**We highly recommend adding the VPU (Pixellot computer) to a separate VLAN or a DMZ and assigning a static IP address.**

VPUs use Google Public DNS 8.8.8.8 as the preferred server. Please use your internal DNS as the alternate. We also ask that Gateway SSL Decryption is bypassed and any Internet Sleep Schedules are disabled.

No inbound firewall rules are required as all connections are outbound. Inbound traffic will still be present, but only after an outbound connection is established. No services will ever connect directly to the host. To publish video and manage the server, **the following ports must be open for outbound connections to all IPs:**

Port #	Protocol	Purpose	Application
443*	TCP required UDP optional	Remote Management/video streaming	https, agent
123*	TCP	Clock synchronization	NTP-clock sync
2088*	UDP	Video streaming backup	ZIXI broadcaster
5672*	TCP+UDP	Graphics, Watermarks, etc.	Scoreboard Graphics Generation
5678*	TCP+UDP	Backend Zixi broadcasts	ZIXI broadcaster

The following ports are **NOT** required to broadcast, but are **highly recommended** for keeping Sportzcast (scoreboard integration device) software up to date:

1402	TCP	Sportzcast cloud connect
1403	TCP	Sportzcast remote support
1935	TCP	Remote Graphics support

In addition, please **whitelist** the **REQUIRED** domains in any active content filters below:

- \*.nfhsnetwork.com - Communication to scheduling services
- \*.pixellot.stream - Communication to streaming services
- \*.pixellot.tv - Communication to streaming services
- \*.video.google.com - Streaming configuration
- \*.geotrust.com - Certificate verification
- \*.logmein.com - Remote control for troubleshooting
- \*.cloudfront.net - Access to application updates
- \*.sportzcast.net - Scoreboard control
- \*.app.singular.live - Scoreboard graphics

#### Network Speed Requirements

We recommend an upload speed of at least 10 Mbps. As a reminder, the Pixellot system must be plugged into a ethernet port (not wi-fi or cellular data). For more information about establishing a stable internet connection, please click [here](#).

#### General Guidelines

- **DO NOT** add any additional user accounts or change any user account settings
  - DO NOT change the password
  - DO NOT add the user to the school's domain
  - *Adding/changing user account information affects the system's ability to automatically login after a reboot, which may result in events not broadcasting*
  - *DO NOT add the computer to the school domain*
- **DO NOT** change firewall settings (or add additional firewall/antivirus software)
  - *Antivirus software consumes CPU resources and can disrupt network traffic*
- **DO NOT** make the computer inaccessible
  - *Make sure you can access the machine if necessary*
- **DO NOT** leave a monitor, keyboard, mouse, or any other external device plugged in
  - *Leaving these plugged in may affect our Support team's ability to remotely access the system for troubleshooting*
- **DO NOT** use the computer for anything unless specifically directed by NFHS Network Support

#### Video Stream/Data Transmission

1. All video data is transferred from Pixellot to the NFHS Network Servers using Real-Time Messaging Protocol (RTMP)
2. The NFHS Network Servers are all hosted using Amazon Web Services (AWS) in the North Virginia (US East) Data Centers
3. Once received by the NFHS Network, the video data is transcoded using automated servers (no human involvement), and then stored in the AWS S3 Storage Buckets (again hosted on AWS North Virginia)
4. The video is distributed to consumers using HTTP Live Streaming (HLS) using the AWS CloudFront Content Distribution Network



**EXHIBIT B**

**NFHS NETWORK COMMERCIAL MATERIALS GUIDELINES**

Advertising that shall be false, misleading, deceptive, offensive or in poor taste shall be subject to rejection. All advertisements must comply with the applicable laws, rules and regulations of the state associations and/or school Schools that govern the applicable broadcast.

Without limiting the generality of the foregoing, certain categories of advertisements will not be accepted without prior consent, which such consent may be withheld for any reason whatsoever. These categories include the following:

1. Advocacy Advertisements. An advocacy advertisement is any advertisement that advocates a political, religious or controversial public position.
2. Cigarettes or Tobacco Advertisements.
3. Betting or Gambling Advertisements.
4. Firearms Advertisements.
5. 900 Phone Number Advertisements.
6. Contraceptive Advertisements.
7. Tattoo Parlor and Body Piercing Advertisements.
8. "NC-17" Rated Movie Advertisements.
9. Adult Entertainment Advertisements.
10. "R" Rated Movie Advertisements.
11. "M" Rated Electronic (computer or video) Games Advertisements.
12. Hard Liquor Advertisements.
13. Beer, Wine, or other Alcoholic Beverage Advertisements
14. "High Risk" Investments (e.g., commodities, options, foreign exchange) Advertisements.
15. "High Risk" Business Opportunities (e.g., "get rich quick" schemes and business opportunities) Advertisements.
16. "High Risk" Health Offerings.



EXHIBIT C

PLAYON INSTALLATION OF PIXELLOT SYSTEM: GUIDELINES

Hardware	<p>NFHS Network will provide all hardware for the Pixellot System, including:</p> <ul style="list-style-type: none"><li>• Camera Head</li><li>• Computer</li><li>• Scoring Device (either Sportzcast or OCR Camera)</li><li>• P2P System (if necessary)</li><li>• Standard installation/ mounting accessories</li></ul> <p><i>If School wants to use a different P2P system, School must pay for and install it.</i></p>
Conduit	<p>NFHS Network will provide and install up to 50' of cable protection anywhere cable is exposed (i.e. accessible by students, etc.)</p> <p>The following areas are NOT considered exposed:</p> <ul style="list-style-type: none"><li>▪ Gym ceiling infrastructure</li><li>▪ Above drop ceilings</li><li>▪ School areas off-limits to general student body (e.g. press boxes, network closets, etc.)</li></ul> <p><i>If School wants to use a specific type of cable protection or have it installed in a non-exposed area, it must be approved by NFHS Network. School will be responsible for additional materials and labor costs.</i></p> <p><i>NFHS Network will not paint cable or cable protection.</i></p>
Lifts	<p>If School does <i>not</i> have a lift that we can use, NFHS Network will provide a scissor lift (up to 26 ft).</p> <p><i>If installation requires a different lift that is more expensive (over \$500), School must pay the difference in cost.</i></p> <p><i>If School requests floor protection, School must provide it.</i></p>
Cabling	<p>NFHS Network will provide and install all cabling for the Pixellot System and Score Device.</p> <p><i>If School wants to use a different/ specific type of cable, it must be approved by NFHS Network and must be provided by School.</i></p>
Miscellaneous	<p><b>NFHS Network will <i>NOT</i> perform the following:</b></p> <ul style="list-style-type: none"><li>• Roof penetrations</li><li>• Run cable through plenum spaces</li><li>• Install a backboard for the Computer cabinet</li><li>• Install power outlets</li><li>• Install internet jacks</li><li>• Run cables from the Pixellot System to School's audio equipment (or any other equipment that is not part of the Pixellot System)</li></ul>

I agree that I have read and understand the information outlined above: \_\_\_\_\_