

**OCTORARA AREA SCHOOL DISTRICT**  
**PUBLIC SCHOOL BOARD MEETING**  
**May 20, 2024 – 7:00 p.m.**  
**Jr. High School Multi-Purpose Room**

**AGENDA**

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes of the Policy Committee Meeting, the Facility Committee Meeting and the Work Session of April 8, 2024; the Finance Committee Meeting and the Regular Meeting of April 15, 2024, and the Education Committee Meeting of April 22, 2024.
5. Visitors' Comments - Agenda Items Only
6. Presentations/Discussions
  - A. Budget Update
  - B. Dual Enrollment
7. Information Items
8. Treasurer's Report
  - A. That the Octorara Board of School Directors approve the General Fund Report for period ending April 30, 2024.
9. Business Manager's Report
  - A. That the Octorara Board of School Directors approve the list of bills for payment.
10. Recommended Action Items:
  - A. That the Octorara Board of School Directors elect *Brian Norris* as Board Treasurer from July 1, 2024 through June 30, 2025.
  - B. That the Octorara Board of School Directors approve the list of current Class of 2024 seniors of the Octorara Area Sr. High School, having been individually considered for graduation by the Octorara Board of School Directors, contingent upon their successful completion of all local and state requirements.
  - C. That the Octorara Board of School Directors approve the following Physics and Chemistry curriculum:  
*Serway Physics for Scientists and Engineers (AP Physics C) 10<sup>th</sup> Student Edition*  
*Chemistry by Zumdahl and Zumdahl 10<sup>th</sup> Edition*  
*Serway College Physics AP 12 Edition*
  - D. That the Octorara Board of School Directors approve the following policies, second reading:  
*103 Discrimination/Title IX Sexual Harassment Affecting Students*  
*103.1 Nondiscrimination-Qualified Students with Disabilities*

104 *Discrimination/Title IX Sexual Harassment Affecting Staff*

- E. That the Octorara Board of School Directors approve the request for unpaid family medical leave for the purpose of child rearing for Ms. Karelis Delvalle-Acosta from approximately May 17, 2024 through the end of the 2023-2024 school year. (Ms. Delvalle-Acosta is a Spanish teacher at the Octorara Jr./Sr. High School.)

Resignation Approvals:

- F. That the Octorara Board of School Directors accept, with regret, the resignation of Ms. Jennifer Zimath as Study Hall Monitor at the Octorara Jr./Sr. High School effective June 5, 2024. (Hired October 15, 2012)
- G. That the Octorara Board of School Directors accept, with regret, the resignation of Mr. Mark Durante as an Assistant Wrestling Coach at the Octorara Jr./Sr. High School effective April 12, 2024. (Hired for the 1998-1999 school year)
- H. That the Octorara Board of School Directors accept the resignation of Mr. Jude Unitis as Jr. High Football Coach effective May 10, 2024. (Hired for the 2023-2024 school year)

Hiring Approvals:

- I. That the Octorara Board of School Directors approve the list of professional and support staff employees for the Summer Literacy, Math, and Science and the Extended School Year Programs. These programs will run from Monday through Thursday beginning June 17 through July 18, 2024.
- J. That the Octorara Board of School Directors adjust the daily substitute rate for Ms. Rhonda Stoltzfus from \$135 per day to \$150 per day plus a stipend of \$81.96 per day for planning and grading responsibilities effective April 2, 2024. (Ms. Stoltzfus is a long-term substitute math teacher at the Jr./Sr. High replacing Brian Hood who resigned.)
- K. That the Octorara Board of School Directors approve Tyler Lusby (student) as an athletic game worker.
- L. That the Octorara Board of School Directors approve the following supplemental contract for the 2023-2024 school year:
- |                |                            |               |         |
|----------------|----------------------------|---------------|---------|
| Renee Shenk    | Unified Indoor Bocce Coach | 2 pts @ \$620 | \$1,240 |
| Rebecca German | Mentor Angela Jackson      |               | \$81    |
- M. *That the Octorara Board of School Directors approve to submit to the Pennsylvania Department of Education an application to participate in the Flexible Instructional Day program for the 2024-2025, 2025-2026, and the 2026-2027 school years.*
- N. *That the Octorara Board of School Directors approve the Extended School Year Agreement with Valley Forge Educational Services for student "A" from July 1, 2024 through August 1, 2024 at a cost of \$11,300.*
- O. *That the Octorara Board of School Directors approve the 2024-2025 Enrollment Agreement with Valley Forge Educational Services for students "A" and "B" at a cost of \$85,000 each.*
- P. *That the Octorara Board of School Directors approve the Agreement with CritiCare effective July 1, 2024 through June 28, 2025.*

- Q. *That the Octorara Board of School Directors approve the Estimate with Triad Lifts, LLC to repair the handicap lift at the Octorara Jr. High School at a cost of \$5,507.20.*
- R. *That the Octorara Board of School Directors approve the Costars Proposal with Lawn and Golf Supply Co., Inc. for athletic field grooming equipment at a cost of \$7,995.*
- S. *That the Octorara Board of School Directors approve the Proposal with Chester County Fencing for 695 feet of chain link fence and gates for the Primary Learning Center playground at a cost of \$16,593.08.*
- T. *That the Octorara Board of School Directors approve the Proposal with Chester County Fencing for 120 feet of chain link fence and gates for the Elementary School YMCA area at a cost of \$6,947.86*
- U. *That the Octorara Board of School Directors approve the Proposal with Chester County Fencing for eight sections of privacy fence at the Octorara Elementary School trash enclosure at a cost of \$4,325.86.*
- V. *That the Octorara Board of School Directors approve the Proposal with Loud and Clear Services for Package 1 and 2 for upgrades to the audio system in the Sr. High Auditorium at a cost of \$28,400.*
- W. *That the Octorara Board of School Directors approve the Costars Proposal with Frey Lutz for the replacement of three Chiller Condenser Fan Motors at the Primary Learning Center at a cost of \$7,655.*
- X. *That the Octorara Board of School Directors approve the Costars Proposal with Macadam Company, Inc. for asphalt replacement and storm water inlet installation at the Sr. High School at a cost of \$18,660.*
- Y. *That the Octorara Board of School Directors approve the Costars Proposal with Berkshire Systems Group Inc. for replacement of the fire alarm system at the Elementary School at a cost of \$43,780.*
- AA. *That the Octorara Board of School Directors approve \$11,000 in funding for three Octorara students to attend the international competition at the United States International Young Physicist Tournament in Budapest from July 10-17, 2024.*
- BB. *That the Octorara Board of School Directors approve the Therapy Services Agreement with Pediatric Therapeutic Services effective July 1, 2024 through June 30, 2025.*
- CC. *That the Octorara Board of School Directors approve the Resolution to request a Public School Facility Improvement Grant of \$6,547,000 from the Commonwealth Financing Authority to be used for the Octorara Elementary HVAC Project.*
- DD. *That the Octorara Board of School Directors approve the Resolution to request a Public School Facility Improvement Grant of \$6,691,800 from the Commonwealth Financing Authority to be used for the Octorara Jr. High HVAC Project.*
- EE. *That the Octorara Board of School Directors approve the transfer of service from Willis Towers Watson to MGI Risk Management for property and casualty insurance for the District and to extend services with The Reschini Group for employee medical benefits as a result of the Insurance Broker/Agent of Record Request for Proposal.*

*FF. That the Octorara Board of School Directors accept the Energy Consultant Request for Proposal from McClure to provide services for energy savings and improvements which reduce energy and operational costs in facilities and infrastructure.*

*GG. That the Octorara Board of School Directors approve the Proposal from Corbett, Inc. for instructional and office space renovation.*

*HH. That the Octorara Board of School Directors accept the list of sponsorships/donations for the OABEST Expo.*

*II. That the Octorara Board of School Directors approve the contract with Ms. Joanne Redden as Director of Human Resources effective July 1, 2024 through June 30, 2029.*

*JJ. That the Octorara Board of School Directors approve the transfer of Ms. Linda McCawley from a day-to-day substitute to a long-term substitute Fourth Grade Teacher at the Octorara Elementary School effective February 7, 2024 through the remainder of the 2023-2024 school year. Ms. McCawley's salary will be \$56,389, pro-rated, which is Step 17 to MAX of the Bachelor's scale. (Ms. McCawley is a District employee and is replacing an approved leave.)*

*KK. That the Octorara Board of School Directors approve the transfer of Ms. Sarah Danforth from a long-term substitute 8<sup>th</sup> grade Math Teacher to a permanent 8<sup>th</sup> grade Math Teacher effective May 15, 2024.*

*LL. That the Octorara Board of School Directors accept the Phase I Base Bid resultant contract sum with WGLand Company for \$470,000 plus contract sum with Spectra Electric for \$137,000. (Field 7 softball, Field 9 erect scoreboard, Field 12 safety excavation)*

*MM. That the Octorara Board of School Directors accept the Phase I Alternate Bid GC-3 Field 10 Area Safety with WGLand Company for \$138,000.*

*NN. That the Octorara Board of School Directors accept the Phase I Alternate Bid GC-2 Field 10 Drainage with WGLand Company for \$38,000.*

*OO. That the Octorara Board of School Directors accept the Phase I Alternate Bid GC-1 Field 9 Alternatives with WGLand Company and Spectra Electric for up to \$61,000.*

11. Finance Committee Report

12. CCIU Board Representative's Report

13. Old Business

14. New Business

A. Discussion of Resolution in Support of Constitutional Funding of Public Schools

15. Other Items and Announcements

16. Visitors' Comments – General

17. Administrator Comments/Announcements

18. Board Comments

19. Adjournment

Finance Committee Meeting – Monday, May 20, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Executive Session for Personnel and Legal - Monday, May 20, 2024 – Prior to the Regular Meeting in room 102 at the Jr. High School

Facility Committee Meeting – Monday, June 10, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Work Session – Monday, June 10, 2024 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Policy/Finance Committee Meeting – Monday, June 17, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, June 17, 2024 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

**OCTORARA AREA SCHOOL DISTRICT  
POLICY COMMITTEE MEETING MINUTES  
April 8, 2024 – 6:00 PM  
Jr. High School Multi-Purpose Room**

Policy Committee members in attendance: Mr. Hurley, chair; Ms. Metzler, Mr. Zimmerman. Other members present were Mr. Falgiatore, Mr. Koennecker, Mr. Lusby, Mr. Norris, Ms. Williamson. Also in attendance were Mrs. Hardy, Secretary; Dr. Leever, Superintendent; Ms. Redden, Human Resources; and Mr. Durborow, Facilities Director. There were no visitors.

The following policy was discussed, second reading:

011 *Principles for Governance and Leadership*

There were no changes to the policy.

The following policies were discussed, first reading:

103 *Discrimination/Title IX Sexual Harassment Affecting Students*

103.1 *Nondiscrimination-Qualified Students with Disabilities*

104 *Discrimination/Title IX Sexual Harassment Affecting Staff*

Changes were made to reflect Mr. Domowicz's appointment to Title IX Coordinator. Ms. Redden reviewed Title IX regulations.

Dr. Leever said the attachments and AR policies that go with these policies will be reviewed in the future.

The committee adjourned at 6:32 p.m.

Respectfully submitted,

Jill L. Hardy, Secretary  
Octorara Board of School Directors

**OCTORARA AREA SCHOOL DISTRICT  
FACILITIES COMMITTEE MINUTES  
April 8, 2024 – 6:32 PM  
Jr. High School Multi-Purpose Room**

Facility Committee members in attendance: Mr. Zimmerman, chair; Mr. Norris. Mr. Jurich was absent.

Other members present were Mr. Falgiatore, Mr. Hurley, Mr. Koennecker, Mr. Lusby, Ms. Metzler, and Ms. Williamson. Also in attendance were Mrs. Hardy, Secretary; Dr. Leever, Superintendent; Ms. Redden, Human Resources; and Mr. Durborow, Facilities Director. There were no visitors.

Dr. Leever reviewed a proposal with Macadam Company, Inc. for parking lot line striping at a cost of \$15,310. Mr. Durborow said this is done annually. The committee agreed to move forward with the proposal.

Dr. Leever shared a proposal for gym and cafeteria control panel replacement. The previous panel was programmed from the United Kingdom and is 20 years old. The proposal for replacement is \$30,014. Dr. Leever said with the movement to LED lights, the system is obsolete so we are proposing to run an electrical line and use switches to control the lights. The previous lights were heavy and changed the voltage. There is an insurance claim pending which will be rescinded if the control panel is not replaced. The committee agreed to run electric and use switches for the lighting and not replace the panel.

Dr. Leever reported the well testing will begin the third week of April. He reported there are several companies submitting for the Waster Water Treatment Plant. There will be an update at a later date.

The welding shop is ready for completion except the square D bus plugs that are needed are on back order and scheduled to ship in June. The class is currently being held at Oxford. We are hoping to be able to bring the students back to Octorara soon.

Dr. Leever said the Sr. High hot water boiler has been red tagged as needing replacement. Red tagged means it cannot be put back into service. The District received a Costars quote for just under \$31,000 for a new boiler. The committee agreed to move forward on the boiler.

Dr. Leever reported the District received preliminary results for the Feasibility Study. Final results are due in May.

He reported the equipment auction sales totaled \$35,667; net \$26,586 - \$5,000 will be given to the Ag Mechanics Program for getting all the equipment ready and running. The rest will go to facility maintenance projects.

Dr. Leever said he met with Joe Lynch concerning the wireless mics. The mics are the bottom line, lowest priced model and cut out while in use. Freedom Life installed the sound equipment, but it was configured for their needs. There was discussion on purchasing different mics and moving the

sound box down, replacing soundboards, upgrading the console, and purchasing a projector. There will be more discussion on upgrades in the future.

The committee adjourned at 6:52 p.m.

Respectfully submitted,

Jill L. Hardy, Secretary  
Octorara Board of School Directors



# OCTORARA AREA SCHOOL DISTRICT

## Minutes of Board Meeting Held on April 8, 2024

The Work Session of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on April 8, 2024.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Hurley, called the meeting to order at 7:00 p.m. Other members present were Mr. Falgiatore, Mr. Koennecker, Mr. Lusby, Ms. Metzler, Mr. Norris, Ms. Williamson, and Mr. Zimmerman. Mr. Jurich was absent. Also present were Mrs. Hardy, Secretary; Dr. Leever, Superintendent; members of the administrative team; and two citizens.

There were no visitor's comments for agenda items only.

Under presentations, Dr. Leever gave a presentation on a Middle School Model and reviewed "This We Believe" and 16 characteristics in educating young adolescents.

There were no information items.

Mr. Hurley presented the following items for action at the April 15, 2024 Board meeting:

- A. That the Octorara Board of School Directors approve 2024-2025 Chester County Intermediate Unit Core Services Budget in the amount of \$38,662,587.
- B. That the Octorara Board of School Directors approve the 2024-2025 Chester County Intermediate Unit Occupational Education Budget in the amount of \$33,229,493.
- C. That the Octorara Board of School Directors approve the resolution for the Proposed Final General Fund Budget for the 2024-2025 school year.
- D. That the Octorara Board of School Directors approve Amplify CKLA Grades K-5 and Amplify ELA Grades 6-8 Curriculum for implementation beginning with the 2024-2025 school year.  
Ms. Williamson asked questions regarding the curriculum and administration provided answers for her concerns.
- E. That the Octorara Board of School Directors approve the Legal Services Consultation Agreement with Sweet, Stevens, Katz & Williams LLP for professional training and consultation for Special Education services during the 2024-2025 school year.
- F. That the Octorara Board of School Directors approve the following policies, first reading:
  - 103 *Discrimination/Title IX Sexual Harassment Affecting Students*
  - 103.1 *Nondiscrimination-Qualified Students with Disabilities*
  - 104 *Discrimination/Title IX Sexual Harassment Affecting Staff*
- G. That the Octorara Board of School Directors approve the following policy, second reading:
  - 011 *Principles of Governance and Leadership*

### Resignation Approvals:

- H. That the Octorara Board of School Directors accept the resignation of Ms. Camryn Koennecker as JV Softball Coach effective April 5, 2024. (Hired for the 2021-2022 school year)

- I. That the Octorara Board of School Directors acknowledge the job abandonment of Ms. Mary Moore as an instructional assistant at the Octorara Jr./Sr. High School.

Hiring Approvals:

- J. That the Octorara Board of School Directors approve Ms. Riki Jones as an Instructional Assistant at the Octorara Elementary School effective April 22, 2024 pending completion of employee related documents required by law and the District. Ms. Jones' rate will be \$16.00 per hour for 5.75 hours per day. (Replacing Angela Christou who resigned.)

Under the Education Committee Report, Mr. Hurley reported on the meeting held on March 25, 2024. At that meeting Dr. Leever gave a presentation on the research of John Hattie regarding student achievement. Dr. Shultz shared results of a screen time survey given to teachers on device use in the classroom. Dr. Tachau reviewed the K-8 ELA curriculum recommendations and reported on a conference they attended. Principals gave an update on remediation in Tiers 2 and 3 in their buildings. Dr. Leever reviewed new mandates in standardized testing.

Under the Policy Committee Report, Mr. Hurley reported the committee reviewed the first and second reading policies on tonight's agenda.

Under the Facility Committee Report, Mr. Zimmerman reported the committee discussed parking lot restriping, lighting control panels, well testing, water treatment plant, welding shop progress, hot water boiler replacement in the Sr. High, the Feasibility Study, the recent equipment auction, and possible upgrades in the sound system at the Sr. High.

There were no other items/concerns or visitors' comments in general.

Under administrator comments, Dr. Tachau announced We Walk Together for parents of children with special needs at the Sr. High Track on April 20 from 9-11 a.m. A rain date is scheduled for April 27 if needed. She said March was Developmental Disabilities Month and the OES had a door decorating contest celebrating our unique strengths. Students voted on the doors: 3<sup>rd</sup> grade winner was Ms. Wetzel's class and 4<sup>th</sup> grade winner was Ms. McIlmoyle's class. Winning classrooms had a waffle party. She reported students enjoyed seeing the eclipse and thanked Ms. Kieffer and her students for developing activities to engage the students.

Ms. Lease said the PLC students also enjoyed the eclipse. She announced the Kid's Heart Challenge raised over \$20,000. Top classroom contributions were Ms. Coldren, Ms. Coulter, and Ms. Scarfo. Top student contributors were: kindergarten – Carson Ravert-\$1,035.18, 1<sup>st</sup> grade – Emerson Cook-\$1,858.02, and 2<sup>nd</sup> grade – Blake Houghton-\$1,000.

Dr. Propper said he will have a report next week. He thanked Dr. Leever and Mr. Hilbolt for providing lunch to the Jr./Sr. staff today. He will have Dual Credit information on the agenda in May.

Dr. Leever said the leadership team debated on giving eclipse glasses to the students due to insurance and other concerns. He spent time with the PLC students during the eclipse today and was glad they made the decision to give glasses to the students who wanted to view the eclipse. Students cheered when the clouds gave way for them to see the eclipse. He said he is cooking lunch for the staff at all buildings to show appreciation for all they do for our students.

Under Board comments, Ms. Williamson said there are a lot of great things happening at Octorara.

Mr. Zimmerman gave a shout out to Ms. Kieffer for helping students move in the right direction and build their interest in learning.

Ms. Metzler thanked the District and Althouse busing for getting the kids home early and safely during the storm and loss of electricity last week.

Mr. Hurley announced the following meetings to be held:

Executive Session for Personnel, Legal, and Negotiations - Monday, April 8, 2024 – Following the Work Session in room 102 at the Jr. High School

Finance Committee Meeting – Monday, April 15, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, April 15, 2024 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, April 22, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

There being no further items of business the meeting adjourned at 8:07 p.m. on motion of Mr. Zimmerman, second by Mr. Koennecker and approval of all members present.

This Board meeting can be viewed in its entirety on [www.youtube.com/user/OctoraraAreaSD](https://www.youtube.com/user/OctoraraAreaSD).

Respectfully submitted,

Jill L. Hardy, Secretary  
Octorara Board of School Directors

**OCTORARA AREA SCHOOL DISTRICT  
FINANCE COMMITTEE MEETING  
April 15, 2024 – 6:00 PM  
Jr. High School Multi-Purpose Room**

Finance Committee members in attendance: Mr. Norris, chair, Mr. Hurley, and Mr. Lusby. Other members present were Mr. Jurich, Mr. Koennecker, Ms. Metzler, Ms. Williamson, Mr. Zimmerman. Also in attendance were Mrs. Hardy, Secretary; Dr. Leever, Superintendent; Mr. Domowicz, Business Manager; Mr. Furlong, Assistant Business Manager; Ms. Redden, HR; and one visitor.

Mr. Furlong reviewed the March year-to-date General Fund Budget comparison with year-to date last year.

Mr. Domowicz reviewed the 2024-2025 Preliminary Budget. The Preliminary Budget shows no tax increase. There was discussion on getting more information for the Board to review.

Mr. Domowicz reviewed the possible remaining ESSER spending. The funds have to be allocated by September 2024 and spent by May 2025. Ms. Metzler suggested possibly spending some of the funds on the music program. Administration is working with the Federal Monitor for spending approval.

Mr. Domowicz said the current Althouse Transportation Contract expires June 30, 2024. He asked for direction the Board would like to take as typically Mr. Ganow took the lead in negotiating the contract. The Personnel Committee will meet with Althouse and discuss the contract.

Mr. Domowicz announced he negotiated with New York Life for life insurance and long-term disability at a savings of \$32,000 with the option to purchase additional coverage for the employee and family members and to be able to take the insurance with the employee when they leave employment at the District.

The committee adjourned at 6:35 p.m.

Respectfully submitted,

Jill L. Hardy, Secretary  
Octorara Board of School Directors

# **OCTORARA AREA SCHOOL DISTRICT**

## **Minutes of Board Meeting Held on April 15, 2024**

The regular meeting of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on April 15, 2024.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Hurley, called the meeting to order at 7:02 p.m. Other members present were Mr. Falgiatore, Mr. Jurich, Mr. Koennecker, Mr. Lusby, Ms. Metzler, Mr. Norris, Ms. Williamson, and Mr. Zimmerman. Also present were Mrs. Hardy, Secretary; Dr. Leever, Superintendent; Mr. Domowicz, Business Manager; members of the administrative team; and twelve citizens.

The minutes of the Policy Committee Meeting, the Facility Committee Meeting and the Work Session of March 11, 2024; the Finance Committee Meeting and the Regular Meeting of March 18, 2024, and the Education Committee Meeting of March 25, 2024 were approved on motion of Mr. Zimmerman, second by Ms. Williamson and approval of all members present except Mr. Falgiatore who abstained. Dr. Leever reviewed the practice of minutes and appendices.

Under visitors' comments for agenda items only, Melissa Falgiatore, Atglen, expressed her concern about an appendices from a prior meeting not being included in the minutes.

Jim Lantz, Highland Township, encouraged Dr. Leever and the Board to not try to hide things from the public.

Dr. Leever said we believe in complete transparency. We are open to sharing everything that is possible to share. The way we handle appendices is a long-standing practice that most other districts also use. The solicitor has advised we are following proper procedures.

Melissa Falgiatore, Atglen, expressed her belief that the District has not been transparent.

Under presentations, Ms. Mazzagatti and students, Dillon Norris and Saturn Tindley, described their program, "Around the Corner Café". The students in the Autism Support class run the café which provides breakfast items to interested staff on Fridays. It helps students with social competency skills including self-management, social awareness, and responsible decision making.

Dr. McWatters and students, Finn Bridges, Bridget Whitfield, Cowan Hahn, Matthew McDougal, Lyla Elboukri, and Valerie Wakeman, gave a presentation of the Physics Fight Club. Each student demonstrated the physics challenge they are working on.

Under information items, Dr. Leever will be attending the PARSS Conference in State College on April 24-25, 2024.

Dr. Leever will be participating with Chester County Intermediate Unit Advocacy Day on the Hill in Harrisburg on April 30, 2024.

The Treasurer's Report, which can be found at the end of these minutes, was approved on motion of Mr. Zimmerman, second by Mr. Koennecker and approval of all members present. (Appendix A-4/15/24)

A list of bills for the General Fund totaling \$3,159,662.56; Cafeteria Fund totaling \$54,947.40, Capital Projects totaling \$292,139.66, and Capital Reserve totaling \$0.00 of which are attached to these minutes as Appendix B-4/15/24 were approved and ordered paid on motion of Mr. Zimmerman, second by Mr. Norris and approval of all members present.

On motion of Mr. Lusby, second by Mr. Norris and approval of all members present by a roll call vote, the Octorara Board of School Directors approved 2024-2025 Chester County Intermediate Unit Core Services Budget in the amount of \$38,662,587. (Appendix C-4/15/24)

On motion of Mr. Lusby, second by Mr. Zimmerman and approval of all members present by a roll call vote, the Octorara Board of School Directors approved the 2024-2025 Chester County Intermediate Unit Occupational Education Budget in the amount of \$33,229,493. (Appendix C-4/15/24)

On motion of Mr. Norris, second by Ms. Williamson and approval of all members present by a roll call vote, the Octorara Board of School Directors approved the resolution for the Proposed Final General Fund Budget for the 2024-2025 school year. (Appendix D-4/15/24)

The following items were approved on motion of Mr. Koennecker, second by Mr. Lusby and approval of all members present:

The Octorara Board of School Directors approved Amplify CKLA Grades K-5 and Amplify ELA Grades 6-8 Curriculum for implementation beginning with the 2024-2025 school year. (Appendix E-4/15/24)

The Octorara Board of School Directors approved the Legal Services Consultation Agreement with Sweet, Stevens, Katz & Williams LLP for professional training and consultation for Special Education services during the 2024-2025 school year. (Appendix F-4/15/24)

The Octorara Board of School Directors approved the following policies, first reading:

103 *Discrimination/Title IX Sexual Harassment Affecting Students*

103.1 *Nondiscrimination-Qualified Students with Disabilities*

104 *Discrimination/Title IX Sexual Harassment Affecting Staff*

(Appendix G-4/15/24)

The Octorara Board of School Directors approved the following policy, second reading:

011 *Principles of Governance and Leadership*

(Appendix H-4/15/24)

The Octorara Board of School Directors, except Mr. Koennecker who abstained, accepted the resignation of Ms. Camryn Koennecker as JV Softball Coach effective April 5, 2024. (Hired for the 2021-2022 school year)

The Octorara Board of School Directors acknowledged the job abandonment of Ms. Mary Moore as an instructional assistant at the Octorara Jr./Sr. High School.

The Octorara Board of School Directors approved Ms. Riki Jones as an Instructional Assistant at the Octorara Elementary School effective April 22, 2024 pending completion of employee related documents required by law and the District. Ms. Jones' rate will be \$16.00 per hour for 5.75 hours per day. (Replacing Angela Christou who resigned.)

On motion of Mr. Zimmerman, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the transfer of Dr. Christopher Shultz from Technology Integration Specialist to Director of Curriculum and Instruction effective April 16, 2024. Dr. Shultz's salary will be \$119,000, pro-rated. (Replacing Dr. Tachau who transferred.)

On motion of Ms. Williamson, second by Ms. Metzler and approval of all members present the Octorara Board of School Directors approved Ms. Lisa Rohrer as a long-term substitute Second Grade teacher at the Octorara Primary Learning Center effective April 8, 2024 through the end of the 2023-

2024 school year. Ms. Rohrer's rate will be \$150 per day plus a stipend of \$81.96 per day for planning and grading responsibilities. (Ms. Rohrer is a District employee and is replacing a medical leave.)

On motion of Mr. Koennecker, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved the transfer of Mr. Jude Unitis from a day-to-day substitute to a long-term substitute Science Teacher at the Octorara Jr./Sr. High School effective February 1, 2024 contingent upon the Pennsylvania Department of Education approving the Type 04 Emergency Certification Application. Mr. Unitis' salary will be \$56,389, prorated, which is Step 17 to MAX of the Bachelor's scale. (Replacing Amanda Kieffer who transferred.)

On motion of Mr. Zimmerman, second by Mr. Lusby and approval of all members present the Octorara Board of School Directors accepted, with regret, the resignation for purpose of retirement of Ms. Michelle Moran as school counselor at the Octorara Elementary School effective the end of the 2023-2024 school year. (Hired August 31, 1991)

On motion of Ms. Williamson, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors accepted, with regret, the resignation of Ms. Kimberly Boyd as an Autism Support Teacher at the Octorara Jr./Sr. High School effective the end of the 2023-2024 school year. (Hired May 19, 2019)

On motion of Mr. Koennecker, second by Ms. Williamson and approval of all members present the Octorara Board of School Directors accepted the resignation of Mr. Jesse Koehn as the 8<sup>th</sup> Grade Girls' Soccer Coach effective April 6, 2024. (Hired for the 2021-2022 school year)

On motion of Mr. Zimmerman, second by Mr. Falgiatore and approval of all members present the Octorara Board of School Directors approved the Proposal with Macadam Company, Inc. for parking lot markings for a total cost of \$15,310. (Appendix I-4/15/24)

On motion of Mr. Zimmerman, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the Costar Proposal with Frey Lutz for a Lochinvar Armor Boiler including installation and removal of existing boiler at a total cost of \$23,875. (Appendix J-4/15/24)

On motion of Mr. Zimmerman, second by Ms. Williamson and approval of all members present the Octorara Board of School Directors approved the Quote with ForeverLawn of South Jersey for installation of a new surface for the YMCA playground at a cost of \$15,822.73. (Appendix K-4/15/24)

On motion of Mr. Koennecker, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved the Quote with Orner's Tree and Landscaping to remove fencing and clear brush and trees in and around the retention pond at a cost of \$23,050. (Appendix L-4/15/24)

On motion of Ms. Metzler, second by Mr. Lusby and approval of all members present the Octorara Board of School Directors approved the Proposal with Trapani Communications for Communications Support and Audit. (Appendix M-4/15/24)

On motion of Ms. Metzler, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the Early Notification of Retirement Incentive Plan. (Appendix N-4/15/24)

On motion of Mr. Zimmerman, second by Ms. Metzler and approval of all members present the Octorara Board of School Directors approved the reorganization of the current 7-12 grade configuration of the Junior-Senior High School to a grades 7-8 Middle School and grades 9-12 Senior High School, and directs the Superintendent to begin the process of reorganization with the Pennsylvania Department of Education.

On motion of Mr. Falgiatore, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the use of the Field Hockey Field from 10:00 a.m – noon on Sunday, May 5 for a field hockey clinic.

Under the Finance Committee Report, Mr. Norris said the committee was given a year-to-year comparison of financial reports for March. The committee discussed the 2024-2025 Proposed Final Budget, ESSER III spending, and the Althouse Transportation contract. Mr. Domowicz reported the District is changing from Sun Life to New York Life for life insurance and long-term disability at a cost savings of \$32,000.

Under the CCIU Board Representative Report, Mr. Norris reported on the meeting held on March 20, 2024.

There were no items of old business.

Under new business, Ms. Metzler asked if there could be a notation added to the website that appendices are available upon request.

Under other items and announcements, Dr. Leever highlighted the achievements of Lily Rife and Emilia Rossi in the Chester County Research Science Fair, Katelyn Harris' fourth place victory at the PJW's State Wrestling Championship, band director and PMEA State President, Scott Cullen, who participated in a press conference at the annual Advocacy Day at the State Capitol, new school records in track and field for Jack Holub and Mason Prokay, and Justin Colligan, Nick Russo, and Aidan Smith's podcast participation at the Eagles A/V studio.

Under visitors' comments in general, Kim Chappel, West Fallowfield Township, commended Ms. Gray's students' performance at the STEM competition. She expressed her concerns about the Communication Support and Audit item on the agenda. She suggested the District make that a supplemental position.

Under administrator comments/announcements, Dr. Haller reported on the OIS participation in the Chester County STEM Design Challenge. In the 4th/5th grade division, Ryan Jurich, Lukas Metzler, Katherine Peifer and Emilia Rossi received an honorable mention. Ella DeCosta, Matthew Irwin, Diego Juarez-Mora and Lily Rife placed 1st and will advance to the state competition on May 3rd in Harrisburg.

In the 6th-8th grade division, Jack Bierlein, Oliver Chappell, Mackenzie Daily-McElyea and Avery Remphrey received 3rd place. Robert Kerstetter, Jack McGinnis, Andrew Mitman and Claire Sours placed 1st overall and will also advance to the state competition in May.

Dr. Propper commended the students' presentations tonight. He congratulated Mason and Jack for breaking school records in track and field. He reported PSSA and Keystone testing begins next week, prom is the end of May, there will be a senior class information assembly next week, an Athletic Open House tomorrow evening with May 1 being athletic signing day. He reported an assembly will be held on April 26 to participate in the dedication of the Cpl. Brandon Hardy Memorial Highway.

Mr. Hilbolt said the students that attended the STEM competition had to recreate and build their projects at the competition. The students worked hard and did well. He thanked the Board for allowing the students to come and demonstrate what they are doing.

Dr. Leever thanked Ms. Moran for the impact she has had on students and for her years of service at the District. He said Ms. Boyd is prioritizing her family and commended her for the work she did to build the program for the Life Skills students. He thanked Mr. Unitis for stepping into a position mid-year and for working hard to support students.

Under Board comments, Mr. Hurley read a statement from the solicitor regarding the court decision on the lawsuit.



Mr. Falgiatore suggested that Mr. Pratt wait until the appeal window expires before celebrating a victory.

Mr. Zimmerman requested Mr. Falgiatore answer the questions Mr. Fox has asked of him.

Mr. Falgiatore stated those things are involved in an ongoing criminal investigation.

Mr. Lusby said he is thankful the lawsuit is coming to a conclusion and hopes with the resolution of the lawsuit; the Board can move forward with unity and do the best thing for the students.

Mr. Hurley announced the following upcoming meetings:

Executive Session for Personnel – Monday, April 15, 2024 – Prior to the Regular Meeting in room 102 at the Jr. High School

Education Committee Meeting – Monday, April 22, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Policy/Facility Committee Meeting – Monday, May 13, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Work Session – Monday, May 13, 2024 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Finance Committee Meeting – Monday, May 20, 2024 – 6:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Board Meeting – Monday, May 20, 2024 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

There being no further items of business the meeting adjourned at 8:49 p.m. on motion of Mr. Lusby, second by Mr. Zimmerman and approval of all members present.

This Board meeting can be viewed in its entirety at [www.youtube.com/user/OctoraraAreaSD](https://www.youtube.com/user/OctoraraAreaSD).

If you want to see any appendices listed in these minutes, please contact Jill Hardy at [jhardy@octorara.org](mailto:jhardy@octorara.org).

TREASURER'S REPORT  
OCTORARA AREA SCHOOL DISTRICT  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
GENERAL FUND  
2023-2024

Cash Balance as of February 29, 2024 \$ 3,830,788.29

Receipts Deposited:

|   |                 |               |
|---|-----------------|---------------|
| Revenue - (Tax Receipts, State Transfers) | \$ 2,727,141.84 |               |
| Other Receipts - (Rentals, Misc.)         | 1,030.00        |               |
| Checking Account Interest                 | 11,419.17       |               |
| Transfer in from Investments              | 11,000,000.00   | 13,739,591.01 |

Total Available \$ 17,570,379.30

Disbursements:

|                         |                 |              |
|-------------------------|-----------------|--------------|
| Net Payroll             | \$ 1,245,437.87 |              |
| Accounts Payable        | 5,077,569.84    |              |
| Transfer to Investments | 3,000,000.00    | 9,323,007.71 |

General Fund Cash as of February 29, 2024 \$ 8,247,371.59

Investments Outstanding

|   |                  |
|---|------------------|
| Beginning Balance PSDLAF Investment Account | \$ 23,824,207.01 |
| Beginning Balance Fulton Money Market       | 8,121,811.83     |
| Earnings on PSDLAF Investment Account       | 115,262.62       |
| Earnings on Fulton Money Market             | 11,215.25        |
| Net Transfers                               | (\$8,000,000.00) |

Total General Fund Cash and Investments as of March 31, 2024 \$ 32,319,868.30

For the April 15, 2024 Regular Board Meeting

Respectfully submitted,

Jill L. Hardy, Secretary  
Octorara Board of School Directors

**OCTORARA AREA SCHOOL DISTRICT  
EDUCATION COMMITTEE MINUTES**

**April 22, 2024 – 6:00 PM  
Jr. High School Multi-Purpose Room**

Education Committee members in attendance: Mr. Hurley, chair; Mr. Falgiatore; Mr. Koennecker, and Ms. Williamson.

Other members present were Mr. Jurich, Mr. Lusby, and Ms. Metzler. Also in attendance were Mrs. Hardy, Secretary; Dr. Leever, Superintendent; members of the administrative team; and no visitors.

Under Focus Area #1: Student Health and Wellness, building principals discussed the use of Mental Health Specialists in their buildings. All expressed a need for Mental Health Specialists and shared the positive impacts they are having on students.

Dr. Leever said we have had success but there is more to do. He discussed restorative practices and the impact social media has had on students.

Dr. Propper discussed a meeting he had with two students who want to start a peer tutoring program. They want to impact the school community and create something sustainable that remains after they graduate.

Under Focus Area #2: Continuous School Improvement for Student Learning, Dr. Leever reviewed NWEA Map growth for 2023-2024. He said the Map data is beneficial in how it informs us on where we are with our kids. We can show growth, but are we growing against our peers? We need to empower our teachers with the correct data so they can determine how to move students to success.

Under Focus Area #3: Collaborations and Building Collective Efficacy Through Achievement Teams, Dr. Shultz and building principals discussed curriculum and professional development.

Principals reviewed the goals for their building and discussed the areas where they have not met, met or exceeded their goals.

Dr. Leever said we are putting the tools in place to be successful. We never stop evaluating what we are doing and our goal is to ensure it is done with fidelity. We are providing professional development that gives teachers the tools to have collective efficacy.

The committee adjourned at 8:12 p.m.

Respectfully submitted,

Jill L. Hardy, Secretary  
Octorara Board of School Directors

**TREASURER'S REPORT  
OCTORARA AREA SCHOOL DISTRICT  
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS  
GENERAL FUND  
2023-2024**

**Cash Balance as of March 31, 2024** **\$ 8,247,371.59**

**Receipts Deposited:**

|   |                 |                         |
|---|-----------------|-------------------------|
| Revenue - (Tax Receipts, State Transfers) | \$ 2,535,711.26 |                         |
| Other Receipts - (Rentals, Misc.)         | 1,030.00        |                         |
| Checking Account Interest                 | 5,635.67        |                         |
| Transfer in from Investments              | 11,287.00       | 2,553,663.93            |
|   |                 |                         |
| Total Available                           |                 | <b>\$ 10,801,035.52</b> |

**Disbursements:**

|                         |                 |              |
|-------------------------|-----------------|--------------|
| Net Payroll             | \$ 1,122,568.25 |              |
| Accounts Payable        | 8,055,221.13    |              |
| Transfer to Investments | 132,374.08      | 9,310,163.46 |
|                         |                 |              |

**General Fund Cash as of April 30, 2024** **\$ 1,490,872.06**

**Investments Outstanding**

|   |                  |
|---|------------------|
| Beginning Balance PSDLAF Investment Account | \$ 21,939,469.63 |
| Beginning Balance Fulton Money Market       | 2,133,027.08     |
| Earnings on PSDLAF Investment Account       | 95,284.77        |
| Earnings on Fulton Money Market             | 5,734.61         |
| Net Transfers                               | \$0.00           |

**Total General Fund Cash and Investments as of April 30, 2024** **\$ 25,664,388.15**

**For the May 20, 2024 Regular Board Meeting**

**OCTORARA AREA SCHOOL DISTRICT  
INVESTMENT ANALYSIS**

Listed below is a summary of our investment activity for the period ending April 30, 2024

**GENERAL FUND**

|            |                                |        |                     |
|------------|--------------------------------|--------|---------------------|
| Checking   | \$1,490,872.06                 | 3.35%  | Fulton              |
| Investment | 22,034,754.40                  | 5.260% | PSDLAF (MAX)        |
| Investment | 2,138,761.69                   | 3.35%  | Fulton Money Market |
|            | <b><u>\$ 25,664,388.15</u></b> |        |                     |

**OTHER CASH & INVESTMENTS**

|                  |                               |        |          |
|------------------|-------------------------------|--------|----------|
| Activity         | \$ 155,038.48                 | 3.35%  | Checking |
| Cafeteria        | 207,008.23                    | 3.35%  | Checking |
| Capital Projects | 1,722,157.04                  | 5.280% | PSDMAX   |
| Capital Reserve  | 3,955,912.61                  | 5.270% | PSDLAF   |
| Payroll          | 10,350.32                     | 3.35%  | Checking |
|                  | <b><u>\$ 6,050,466.68</u></b> |        |          |

Total General Fund Cash and Investments as of April 30, 2024

# BOARD SUMMARY

## Fund: 10 - 10 GENERAL FUND    Encumbrances Included

### As of: 04/30/2024

| Account Description                 | Current Budget       | Outstanding Enc   | Exp/Rec              | Balance             | % Used       |
|-------------------------------------|----------------------|-------------------|----------------------|---------------------|--------------|
| <b>1100 REG PROG ELEM/SECONDARY</b> |                      |                   |                      |                     |              |
| 100 PERSONNEL SERV-SALARIES         | 13,489,602.00        | 0.00              | 8,385,804.71         | 5,103,797.29        | 62.16        |
| 200 PERSONNEL EMPL BENEFITS         | 8,181,577.00         | 0.00              | 5,239,534.97         | 2,942,042.03        | 64.04        |
| 300 PURCHASED PROF & TECH           | 176,000.00           | 550,349.31        | 199,121.63           | (573,470.94)        | 425.84       |
| 400 PURCHASED PROPERTY SVC          | 71,800.00            | 17,511.00         | 50,226.23            | 4,062.77            | 94.34        |
| 500 OTHER PURCHASED SERVICE         | 2,446,378.00         | 217,199.81        | 2,069,478.90         | 159,699.29          | 93.47        |
| 600 SUPPLIES                        | 282,110.00           | 20,393.23         | 210,694.24           | 51,022.53           | 81.91        |
| 700 PROPERTY                        | 8,300.00             | 0.00              | 15,523.77            | (7,223.77)          | 187.03       |
| 800 OTHER OBJECTS                   | 300.00               | 0.00              | 160.00               | 140.00              | 53.33        |
| <b>Totals for 1100s</b>             | <b>24,656,067.00</b> | <b>805,453.35</b> | <b>16,170,544.45</b> | <b>7,680,069.20</b> | <b>68.85</b> |
| <b>1200 SPEC PROG ELEMEN/SECOND</b> |                      |                   |                      |                     |              |
| 100 PERSONNEL SERV-SALARIES         | 2,476,342.00         | 0.00              | 1,956,659.56         | 519,682.44          | 79.01        |
| 200 PERSONNEL EMPL BENEFITS         | 1,660,328.00         | 0.00              | 1,324,885.67         | 335,442.33          | 79.80        |
| 300 PURCHASED PROF & TECH           | 4,072,280.00         | 258,668.19        | 2,364,094.08         | 1,449,517.73        | 64.41        |
| 400 PURCHASED PROPERTY SVC          | 15,000.00            | 5,336.72          | 7,966.98             | 1,696.30            | 88.69        |
| 500 OTHER PURCHASED SERVICE         | 1,978,331.00         | 132,859.12        | 1,649,599.61         | 195,872.27          | 90.10        |
| 600 SUPPLIES                        | 70,800.00            | 1,587.38          | 46,794.97            | 22,417.65           | 68.34        |
| 700 PROPERTY                        | 8,000.00             | 0.00              | 0.00                 | 8,000.00            | 0.00         |
| 800 OTHER OBJECTS                   | 3,700.00             | 253.00            | 17,457.64            | (14,010.64)         | 478.67       |
| <b>Totals for 1200s</b>             | <b>10,284,781.00</b> | <b>398,704.41</b> | <b>7,367,458.51</b>  | <b>2,518,618.08</b> | <b>75.51</b> |
| <b>1300 VOCATIONAL EDUCATION</b>    |                      |                   |                      |                     |              |
| 100 PERSONNEL SERV-SALARIES         | 763,141.00           | 0.00              | 581,812.99           | 181,328.01          | 76.24        |
| 200 PERSONNEL EMPL BENEFITS         | 525,635.00           | 0.00              | 388,628.72           | 137,006.28          | 73.94        |
| 300 PURCHASED PROF & TECH           | 220,500.00           | 31,926.43         | 90,180.57            | 98,393.00           | 55.38        |
| 400 PURCHASED PROPERTY SVC          | 3,000.00             | 1,526.66          | 1,681.49             | (208.15)            | 106.94       |
| 500 OTHER PURCHASED SERVICE         | 803,161.00           | 415.00            | 771,629.83           | 31,116.17           | 96.13        |
| 600 SUPPLIES                        | 115,510.00           | 28,642.92         | 49,955.42            | 36,911.66           | 68.04        |
| 700 PROPERTY                        | 34,400.00            | 113,596.70        | 155,650.31           | (234,847.01)        | 782.69       |
| 800 OTHER OBJECTS                   | 13,190.00            | 0.00              | 19,087.54            | (5,897.54)          | 144.71       |
| <b>Totals for 1300s</b>             | <b>2,478,537.00</b>  | <b>176,107.71</b> | <b>2,058,626.87</b>  | <b>243,802.42</b>   | <b>90.16</b> |

# BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND    Encumbrances Included

As of: 04/30/2024

| Account Description                 | Current Budget      | Outstanding Enc  | Exp/Rec             | Balance           | % Used       |
|-------------------------------------|---------------------|------------------|---------------------|-------------------|--------------|
| <b>1400 OTHER INSTRUCTION PROG</b>  |                     |                  |                     |                   |              |
| 100 PERSONNEL SERV-SALARIES         | 161,695.00          | 0.00             | 202,039.51          | (40,344.51)       | 124.95       |
| 200 PERSONNEL EMPL BENEFITS         | 68,089.00           | 0.00             | 72,057.95           | (3,968.95)        | 105.83       |
| 300 PURCHASED PROF & TECH           | 30,000.00           | 4,222.47         | 24,626.88           | 1,150.65          | 96.16        |
| 500 OTHER PURCHASED SERVICE         | 281,000.00          | 0.00             | 190,750.49          | 90,249.51         | 67.88        |
| 600 SUPPLIES                        | 4,000.00            | 0.00             | 914.11              | 3,085.89          | 22.85        |
| <b>Totals for 1400s</b>             | <b>544,784.00</b>   | <b>4,222.47</b>  | <b>490,388.94</b>   | <b>50,172.59</b>  | <b>90.79</b> |
| <b>1500 NONPUBLIC SCHOOL PGMS</b>   |                     |                  |                     |                   |              |
| 300 PURCHASED PROF & TECH           | 0.00                | 0.00             | 4,187.75            | (4,187.75)        | 0.00         |
| <b>Totals for 1500s</b>             | <b>0.00</b>         | <b>0.00</b>      | <b>4,187.75</b>     | <b>(4,187.75)</b> | <b>0.00</b>  |
| <b>2100 SUPPORT SERV-PUPIL PERS</b> |                     |                  |                     |                   |              |
| 100 PERSONNEL SERV-SALARIES         | 858,336.00          | 0.00             | 724,819.20          | 133,516.80        | 84.44        |
| 200 PERSONNEL EMPL BENEFITS         | 482,332.00          | 0.00             | 423,471.82          | 58,860.18         | 87.80        |
| 300 PURCHASED PROF & TECH           | 420,550.00          | 0.00             | 6,187.36            | 414,362.64        | 1.47         |
| 400 PURCHASED PROPERTY SVC          | 0.00                | 26,575.00        | 8,187.00            | (34,762.00)       | 0.00         |
| 500 OTHER PURCHASED SERVICE         | 500.00              | 350.00           | 1,092.01            | (942.01)          | 288.40       |
| 600 SUPPLIES                        | 8,750.00            | 377.22           | 4,235.31            | 4,137.47          | 52.71        |
| 700 PROPERTY                        | 0.00                | 0.00             | 2,379.07            | (2,379.07)        | 0.00         |
| 800 OTHER OBJECTS                   | 1,000.00            | 0.00             | 1,660.76            | (660.76)          | 166.08       |
| <b>Totals for 2100s</b>             | <b>1,771,468.00</b> | <b>27,302.22</b> | <b>1,172,032.53</b> | <b>572,133.25</b> | <b>67.70</b> |
| <b>2200 SUPPORT SERVICES-INSTRU</b> |                     |                  |                     |                   |              |
| 100 PERSONNEL SERV-SALARIES         | 644,184.00          | 0.00             | 542,686.26          | 101,497.74        | 84.24        |
| 200 PERSONNEL EMPL BENEFITS         | 452,418.00          | 0.00             | 334,376.93          | 118,041.07        | 73.91        |
| 300 PURCHASED PROF & TECH           | 0.00                | 2,000.00         | 86,244.66           | (88,244.66)       | 0.00         |
| 500 OTHER PURCHASED SERVICE         | 2,100.00            | 1,730.00         | 3,725.11            | (3,355.11)        | 259.77       |
| 600 SUPPLIES                        | 244,900.00          | 6,060.42         | 248,899.95          | (10,060.37)       | 104.11       |
| 700 PROPERTY                        | 300.00              | 0.00             | 0.00                | 300.00            | 0.00         |
| 800 OTHER OBJECTS                   | 1,000.00            | 0.00             | 3,824.01            | (2,824.01)        | 382.40       |
| <b>Totals for 2200s</b>             | <b>1,344,902.00</b> | <b>9,790.42</b>  | <b>1,219,756.92</b> | <b>115,354.66</b> | <b>91.42</b> |

# BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND    Encumbrances Included  
As of: 04/30/2024

| Account Description                | Current Budget      | Outstanding Enc  | Exp/Rec             | Balance           | % Used       |
|------------------------------------|---------------------|------------------|---------------------|-------------------|--------------|
| <b>2300 SUPPORT SERVICES-ADMIN</b> |                     |                  |                     |                   |              |
| 100 PERSONNEL SERV-SALARIES        | 1,611,977.00        | 0.00             | 1,253,520.93        | 358,456.07        | 77.76        |
| 200 PERSONNEL EMPL BENEFITS        | 954,808.00          | 2,951.04         | 797,304.91          | 154,552.05        | 83.81        |
| 300 PURCHASED PROF & TECH          | 188,500.00          | 54,540.15        | 180,166.74          | (46,206.89)       | 124.51       |
| 400 PURCHASED PROPERTY SVC         | 6,000.00            | 819.21           | 3,232.63            | 1,948.16          | 67.53        |
| 500 OTHER PURCHASED SERVICE        | 77,950.00           | 518.60           | 46,455.88           | 30,975.52         | 60.26        |
| 600 SUPPLIES                       | 67,000.00           | 3,507.99         | 37,546.57           | 25,945.44         | 61.28        |
| 700 PROPERTY                       | 2,000.00            | 0.00             | 2,094.26            | (94.26)           | 104.71       |
| 800 OTHER OBJECTS                  | 43,161.00           | 3,542.65         | 69,061.36           | (29,443.01)       | 168.22       |
| 900 OTHER USES OF FUNDS            | 0.00                | 360.06           | 675.87              | (1,035.93)        | 0.00         |
| <b>Totals for 2300s</b>            | <b>2,951,396.00</b> | <b>66,239.70</b> | <b>2,390,059.15</b> | <b>495,097.15</b> | <b>83.22</b> |
| <b>2400 SUPP SVC-PUBLIC HEALTH</b> |                     |                  |                     |                   |              |
| 100 PERSONNEL SERV-SALARIES        | 286,802.00          | 0.00             | 212,091.53          | 74,710.47         | 73.95        |
| 200 PERSONNEL EMPL BENEFITS        | 223,454.00          | 0.00             | 160,776.74          | 62,677.26         | 71.95        |
| 300 PURCHASED PROF & TECH          | 13,000.00           | 7,390.50         | 24,124.90           | (18,515.40)       | 242.43       |
| 400 PURCHASED PROPERTY SVC         | 750.00              | 0.00             | 189.00              | 561.00            | 25.20        |
| 500 OTHER PURCHASED SERVICE        | 300.00              | 0.00             | 0.00                | 300.00            | 0.00         |
| 600 SUPPLIES                       | 10,049.00           | 9.76             | 19,107.68           | (9,068.44)        | 190.24       |
| 700 PROPERTY                       | 0.00                | 0.00             | 475.81              | (475.81)          | 0.00         |
| 800 OTHER OBJECTS                  | 715.00              | 0.00             | 1,148.00            | (433.00)          | 160.56       |
| <b>Totals for 2400s</b>            | <b>535,070.00</b>   | <b>7,400.26</b>  | <b>417,913.66</b>   | <b>109,756.08</b> | <b>79.49</b> |
| <b>2500 SUPP SERVICES-BUSINESS</b> |                     |                  |                     |                   |              |
| 100 PERSONNEL SERV-SALARIES        | 431,246.00          | 0.00             | 303,913.15          | 127,332.85        | 70.47        |
| 200 PERSONNEL EMPL BENEFITS        | 233,068.00          | 0.00             | 197,646.29          | 35,421.71         | 84.80        |
| 300 PURCHASED PROF & TECH          | 33,000.00           | 0.00             | 82,332.00           | (49,332.00)       | 249.49       |
| 400 PURCHASED PROPERTY SVC         | 6,000.00            | 0.00             | 0.00                | 6,000.00          | 0.00         |
| 500 OTHER PURCHASED SERVICE        | 14,600.00           | 8,959.92         | 10,380.86           | (4,740.78)        | 132.47       |
| 600 SUPPLIES                       | 15,900.00           | 2,623.58         | 9,055.04            | 4,221.38          | 73.45        |
| 700 PROPERTY                       | 2,000.00            | 0.00             | 156.99              | 1,843.01          | 7.85         |
| 800 OTHER OBJECTS                  | 3,000.00            | 150.00           | 33,084.11           | (30,234.11)       | 1107.80      |
| <b>Totals for 2500s</b>            | <b>738,814.00</b>   | <b>11,733.50</b> | <b>636,568.44</b>   | <b>90,512.06</b>  | <b>87.75</b> |



# BOARD SUMMARY

## Fund: 10 - 10 GENERAL FUND    Encumbrances Included

### As of: 04/30/2024

| Account Description                 | Current Budget      | Outstanding Enc   | Exp/Rec             | Balance             | % Used        |
|-------------------------------------|---------------------|-------------------|---------------------|---------------------|---------------|
| <b>2600 OPM/MAINT PLANT SVCS</b>    |                     |                   |                     |                     |               |
| 100 PERSONNEL SERV-SALARIES         | 645,718.00          | 0.00              | 496,806.71          | 148,911.29          | 76.94         |
| 200 PERSONNEL EMPL BENEFITS         | 429,402.00          | 0.00              | 335,410.74          | 93,991.26           | 78.11         |
| 300 PURCHASED PROF & TECH           | 988,238.00          | 155,180.60        | 242,644.53          | 590,412.87          | 40.26         |
| 400 PURCHASED PROPERTY SVC          | 505,297.00          | 603,029.92        | 1,470,029.34        | (1,567,762.26)      | 410.27        |
| 500 OTHER PURCHASED SERVICE         | 205,450.00          | 0.00              | 262,797.57          | (57,347.57)         | 127.91        |
| 600 SUPPLIES                        | 915,494.00          | 65,420.05         | 693,904.65          | 156,169.30          | 82.94         |
| 700 PROPERTY                        | 44,790.00           | 0.00              | 19,545.89           | 25,244.11           | 43.64         |
| 800 OTHER OBJECTS                   | 1,000.00            | 750.00            | 4,475.00            | (4,225.00)          | 522.50        |
| <b>Totals for 2600s</b>             | <b>3,735,389.00</b> | <b>824,380.57</b> | <b>3,525,614.43</b> | <b>(614,606.00)</b> | <b>116.45</b> |
| <b>2700 STUDENT TRANSP SERVICES</b> |                     |                   |                     |                     |               |
| 300 PURCHASED PROF & TECH           | 59,440.00           | 9,906.66          | 44,579.97           | 4,953.37            | 91.67         |
| 400 PURCHASED PROPERTY SVC          | 2,000.00            | 0.00              | 0.00                | 2,000.00            | 0.00          |
| 500 OTHER PURCHASED SERVICE         | 3,275,448.00        | 413,239.48        | 2,839,463.60        | 22,744.92           | 99.31         |
| 600 SUPPLIES                        | 193,721.00          | 3,148.57          | 0.00                | 190,572.43          | 1.63          |
| 800 OTHER OBJECTS                   | 0.00                | 0.00              | 4.40                | (4.40)              | 0.00          |
| <b>Totals for 2700s</b>             | <b>3,530,609.00</b> | <b>426,294.71</b> | <b>2,884,047.97</b> | <b>220,266.32</b>   | <b>93.76</b>  |
| <b>2800 SUPPORT SVCS-CENTRAL</b>    |                     |                   |                     |                     |               |
| 100 PERSONNEL SERV-SALARIES         | 405,627.00          | 0.00              | 276,907.83          | 128,719.17          | 68.27         |
| 200 PERSONNEL EMPL BENEFITS         | 302,452.00          | 0.00              | 170,059.02          | 132,392.98          | 56.23         |
| 300 PURCHASED PROF & TECH           | 5,000.00            | 28,132.50         | 39,365.50           | (62,498.00)         | 1349.96       |
| 400 PURCHASED PROPERTY SVC          | 0.00                | 0.00              | 6,478.82            | (6,478.82)          | 0.00          |
| 500 OTHER PURCHASED SERVICE         | 49,000.00           | 1,424.99          | 33,810.13           | 13,764.88           | 71.91         |
| 600 SUPPLIES                        | 295,000.00          | 83,583.10         | 681,148.45          | (469,731.55)        | 259.23        |
| 700 PROPERTY                        | 382,500.00          | 3,305.21          | 4,550.54            | 374,644.25          | 2.05          |
| 800 OTHER OBJECTS                   | 400.00              | 4.99              | 4,855.01            | (4,460.00)          | 1215.00       |
| <b>Totals for 2800s</b>             | <b>1,439,979.00</b> | <b>116,450.79</b> | <b>1,217,175.30</b> | <b>106,352.91</b>   | <b>92.61</b>  |
| <b>2900 OTHER SUPPORT SERVICES</b>  |                     |                   |                     |                     |               |
| 500 OTHER PURCHASED SERVICE         | 14,587.00           | 0.00              | 0.00                | 14,587.00           | 0.00          |
| <b>Totals for 2900s</b>             | <b>14,587.00</b>    | <b>0.00</b>       | <b>0.00</b>         | <b>14,587.00</b>    | <b>0.00</b>   |

# BOARD SUMMARY

## Fund: 10 - 10 GENERAL FUND    Encumbrances Included

### As of: 04/30/2024

| Account Description                    | Current Budget      | Outstanding Enc  | Exp/Rec             | Balance           | % Used        |
|--|---------------------|------------------|---------------------|-------------------|---------------|
| <b>3200 STUDENT ACTIVITIES</b>         |                     |                  |                     |                   |               |
| 100 PERSONNEL SERV-SALARIES            | 539,490.00          | 0.00             | 426,690.00          | 112,800.00        | 79.09         |
| 200 PERSONNEL EMPL BENEFITS            | 260,113.00          | 0.00             | 184,656.09          | 75,456.91         | 70.99         |
| 300 PURCHASED PROF & TECH              | 116,112.00          | 14,584.00        | 71,946.00           | 29,582.00         | 74.52         |
| 400 PURCHASED PROPERTY SVC             | 6,500.00            | 3,506.33         | 39,561.57           | (36,567.90)       | 662.58        |
| 500 OTHER PURCHASED SERVICE            | 66,453.00           | 26,134.47        | 62,718.90           | (22,400.37)       | 133.71        |
| 600 SUPPLIES                           | 105,900.00          | 13,657.42        | 104,125.72          | (11,883.14)       | 111.22        |
| 700 PROPERTY                           | 14,300.00           | 3,952.30         | (1,421.54)          | 11,769.24         | 17.70         |
| 800 OTHER OBJECTS                      | 31,150.00           | 1,919.85         | 2,717.90            | 26,512.25         | 14.89         |
| <b>Totals for 3200s</b>                | <b>1,140,018.00</b> | <b>63,754.37</b> | <b>890,994.64</b>   | <b>185,268.99</b> | <b>83.75</b>  |
| <b>3300 COMMUNITY SERVICES</b>         |                     |                  |                     |                   |               |
| 600 SUPPLIES                           | 0.00                | 0.00             | 8,248.69            | (8,248.69)        | 0.00          |
| <b>Totals for 3300s</b>                | <b>0.00</b>         | <b>0.00</b>      | <b>8,248.69</b>     | <b>(8,248.69)</b> | <b>0.00</b>   |
| <b>5100 OTHER EXPEND &amp; FINANCE</b> |                     |                  |                     |                   |               |
| 800 OTHER OBJECTS                      | 1,489,800.00        | 0.00             | 1,484,800.00        | 5,000.00          | 99.66         |
| 900 OTHER USES OF FUNDS                | 4,280,000.00        | 0.00             | 4,280,000.00        | 0.00              | 100.00        |
| <b>Totals for 5100s</b>                | <b>5,769,800.00</b> | <b>0.00</b>      | <b>5,764,800.00</b> | <b>5,000.00</b>   | <b>99.91</b>  |
| <b>5200 FUND TRANSFERS</b>             |                     |                  |                     |                   |               |
| 900 OTHER USES OF FUNDS                | 10,000.00           | 0.00             | 12,815.46           | (2,815.46)        | 128.15        |
| <b>Totals for 5200s</b>                | <b>10,000.00</b>    | <b>0.00</b>      | <b>12,815.46</b>    | <b>(2,815.46)</b> | <b>128.15</b> |
| <b>5800 SUSPENSE ACCOUNT</b>           |                     |                  |                     |                   |               |
| 200 PERSONNEL EMPL BENEFITS            | 0.00                | 0.00             | (745,550.00)        | 745,550.00        | 0.00          |
| 300 PURCHASED PROF & TECH              | 0.00                | 2,351.85         | 7,362.30            | (9,714.15)        | 0.00          |
| <b>Totals for 5800s</b>                | <b>0.00</b>         | <b>2,351.85</b>  | <b>(738,187.70)</b> | <b>735,835.85</b> | <b>0.00</b>   |
| <b>5900 BUDGETARY RESERVE</b>          |                     |                  |                     |                   |               |
| 800 OTHER OBJECTS                      | 900,000.00          | 0.00             | 0.00                | 900,000.00        | 0.00          |
| <b>Totals for 5900s</b>                | <b>900,000.00</b>   | <b>0.00</b>      | <b>0.00</b>         | <b>900,000.00</b> | <b>0.00</b>   |

# BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND    Encumbrances Included

As of: 04/30/2024

| Account Description                   | Current Budget         | Outstanding Enc     | Exp/Rec                | Balance               | % Used        |
|---------------------------------------|------------------------|---------------------|------------------------|-----------------------|---------------|
| <b>Expenditure Totals</b>             | <b>61,846,201.00</b>   | <b>2,940,186.33</b> | <b>45,493,046.01</b>   | <b>13,412,968.66</b>  | <b>78.31</b>  |
| <b>6100 TAXES LEVIED BY THE LEA</b>   |                        |                     |                        |                       |               |
| 000 NON-CATEGORICAL                   | (39,238,761.00)        | 0.00                | (38,993,239.60)        | (245,521.40)          | 99.37         |
| <b>Totals for 6100s</b>               | <b>(39,238,761.00)</b> | <b>0.00</b>         | <b>(38,993,239.60)</b> | <b>(245,521.40)</b>   | <b>99.37</b>  |
| <b>6200 DISC TAKEN ON TAXES</b>       |                        |                     |                        |                       |               |
| 000 NON-CATEGORICAL                   | 0.00                   | 0.00                | 648,695.40             | (648,695.40)          | 0.00          |
| <b>Totals for 6200s</b>               | <b>0.00</b>            | <b>0.00</b>         | <b>648,695.40</b>      | <b>(648,695.40)</b>   | <b>0.00</b>   |
| <b>6300 PENALTIES &amp; INTEREST</b>  |                        |                     |                        |                       |               |
| 000 NON-CATEGORICAL                   | 0.00                   | 0.00                | (86,162.24)            | 86,162.24             | 0.00          |
| <b>Totals for 6300s</b>               | <b>0.00</b>            | <b>0.00</b>         | <b>(86,162.24)</b>     | <b>86,162.24</b>      | <b>0.00</b>   |
| <b>6400 DELINQUENCIES TAXES LEV</b>   |                        |                     |                        |                       |               |
| 000 NON-CATEGORICAL                   | (634,398.00)           | 0.00                | (861,724.47)           | 227,326.47            | 135.83        |
| <b>Totals for 6400s</b>               | <b>(634,398.00)</b>    | <b>0.00</b>         | <b>(861,724.47)</b>    | <b>227,326.47</b>     | <b>135.83</b> |
| <b>6500 EARNINGS ON INVESTMENTS</b>   |                        |                     |                        |                       |               |
| 000 NON-CATEGORICAL                   | (375,000.00)           | 0.00                | (1,184,999.12)         | 809,999.12            | 316.00        |
| <b>Totals for 6500s</b>               | <b>(375,000.00)</b>    | <b>0.00</b>         | <b>(1,184,999.12)</b>  | <b>809,999.12</b>     | <b>316.00</b> |
| <b>6700 REV FROM STUDENT ACT</b>      |                        |                     |                        |                       |               |
| 000 NON-CATEGORICAL                   | (30,000.00)            | 0.00                | (23,566.00)            | (6,434.00)            | 78.55         |
| <b>Totals for 6700s</b>               | <b>(30,000.00)</b>     | <b>0.00</b>         | <b>(23,566.00)</b>     | <b>(6,434.00)</b>     | <b>78.55</b>  |
| <b>6800 REV FROM INTERMEDIATE</b>     |                        |                     |                        |                       |               |
| 000 NON-CATEGORICAL                   | (363,600.00)           | 0.00                | (917,246.88)           | 553,646.88            | 252.27        |
| 200 PERSONNEL EMPL BENEFITS           | 0.00                   | 0.00                | 19,500.00              | (19,500.00)           | 0.00          |
| <b>Totals for 6800s</b>               | <b>(363,600.00)</b>    | <b>0.00</b>         | <b>(897,746.88)</b>    | <b>534,146.88</b>     | <b>246.91</b> |
| <b>6900 OTHER REV FROM LOCAL</b>      |                        |                     |                        |                       |               |
| 000 NON-CATEGORICAL                   | (670,432.00)           | 0.00                | (694,467.67)           | 24,035.67             | 103.59        |
| 400 PURCHASED PROPERTY SVC            | 0.00                   | 0.00                | (1,700.00)             | 1,700.00              | 0.00          |
| <b>Totals for 6900s</b>               | <b>(670,432.00)</b>    | <b>0.00</b>         | <b>(696,167.67)</b>    | <b>25,735.67</b>      | <b>103.84</b> |
| <b>7100 BASIC INSTRUCT &amp; OPER</b> |                        |                     |                        |                       |               |
| 000 NON-CATEGORICAL                   | (7,127,291.00)         | 0.00                | (5,505,156.36)         | (1,622,134.64)        | 77.24         |
| <b>Totals for 7100s</b>               | <b>(7,127,291.00)</b>  | <b>0.00</b>         | <b>(5,505,156.36)</b>  | <b>(1,622,134.64)</b> | <b>77.24</b>  |

# BOARD SUMMARY

## Fund: 10 - 10 GENERAL FUND    Encumbrances Included

### As of: 04/30/2024

| Account Description                | Current Budget  | Outstanding Enc | Exp/Rec         | Balance        | % Used |
|------------------------------------|-----------------|-----------------|-----------------|----------------|--------|
| <b>7200 SUBSIDIES SPECIAL ED</b>   |                 |                 |                 |                |        |
| 000 NON-CATEGORICAL                | (1,758,308.00)  | 0.00            | (1,490,937.00)  | (267,371.00)   | 84.79  |
| <b>Totals for 7200s</b>            | (1,758,308.00)  | 0.00            | (1,490,937.00)  | (267,371.00)   | 84.79  |
| <b>7300 SUBSIDIES NON-ED PGMS</b>  |                 |                 |                 |                |        |
| 000 NON-CATEGORICAL                | (3,329,944.00)  | 0.00            | (3,256,757.54)  | (73,186.46)    | 97.80  |
| <b>Totals for 7300s</b>            | (3,329,944.00)  | 0.00            | (3,256,757.54)  | (73,186.46)    | 97.80  |
| <b>7500 EXTRA GRANTS</b>           |                 |                 |                 |                |        |
| 000 NON-CATEGORICAL                | (318,487.00)    | 0.00            | (418,891.40)    | 100,404.40     | 131.53 |
| <b>Totals for 7500s</b>            | (318,487.00)    | 0.00            | (418,891.40)    | 100,404.40     | 131.53 |
| <b>7800 SUBSIDIES ST PAID BENE</b> |                 |                 |                 |                |        |
| 000 NON-CATEGORICAL                | (4,562,102.00)  | 0.00            | (3,200,881.27)  | (1,361,220.73) | 70.16  |
| <b>Totals for 7800s</b>            | (4,562,102.00)  | 0.00            | (3,200,881.27)  | (1,361,220.73) | 70.16  |
| <b>8500 RESTRICT GRANTS-IN-AID</b> |                 |                 |                 |                |        |
| 000 NON-CATEGORICAL                | (941,410.00)    | 0.00            | (456,051.55)    | (485,358.45)   | 48.44  |
| <b>Totals for 8500s</b>            | (941,410.00)    | 0.00            | (456,051.55)    | (485,358.45)   | 48.44  |
| <b>8700 GRANTS - ESSER</b>         |                 |                 |                 |                |        |
| 000 NON-CATEGORICAL                | (1,309,416.00)  | 0.00            | (865,520.82)    | (443,895.18)   | 66.10  |
| <b>Totals for 8700s</b>            | (1,309,416.00)  | 0.00            | (865,520.82)    | (443,895.18)   | 66.10  |
| <b>8800 MED ASSIST REIMBURSE</b>   |                 |                 |                 |                |        |
| 000 NON-CATEGORICAL                | (50,400.00)     | 0.00            | (5,442.29)      | (44,957.71)    | 10.80  |
| <b>Totals for 8800s</b>            | (50,400.00)     | 0.00            | (5,442.29)      | (44,957.71)    | 10.80  |
| <b>9900 &lt;9900&gt;</b>           |                 |                 |                 |                |        |
| 000 NON-CATEGORICAL                | 0.00            | 0.00            | (69,159.23)     | 69,159.23      | 0.00   |
| <b>Totals for 9900s</b>            | 0.00            | 0.00            | (69,159.23)     | 69,159.23      | 0.00   |
| <b>Revenue Totals</b>              | (60,709,549.00) | 0.00            | (57,363,708.04) | (3,345,840.96) | 94.49  |
| <b>Fund 10 Totals</b>              |                 |                 |                 |                |        |
| <b>Total Expenditure</b>           | 55,166,401.00   | 2,937,834.48    | 40,453,618.25   | 11,774,948.27  | 78.66  |
| <b>Total Other Expenditure</b>     | 6,679,800.00    | 2,351.85        | 5,039,427.76    | 1,638,020.39   | 75.48  |
| <b>Total Revenue</b>               | (60,709,549.00) | 0.00            | (57,294,548.81) | (3,415,000.19) | 94.37  |
| <b>Total Other Revenue</b>         | 0.00            | 0.00            | (69,159.23)     | 69,159.23      | 0.00   |

# FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 04/30/2024

| Account | Description                    | MTD Exp/Rec | YTD Exp/Rec | YTD % Exp/Rec |
|---------|--------------------------------|-------------|-------------|---------------|
| 3100    | FOOD SERVICES                  |             |             |               |
|         | 000 NON-CATEGORICAL            | 0.00        | 0.00        | 0.00          |
|         | 111 REGULAR SALARIES           | 7,017.60    | 73,684.80   | 0.00          |
|         | 112 TEMPORARY SALARIES         | 0.00        | 0.00        | 0.00          |
|         | 113 OVERTIME/VACATION BUY BACK | 0.00        | 0.00        | 0.00          |
|         | 116 ADMIN INSUR OPT OUT        | 0.00        | 0.00        | 0.00          |
|         | 119 ADDITIONAL COMPENSATION    | 416.68      | 4,166.72    | 0.00          |
|         | 121 REGULARY SALARIES          | 0.00        | 0.00        | 0.00          |
|         | 122 TEMPORARY SALARIES         | 0.00        | 0.00        | 0.00          |
|         | 151 CLERICAL SALARIES          | 7,394.02    | 79,002.39   | 0.00          |
|         | 181 REGULAR SALARIES           | 26,011.37   | 221,049.82  | 0.00          |
|         | 182 TEMPORARY SALARIES         | 0.00        | 0.00        | 0.00          |
|         | 211 MEDICAL INSURANCE          | 0.00        | 0.00        | 0.00          |
|         | 212 DENTAL INSURANCE           | 0.00        | 0.00        | 0.00          |
|         | 213 LIFE INSURANCE             | 0.00        | 251.72      | 0.00          |
|         | 214 INCOME PROTECTION INS      | 0.00        | 429.66      | 0.00          |
|         | 215 EYE CARE INSURANCE         | 0.00        | 0.00        | 0.00          |
|         | 216 PRESCRIPTION INSURANCE     | 0.00        | 0.00        | 0.00          |
|         | 220 SOCIAL SECURITY CONTRIB    | 3,082.50    | 28,484.62   | 0.00          |
|         | 230 RETIREMENT CONTRIB         | 12,917.88   | 113,396.68  | 0.00          |
|         | 250 UI                         | 0.00        | 0.00        | 0.00          |
|         | 260 WORKERS' COMPENSATION      | 170.36      | 1,576.52    | 0.00          |
|         | 271 SELF-INS MED HEALTH        | 2,585.26    | 25,777.30   | 0.00          |
|         | 272 SELF-INSURANCE DENTAL      | 188.43      | 1,878.82    | 0.00          |
|         | 273 SELF-INSURANCE LIFE        | 35.96       | 107.88      | 0.00          |
|         | 274 SELF-INSURANCE INCOME      | 61.38       | 184.14      | 0.00          |
|         | 275 SELF-INSURANCE EYE CARE    | 11.13       | 111.05      | 0.00          |
|         | 276 SELF-INS PRESCRIPTION      | 583.02      | 5,813.22    | 0.00          |
|         | 281 OPEB FOR COST OF RETIRE    | 0.00        | 0.00        | 0.00          |
|         | 290 OTHER EMPLOYEE BENEFITS    | 0.00        | 0.00        | 0.00          |
|         | 329 PRO ED SVCS - OTHER        | 0.00        | 0.00        | 0.00          |
|         | 330 OTHER PROFESSIONAL SVC     | 0.00        | 0.00        | 0.00          |
|         | 422 ELECTRICITY                | 0.00        | 0.00        | 0.00          |
|         | 430 REPAIRS & MAINT SVCS       | 1,453.08    | 19,510.16   | 0.00          |
|         | 442 RENTAL OF EQUIPMENT        | 0.00        | 0.00        | 0.00          |

# FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 04/30/2024

| Account                                 | Description             | MTD Exp/Rec  | YTD Exp/Rec  | YTD % Exp/Rec |
|---|-------------------------|--------------|--------------|---------------|
| 522                                     | AUTOMOTIVE LIAB INS     | 0.00         | 0.00         | 0.00          |
| 540                                     | ADVERTISING             | 0.00         | 72.44        | 0.00          |
| 550                                     | PRINTING & BINDING      | 0.00         | 0.00         | 0.00          |
| 580                                     | TRAVEL & CONFER EXPENSE | 0.00         | 1,767.74     | 0.00          |
| 610                                     | GENERAL SUPPLIES        | 2,948.24     | 20,794.21    | 0.00          |
| 611                                     | SUPPLIES                | 62.51        | 541.85       | 0.00          |
| 612                                     | OPER/MAINT - VEHICLE SU | 0.00         | 0.00         | 0.00          |
| 630                                     | FOOD                    | 50,116.50    | 359,504.61   | 0.00          |
| 633                                     | DONATED COMMODITIES     | 0.00         | 0.00         | 0.00          |
| 634                                     | SNACKS                  | 168.08       | 1,317.22     | 0.00          |
| 640                                     | BOOKS AND PERIODICALS   | 0.00         | 0.00         | 0.00          |
| 648                                     | EDUCATIONAL SOFTWARE    | 0.00         | 4,570.00     | 0.00          |
| 741                                     | NONFED FUNDED FOOD DEPR | 0.00         | 0.00         | 0.00          |
| 750                                     | EQUIP-NEW               | 2,456.00     | 4,502.19     | 0.00          |
| 752                                     | CAPITAL EQUIP - ORIG/AD | 0.00         | 0.00         | 0.00          |
| 760                                     | EQUIPMENT REPLACEMENT   | 0.00         | 0.00         | 0.00          |
| 810                                     | DUES & FEES             | 387.13       | 2,159.29     | 0.00          |
| 890                                     | MISC EXPENDITURES       | 0.00         | 0.00         | 0.00          |
| 930                                     | FUND TRANSFERS          | 0.00         | 0.00         | 0.00          |
| Total Expense:                          |                         | 118,067.13   | 970,655.05   | 0.00          |
| Profit / (Loss):                        |                         | (118,067.13) | (970,655.05) |               |
| Average Meal Count: FOOD SERVICES       |                         | 0            | 0.00%        |               |
| 5130                                    | REFUND PRIOR YR REV     |              |              |               |
| 111                                     | REGULAR SALARIES        | 0.00         | 0.00         | 0.00          |
| 250                                     | UI                      | 0.00         | 0.00         | 0.00          |
| Total Expense:                          |                         | 0.00         | 0.00         | 0.00          |
| Profit / (Loss):                        |                         | 0.00         | 0.00         |               |
| Average Meal Count: REFUND PRIOR YR     |                         | 0            | 0.00%        |               |
| 5991                                    | Refund Prior Yr EXP     |              |              |               |
| 000                                     | NON-CATEGORICAL         | 0.00         | 0.00         | 0.00          |
| Total Expense:                          |                         | 0.00         | 0.00         | 0.00          |
| Profit / (Loss):                        |                         | 0.00         | 0.00         |               |
| Average Meal Count: Refund Prior Yr EXP |                         | 0            | 0.00%        |               |
| 6510                                    | INTEREST ON INVESTMENTS |              |              |               |
| 6510                                    | INTEREST ON INVESTMENTS | 525.64       | 4,002.64     | 0.00          |
| Profit / (Loss):                        |                         | 525.64       | 4,002.64     |               |
| Average Meal Count: INTEREST ON         |                         | 0            | 0.00%        |               |

# FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 04/30/2024

| Account | Description                           | MTD Exp/Rec | YTD Exp/Rec | YTD % Exp/Rec |
|---------|---------------------------------------|-------------|-------------|---------------|
| 6611    | DAILY SALES-SCH LUNCH                 |             |             |               |
|         | 6611 DAILY SALES-SCH LUNCH            | 4,785.15    | 53,057.91   | 0.00          |
|         |                                       | 4,785.15    | 53,057.91   | 0.00          |
|         | Average Meal Count: DAILY SALES-SCH   | 0           | 0.00%       |               |
| 6612    | DAILY SALES-BREAKFAST                 |             |             |               |
|         | 6612 DAILY SALES-BREAKFAST            | 6,995.80    | 6,995.80    | 0.00          |
|         |                                       | 6,995.80    | 6,995.80    | 0.00          |
|         | Average Meal Count: DAILY SALES-      | 0           | 0.00%       |               |
| 6620    | DAILY SALES-NON-REIMBUR               |             |             |               |
|         | 6620 DAILY SALES-NON-REIMBUR          | 0.00        | 0.00        | 0.00          |
|         |                                       | 0.00        | 0.00        | 0.00          |
|         | Average Meal Count: DAILY SALES-NON-  | 0           | 0.00%       |               |
| 6621    | ALA CARTE                             |             |             |               |
|         | 6621 ALA CARTE                        | 258.30      | 1,127.70    | 0.00          |
|         |                                       | 258.30      | 1,127.70    | 0.00          |
|         | Average Meal Count: ALA CARTE         | 0           | 0.00%       |               |
| 6622    | ADULT                                 |             |             |               |
|         | 6622 ADULT                            | 0.00        | 0.00        | 0.00          |
|         |                                       | 0.00        | 0.00        | 0.00          |
|         | Average Meal Count: ADULT             | 0           | 0.00%       |               |
| 6630    | SPECIAL FUNCTIONS                     |             |             |               |
|         | 6630 SPECIAL FUNCTIONS                | 0.00        | 12,223.92   | 0.00          |
|         |                                       | 0.00        | 12,223.92   | 0.00          |
|         | Average Meal Count: SPECIAL FUNCTIONS | 0           | 0.00%       |               |
| 6690    | OTHER FOOD SERVICE REV                |             |             |               |
|         | 6690 OTHER FOOD SERVICE REV           | 0.00        | 0.00        | 0.00          |
|         |                                       | 0.00        | 0.00        | 0.00          |
|         | Average Meal Count: OTHER FOOD        | 0           | 0.00%       |               |
| 6991    | REFUND PRIOR YR EXP                   |             |             |               |
|         | 6991 REFUND PRIOR YR EXP              | 0.00        | 1,815.63    | 0.00          |
|         |                                       | 0.00        | 1,815.63    | 0.00          |
|         | Average Meal Count: REFUND PRIOR YR   | 0           | 0.00%       |               |

# FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 04/30/2024

| Account                                | Description                  | MTD Exp/Rec | YTD Exp/Rec  | YTD % Exp/Rec |
|--|------------------------------|-------------|--------------|---------------|
| 6992                                   | REFUND                       |             |              |               |
|  | 6992 REFUND                  | (28.20)     | (508.69)     | 0.00          |
|  |                              | (28.20)     | (508.69)     | 0.00          |
|  |                              | (28.20)     | (508.69)     |               |
|  | Total Revenue:               |             |              |               |
|  | Profit / (Loss):             |             |              |               |
| 0                                      | 0.00%                        |             |              |               |
| Average Meal Count: REFUND             |                              |             |              |               |
| 7600                                   | MILK/LUNCH/BREAKFAST         |             |              |               |
|  | 7600 MILK/LUNCH/BREAKFAST    | 11,041.20   | 74,899.81    | 0.00          |
|  |                              | 11,041.20   | 74,899.81    | 0.00          |
|  |                              | 11,041.20   | 74,899.81    |               |
|  | Total Revenue:               |             |              |               |
|  | Profit / (Loss):             |             |              |               |
| 0                                      | 0.00%                        |             |              |               |
| Average Meal Count:                    |                              |             |              |               |
| 7810                                   | STATE SHARE SS & MED         |             |              |               |
|  | 7810 STATE SHARE SS & MED    | 0.00        | 0.00         | 0.00          |
|  |                              | 0.00        | 0.00         | 0.00          |
|  |                              | 0.00        | 0.00         |               |
|  | Total Revenue:               |             |              |               |
|  | Profit / (Loss):             |             |              |               |
| 0                                      | 0.00%                        |             |              |               |
| Average Meal Count: STATE SHARE SS &   |                              |             |              |               |
| 7820                                   | STATE SHARE RETIRE CONT      |             |              |               |
|  | 7820 STATE SHARE RETIRE CONT | 0.00        | 0.00         | 0.00          |
|  |                              | 0.00        | 0.00         | 0.00          |
|  |                              | 0.00        | 0.00         |               |
|  | Total Revenue:               |             |              |               |
|  | Profit / (Loss):             |             |              |               |
| 0                                      | 0.00%                        |             |              |               |
| Average Meal Count: STATE SHARE RETIRE |                              |             |              |               |
| 8531                                   | SUBSIDIES MILK LUNCH         |             |              |               |
|  | 8531 SUBSIDIES MILK LUNCH    | 97,113.08   | 682,564.63   | 0.00          |
|  |                              | 97,113.08   | 682,564.63   | 0.00          |
|  |                              | 97,113.08   | 682,564.63   |               |
|  | Total Revenue:               |             |              |               |
|  | Profit / (Loss):             |             |              |               |
| 0                                      | 0.00%                        |             |              |               |
| Average Meal Count: SUBSIDIES MILK     |                              |             |              |               |
| 8533                                   | VALUE DONATED COMMODITY      |             |              |               |
|  | 8533 VALUE DONATED COMMODITY | 0.00        | 0.00         | 0.00          |
|  |                              | 0.00        | 0.00         | 0.00          |
|  |                              | 0.00        | 0.00         |               |
|  | Total Revenue:               |             |              |               |
|  | Grand Total Revenue:         | 120,690.97  | 836,179.35   | 0.00          |
|  | Grand Total Expense:         | 118,067.13  | 970,655.05   | 0.00          |
|  | Grand Total Profit / (Loss): | 2,623.84    | (134,475.70) |               |

All Locations



**MAY 2024**

**LIST OF BILLS FOR APPROVAL**

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| <u>FUND</u>      | <u>AMOUNT</u>   |
|------------------|-----------------|
| General Fund     | \$ 2,352,053.02 |
| Cafeteria Fund   | \$ 34,258.93    |
| Capital Projects | \$ 100,457.74   |
| Capital Reserve  | \$ -            |
|                  | <hr/>           |
|                  | \$ 2,486,769.69 |

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|         | Budget           | YTD Exp          | %      |
|---------|------------------|------------------|--------|
| Fund 10 | \$ 59,627,792.00 | \$ 45,493,046.01 | 76.30% |

**Cafeteria Fund**  
**May 20, 2024**

| Payment # | Paymnt Dt  | Vendor Name                  | Description Of Purchase              | Amount              |
|-----------|------------|------------------------------|--------------------------------------|---------------------|
| 9399      | 04/12/2024 | AMAZON CAPITAL SERVICES INC  | OFFICE SUPPLIES                      | \$ 21.58            |
| 9400      | 04/12/2024 | CARDMEMBER SERVICES          | EQUIPMENT REPLACEMENT                | \$ 3,082.00         |
| 9401      | 04/12/2024 | CLARK SERVICE GROUP          | REPAIRS & MAINTENNANCE               | \$ 1,117.92         |
| 9402      | 04/12/2024 | DFA RECEIVABLES LLC          | FOOD                                 | \$ 5,005.98         |
| 9403      | 04/12/2024 | DUTCH -WAY FARM MARKET INC   | FOOD                                 | \$ 62.89            |
| 9404      | 04/12/2024 | GEORGEOS WATER ICE           | FOOD                                 | \$ 603.67           |
| 9405      | 04/12/2024 | IMPERIAL BAG & PAPER CO LLC  | MISCELLANEOUS SUPPLIES               | \$ 842.32           |
| 9406      | 04/12/2024 | MJ EARL INC                  | MISC SUPPLIES                        | \$ 885.45           |
| 9407      | 04/12/2024 | MORABITO BAKING COMPANY      | FOOD                                 | \$ 623.05           |
| 9408      | 04/12/2024 | NANCY FLEMING                | Cafeteria Account Refund             | \$ 28.20            |
| 9409      | 04/12/2024 | SHARE FOOD PROGRAM           | DONATED COMMODITIES DELIVERY CHARGES | \$ 168.08           |
| 9410      | 04/12/2024 | US FOODS INC                 | FOOD                                 | \$ 32,923.67        |
| 9411      | 05/01/2024 | AMAZON CAPITAL SERVICES INC  | OFFICE SUPPLIES                      | \$ 40.93            |
| 9412      | 05/01/2024 | DFA RECEIVABLES LLC          | FOOD                                 | \$ 7,638.91         |
| 9413      | 05/01/2024 | DUTCH -WAY FARM MARKET INC   | FOOD                                 | \$ 91.07            |
| 9414      | 05/01/2024 | GOLD CREEK FOODS LLC         | FOOD                                 | \$ 647.68           |
| 9415      | 05/01/2024 | IMPERIAL BAG & PAPER CO LLC  | MISCELLANEOUS SUPPLIES               | \$ 890.46           |
| 9416      | 05/01/2024 | JTM PROVISIONS COMPANY       | FOOD                                 | \$ 227.24           |
| 9417      | 05/01/2024 | MORABITO BAKING COMPANY      | FOOD                                 | \$ 791.27           |
| 9418      | 05/01/2024 | SCHOOL NUTRITION ASSOCIATION | DUES & FEES                          | \$ 291.00           |
| 9419      | 05/01/2024 | TASTY BRANDS LLC             | FOOD                                 | \$ 1,540.24         |
| 9420      | 05/01/2024 | US FOODS INC                 | FOOD                                 | \$ 22,100.13        |
|           |            |                              | <b>TOTAL</b>                         | <b>\$ 34,258.93</b> |

**Capital Project Fund**  
**May 20, 2024**

| Payment #    | Paymnt Dt  | Vendor Name                          | Description Of Purchase            | Amount               |
|--------------|------------|--------------------------------------|------------------------------------|----------------------|
| 226          | 04/10/2024 | CHESTER COUNTY CONSERVATION DISTRICT | ATHLETIC FIELDS PROJECT SUBMISSION | \$ 1,175.00          |
| 227          | 04/10/2024 | CHESTER COUNTY CONSERVATION DISTRICT | ATHLETIC FIELDS PROJECT SUBMISSION | \$ 1,175.00          |
| 228          | 04/10/2024 | HIGHLAND TOWNSHIP                    | ATHLETIC FIELDS PROJECT SUBMISSION | \$ 250.00            |
| 229          | 04/10/2024 | WEST FALLOWFIELD TOWNSHIP            | ATHLETIC FIELDS PROJECT SUBMISSION | \$ 225.00            |
| 230          | 04/10/2024 | WEST FALLOWFIELD TOWNSHIP            | ATHLETIC FIELDS PROJECT SUBMISSION | \$ 225.00            |
| 231          | 04/10/2024 | WEST FALLOWFIELD TOWNSHIP            | ATHLETIC FIELDS PROJECT SUBMISSION | \$ 500.00            |
| 232          | 04/10/2024 | WEST FALLOWFIELD TOWNSHIP            | ATHLETIC FIELDS PROJECT SUBMISSION | \$ 500.00            |
| 233          | 04/12/2024 | ENVIRONMENTAL CONTROL SYSTEMS INC    | JH CAFE ASBESTOS TESTING           | \$ 1,578.50          |
| 234          | 04/18/2024 | SPECTRA ELECTRICAL CONSTRUCTION LLC  | OHS WELDING ELEC UPGRADE           | \$ 18,442.96         |
| 235          | 04/25/2024 | NRG BUILDING SERVICES INC            | HVAC CONTROLS                      | \$ 66,840.00         |
| 236          | 05/02/2024 | ARCHITERRA PC                        | ATHLETIC PLANS PHASE 1             | \$ 9,546.28          |
| <b>TOTAL</b> |            |                                      |                                    | <b>\$ 100,457.74</b> |

Capital Reserve Fund  
May 20, 2024

| Payment # | Paymnt Dt | Vendor Name | Description Of Purchase | Amount |
|-----------|-----------|-------------|-------------------------|--------|
| NO REPORT |           |             |                         |        |

**General Fund  
May 20, 2024**

| Payment # | Paymnt Dt  | Vendor Name                   | Description Of Purchase           | Amount       |
|-----------|------------|-------------------------------|-----------------------------------|--------------|
| 193324    | 04/12/2024 | A&A MACHINERY MOVING INC      | OPER/MAINT - OTHER PROF SRVCS     | \$ 5,762.00  |
| 193325    | 04/12/2024 | AMERICAN HEART ASSOCIATION    | PLC DONATION                      | \$ 2,426.00  |
| 193326    | 04/12/2024 | AMERIHEALTH INC               | HSA ACCOUNT FEES                  | \$ 672.75    |
| 193327    | 04/12/2024 | AT&T MOBILITY                 | OPER/MAINT-TRANS/TELE SERVICE     | \$ 5,564.60  |
| 193328    | 04/12/2024 | AUSTILL'S REHABILITATION SERV | OT / PT SERVICES                  | \$ 9,448.40  |
| 193329    | 04/12/2024 | BSN SPORTS LLC                | SPIRITWEAR                        | \$ 4,638.80  |
| 193330    | 04/12/2024 | CINDY KRUSE CONSULTING LLC    | TITLE II PROFESSIONAL ED SERVICES | \$ 16,200.00 |
| 193331    | 04/12/2024 | CM REGENT LLC                 | SUSPENSE ACCOUNT - LTD            | \$ 5,358.18  |
| 193332    | 04/12/2024 | COMMONWEALTH CHARTER ACAD     | PA CHARTER SCHOOL TUITION         | \$ 41,461.92 |
| 193333    | 04/12/2024 | COMMONWEALTH OF PENNSYLVANIA  | 2023 UNCLAIMED PROPERTY FILING    | \$ 4,626.32  |
| 193334    | 04/12/2024 | DUTCH -WAY FARM MARKET INC    | FACS SUPPLIES                     | \$ 81.91     |
| 193335    | 04/12/2024 | EI ASSOCIATES                 | OPER/MAINT - OTHER PROF SVRS      | \$ 1,500.00  |
| 193336    | 04/12/2024 | ELMWOOD PARK ZOO              | ADMISSIONS - 6TH GRADE FIELD TRIP | \$ 1,185.75  |
| 193337    | 04/12/2024 | ESS NORTHEAST LLC             | PROF ED SERV                      | \$ 6,163.41  |
| 193338    | 04/12/2024 | FAITHFUL TRANSPORT            | TRANSPORTATION                    | \$ 13,301.35 |
| 193339    | 04/12/2024 | GARY PEYRE-FERRY              | PIAA OFFICIALS - BASEBALL         | \$ 83.00     |
| 193340    | 04/12/2024 | ACCO BRANDS USA LLC           | GBC                               | \$ 2,611.67  |
| 193341    | 04/12/2024 | GOPHER SPORT                  | PHYS ED SUPPLIES                  | \$ 358.40    |
| 193342    | 04/12/2024 | HERSHEYPARK GROUP SALES       | HERSHEY TICKETS                   | \$ 4,497.94  |
| 193343    | 04/12/2024 | JOHN & JOAN LEARY             | TAX REFUND                        | \$ 2,727.71  |
| 193344    | 04/12/2024 | JOHN ROTH                     | PIAA OFFICIALS - JH TRACK & FIELD | \$ 123.00    |
| 193345    | 04/12/2024 | JUSTINA ROTH                  | PIAA OFFICIALS - JH TRACK & FIELD | \$ 123.00    |
| 193346    | 04/12/2024 | KEYSTONE MUSIC & REPAIR       | BOOKS AND PERIODICALS             | \$ 335.00    |
| 193347    | 04/12/2024 | LANCASTER CO FFA FAIR FUND    | VO AG CONFERENCE AND TRAVEL       | \$ 20.00     |
| 193348    | 04/12/2024 | LARRY STEWARD                 | PIAA OFFICIALS - SOFTBALL         | \$ 93.00     |
| 193349    | 04/12/2024 | NCS PEARSON                   | SUPPLIES                          | \$ 92.00     |
| 193350    | 04/12/2024 | OSCAR CABASSA                 | PIAA OFFICIALS - SOFTBALL         | \$ 93.00     |
| 193351    | 04/12/2024 | JOHN DEERE FINANCIAL          | CTE ANIMAL PLANT SCIENCE SUPP     | \$ 621.25    |
| 193352    | 04/12/2024 | PENNSYLVANIA CYBER CHARTER    | PA CHARTER SCHOOL TUITION         | \$ 2,613.78  |
| 193353    | 04/12/2024 | PIXELLOT US INC               | SUPPLIES - GIRLS BASKETBALL       | \$ 385.00    |
| 193354    | 04/12/2024 | POPULATION HEALTH INNOVATIONS | PROGRAM SOFTWARE                  | \$ 5,140.00  |
| 193355    | 04/12/2024 | QBS LLC                       | SAFETY CARE TRAINER TRAINING      | \$ 12.00     |
| 193356    | 04/12/2024 | SHERWOOD BETHEA               | PIAA OFFICIALS - BASEBALL         | \$ 83.00     |
| 193357    | 04/12/2024 | SOLIANT                       | SPEECH LANGUAGE PATHOLOGIST       | \$ 1,886.00  |
| 193358    | 04/12/2024 | JOHN DEERE FINANCIAL          | OPER/MAINT-MS MAINT SUP           | \$ 616.73    |
| 193359    | 04/12/2024 | TASSEL DEPOT                  | CTE GRADUATION SUPPLIES           | \$ 534.20    |
| 193360    | 04/12/2024 | TELESYSTEM                    | OPER/MAINT-TRANS/TELE SERVICE     | \$ 2,003.66  |
| 193361    | 04/12/2024 | THE CAMPUS CHESTER COUNTY     | FIELD TRIP                        | \$ 7,500.00  |
| 193362    | 04/12/2024 | TIMOTHY PAXSON                | PIAA OFFICIALS - BASEBALL         | \$ 93.00     |

**General Fund  
May 20, 2024**

|        |            |                                 |                                   |    |            |
|--------|------------|---------------------------------|-----------------------------------|----|------------|
| 193363 | 04/12/2024 | TRIANGLE COMMUNICATIONS INC     | TECH SRVS SUPPLIES                | \$ | 22.00      |
| 193364 | 04/12/2024 | WESLEY RINEER                   | PIAA OFFICIALS - BASEBALL         | \$ | 93.00      |
| 193365 | 04/12/2024 | WIGGINS SHREDDING               | DO CONSOLE EMPTIED                | \$ | 75.00      |
| 193366 | 04/12/2024 | XEROX CORPORATION               | COPIER LEASE/RENTAL               | \$ | 1,324.60   |
| 193367 | 04/15/2024 | CARDMEMBER SERVICES             | STRATASYS                         | \$ | 15,270.23  |
| 193368 | 04/15/2024 | EXECUTIVE COACH INC.            | FINAL PAYMENT - ELLIS ISLAND      | \$ | 7,900.00   |
| 193369 | 04/15/2024 | ANDY JOHNSON                    | REIMB TRAVEL/CONF - WRESTLING     | \$ | 168.20     |
| 193370 | 04/15/2024 | KADES MARGOLIS CORPORATION      | CBIZ FEES                         | \$ | 6.00       |
| 193371 | 04/15/2024 | ONE BEAT MEDICAL                | AED'S - GRANT                     | \$ | 8,665.00   |
| 193372 | 04/15/2024 | LANCASTER LEBANON LEAGUE        | ADMIN ASSISTANT LUNCHEON          | \$ | 44.00      |
| 193373 | 04/19/2024 | ACHIEVEMENT HOUSE CHARTER SCHL  | PA CHARTER SCHOOL TUITION         | \$ | 4,732.17   |
| 193374 | 04/19/2024 | ADPRO NEWSPAPER PUBLISHERS      | ADVERTISING CTE PROGRAMS GENRL    | \$ | 720.00     |
| 193375 | 04/19/2024 | AGORA CYBER CHARTER SCHOOL      | PA CHARTER SCHOOL TUITION         | \$ | 2,613.78   |
| 193376 | 04/19/2024 | AVON GROVE CHARTER SCHOOL       | PA CHARTER SCHOOL TUITION         | \$ | 206,677.38 |
| 193377 | 04/19/2024 | BEAVER VALLEY AUTO SERVICE      | CTE GRADUATION SUPPLIES           | \$ | 43.00      |
| 193378 | 04/19/2024 | BEN OSTERHOUT                   | PIAA OFFICIALS - BASEBALL         | \$ | 93.00      |
| 193379 | 04/19/2024 | BSN SPORTS LLC                  | SOCCER BALLS                      | \$ | 915.40     |
| 193380 | 04/19/2024 | CHESTER COUNTY FENCING INC      | FENCING                           | \$ | 24,237.94  |
| 193381 | 04/19/2024 | CHUCK KRICK                     | PIAA OFFICIALS - BASEBALL         | \$ | 83.00      |
| 193382 | 04/19/2024 | CINTAS                          | OPER/MAINTENANCE SUPPLIES         | \$ | 74.76      |
| 193383 | 04/19/2024 | DUTCH -WAY FARM MARKET INC      | FACS SUPPLIES                     | \$ | 339.04     |
| 193384 | 04/19/2024 | DUTCHWAY HARDWARE               | MAINTENANCE SUPPLIES              | \$ | 475.51     |
| 193385 | 04/19/2024 | E.M. HERR FARM & HOME CNETER    | BOCCE BALL EQUIPMENT              | \$ | 463.72     |
| 193386 | 04/19/2024 | ENVIRONMENTAL CONTROL SYST      | ASBESTOS ANALYSIS                 | \$ | 1,578.50   |
| 193387 | 04/19/2024 | ESS NORTHEAST LLC               | PROF ED SERV                      | \$ | 3,690.78   |
| 193388 | 04/19/2024 | FLORENCE PHILLIPS               | CONCERT ACCOMPANIST               | \$ | 500.00     |
| 193389 | 04/19/2024 | FOLLETT CONTENT SOLUTIONS       | LIBRARY BOOKS                     | \$ | 26.63      |
| 193390 | 04/19/2024 | GARY PEYRE-FERRY                | PIAA OFFICIALS - JH BASEBALL      | \$ | 214.00     |
| 193391 | 04/19/2024 | GREG GEIST                      | PIAA OFFICIALS - BASEBALL         | \$ | 93.00      |
| 193392 | 04/19/2024 | GUARDIAN LIFE INSURANCE         | SUSPENSE ACCOUNT - LIFE INS       | \$ | 4,014.09   |
| 193393 | 04/19/2024 | HEIDLER ROOFING SERVICES INC    | REPAIRS & MAINT - BLDGS           | \$ | 1,148.00   |
| 193394 | 04/19/2024 | INSIGHT PA CYBER CHARTER SCHOOL | PA CHARTER SCHOOL TUITION         | \$ | 1,306.89   |
| 193395 | 04/19/2024 | INTER-STATE STUDIO & PUBLISHING | OIS YEARBOOK DOWN PAYMENT         | \$ | 887.70     |
| 193396 | 04/19/2024 | JOHN ROTH                       | PIAA OFFICIALS - TRACK & FIELD    | \$ | 273.00     |
| 193397 | 04/19/2024 | JOHN WAGGONER                   | PIAA OFFICIALS - JH TRACK & FIELD | \$ | 86.00      |
| 193398 | 04/19/2024 | JUSTINA ROTH                    | PIAA OFFICIALS - TRACK & FIELD    | \$ | 273.00     |
| 193399 | 04/19/2024 | KEN WRIGHT                      | PIAA OFFICIALS - BASEBALL         | \$ | 93.00      |
| 193400 | 04/19/2024 | LANCASTER AWARD & APPAREL       | TROPHIES AND MEDALS - BASKETBALL  | \$ | 133.50     |
| 193401 | 04/19/2024 | LANCASTER GENERAL MEDICAL GRP   | MED REQ/HR                        | \$ | 550.00     |
| 193402 | 04/19/2024 | LARRY STEWARD                   | PIAA OFFICIALS - SOFTBALL         | \$ | 93.00      |

**General Fund  
May 20, 2024**

|        |            |                                |                                   |    |           |
|--------|------------|--------------------------------|-----------------------------------|----|-----------|
| 193403 | 04/19/2024 | LOU CASANOVA                   | PIAA OFFICIALS - BASEBALL         | \$ | 93.00     |
| 193404 | 04/19/2024 | M&B ENVIRONMENTAL INC          | WATER TREATMENT SERVICES          | \$ | 5,077.40  |
| 193405 | 04/19/2024 | MATTHEW SIPEL                  | PIAA OFFICIALS - BASEBALL         | \$ | 83.00     |
| 193406 | 04/19/2024 | ODP BUSINESS SOLUTIONS LLC     | OFFICE SUPPLIES                   | \$ | 148.01    |
| 193407 | 04/19/2024 | PARSS                          | CONFERENCE                        | \$ | 295.00    |
| 193408 | 04/19/2024 | PENN STATE UNIVERSITY          | VO AG CONFERENCE AND TRAVEL       | \$ | 510.00    |
| 193409 | 04/19/2024 | RAYMOND JAMES & ASSOC INC      | BUSINESS-DUES/FEES                | \$ | 1,750.00  |
| 193410 | 04/19/2024 | REACH CYBER CHARTER SCHOOL     | PA CHARTER SCHOOL TUITION         | \$ | 14,691.90 |
| 193411 | 04/19/2024 | RICHARD HERR                   | PIAA OFFICIALS - BASEBALL         | \$ | 186.00    |
| 193412 | 04/19/2024 | SHERWOOD BETHEA                | PIAA OFFICIALS - BASEBALL         | \$ | 166.00    |
| 193413 | 04/19/2024 | SHEARER LOCKSMITH INC          | OPER/MAINT-SUPPLIES               | \$ | 430.00    |
| 193414 | 04/19/2024 | SHERWIN-WILLIAMS               | OPER/MAINT-SUPPLIES               | \$ | 1,434.89  |
| 193415 | 04/19/2024 | SNYDER & MYLIN SEPTIC SERVICES | PORTABLE TOILET RENTAL            | \$ | 850.00    |
| 193416 | 04/19/2024 | SPECTRA ELECTRICAL CONST       | REPAIRS & MAINT - EQUIP           | \$ | 9,813.34  |
| 193417 | 04/19/2024 | STEVE WITMER                   | PIAA OFFICIALS - JH TRACK & FIELD | \$ | 86.00     |
| 193418 | 04/19/2024 | JOHN DEERE FINANCIAL           | CTE MECH SYS TECH SUPPLIES        | \$ | 498.50    |
| 193419 | 04/19/2024 | TOSHIBA BUSINESS SOLUTIONS     | BUSINESS-PROFESSIONAL SERVICE     | \$ | 3,500.00  |
| 193420 | 04/19/2024 | TRIAD LIFTS LLC                | OPER/MAINT-SUPPLIES               | \$ | 97.50     |
| 193421 | 04/19/2024 | WESLEY RINEER                  | PIAA OFFICIALS - BASEBALL         | \$ | 93.00     |
| 193422 | 04/19/2024 | WILLIAM TRITES                 | PIAA OFFICIALS - SOFTBALL         | \$ | 93.00     |
| 193423 | 04/19/2024 | XEROX CORPORATION              | COPIER LEASE/RENTAL               | \$ | 2,871.28  |
| 193424 | 04/26/2024 | ADELPHOI KETTERER CHARTER SCHL | EDUCATIONAL SERVICES              | \$ | 3,910.40  |
| 193425 | 04/26/2024 | AIRGAS USA LLC                 | TECH ED SUPPLIES                  | \$ | 5.58      |
| 193426 | 04/26/2024 | APPLE INC                      | TECH EQUIP                        | \$ | 2,768.00  |
| 193427 | 04/26/2024 | AT&T MOBILITY                  | OPER/MAINT-TRANS/TELE SERVICE     | \$ | 2,606.37  |
| 193428 | 04/26/2024 | BEN OSTERHOUT                  | PIAA OFFICIALS - BASEBALL         | \$ | 93.00     |
| 193429 | 04/26/2024 | BLACK ROCK RETREAT             | GIFTED FIELD TRIP                 | \$ | 405.00    |
| 193430 | 04/26/2024 | BLICK ART MATERIALS            | ART SUPPLIES                      | \$ | 417.03    |
| 193431 | 04/26/2024 | HAROLD B DAHLEN JR             | PIAA OFFICIALS - JH BASEBALL      | \$ | 203.00    |
| 193432 | 04/26/2024 | DUTCH -WAY FARM MARKET INC     | FACS SUPPLIES                     | \$ | 2,538.71  |
| 193433 | 04/26/2024 | EDWARDS BUSINESS SYSTEMS       | COPIER                            | \$ | 267.13    |
| 193434 | 04/26/2024 | EI ASSOCIATES                  | OPER/MAINT - OTHER PROF SVRS      | \$ | 1,500.00  |
| 193435 | 04/26/2024 | ESS NORTHEAST LLC              | PROF ED SERV                      | \$ | 3,058.88  |
| 193436 | 04/26/2024 | E-TOWN OPTIMIST CLUB           | WRESTLING TOURNAMENT              | \$ | 300.00    |
| 193437 | 04/26/2024 | FOLLETT CONTENT SOLUTIONS      | LIBRARY BOOKS                     | \$ | 383.08    |
| 193438 | 04/26/2024 | FP FINANCE                     | MONTHLY LEASE                     | \$ | 115.00    |
| 193439 | 04/26/2024 | GARY PEYRE-FERRY               | PIAA OFFICIALS - BASEBALL         | \$ | 332.00    |
| 193440 | 04/26/2024 | GOPHER SPORT                   | PHYS ED SUPPLIES                  | \$ | 1,005.31  |
| 193441 | 04/26/2024 | GREG GEIST                     | PIAA OFFICIALS - SOFTBALL         | \$ | 93.00     |
| 193442 | 04/26/2024 | HOME DEPOT SUPPLY              | MAINTENANCE EQUIPMENT             | \$ | 3,664.22  |

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|        |            |                              |                                   |    |           |
|--------|------------|------------------------------|-----------------------------------|----|-----------|
| 193443 | 04/26/2024 | JEFF HELLRUNG                | PIAA OFFICIALS - JH SOFTBALL      | \$ | 120.00    |
| 193444 | 04/26/2024 | JEFF MUMMAU                  | PIAA OFFICIALS - BASEBALL         | \$ | 83.00     |
| 193445 | 04/26/2024 | JOHN ROTH                    | PIAA OFFICIALS - TRACK & FIELD    | \$ | 125.00    |
| 193446 | 04/26/2024 | JOSEPH MOWDAY & SON PAINTING | POWER WASH/PAINT OLD MAINT BLDG   | \$ | 7,300.00  |
| 193447 | 04/26/2024 | JUSTINA ROTH                 | PIAA OFFICIALS - TRACK & FIELD    | \$ | 125.00    |
| 193448 | 04/26/2024 | KAUFFMAN GAS                 | PROPANE                           | \$ | 246.12    |
| 193449 | 04/26/2024 | KEN WRIGHT                   | PIAA OFFICIALS - SOFTBALL         | \$ | 93.00     |
| 193450 | 04/26/2024 | KIRK LUTHER                  | PIAA OFFICIALS - BASEBALL         | \$ | 93.00     |
| 193451 | 04/26/2024 | LLOYD INGERSON               | PIAA OFFICIALS - SOFTBALL         | \$ | 93.00     |
| 193452 | 04/26/2024 | MATTHEW SHAFFER              | PIAA OFFICIALS - BASEBALL         | \$ | 83.00     |
| 193453 | 04/26/2024 | MATTHEW SIPEL                | PIAA OFFICIALS - BASEBALL         | \$ | 83.00     |
| 193454 | 04/26/2024 | MICHAEL SCHILPP              | PIAA OFFICIALS - BASEBALL         | \$ | 93.00     |
| 193456 | 04/26/2024 | JOHN DEERE FINANCIAL         | CTE ANIMAL PLANT SCIENCE SUPP     | \$ | 34.99     |
| 193457 | 04/26/2024 | PRESSLEY RIDGE               | AIDE SERVICES                     | \$ | 8,184.00  |
| 193458 | 04/26/2024 | READ TO THEM INC             | TITLE I BOOKS COMMUNITY SVCS      | \$ | 6,208.80  |
| 193459 | 04/26/2024 | RICK HARTL                   | PIAA OFFICIALS - BASEBALL         | \$ | 93.00     |
| 193460 | 04/26/2024 | SAXTON & STUMP LLC           | LEGAL SERVICES                    | \$ | 599.94    |
| 193461 | 04/26/2024 | SCHOOL NURSE SUPPLY          | NURSE SUPPLIES                    | \$ | 102.89    |
| 193462 | 04/26/2024 | STEVEN SWEIGART              | PIAA OFFICIALS - JH TRACK & FIELD | \$ | 86.00     |
| 193463 | 04/26/2024 | STUART SHOEMAKER             | PIAA OFFICIALS - SOFTBALL         | \$ | 93.00     |
| 193464 | 04/26/2024 | THOMAS ENGLEMAN              | PIAA OFFICIALS - JH TRACK & FIELD | \$ | 86.00     |
| 193465 | 04/26/2024 | TIMOTHY PAXSON               | PIAA OFFICIALS - BASEBALL         | \$ | 93.00     |
| 193466 | 04/26/2024 | WESLEY RINEER                | PIAA OFFICIALS - BASEBALL         | \$ | 93.00     |
| 193467 | 04/26/2024 | XEROX CORPORATION            | COPIER LEASE/RENTAL               | \$ | 251.00    |
| 193468 | 04/26/2024 | XEROX FINANCIAL SERVICES LLC | SERV/RENTAL AGREEMENT             | \$ | 474.68    |
| 193469 | 05/03/2024 | ALUMINUM ATHLETIC EQUIPMENT  | TRACK AND FIELD EQUIPMENT         | \$ | 2,107.50  |
| 193470 | 05/03/2024 | BETTES BOUNCES LLC           | OABEST EXPO SUPPLIES              | \$ | 1,190.25  |
| 193471 | 05/03/2024 | BLICK ART MATERIALS          | ART SUPPLIES                      | \$ | 111.42    |
| 193472 | 05/03/2024 | CHRISTOPHER HESSLER          | PIAA OFFICIALS - JH SOFTBALL      | \$ | 120.00    |
| 193473 | 05/03/2024 | CINTAS                       | OPER/MAINTENANCE SUPPLIES         | \$ | 119.16    |
| 193474 | 05/03/2024 | CLEARGOV INC                 | FINANCIAL SOFTWARE                | \$ | 4,255.00  |
| 193475 | 05/03/2024 | DELAWARE VALLEY HEALTH CARE  | BUSINESS-DUES/FEES                | \$ | 250.00    |
| 193476 | 05/03/2024 | DENNEY ELECTRIC SUPPLY       | MAINT/ELECTRICAL SUPPLIES         | \$ | 133.35    |
| 193477 | 05/03/2024 | DUTCH -WAY FARM MARKET INC   | FACS SUPPLIES                     | \$ | 537.84    |
| 193478 | 05/03/2024 | DUTCHWAY HARDWARE            | MAINTENANCE SUPPLIES              | \$ | 492.97    |
| 193479 | 05/03/2024 | ECONOMY GLASS                | TRANSACTION WINDOW- OES           | \$ | 19,921.00 |
| 193480 | 05/03/2024 | EDWARDS BUSINESS SYSTEMS     | LEASE/COPIER RENTAL               | \$ | 1,713.42  |
| 193481 | 05/03/2024 | ESS NORTHEAST LLC            | PROF ED SERV                      | \$ | 9,827.64  |
| 193482 | 05/03/2024 | FOLLETT CONTENT SOLUTIONS    | LIBRARY BOOKS                     | \$ | 2,182.86  |
| 193483 | 05/03/2024 | HANNAH LEVASSEUR - TAX COL   | LOT & TOWER TAX                   | \$ | 360.06    |



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|        |            |                                 |                                   |    |           |
|--------|------------|---------------------------------|-----------------------------------|----|-----------|
| 193484 | 05/03/2024 | HILLYARD / DELAWARE VALLEY      | MAINT SUPPLIES                    | \$ | 8,245.50  |
| 193485 | 05/03/2024 | HOME DEPOT PRO INSTITUTIONAL    | OPER/MAINT-SUPPLIES               | \$ | 455.90    |
| 193486 | 05/03/2024 | HORSHAM CLINIC                  | HOSPITAL TUTORING                 | \$ | 330.00    |
| 193487 | 05/03/2024 | JEREMIAH TOMASETTI              | PIAA OFFICIALS - SOFTBALL         | \$ | 93.00     |
| 193488 | 05/03/2024 | JOHN WAGGONER                   | PIAA OFFICIALS - JH TRACK & FIELD | \$ | 86.00     |
| 193489 | 05/03/2024 | KADES MARGOLIS CORPORATION      | CBIZ FEES                         | \$ | 6.00      |
| 193490 | 05/03/2024 | KEITH ALAN KAUFFMAN             | PIAA OFFICIALS - SOFTBALL         | \$ | 93.00     |
| 193491 | 05/03/2024 | KINGS III EMERGENCY COM         | ELEVATOR EMERGENCY PHONES         | \$ | 1,038.14  |
| 193492 | 05/03/2024 | LARRY STEWARD                   | PIAA OFFICIALS - SOFTBALL         | \$ | 93.00     |
| 193493 | 05/03/2024 | LEGOLAND DISCOVERY CTR PHILA    | FIELD TRIP                        | \$ | 2,364.00  |
| 193494 | 05/03/2024 | NATIONAL BASEBALL HALL OF FAME  | NATIONAL BASEBALL HALL OF FAME    | \$ | 150.00    |
| 193495 | 05/03/2024 | OJHS FIELD HOCKEY BOOSTERS      | REIMB EQUIPMENT                   | \$ | 1,473.35  |
| 193496 | 05/03/2024 | COMMONWEALTH OF PENNSYLVANIA    | SDW ANNUAL FEE                    | \$ | 750.00    |
| 193497 | 05/03/2024 | PREMIUM POWER SERVICES LLC      | ELEMENTARY SCHOOL GENERATOR       | \$ | 911.00    |
| 193498 | 05/03/2024 | RANDY SHEAFFER                  | PIAA OFFICIALS - LACROSSE         | \$ | 93.00     |
| 193499 | 05/03/2024 | REPUBLIC SERVICES #319          | RECYCLE REMOVAL SERVICES          | \$ | 1,020.00  |
| 193500 | 05/03/2024 | STEVEN SWEIGART                 | PIAA OFFICIALS - JH TRACK & FIELD | \$ | 86.00     |
| 193501 | 05/03/2024 | JOHN DEERE FINANCIAL            | CTE MECH SYS TECH SUPPLIES        | \$ | 739.94    |
| 193502 | 05/03/2024 | STUART SHOEMAKER                | PIAA OFFICIALS - LACROSSE         | \$ | 93.00     |
| 193503 | 05/03/2024 | TENTS FOR RENT                  | GRADUATION STAGE                  | \$ | 3,442.65  |
| 193504 | 05/03/2024 | T P TRAILERS INC                | MAINTENANCE EQUIPMENT             | \$ | 565.00    |
| 193505 | 05/03/2024 | US FOODS INC                    | CTE-FCS SUPPLIES                  | \$ | 1,562.53  |
| 193506 | 05/03/2024 | WILLIAM TRITES                  | PIAA OFFICIALS - SOFTBALL         | \$ | 93.00     |
| 193507 | 05/03/2024 | XEROX CORPORATION               | COPIER LEASE/RENTAL               | \$ | 359.47    |
| 193510 | 05/10/2024 | AMERIHEALTH INC                 | HSA ACCOUNT FEES                  | \$ | 665.85    |
| 193511 | 05/10/2024 | ATLAS WELDS LLC                 | NEW RAILING/ REPAIRS              | \$ | 14,040.00 |
| 193512 | 05/10/2024 | TREASURER OF CHESTER COUNTY     | HOME EC/CTE SUPPLIES              | \$ | 50.00     |
| 193513 | 05/10/2024 | CM REGENT LLC                   | SUSPENSE ACCOUNT - LTD            | \$ | 5,285.07  |
| 193514 | 05/10/2024 | DAVID WOYURKA                   | PIAA OFFICIALS - BASEBALL         | \$ | 93.00     |
| 193515 | 05/10/2024 | DENNEY ELECTRIC SUPPLY          | MAINT/ELECTRICAL SUPPLIES         | \$ | 662.64    |
| 193516 | 05/10/2024 | DIXIE LAND ENERGY               | REPAIRS & MAINT - EQUIP           | \$ | 167.00    |
| 193517 | 05/10/2024 | EDWARDS BUSINESS SYSTEMS        | COPIER                            | \$ | 216.17    |
| 193518 | 05/10/2024 | ELLII / RED RIVER PRESS INC     | ESL RESOURCES                     | \$ | 660.00    |
| 193519 | 05/10/2024 | ESS NORTHEAST LLC               | PROF ED SERV                      | \$ | 2,754.30  |
| 193520 | 05/10/2024 | FAITHFUL TRANSPORT              | TRANSPORTATION                    | \$ | 10,310.30 |
| 193521 | 05/10/2024 | FERGUSON ENTERPRISES            | MAINT SUPPLIES                    | \$ | 1,527.40  |
| 193522 | 05/10/2024 | GARY PEYRE-FERRY                | PIAA OFFICIALS - JH BASEBALL      | \$ | 296.00    |
| 193523 | 05/10/2024 | INSIGHT PA CYBER CHARTER SCHOOL | PA CHARTER SCHOOL TUITION         | \$ | 1,306.89  |
| 193524 | 05/10/2024 | JAMES FRETTS                    | PIAA OFFICIALS - BASEBALL         | \$ | 93.00     |
| 193525 | 05/10/2024 | JET BOUNCE PARTY RENTALS        | OBSTACLE COURSE FOR FIELD DAY     | \$ | 370.00    |

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|            |            |                                |                                  |    |           |
|------------|------------|--------------------------------|----------------------------------|----|-----------|
| 193526     | 05/10/2024 | JOSEPH MOWDAY & SON PAINTING   | PAINTING                         | \$ | 1,935.00  |
| 193527     | 05/10/2024 | KIRK LUTHER                    | PIAA OFFICIALS - BASEBALL        | \$ | 93.00     |
| 193528     | 05/10/2024 | LISA GRIEST                    | TITLE II PROF DEV ED SERVICE PLC | \$ | 4,992.00  |
| 193529     | 05/10/2024 | M&B ENVIRONMENTAL INC          | WATER TREATMENT SERVICES         | \$ | 3,547.81  |
| 193530     | 05/10/2024 | MATTHEW SHAFFER                | PIAA OFFICIALS - BASEBALL        | \$ | 83.00     |
| 193531     | 05/10/2024 | MATTHEW SIPEL                  | PIAA OFFICIALS - BASEBALL        | \$ | 93.00     |
| 193532     | 05/10/2024 | MUNICIPAL EMERGENCY SERVICES   | CTE EQUIP - SUP EQUIPMENT GRANT  | \$ | 17,600.00 |
| 193533     | 05/10/2024 | NATIONAL COUNCIL FOR AG ED     | CTE DUES/FEES                    | \$ | 650.00    |
| 193534     | 05/10/2024 | ODP BUSINESS SOLUTIONS LLC     | OFFICE SUPPLIES                  | \$ | 52.19     |
| 193535     | 05/10/2024 | JOHN DEERE FINANCIAL           | CTE ANIMAL PLANT SCIENCE SUPP    | \$ | 163.50    |
| 193536     | 05/10/2024 | PENNSYLVANIA CYBER CHARTER     | PA CHARTER SCHOOL TUITION        | \$ | 2,613.78  |
| 193537     | 05/10/2024 | RICHARD HERR                   | PIAA OFFICIALS - BASEBALL        | \$ | 93.00     |
| 193538     | 05/10/2024 | SHERWOOD BETHEA                | PIAA OFFICIALS - BASEBALL        | \$ | 83.00     |
| 193539     | 05/10/2024 | SNYDER & MYLIN SEPTIC SERVICES | PORTABLE TOILET RENTAL           | \$ | 850.00    |
| 193540     | 05/10/2024 | STUDENT SERVICES COMPANY       | DIPLOMA COVERS                   | \$ | 2,034.90  |
| 193541     | 05/10/2024 | TIMOTHY PAXSON                 | PIAA OFFICIALS - BASEBALL        | \$ | 176.00    |
| 193542     | 05/10/2024 | VIKING PURE SOLUTIONS LLC      | CLEANING SOLUTION EQUIP          | \$ | 5,138.92  |
| 193543     | 05/10/2024 | WEST FALLOWFIELD TOWNSHIP      | REPAIRS & MAINT - EQUIP          | \$ | 325.00    |
| 193544     | 05/10/2024 | WESLEY RINEER                  | PIAA OFFICIALS - BASEBALL        | \$ | 93.00     |
| 193545     | 05/10/2024 | XEROX CORPORATION              | COPIER LEASE/RENTAL              | \$ | 1,988.21  |
| D000003442 | 04/12/2024 | ALTHOUSE TRANSPORTATION INC    | CONTRACTED CARRIER               | \$ | 37,774.71 |
| D000003443 | 04/12/2024 | AMAZON CAPITAL SERVICES INC    | SUPPLIES                         | \$ | 6,760.06  |
| D000003444 | 04/12/2024 | AYERS ASHLEY M                 | TUITION REIMB INSTRUCT STAFF     | \$ | 271.00    |
| D000003445 | 04/12/2024 | CCIU                           | BUSINESS-PROFESSIONAL SERVICE    | \$ | 6,600.06  |
| D000003446 | 04/12/2024 | COLLEGIUM CHARTER SCHOOL       | PA CHARTER SCHOOL TUITION        | \$ | 20,414.85 |
| D000003447 | 04/12/2024 | DELTA DENTAL OF PENNSYLVANIA   | SUSPENSE ACCOUNT - DENTAL INS    | \$ | 6,733.60  |
| D000003448 | 04/12/2024 | FOUGHT ALLYSON P               | TUITION REIMB INSTRUCT STAFF     | \$ | 920.00    |
| D000003449 | 04/12/2024 | FREY LUTZ CORPORATION          | REPAIRS & MAINT - OHS EQUIP      | \$ | 3,319.80  |
| D000003450 | 04/12/2024 | GAP POWER EQUIPMENT            | MAINTENANCE SUPPLIES/RENTALS     | \$ | 570.50    |
| D000003451 | 04/12/2024 | GENERAL HEALTHCARE RESOURCES   | PCA                              | \$ | 51,323.65 |
| D000003452 | 04/12/2024 | INDEPENDENCE BLUE CROSS        | SUSPENSE ACCOUNT - HOSP          | \$ | 27,417.25 |
| D000003453 | 04/12/2024 | PA UC FUND                     | SUSPENSE ACCOUNT - UNEMP COMP    | \$ | 425.40    |
| D000003454 | 04/12/2024 | MUSIC & ARTS CA DEPT           | INSTRUMENTAL MUSIC SUPPLIES      | \$ | 150.27    |
| D000003455 | 04/12/2024 | NATIONAL VISION ADMINISTRATORS | SUSPENSE ACCOUNT - VISION INS    | \$ | 853.30    |
| D000003456 | 04/12/2024 | PECO                           | ENERGY                           | \$ | 11,405.43 |
| D000003457 | 04/12/2024 | PETROLEUM TRADERS CORP         | UNLEADED FUEL                    | \$ | 599.62    |
| D000003458 | 04/12/2024 | PURE WATER TECHNOLOGY          | MONTHLY EQUIPMENT RENTAL         | \$ | 105.00    |
| D000003459 | 04/12/2024 | RESCHINI AGENCY INC            | SUSPENSE ACCOUNT - HOSP          | \$ | 1,411.00  |
| D000003460 | 04/12/2024 | ROTHWELL DOCUMENT SOLUTIONS    | COPIER                           | \$ | 270.42    |
| D000003461 | 04/12/2024 | SDIC                           | EMPLOYER SHARE W/C               | \$ | 3,063.68  |

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|            |            |                               |                                 |    |            |
|------------|------------|-------------------------------|---------------------------------|----|------------|
| D000003462 | 04/12/2024 | SIGNAL 88 LLC                 | SECURITY SERVICES               | \$ | 17,687.92  |
| D000003463 | 04/12/2024 | STOLTZFUS FEED AND SUPPLY INC | CTE ANIMAL PLANT SCIENCE SUPP   | \$ | 306.85     |
| D000003464 | 04/12/2024 | SUBURBAN TESTING LABS INC     | MAINT. WATER TESTING/SUPPLIES   | \$ | 315.00     |
| D000003465 | 04/12/2024 | TACHAU ELENA                  | REIMB SUPPLIES                  | \$ | 95.77      |
| D000003466 | 04/12/2024 | ULINE                         | MAINTENANCE SUPPLIES            | \$ | 1,383.63   |
| D000003467 | 04/12/2024 | WALTER & JACKSON INC          | CTE MECH SYS TECH SUPPLIES      | \$ | 43.17      |
| D000003468 | 04/12/2024 | MACEY WETZEL                  | TUITION REIMB INSTRUCT STAFF    | \$ | 1,548.00   |
| D000003469 | 04/12/2024 | WITMER PUBLIC SAFETY GROUP    | CTE EQUIP - SUP EQUIPMENT GRANT | \$ | 10,997.70  |
| D000003470 | 04/15/2024 | AMAZON CAPITAL SERVICES INC   | SUPPLIES                        | \$ | 1,275.60   |
| D000003471 | 04/15/2024 | CBIZ PAYROLL INC              | MEDICARE CARE REIMBURSE DED     | \$ | 425.17     |
| D000003472 | 04/15/2024 | TSA CONSULTING GROUP INC      | 403B/ROTH/457B                  | \$ | 32,198.24  |
| D000003473 | 04/19/2024 | 3B SERVICES INC.              | BOILR REPAIR                    | \$ | 3,697.04   |
| D000003474 | 04/19/2024 | ALTHOUSE TRANSPORTATION INC   | CONTRACTED CARRIER              | \$ | 523.42     |
| D000003475 | 04/19/2024 | AMAZON CAPITAL SERVICES INC   | SUPPLIES                        | \$ | 540.41     |
| D000003476 | 04/19/2024 | DECKER EQUIPMENT INC          | OPER/MAINT-SUPPLIES             | \$ | 3,117.14   |
| D000003477 | 04/19/2024 | DELTA DENTAL OF PENNSYLVANIA  | SUSPENSE ACCOUNT - DENTAL INS   | \$ | 3,459.40   |
| D000003478 | 04/19/2024 | FREY LUTZ CORPORATION         | REPAIRS & MAINT - PLC EQUIP     | \$ | 5,321.73   |
| D000003479 | 04/19/2024 | GAP POWER EQUIPMENT           | MAINTENANCE SUPPLIES/RENTALS    | \$ | 300.00     |
| D000003480 | 04/19/2024 | REBECCA L GERMAN              | REIMB VO-ED TRAVEL/CONF         | \$ | 12.86      |
| D000003481 | 04/19/2024 | HCSG CAMPUS SERVICE GROUP     | JANITORIAL/CUSTODIAN SERVICES   | \$ | 64,717.17  |
| D000003482 | 04/19/2024 | INDEPENDENCE BLUE CROSS       | SUSPENSE ACCOUNT - HOSP         | \$ | 31,949.73  |
| D000003483 | 04/19/2024 | LANCASTER-LEBANON IU #13      | OVA TUITION ELEMENTARY          | \$ | 1,749.25   |
| D000003484 | 04/19/2024 | LIBERTY DOOR SYSTEMS LLC      | OIS BLDNG REPAIRS               | \$ | 13,786.66  |
| D000003485 | 04/19/2024 | METER GUY LLC (THE)           | OP/MAINT WATER TREAT-REPAIRS    | \$ | 400.00     |
| D000003486 | 04/19/2024 | MUSIC & ARTS CA DEPT          | INSTRUMENTAL MUSIC SUPPLIES     | \$ | 1,210.44   |
| D000003487 | 04/19/2024 | ORNER'S LANDSCAPES            | LANDSCAPING SERVICES            | \$ | 7,250.00   |
| D000003488 | 04/19/2024 | PA LEADERSHIP CHARTER SCHOOL  | PA CHARTER SCHOOL TUITION       | \$ | 45,066.48  |
| D000003489 | 04/19/2024 | PECO                          | ENERGY                          | \$ | 46,672.52  |
| D000003490 | 04/19/2024 | PETICCA BETH ANN              | REIMB SUPPLIES                  | \$ | 6.99       |
| D000003491 | 04/19/2024 | PETROLEUM TRADERS CORP        | UNLEADED FUEL                   | \$ | 2,433.12   |
| D000003492 | 04/19/2024 | POWERSCHOOL GROUP LLC         | TEC SUPPLIES                    | \$ | 6,696.00   |
| D000003493 | 04/19/2024 | SUBURBAN TESTING LABS INC     | MAINT. WATER TESTING/SUPPLIES   | \$ | 665.00     |
| D000003494 | 04/19/2024 | SWIFTMD                       | VIRTUAL/TELE DOC SERVICES       | \$ | 852.48     |
| D000003495 | 04/19/2024 | THOMSON REUTERS               | ONLINE/SFTWR SUB CHARGES        | \$ | 295.31     |
| D000003496 | 04/19/2024 | WINDVIEW ATHLETIC FIELDS      | OPER/MAINT-HS CONTRACTED SRVS   | \$ | 10,590.00  |
| D000003497 | 04/19/2024 | WINDLE'S WATER WORKS          | OIS WATER                       | \$ | 345.00     |
| D000003498 | 04/26/2024 | 3B SERVICES INC.              | BOILER AND WATER HEATER REPAIR  | \$ | 2,622.33   |
| D000003499 | 04/26/2024 | ALTHOUSE TRANSPORTATION INC   | CONTRACTED CARRIER              | \$ | 308,908.37 |
| D000003500 | 04/26/2024 | AMAZON CAPITAL SERVICES INC   | SUPPLIES                        | \$ | 4,010.99   |
| D000003501 | 04/26/2024 | CCIU                          | PCA/BCBA                        | \$ | 51,413.28  |

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|            |            |                              |                               |    |            |
|------------|------------|------------------------------|-------------------------------|----|------------|
| D000003502 | 04/26/2024 | CCRN ED & BEHAVIORAL SUPPORT | EDUCATIONAL & BEHAVIORAL SUP  | \$ | 34,618.25  |
| D000003503 | 04/26/2024 | CHESCONET                    | TEC SUPPLIES                  | \$ | 8,000.00   |
| D000003504 | 04/26/2024 | COYNE CHEMICAL CO.           | MAINT. WATER TREATMENT        | \$ | 1,453.20   |
| D000003505 | 04/26/2024 | DRC CUSTOMER SERVICE         | TERRANOVA SCORING SERVICES    | \$ | 2,787.85   |
| D000003506 | 04/26/2024 | FREY LUTZ CORPORATION        | REPAIRS & MAINT - OES EQUIP   | \$ | 7,967.99   |
| D000003507 | 04/26/2024 | GENERAL HEALTHCARE RESOURCES | PCA                           | \$ | 17,608.85  |
| D000003508 | 04/26/2024 | GRAINGER                     | MAINTENANCE SUPPLIES          | \$ | 1,068.58   |
| D000003509 | 04/26/2024 | HODOROVICH DARREN            | GENERAL SUPPLIES              | \$ | 105.66     |
| D000003510 | 04/26/2024 | MARGARET M IMMS              | TUITION REIMB INSTRUCT STAFF  | \$ | 427.50     |
| D000003511 | 04/26/2024 | INDEPENDENCE BLUE CROSS      | SUSPENSE ACCOUNT - HOSP       | \$ | 45,187.72  |
| D000003512 | 04/26/2024 | JOHNSTONE SUPPLY             | OPER/MAINT-ES MAINT SUP       | \$ | 4,909.27   |
| D000003513 | 04/26/2024 | MARSHA KACSAN                | REIMB SUPPLIES                | \$ | 81.59      |
| D000003514 | 04/26/2024 | KRISTA LEASE                 | RIMB TRAVEL/CONF              | \$ | 469.38     |
| D000003515 | 04/26/2024 | MAZZAGATTI SANDRA            | REIMB SUPPLIES                | \$ | 17.13      |
| D000003516 | 04/26/2024 | TARA MURDOCK                 | REIMB SUPPLIES                | \$ | 285.28     |
| D000003517 | 04/26/2024 | MUSIC & ARTS CA DEPT         | BAND BLANKET ORDER            | \$ | 59.43      |
| D000003518 | 04/26/2024 | PECO                         | ENERGY                        | \$ | 13,898.30  |
| D000003519 | 04/26/2024 | PETROLEUM TRADERS CORP       | UNLEADED FUEL                 | \$ | 883.44     |
| D000003520 | 04/26/2024 | PURE WATER TECHNOLOGY        | MONTHLY EQUIPMENT RENTAL      | \$ | 105.00     |
| D000003521 | 04/26/2024 | SWEET STEVENS KATZ & WMS     | PROFESSIONAL SERVICES         | \$ | 1,152.00   |
| D000003522 | 04/26/2024 | U S SUPPLY COMPANY           | MAINTENANCE SUPPLIES          | \$ | 233.88     |
| D000003523 | 05/03/2024 | 3B SERVICES INC.             | PUMP FOR JUNIOR HIGH          | \$ | 9,991.45   |
| D000003524 | 05/03/2024 | AMAZON CAPITAL SERVICES INC  | SUPPLIES                      | \$ | 1,215.29   |
| D000003525 | 05/03/2024 | CBIZ PAYROLL INC             | MEDICARE CARE REIMBURSE DED   | \$ | 425.17     |
| D000003526 | 05/03/2024 | CCIU                         | AVTS RENTAL REIMB             | \$ | 34,569.37  |
| D000003527 | 05/03/2024 | CRITICARE HOME HEALTH        | SUB NURSE                     | \$ | 1,290.50   |
| D000003528 | 05/03/2024 | DEL CO PUB HEALTHCARE TRUST  | SUSPENSE ACCOUNT - PRES DRUGS | \$ | 135,847.85 |
| D000003529 | 05/03/2024 | DELTA DENTAL OF PENNSYLVANIA | SUSPENSE ACCOUNT - DENTAL INS | \$ | 7,203.85   |
| D000003530 | 05/03/2024 | ROBERT S DOMOWICZ            | REIMB TRAVEL/CONF             | \$ | 861.44     |
| D000003531 | 05/03/2024 | ERIC ARMIN INC.              | SUPPLIES                      | \$ | 113.67     |
| D000003532 | 05/03/2024 | GREGORY FANTAZZI             | RIMB TRAVEL/CONF              | \$ | 72.36      |
| D000003533 | 05/03/2024 | FREY LUTZ CORPORATION        | REPAIRS & MAINT - OIS EQUIP   | \$ | 24,975.00  |
| D000003534 | 05/03/2024 | GENERAL HEALTHCARE RESOURCES | PCA                           | \$ | 23,978.85  |
| D000003535 | 05/03/2024 | BRITTANY HOWE                | RREIMB TRAVEL/CONF            | \$ | 64.99      |
| D000003536 | 05/03/2024 | INDEPENDENCE BLUE CROSS      | SUSPENSE ACCOUNT - HOSP       | \$ | 44,140.34  |
| D000003537 | 05/03/2024 | JOHNSTONE SUPPLY             | OPER/MAINT-SUPPLIES           | \$ | 840.24     |
| D000003538 | 05/03/2024 | MARSHA KACSAN                | REIMB SUPPLIES                | \$ | 22.00      |
| D000003539 | 05/03/2024 | KRISTA LEASE                 | RIMB TRAVEL/CONF              | \$ | 85.16      |
| D000003540 | 05/03/2024 | NRG BUILDING SERVICES INC    | OPER/MAINT-SUPPLIES           | \$ | 543.60     |
| D000003541 | 05/03/2024 | PECO                         | ENERGY                        | \$ | 24,153.87  |

**General Fund  
May 20, 2024**

|            |            |                                |                               |              |                        |
|------------|------------|--------------------------------|-------------------------------|--------------|------------------------|
| D000003542 | 05/03/2024 | PETROLEUM TRADERS CORP         | UNLEADED FUEL                 | \$           | 1,527.30               |
| D000003543 | 05/03/2024 | SAMANTHA PITTMAN               | REIMB CTE TRAVEL/CONF         | \$           | 129.98                 |
| D000003544 | 05/03/2024 | RESCHINI AGENCY INC            | SUSPENSE ACCOUNT - HOSP       | \$           | 34,177.50              |
| D000003545 | 05/03/2024 | RISCH WENDY                    | REIMB SUPPLIES                | \$           | 22.40                  |
| D000003546 | 05/03/2024 | TRASH TECH LLC                 | TRASH REMOVAL SERVICES        | \$           | 1,890.00               |
| D000003547 | 05/03/2024 | LISA STEINER                   | RIMB SUPPLIES                 | \$           | 96.52                  |
| D000003548 | 05/03/2024 | HELENA T TALLEY                | REIMB SUPPLIES                | \$           | 214.48                 |
| D000003549 | 05/03/2024 | TSA CONSULTING GROUP INC       | 403B/ROTH/457B                | \$           | 32,504.16              |
| D000003550 | 05/03/2024 | WIGGINS SHREDDING              | DO CONSOLE EMPTIED            | \$           | 75.00                  |
| D000003551 | 05/03/2024 | MCGOVERN WM. P. INC.           | PUMP SLUDGE HOLDING TANK      | \$           | 899.25                 |
| D000003552 | 05/10/2024 | ALAN MCILVAIN COMPANY          | TECH ED SUPPLIES              | \$           | 6,043.31               |
| D000003553 | 05/10/2024 | ALTHOUSE TRANSPORTATION INC    | CONTRACTED CARRIER            | \$           | 60,695.03              |
| D000003554 | 05/10/2024 | AMAZON CAPITAL SERVICES INC    | SUPPLIES                      | \$           | 7,044.24               |
| D000003555 | 05/10/2024 | CCIU                           | INSTRUCTIONAL SERV FEE        | \$           | 25,398.81              |
| D000003556 | 05/10/2024 | DELTA DENTAL OF PENNSYLVANIA   | SUSPENSE ACCOUNT - DENTAL INS | \$           | 3,916.00               |
| D000003557 | 05/10/2024 | FREY LUTZ CORPORATION          | REPAIRS & MAINT - OHS EQUIP   | \$           | 8,287.00               |
| D000003558 | 05/10/2024 | GAP POWER EQUIPMENT            | MAINTENANCE SUPPLIES/RENTALS  | \$           | 227.94                 |
| D000003559 | 05/10/2024 | GENERAL HEALTHCARE RESOURCES   | PCA                           | \$           | 23,429.18              |
| D000003560 | 05/10/2024 | HCSG CAMPUS SERVICE GROUP      | JANITORIAL/CUSTODIAN SERVICES | \$           | 64,717.17              |
| D000003561 | 05/10/2024 | INDEPENDENCE BLUE CROSS        | SUSPENSE ACCOUNT - HOSP       | \$           | 25,591.70              |
| D000003562 | 05/10/2024 | JOHNSTONE SUPPLY               | OPER/MAINT-SUPPLIES           | \$           | 1,449.48               |
| D000003563 | 05/10/2024 | LANCASTER-LEBANON IU #13       | CYBER ACADEMY HS TUITION      | \$           | 70,513.55              |
| D000003564 | 05/10/2024 | STEVEN A LEEVER                | REIMB STAFF LUNCHEONS         | \$           | 504.31                 |
| D000003565 | 05/10/2024 | LINVILLE HILL CHRISTIAN SCHOOL | STUDENT TRANSPORTATION        | \$           | 13,325.00              |
| D000003566 | 05/10/2024 | TARA MURDOCK                   | REIMB SUPPLIES                | \$           | 195.76                 |
| D000003567 | 05/10/2024 | NRG BUILDING SERVICES INC      | OPER/MAINT-SUPPLIES           | \$           | 299.84                 |
| D000003568 | 05/10/2024 | NATIONAL VISION ADMINISTRATORS | SUSPENSE ACCOUNT - VISION INS | \$           | 1,402.75               |
| D000003569 | 05/10/2024 | ORNER'S LANDSCAPES             | LANDSCAPING SERVICES          | \$           | 13,470.00              |
| D000003570 | 05/10/2024 | PECO                           | ENERGY                        | \$           | 34,066.81              |
| D000003571 | 05/10/2024 | PETICCA MARK                   | REIMB VO-ED TRAVEL/CONF       | \$           | 247.23                 |
| D000003572 | 05/10/2024 | PETROLEUM TRADERS CORP         | DIESEL FUEL                   | \$           | 23,061.06              |
| D000003573 | 05/10/2024 | SCROGGIN ELIZABETH             | TUITION REIMB INSTRUCT STAFF  | \$           | 825.00                 |
| D000003574 | 05/10/2024 | SDIC                           | EMPLOYER SHARE W/C            | \$           | 6,025.40               |
| D000003575 | 05/10/2024 | SIGNAL 88 LLC                  | SECURITY SERVICES             | \$           | 20,036.03              |
| D000003576 | 05/10/2024 | U S SUPPLY COMPANY             | MAINTENANCE SUPPLIES          | \$           | 9.67                   |
| D000003577 | 05/10/2024 | WALTER & JACKSON INC           | CTE MECH SYS TECH SUPPLIES    | \$           | 216.32                 |
| D000003578 | 05/10/2024 | WINDLE'S WATER WORKS           | OIS WATER                     | \$           | 217.50                 |
|            |            |                                |                               | <b>TOTAL</b> | <b>\$ 2,352,053.02</b> |

**Cardmember Services**  
**May 20, 2024**

| Payment # | Payment Date | Vendor Name         | Description                              | Amount      |
|-----------|--------------|---------------------|--|-------------|
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | PSBA, LINKEDIN, CHOC AVE GRILL           | \$ 938.45   |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | CHEWY.COM                                | \$ 87.00    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | ORIENTAL TRADING COMPANY                 | \$ 73.92    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | WALMART.COM                              | \$ 41.46    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | PA - ASCD                                | \$ 99.00    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | THE HOME DEPOT                           | \$ 162.37   |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | THE HOME DEPOT                           | \$ 479.01   |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | TRACTOR SUPPLY CO                        | \$ 228.72   |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | THE HOME DEPOT                           | \$ 144.27   |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | INDEED, PSA, HILTON GARDEN INN           | \$ 1,114.84 |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | INDEED TAX REFUND                        | \$ (151.71) |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | DUNKIN DONUTS - STUDENT REWARD           | \$ 59.41    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | DUTCHWAY - STUDENT REWARD                | \$ 47.09    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | PIZZA VILLA - STUDENT REWARD             | \$ 138.60   |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | STRATASYS                                | \$ 1,793.99 |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | BETTER KID CARE                          | \$ 4.95     |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | BETTER KID CARE                          | \$ 4.95     |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | DUBIA ROACHES                            | \$ 26.06    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | BETTER KID CARE                          | \$ 4.95     |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | DUTCHWAY                                 | \$ 39.62    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | YOUTH FOR THE QUALITY OF ANIMALS         | \$ 50.54    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | STUDENT SERVICES COMPANY                 | \$ 260.00   |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | HEARNE HARDWOODS                         | \$ 135.00   |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | PA FBLA                                  | \$ 1,302.59 |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | WESTERN CHES CO CHAMBER OF COMMERCE      | \$ 15.00    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | PA FARM BUREAU                           | \$ 95.00    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | DUTCHWAY                                 | \$ 32.37    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | WALMART, WAWA-STDNT MTNG, AMAZON-SUPS    | \$ 661.74   |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | ENTERPRISE                               | \$ 262.84   |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | EZ PASS                                  | \$ 19.70    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | GILLPORTER                               | \$ 484.61   |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | SCHOOL PRIDE LTD                         | \$ 35.00    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | GIANT CENTER VENDORS                     | \$ 26.76    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | PIAA                                     | \$ 12.00    |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | FAIRFIELD INN                            | \$ 1,090.00 |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | BEST WESTERN HERSHEY                     | \$ 1,014.54 |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | HERSHEY LODGE,DEVON RESTAURANT,HOLA TACO | \$ 126.73   |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | HERSHEY LODGE - CONFERENCE               | \$ 621.56   |
| 193367    | 04/15/2024   | CARDMEMBER SERVICES | TEACHERS PAY TEACHERS                    | \$ 3.18     |

**Cardmember Services**  
**May 20, 2024**

|        |            |                     |   |              |                     |
|--------|------------|---------------------|---|--------------|---------------------|
| 193367 | 04/15/2024 | CARDMEMBER SERVICES | NEARPOD FREEMAKE.COM, ZOOM, LANLEBIU13,       |              |                     |
|        |            |                     | MICROSOFT*STORE, WEB*REGISTERWEBSITE          | \$           | 485.58              |
| 193367 | 04/15/2024 | CARDMEMBER SERVICES | RSS.COM                                       | \$           | 4.99                |
| 193367 | 04/15/2024 | CARDMEMBER SERVICES | LANCASTER LEBANON IU13                        | \$           | 800.00              |
| 193367 | 04/15/2024 | CARDMEMBER SERVICES | VENTRIS, INT LITERACY ASSOC, BUILD MATH MINDS | \$           | 837.00              |
| 193367 | 04/15/2024 | CARDMEMBER SERVICES | AGAPE-OES PD LUNCHEON                         | \$           | 250.30              |
| 193367 | 04/15/2024 | CARDMEMBER SERVICES | DR CAROL TOLMAN, FLINN SCIENTIFIC INC         | \$           | 561.88              |
| 193367 | 04/15/2024 | CARDMEMBER SERVICES | CVS-LITERACY NIGHT OUT                        | \$           | 100.00              |
| 193367 | 04/15/2024 | CARDMEMBER SERVICES | EZCARTER TRIPLE FRESH- IN-SERVICE LUNCHEON    | \$           | 644.37              |
|        |            |                     |   | <b>TOTAL</b> | <b>\$ 15,270.23</b> |



5 Christy Drive, Suite 104 • Chadds Ford, PA 19317 • 610.675.1111 • 800.859.7064 • fax 610.675.1112 • [www.criticareplus.com](http://www.criticareplus.com)

To our valued school partner,

Thank you for the opportunity to serve your school district during the 2023-2024 school year! We are proud of the Registered Nurses, Licensed Practical Nurses and Personal Care Assistants that have represented CritiCare throughout Southeastern Pennsylvania since 1982! We take great pride in our extensive hiring, orientation and training process which is nicely combined with the values and mission of our family owned and operated business. We strive to provide the best customer service and for our caregivers to take care of your students, families, and faculty members as if they are taking care of their own loved ones.

We look forward to earning your business again during the 2024-2025 school year. You will find a new agreement attached for your convenience.

We are excited to share that CritiCare is offering 4 new services to support the growing needs of the school districts that we serve:

- **Lunchroom Monitor/Support Staff**
- **Clerical/Library Aide**
- **Teacher's Aide**
- **Registered Behavior Technician**

Please remember, CritiCare is available to serve you and your families, 24 hours a day and 7 days a week. We have an ALL LOCAL team of 3 schedulers, 4 on-site Registered Nurses to coordinate care and a HR team that will recruit for your specialized nursing requests and PCA/support staff needs at no additional cost. Experience the CritiCare Difference!

Regards,



Jessica Lesko

Vice-President of Operations & Human Resources

[jlesko@criticareplus.com](mailto:jlesko@criticareplus.com) / 610-675-1111

Cc: Nancy Hecrer



## **SERVICE AGREEMENT**

This SERVICE AGREEMENT is made this 13th day of May 2024, by and between Chadds Ford Alternacare Inc. (d/b/a CritiCare ) a corporation organized under the laws of the Commonwealth of Pennsylvania ("the Company") and Octorara Area School District ("the School District"), a public school district located in the Commonwealth of Pennsylvania. The School District and the Company may each be referred to individually as a "Party" and collectively as "the Parties."

### **WITNESSETH**

**WHEREAS**, the Company is a home health and nursing agency that provides nursing, personal care assistants, and non-nursing services in home, school, and facility settings for both adults and children, a field with increasing competition; and

**WHEREAS**, the School District needs the services of licensed Registered Nurses ("RNs"), Licensed Practical Nurses ("LPNs"), Registered Behavior Technicians, ("RBTs"), Personal Care Assistants ("PCAs"), Teacher's Aides ("TA"), Clerical/Library Aides ("CLA"), and/or Lunchroom Monitors/Support Staff ("LMSS") to provide various professional and para-professional services to the students under the care and supervision of the School District and the School District also lacks the experience and/or resources needed to identify, select, hire, train and/or retain such professionals and paraprofessionals; and

**WHEREAS**, the Company intends to provide the School District with individuals with the required professional and para-professional skills, qualifications, and specialized training necessary and required to provide such professional and para-professional services in home and school settings and make available the Company's confidential and proprietary information in order for Nurse to do so; and

**WHEREAS**, the School District desires to receive the Company's specialized services including the services of the Company's employees with the training necessary to work in home and school settings and with access to the Company's confidential and proprietary information in order to perform services for the benefit of the School District and the students under the care and supervision of the School District; and

**NOW, THEREFORE**, for and in consideration of in consideration of the Company's agreement to provide the School District with its personnel with the benefits of the Company's specialized training and confidential and proprietary information, and the mutual promises and covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby forever acknowledged and intending to be legally bound, the Parties hereto agree as follows:

1. The Company and the School District agree that the School District is relying on the Company to employ and provide the School District with individuals with the professional and/or para-professional skills, qualifications, and specialized

training necessary and required to work in school settings and with access to the Company's confidential and proprietary information in order for such nurses (RNs, LPNs), registered behavior technician (RBTs), personal care assistants (PCAs), Teacher's Aides ("TA"), Clerical/Library Aides ("CLA"), and/or Lunchroom Monitors/Support Staff ("LMSS") to provide the services required by the School District.

2. No employee or servant of the Company shall be or be deemed to be an employee or servant of the School District.
3. The relationship between the Company and the School District shall be one where the Company, including its agents, directors, employees, officers, and servants, is or is deemed to be solely that of an independent contractor.
4. The Company agrees to employ fully qualified, and licensed Registered Nurses, Licensed Practical Nurses, Registered Behavior Technicians, Personal Care Assistants, Teacher's Aides, Clerical/Library Aides, and/or Lunchroom Monitors/Support Staff and to deliver the necessary and prescribed professional and/or para-professional services to students identified by the School District as in need of same at school and at those school locations designated by the School District. Such services shall include, but not be limited to, riding with the student on his/her school bus to and from school, field trips, or other arranged outings. This paragraph shall not be construed so that this Agreement is deemed to be a requirement contract and all services provided hereunder are contingent upon the availability of the Company's employees and the communication of the needs to the Company in sufficient time for Company to provide the requested personnel.
5. The Company agrees to make available a full range of professional and paraprofessional services typically provided by RNs, LPNs, RBTs, PCAs, TAs, CLAs, and LMSS which may include, but are not limited to, providing substitute school nurses; health room nurse; nurses for field trips (day/overnight/weekend); nurses for transportation to/from school, special needs nursing and personal care; after school/extracurricular activities and nursing services for extended school year programs and summer camps.
6. Skilled nursing services may include providing nursing care relating to tracheostomy tubes, g-tubes/j-tubes, diabetic care, catheterizations, seizure disorders, nurses for field/camping trips (day or overnight), health screenings, administering medications including flu shots, vaccinations, and other inoculations.
7. In addition to the aforementioned services, the Company may provide RNs, LPNs or other mutually agreed upon trained personnel to provide COVID mitigation services set forth in Appendix B, which may include, but is not limited to,

providing vaccination services, administering COVID tests and taking and recording temperatures of persons seeking to enter the School District schools to provide information to the School District for use in their deciding whether such persons shall be admitted into the School District schools and facilities. In providing such services, the Company will not:

- a. determine whether individuals have the COVID-19 virus or have been exposed to persons who have the COVID-19 virus or whether such persons should be quarantined due to COVID-19;
  - b. make or participate in the decision to determine what other information should be collected for use in deciding who should or should not be allowed to enter the School District Schools; or
  - c. make or participate in the decision about who should or should not be allowed to enter the School District Schools.
8. It is understood and agreed that neither the Company nor its RNs, LPNs, RBTs, PCAs, TAs, CLAs or LMSS shall be responsible for providing any medical equipment or supplies, diagnostic equipment, tools or medication or products or goods of any kind (collectively, "Nursing Supplies, Medication and Equipment"). This is a contract for services only. All Nursing Supplies, Medication and Equipment shall be provided by either the School District or the students for whom such Nursing Supplies, Medication and Equipment are required. The School District shall make available wireless fidelity access (WiFi) to Company Employees assigned to perform services in its locations at no charge to the Company and/or to its Employees.
9. The School District agrees to identify and inform the Company of any special needs of students, students with disabilities or other individuals for whom the Company is requested to provide care and the School District understands and expects that the Company nurses shall be prepared to take all such action in accordance with reasonable instructions and directives from physicians, the student's Plan of Care or any other nursing action that is or can be deemed to be reasonable, necessary and appropriate to assist the student during the onset of any emergency situation or unexpected sudden medical episode until such episode is fully ameliorated.
10. The Company agrees to communicate with the School District, students, parents and guardians and physician(s) as reasonably required by the School District policy and applicable laws and regulations. Similarly, the School District shall make available to the Company contact information for parents, guardians, and physicians as well as current information and updates on medical conditions and required care, including Individual Education Plans, Care Plans and any other

information that the School District receives from students, parents, guardians, and physicians applicable to students for whom it is or may be rendering care.

11. The School District agrees to inform the Company of any material changes in the physical or medical condition of students for whom the Company is or may be rendering care; as well as any changes to daily bus schedules or field trips for which the Company is providing services; and any other known matter that could affect or impact the Company employee's daily involvement, functioning or care with students.
12. The Company will provide the School District with a copy of all background checks required by law for all of the Company's employees providing services to the School District students prior to their initial assignment upon request. Such clearances include Child Abuse Clearance (Act 151), Criminal Record Check (Act 34) and FBI Fingerprint Check (Act 114) and (Act 168) and LEIE and exclusions. In addition, pursuant to Acts 24 and 82, the Company shall inform its employees/contractors of their ongoing obligation to report to the Company within 72 hours of any arrest and/or conviction of a Section 111(e) or (f.1) offense. In the event the Company receives such information from its employee/contractor, the Company will notify the School District.
13. The School District recognizes and agrees that it will be introduced to RNs, LPNs, PCAs, TAs, CLAs, and LMSS (collectively the "Company's Employees"), who have been selected, hired, trained, employed, and are familiar with the Company's business practices and trade secrets and other proprietary information, that the Company has devoted a considerable amount of time, effort, and expense to hiring and training the Company's Employees, that the Company's Employees comprise valuable assets of the Company, and that the School District's direct or indirect hiring or solicitation of the Company's Employees to become employees of either the School District or any other entity providing the same or similar services as the Company would be highly damaging to the Company's business. Accordingly,
  - a. It is an express condition of this Agreement that the School District will not during the Term of this Agreement and for a period of twelve (12) months following termination of this Agreement for any reason, directly or indirectly<sup>1</sup> hire and/or employ the Company's Employees who are presently or have within the preceding twelve (12) months worked at any school or facility within the School District.

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<sup>1</sup> Indirectly hiring the Company's employees includes but is not limited to obtaining services from the Company's employees through an agency or entity other than the Company, including competitors of and entities that are the same or substantially similar to the Company.

- b. The School District agrees that for a period of twelve (12) months following termination of this Agreement for any reason, the School District will not directly or indirectly solicit or cause others to solicit, either directly or indirectly, any Company Employee who has provided services to the School District to become an employee or independent contractor or service provider of the School District.
  - c. The School District understands and agrees that the services provided by the Company are necessarily of a special, unique, and extraordinary nature and that the loss arising from a breach of the terms of this paragraph cannot reasonably and adequately be compensated by money damages, as such breach will cause irreparable harm to the Company. Accordingly, if this provision is violated by the School District or its successors and assigns, the School District agrees that the Company will be entitled to an injunction in a court of law or equity without the necessity of posting any bond in cash or otherwise.
  - d. The School District and the Company expressly agree that the court adjudicating enforcement of this provision shall have the power to reduce the duration and or limit the geographical area and/or delete such specific words or phrases which the court shall deem necessary to permit enforcement of such term, provision, or paragraph in restricted form.
  - e. In the event that the School District wishes to directly employ a Company Employee subject to the terms of this paragraph of the Agreement, the School District will inform the Company in advance of informing that Company Employee of its interest in doing so. The School District agrees to compensate the Company for the loss of its Employee which compensation will be agreed upon through good faith negotiations.
- 14. Term of Agreement: This Agreement shall continue in effect from July 1, 2024, until June 28, 2025, unless extended by agreement of both Parties or sooner terminated by either party by giving the other party advanced notice in writing of at least 30 days.
- 15. Payment:
  - a. For each hour of professional or paraprofessional nursing services provided by the Company, the School District agrees to pay the Company at the respective service rates enumerated in Appendix A of this Agreement.

- b. The School District agrees to a minimum 3 hours per shift.
- c. The School District agrees to give a minimum 3 hours' notice for cancelled shifts. If the School District does not inform the Company of cancellation and a CritiCare employee reports to the assignment, the School District agrees to pay the Company for 3 hours of the CritiCare employee's time.
- d. The Company agrees to invoice the School District no later than 60 days following the delivery of services under this Agreement and the School District likewise agrees to make every effort to remit payment to the Company as soon as possible, preferably within 60 days from the date of invoice for said services. If payment is not received within 60 days from the date of the invoice, a 2% finance charge will be applied based on the invoice total. It is understood and agreed that invoices issued pursuant to this paragraph will be transmitted electronically in a manner specified by the School District by providing notice of same pursuant to the terms set forth below.

16. Insurance:

- a. The Company agrees to maintain professional liability insurance in the minimum amount of \$1,000,000.00 (One Million Dollars) for each claim and \$3,000,000 (Three Million Dollars) in the aggregate. The Company agrees to maintain Abuse & Molestation liability insurance coverage in the minimum amount of \$1,000,000.00 (One Million Dollars) for each claim and \$3,000,000 (Three Million Dollars) in the aggregate.
- b. Proof of insurance will be provided upon request to the appropriate School District Program Administrator prior to commencement of services. Costs of such insurance shall not be included in the contract proposal.
- c. The Company will maintain Workers Compensation Insurance as required by statute for all employees, contractors and subcontractors providing services to the School District students.
- d. The School District agrees to maintain comprehensive general liability insurance in the minimum coverage amount of \$1,000,000.00 (One Million Dollars) for each claim and \$3,000,000 (Three Million Dollars) in the aggregate.

- e. The School District further covenants and agrees that it shall take reasonable steps to insure that all persons or entities providing transportation of any kind relevant to this contract (i.e., both daily transportation and for field trips) for students and the Company employees shall at all times maintain all insurance required by applicable law and regulation, which, at a minimum shall include comprehensive general liability of not less than One Million Dollars (\$1,000,000) per occurrence and Automobile Insurance of not less than Five Million Dollars (\$5,000,000) per occurrence.
- 17. Integration: This Agreement constitutes the sole and entire agreement of the parties hereto, and no modification of this Agreement shall be binding unless written and signed by the parties to this Agreement.
- 18. Governing Law: This Agreement shall be governed by and construed according to the laws of the Commonwealth of Pennsylvania.
- 19. Partial Invalidity: The provisions of this Agreement shall be deemed independent and severable, and the invalidity or unenforceability of any provision or portion hereof shall not affect the validity or enforceability of any other provision or portion hereof.
- 20. Assignment: This Agreement which involves services to be performed at specific locations, may not be assigned by either party without the express written consent of the other party.
- 21. The Company agrees to defend, indemnify, and hold harmless the School District, including, without limitation, its agents, directors, officers, employees, invitees, or guests, from and against any and all claims, losses, costs, damages and expenses (including reasonable attorney's fees) arising out of any negligent act(s) or omission(s) of the Company and/or its agents, directors, employees, officers and servants in the performance of any and all nursing and paraprofessional services provided hereunder as well as the Company's obligations under applicable law to maintain the confidentiality of personal health information of all persons for whom the Company renders care pursuant to this Agreement under HIPAA and other similar laws. The obligations of this paragraph shall survive the termination of the Agreement.
- 22. Subject to the limitations set forth in the preceding paragraph, the School District agrees to defend, indemnify, and hold harmless the Company, including, without limitation, its agents, directors, officers, employees, invitees, or guests, from and against any and all claims, losses, costs, damages and expenses (including reasonable attorney's fees) arising out of any negligent act(s) or omission(s) of the School District and/or its agents, directors, employees, officers and servants in the

performance of any and all duties and services as well as the School District's obligations under applicable law to maintain the confidentiality of personal health information of all persons for whom the Company renders care pursuant to this Agreement under HIPAA and other similar laws. The obligations of this paragraph shall survive the termination of the Agreement.

23. The School District Statutory Immunity: Any other provision of this Agreement to the contrary notwithstanding, The School District, its officers, employees, and agents and the members of the Board of School Directors retain their statutory governmental, official, and other immunity provided to the extent allowed by the laws of the Commonwealth of Pennsylvania including under 42 Pa. C.S.A. §§ 8541 and 8542, et seq. and do not waive the defenses of governmental and official immunity derived from such laws, if applicable. No term or condition of this Agreement shall be construed or interpreted as a waiver, express or implied, of any of the immunities, rights, benefits, protection or other provisions of this statutory immunity for the School District or for its officers, employees, agents and the members of the board of School Directors.

24. Notices: All notices given by one party to the other should be mailed or faxed to the following addresses:

To the Company at: CritiCare  
5 Christy Drive, Suite 104  
Chadds Ford, PA 19317  
Attn: Nancy P. Hercer

With a Copy to: Michael P. Broadhurst, Esquire  
Weir Greenblatt Pierce LLP  
1339 Chestnut Street, 5<sup>th</sup> Fl  
Philadelphia, PA 19107

To The School District at:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

School District Billing  
Contact Information:

Name: \_\_\_\_\_  
Mailing  
Address: \_\_\_\_\_  
Email  
Address: \_\_\_\_\_  
Phone Number: \_\_\_\_\_



**IN WITNESS WHEREOF**, and intending to be legally bound hereby, the parties hereto have executed this Agreement the day and year first above written.

ATTEST:

CHADDS FORD ALTERNACARE INC.

\_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Date

ATTEST:

OCTORARA AREA SCHOOL  
DISTRICT

\_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Date

APPENDIX A  
Rates of Service

July 1, 2024 - June 28, 2025

|   | <b>Standard<br/>Rate per<br/>hour</b> | <b>Orientation<br/>Rate per<br/>hour</b> |
|---|---------------------------------------|--|
| <b>Registered Nurse (RN)</b>                  | <b>\$69.00</b>                        | <b>\$45.00</b>                           |
| <b>Licensed Practical Nurse (LPN)</b>         | <b>\$62.00</b>                        | <b>\$39.00</b>                           |
| <b>Personal Care Assistant (PCA)</b>          | <b>\$33.00</b>                        | <b>\$20.00</b>                           |
| <b>Registered Behavior Technician (RBT)</b>   | <b>\$35.00</b>                        | <b>\$22.00</b>                           |
| <b>Teacher's Aide (TA)</b>                    | <b>\$35.00</b>                        | <b>\$22.00</b>                           |
| <b>Clerical/Library Aide (CLA)</b>            | <b>\$33.00</b>                        | <b>\$20.00</b>                           |
| <b>Lunchroom Monitor/Support Staff (LMSS)</b> | <b>\$33.00</b>                        | <b>\$20.00</b>                           |

Special Fees

Legal Holiday Rate<sup>2</sup>: Time and One Half Pay

Overtime Rate: Time and one half pay for every hour worked over 40 hours

Supplemental Charges for After School/Off Site/Extra Curricular Activities: A Supplemental Charge of Five Dollars (\$5) per hour shall be added to the above quoted rates whenever the services to be provided occur after normal operating school hours (i.e. when classes are in session) or when services are rendered in connection with extra-curricular activities, field trips or overnight activities. This Supplemental Charge shall apply without regard to whether or not the Employee works overtime.

Travel Expenses

Client shall reimburse CritiCare for all travel expenses at the then applicable mileage rate established by the Internal Revenue Service for agreed upon reimbursable travel, which shall include, but is not limited to, travel when a CritiCare employee is required to perform services at more than one school/location in which case the travel in between service locations only shall be reimbursable.

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<sup>2</sup> The Parties recognize the following Legal Holidays along with any other legal holiday recognized by the US government or Commonwealth of Pennsylvania: New Year's Day, Martin Luther King, Jr. Day, Presidents' Day, Good Friday, Memorial Day, Independence Day, Labor Day, Thanksgiving, and Christmas Day.

**APPENDIX B**

**COVID MITIGATION PRICE LIST**

**[www.criticareplus.com](http://www.criticareplus.com)**

Employees providing services referenced below shall arrive with PPE consisting of masks, gloves, gowns/face shields (if needed), which shall be provided at no additional charge. Client shall notify the Company if additional or different PPE is required, and the Company will notify Client as to whether such requests can be granted and the corresponding additional charge if any that will be required to provide such additional or different PPE.

All employees providing and/or participating in Antigen Testing will be trained by a certified trainer who shall have successfully completed a training program developed and administered by the Children's Hospital of Pennsylvania.

**Antigen/PCR Testing Services**

RN or LPN- \$70.00 per hour

Non-Medical/Logistic Personnel- \$40.00 per hour

**Vaccination Services**

RN or LPN - \$70.00 per hour

Non-Medical/Logistic Personnel- \$40.00 per hour

**Temperature Screening Services**

RN or LPN- \$66.00 per hour

Non-Medical/Logistic Personnel - \$40.00 per hour

**Miscellaneous Requirements for COVID Mitigation Services**

All employees providing services hereunder shall be required to work a minimum of four (4) hours per day. The Special Fees and Travel Expenses in Appendix A hereto shall also apply to this COVID Mitigation Fee Schedule

## Triad Lifts, LLC

451 Yerkes Road  
King of Prussia, Pennsylvania 19406  
267-462-1011  
www.Triadlifts.com



### RECIPIENT:

#### Octorara Area School District

228 Highland Road  
Atglen, Pennsylvania 19310

Phone: 4848159985

### Estimate #251

Sent on Apr 30, 2024  
Elevator Handicap Lift  
Location Junior High  
Name

**Total \$5,507.20**

| Product/Service               | Description  | Qty. | Unit Price | Total      |
|-------------------------------|--|------|------------|------------|
| Straight Mechanic hourly rate | On a recent call for service our mechanic was able to make temporary repairs, however it may not last long. He reports the following work to be performed. Furnish and install (1) new Savaria door operator unit. Make proper wiring connections, test and return to operation. | 8    | \$275.00   | \$2,200.00 |
| Materials                     | door operator  | 1    | \$3,207.20 | \$3,207.20 |
| Freight                       | Shipping charges   | 1    | \$100.00   | \$100.00   |

**Total**

**\$5,507.20**

This quote is valid for the next 60 days, after which values may be subject to change.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Lawn & Golf Supply Co., Inc.**  
 647 Nutt Road  
 P.O. Box 447  
 Phoenixville, PA 19460  
 Phone: (610) 933-5801  
 Fax: (610) 933-8890  
 www.lawn-golf.com

# PROPOSAL

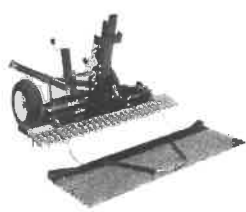
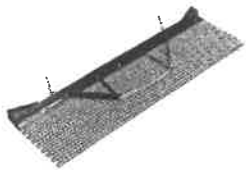
| Proposal ID    | Date     |
|----------------|----------|
| 19903          | 5/7/2024 |
| Sales Person   | Page     |
| Jerry Stockmal | 1 of 1   |

**Proposal To:**

OCTORARA AREA SCHOOL DISTRICT  
 228 HIGHLAND ROAD, SUITE 1  
 Atglen, PA 19310

Phone (484) 815-9987  
 Fax  
 E-Mail KS-KERR@HOTMAIL.COM  
 Contact KEVIN KERR

Description: THE FOLLOWING IS AVAILABLE ON PA STATE CO

| Quantity | Item ID      | Description  | Unit     | Amount   |
|----------|--------------|--|----------|----------|
|          |              | THE FOLLOWING IS AVAILABLE ON PA STATE CONTRACT /<br>COSTARS # 4400028329  |          |          |
| 1.00     |              |  ABI-10-99077 - Force Infield Rascal MVP<br>(Includes Scarifiers, Profile Blades & Steel Multi-function Rake) | 4,999.00 | 4,999.00 |
| 1.00     | ABI-10-90282 | Rascal Electric Actuator w/Wiring  | 499.00   | 499.00   |
| 1.00     | ABI-10-90165 | EA Vibraflex 3800  | 849.00   | 849.00   |
| 1.00     |              |  ABI-10-90167 - EA 6' Rigid Drag Mat w/ Level Bar<br>RASCAL MVP/PRO ONLY                                    | 549.00   | 549.00   |
| 1.00     | ABI-10-90298 | 7' Fine Finish Broom   | 749.00   | 749.00   |
| 1.00     | F            | EA FREIGHT, SETUP, DELIVERY  | 350.00   | 350.00   |

**ACCEPTANCE OF PROPOSAL**

The above prices, specifications, and conditions are  
 satisfactory and are hereby accepted.  
**Proposal is valid until June 06, 2024**

Signature \_\_\_\_\_  
 Date \_\_\_\_\_

|                  |          |
|------------------|----------|
| <b>Subtotal</b>  | 7,995.00 |
| <b>Sales Tax</b> | Exempt   |
| <b>Total</b>     | 7,995.00 |



772 Poplar Rd.  
Honey Brook, PA 19344

## Proposal

Date: 4/8/2024

Phone: (610) 273-3300

No. 4865

Fax: (610) 273-3336

PA#042958

### Proposal Submitted To:

Octorara Area School District  
James Durborow  
213 Highland Road  
Atglen, PA 19310  
jdurborow@octorara.org

### Work To Be Performed:

Octorara Area School District  
James Durborow  
213 Highland Road  
Atglen, PA 19310

Customer Phone

484-815-9985

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

#### Primary Learning Center Fence

695 Feet of 6' High Black Chain-Link with Vinyl Coated 2" Mesh Using SS20 Post, Each Post Set In Concrete. Corner & End Bracing. Top Rail & Tension Wire. This Includes Two 5' Wide Double Gate (10' Opening) & One 76" Wide Single Gate (Over Walk)) With Heavy Duty Gate Hardware. 16,593.08

Note: To schedule your project we need to receive this signed Proposal. 0.00

**Note: We offer financing! On our website, click on Financing and fill out the application.**

Note: We have a 2 year warranty on all new fence projects.

**NOTE:** This proposal may be withdrawn by us if not accepted within 15 days.

NOTE: Cancellation of project after materials are ordered, are subject to a restocking fee to be determined based on vendor policy.

**PLEASE NOTE:** Any extremely hard or rocky soil, owner will be notified of additional charges. We are not liable or responsible for ANY PRIVATE underground water lines, piping, or utilities. This also includes plants, trees, grass, landscaping, etc. All areas must be cleared prior to installation unless contracted otherwise. We will not be held liable for personal or animal injury resulting from fence installation process. Purchaser is responsible to have property lines & PRIVATE UTILITIES MARKED. Purchaser is also responsible to obtain any permits needed. All materials on the job site shall remain the property of Chester County Fencing until payment has been made in full. All material is guaranteed to be as specified, & the above work to be performed in accordance with the drawings & specifications submitted for above work & completed in a substantial workmanlike manner for the sum of **\$16,593.08**

All warranties will be void if not paid by terms.

Deposit \$

Remainder Net 15

Chris Kaminski

Salesman: JAM

Any alteration or deviation from the above specifications involving extra costs become an extra charge over and the above the estimate. Due to underground utilities, each hand dug hole will be an additional charge per hole to be determined at time of install. All agreements contingent upon strikes, accidents, or delays beyond our control. Purchaser is responsible for all interest, collection, & legal fees if final invoice balance is not paid in full within 30 days. Credit Card payments subject to a 3% transaction fee.

### ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and hereby accepted. PLEASE SIGN AND MAIL REQUIRED DEPOSIT LISTED TO BE PLACED ON OUR SCHEDULE.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



772 Poplar Rd.  
Honey Brook, PA 19344

## Proposal

Date: 5/9/2024

Phone: (610) 273-3300

No. 4965

Fax: (610) 273-3336

PA#042958

### Proposal Submitted To:

Octorara Area School District  
James Durborow  
213 Highland Road  
Atglen, PA 19310  
jdurborow@octorara.org

### Work To Be Performed:

Octorara Area School District  
James Durborow  
213 Highland Road  
Atglen, PA 19310

Customer Phone

484-815-9985

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

120 Feet of 4' High Black Chain-Link using 9ga. 2" Mesh with 1 5/8" line posts and 2" terminal posts with heavy duty terminal bracing. This estimate includes three 5' wide gates with heavy duty hardware. (For elementary school, joining existing fence) This includes removal of the barbed wire between where this fence joins the treatment facility 6,947.86

Note: To schedule your project we need to receive this signed Proposal. 0.00

**Note: We offer financing! On our website, click on Financing and fill out the application.**

Note: We have a 2 year warranty on all new fence projects.

**NOTE:** This proposal may be withdrawn by us if not accepted within 20 days.

NOTE: Cancellation of project after materials are ordered, are subject to a restocking fee to be determined based on vendor policy.

**PLEASE NOTE:** Any extremely hard or rocky soil, owner will be notified of additional charges. We are not liable or responsible for ANY PRIVATE underground water lines, piping, or utilities. This also includes plants, trees, grass, landscaping, etc. All areas must be cleared prior to installation unless contracted otherwise. We will not be held liable for personal or animal injury resulting from fence installation process. Purchaser is responsible to have property lines & PRIVATE UTILITIES MARKED. Purchaser is also responsible to obtain any permits needed. All materials on the job site shall remain the property of Chester County Fencing until payment has been made in full. All material is guaranteed to be as specified, & the above work to be performed in accordance with the drawings & specifications submitted for above work & completed in a substantial workmanlike manner for the sum of **\$6,947.86**

All warranties will be void if not paid by terms.

Deposit \$

Remainder Net 15

Salesman: JAM

*Chris Kaminski*

Any alteration or deviation from the above specifications involving extra costs become an extra charge over and the above the estimate. Due to underground utilities, each hand dug hole will be an additional charge per hole to be determined at time of install. All agreements contingent upon strikes, accidents, or delays beyond our control. Purchaser is responsible for all interest, collection, & legal fees if final invoice balance is not paid in full within 30 days. Credit Card payments subject to a 3% transaction fee.

### ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and hereby accepted. PLEASE SIGN AND MAIL REQUIRED DEPOSIT LISTED TO BE PLACED ON OUR SCHEDULE.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_



772 Poplar Rd.  
Honey Brook, PA 19344

## Proposal

Date: 5/9/2024

No. 4966

Phone: (610) 273-3300

PA#042958

Fax: (610) 273-3336

### Proposal Submitted To:

Octorara Area School District  
James Durborow  
213 Highland Road  
Atglen, PA 19310  
jdurborow@octorara.org

### Work To Be Performed:

Octorara Area School District  
James Durborow  
213 Highland Road  
Atglen, PA 19310

Customer Phone 484-815-9985

We hereby propose to furnish the materials and perform the labor necessary for the completion of:

8 Sections Of 6' High White Vinyl Privacy Fence with Flat Post Caps, each post set in concrete. (Trash Enclosure 3- Sided Open Front) 4,325.86

Note: To schedule your project we need to receive this signed Proposal. 0.00

**Note: We offer financing! On our website, click on Financing and fill out the application.**

Note: We have a 2 year warranty on all new fence projects.

**NOTE:** This proposal may be withdrawn by us if not accepted within 15 days.

NOTE: Cancellation of project after materials are ordered, are subject to a restocking fee to be determined based on vendor policy.

**PLEASE NOTE:** Any extremely hard or rocky soil, owner will be notified of additional charges. We are not liable or responsible for ANY PRIVATE underground water lines, piping, or utilities. This also includes plants, trees, grass, landscaping, etc. All areas must be cleared prior to installation unless contracted otherwise. We will not be held liable for personal or animal injury resulting from fence installation process. Purchaser is responsible to have property lines & PRIVATE UTILITIES MARKED. Purchaser is also responsible to obtain any permits needed. All materials on the job site shall remain the property of Chester County Fencing until payment has been made in full. All material is guaranteed to be as specified, & the above work to be performed in accordance with the drawings & specifications submitted for above work & completed in a substantial workmanlike manner for the sum of **\$4,325.86**.

All warranties will be void if not paid by terms.

Deposit \$

Remainder Net 15

Salesman: JAM

*Chris Kaminski*

Any alteration or deviation from the above specifications involving extra costs become an extra charge over and the above the estimate. Due to underground utilities, each hand dug hole will be an additional charge per hole to be determined at time of install. All agreements contingent upon strikes, accidents, or delays beyond our control. Purchaser is responsible for all interest, collection, & legal fees if final invoice balance is not paid in full within 30 days. Credit Card payments subject to a 3% transaction fee.

### ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and hereby accepted. PLEASE SIGN AND MAIL REQUIRED DEPOSIT LISTED TO BE PLACED ON OUR SCHEDULE.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_





Client ID

038

Quote#

Q038.02

Date

2024.05.02

Rob Merow  
211 Kennedy Drive  
Coatesville PA, 19320  
610-756-1776  
rmerow@loudandclearservices.com  
www.loudandclearservices.com

---

**Octorara High School**

228 Highland Rd

Atglen, PA 19310

Dear Mr. Lynch

Please find below a quote for proposed services. If any information is erroneous a revised quote shall be provided.

**1. Scope of Services**

- a. Provide upgrade options for main auditorium audio system.  
Upgrade path includes 3 separate packages. Each package is independent and packages can be mix and matched or revisited in the future.
- b. Provide installation of technical equipment.
- c. Provide "buy list", itemized for school to purchase all equipment from recommended 3rd party vendors.
- d. Primary scope includes proposal and up to 2 rounds of design revisions.
- e. All packages include a tune up of existing system including correcting the minor system issues discovered onsite already.

**2. Three Upgrade Packages**

**a. Package 1**

- i. 8 additional wireless body mics
- ii. 2 new wireless handhelds
- iii. Booth network rack units to allow existing console to be relocated via ethernet cable for mixing on floor level
- iv. Full frequency coordination of existing and new wireless equipment
- v. Permanent speaker installation for three theater-support rooms for foldback audio during performances.
  1. Locations as directed by owner.
  2. Individual volume control per room.
- vi. Upgrade existing wireless antennas
- vii. Upgrade and clean up existing audio racks for professional appearance
- viii. Necessary wiring and terminations throughout space
- ix. System tune-up of existing equipment in conjunction with commissioning of new equipment
- x. On-site training session

**b. Package 2**

- i. Replace existing Rane architectural control system with modern system
- ii. Touchscreen control onstage for "assembly mode" controls and mode selection.
- iii. Rotary encoder for soundbooth mode selection.
- iv. System tune-up of existing equipment in conjunction with commissioning of new equipment

**c. Package 3**

- i. Upgrade audio console (existing console remains onsite for repurposing elsewhere)
- ii. Allows up to 48 channels
- iii. Includes a 16 channel stagebox for temporary location onstage for live band events

d. Package 4

- i. Install an additional ultra short throw projector over stage area to project environmental projection onto the existing white cyc.
- ii. Requires capability of being fed from HDMI on stage and in the tech booth.
- iii. Electrical requirements TBD. If a power outlet is required at this location that is non-existing it shall be provided by others.
- iv. Projector shall be full HD resolution and a minimum of 10,000 lumens (per clients request). Loud and Clear Services does not recommend any projector for this application less than 15,000 lumens.

3. Scope does not include

- a. Equipment. "Buy list" to be provided to Octorara for the school to purchase equipment. Recommended vendors will be provided. But the school is welcome to purchase from any vendor.

4. Cost Breakdown

|  |                       |
|--|-----------------------|
| a. Package 1                               | <b>Total \$21,500</b> |
| i. Equipment                               | \$17,300              |
| ii. Design Fee                             | \$600                 |
| iii. Installation, Commissioning, Training | \$3,600               |

|  |                      |
|--|----------------------|
| b. Package 2                               | <b>Total \$6,900</b> |
| i. Equipment                               | \$3,700              |
| ii. Design Fee                             | \$800                |
| iii. Installation, Commissioning, Training | \$2,400              |

|  |                       |
|--|-----------------------|
| c. Package 3                               | <b>Total \$14,100</b> |
| i. Equipment                               | \$11,700              |
| ii. Design Fee                             | \$600                 |
| iii. Installation, Commissioning, Training | \$1,800               |

|   |                |
|---|----------------|
| d. Package 4  |                |
| i. *Equipment (10,000 lumen option)   | \$35,500       |
| ii. *Equipment (13,000 lumen option)  | \$38,000       |
| iii. Equipment (16,000 lumen option)  | \$45,500       |
| *Loud and Clear Services does not recommend any projector for this application less than 15,000 lumens. |                |
| iv. Design Fee  | \$600          |
| v. Installation, Commissioning,   |                |
| vi. Training, Mounting Hardware   |                |
|   | <b>\$2,200</b> |

5. Schedule

- a. Quotes are valid for 6 months
- b. Once a signed contract is returned, LACS will provide the school a

"buy list" of equipment within 5 business days.

- c. Once the school has received all of the equipment, LACS requires 2 weeks notice in order to schedule installation. Please consider and check lead time/ delivery time for equipment prior to scheduling work with LACS. If equipment is missing and not discovered until installation day, a fee of \$600 will be incurred to remobilize and reschedule installation.

6. Terms

- a. 100% of design fee is due within 15 business days upon contract signing to secure the work.
  - b. 100% of installation, commissioning, and training fee is due within 15 business days upon completion of the work.
-



HEATING • AIR CONDITIONING • PLUMBING

Pennsylvania Home Improvement Contractor: PA 014397



COSTARS Contract #008-342  
COSTARS Vendor #138175

Mr. Chuck Ankney  
Octorara School District  
228 Highland Road  
Atglen, PA 19310

May 6, 2024

Re: Replace 3 condenser fan motors.

Dear Mr. Ankney,

Frey Lutz Corp. is pleased to provide this proposal to perform work for Octorara Primary Learning Center

The work herein is priced assuming the work will be performed during regular working hours (Monday to Friday, 7:00 AM to 5:00 PM). We provide a one-year warranty on parts and labor on equipment we furnish. Please review the Scope of Work below.

**SCOPE OF WORK:**

- Replace (3) OEM Chiller Condenser Fan Motors found faulty during a service call.
- Run and test operations of all parts replaced.

**Proposal: \$7,655.00**

**EXCLUSIONS:**

- Prevailing wages
- Premium Hours
- Additional parts
- Permits

We thank you for the opportunity to offer this quotation and look forward to working with you in the future. If you find this proposal acceptable, please sign below so that we can set up a schedule for these services.

**ACCEPTANCE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

The above prices, specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. Proposal may be withdrawn if not accepted within 30 days.

Respectfully Submitted,

Jason Hunnell

26 Bacton Hill Road, Malvern, PA 19355  
P 610-993-9000 F 610-993-9552  
[www.macadamco.com](http://www.macadamco.com)



# PROPOSAL

**TO:** James Durborow  
Octorara School District  
228 Highland Road, Suite 1  
Atglen, PA 19310

610-593-8238 x30571

May 3, 2024  
20240259JJB

[jdurborow@octorara.org](mailto:jdurborow@octorara.org)

**JOBSITE:** Octorara High School

We hereby propose to furnish, in accordance with specifications or on attached pages, all material, labor and traffic controls necessary to complete the following:

## SEE ATTACHED SKETCH

### **ASPHALT REPLACEMENT AT NEW GRADES:**

- Mark out for utilities
- Saw cut asphalt where necessary
- Excavate existing asphalt
- Dispose of all spoils off site
- Compact sub base
- Install 2 ½ inches of binder asphalt
- Install 1 ½ inches of wearing course asphalt
- Hot seam edges with AC-20

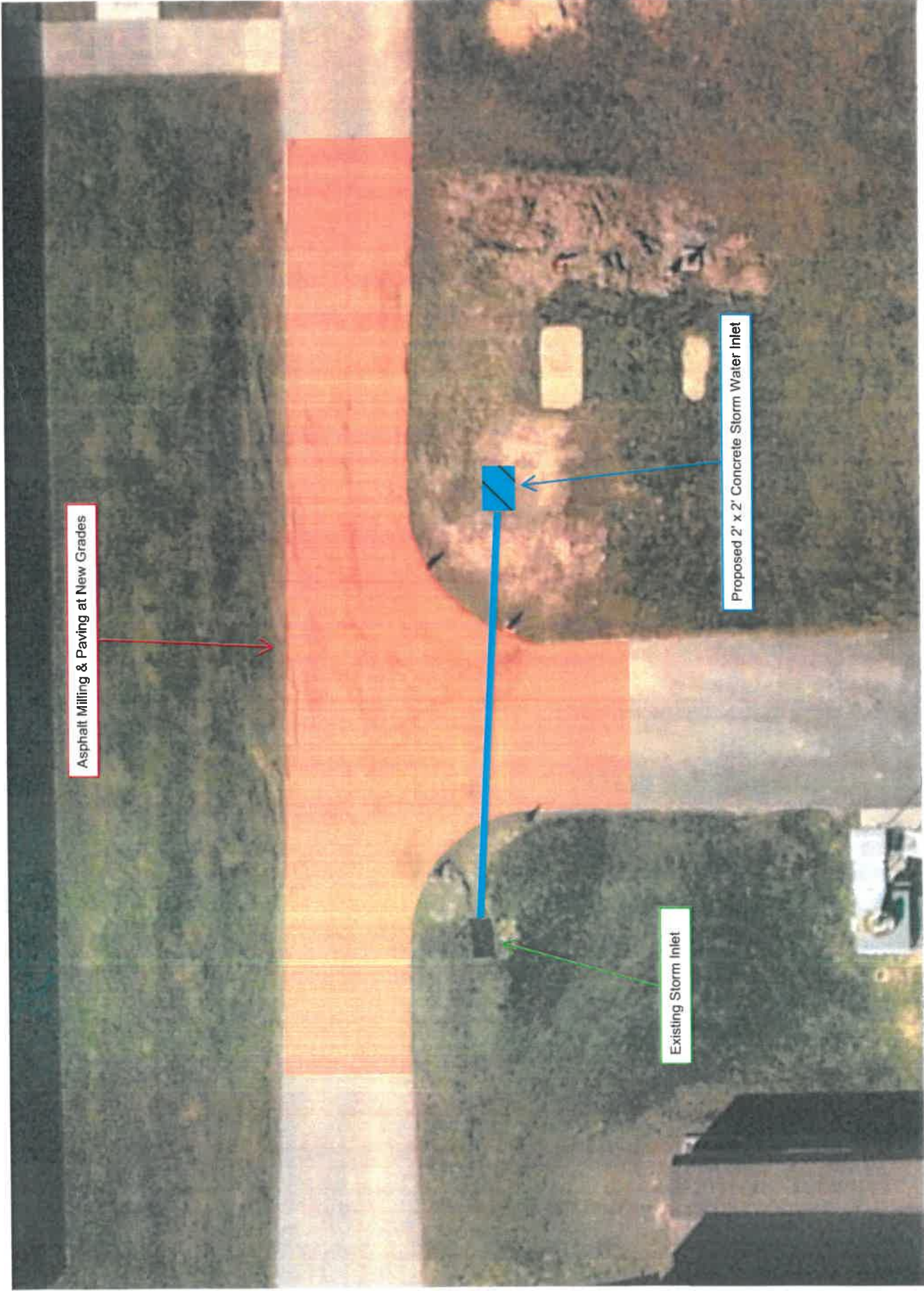
### **STORM WATER INLET INSTALLATION:**

- Mark out for utilities
- Excavate to a depth of 3 feet
- Compact subbase
- Dispose of all spoils off site
- Install 6" of 2A modified stone and compact
- Install new 2' x 2' x 2' precast concrete storm water inlet
- Install approximately 45 feet of 6 inch HDPE pipe
- Tie pipe into existing storm water inlet
- Install 2A modified stone
- Restore asphalt and soil

**TOTAL COST OF JOB: \$18,660.00**

**MACADAM COMPANY INC. PA COSTARS# 416409**

| THIS PROPOSAL IS SUBJECT TO THE CONDITIONS OF PROPOSAL ON THE FOLLOWING PAGE, WHICH CONDITIONS ARE INCORPORATED BY REFERENCE. |    |  |  |
|---|----|--|--|
| Acceptance of proposal & conditions   |    | Respectfully submitted: Jeffrey J Bevevino |  |
| DATE  | BY | BY   |  |



Octorara High School





## CONDITIONS OF PROPOSAL

The following conditions form a part of and shall govern the Proposal Macadam Company, Inc. (the "Contractor") submitted to the Owner, or the Owner's representative, or other entity identified in this Proposal (hereinafter referred to as "Owner").

1. **Acceptance:** The Owner's acceptance of this Proposal shall occur only when the Contractor receives a copy of this Proposal executed by the Owner. At any time prior to acceptance, the Contractor may, by written notice, revoke the Proposal or change the terms of this Proposal, including without limitation, the prices quoted herein. Acceptance by the Owner or notice by the Contractor provided by facsimile transmission followed by delivery of the original shall be acceptable.
2. **Construction Methods:** The Contractor agrees to complete all of the work identified in the Proposal (the "Work") in accordance with the prevailing industry standards. The Contractor shall be solely responsible for and have exclusive control over the means, methods, techniques, sequences and procedures for performing and coordinating the Work, as well as exclusive discretion to determine whether proper conditions exist at the Project to perform the Work.
3. **Schedule:** The Contractor agrees to perform the Work within a reasonable amount of time. The Owner understands that the performance of the Work is contingent upon favorable weather conditions and numerous other factors outside the reasonable control of the Contractor. The Owner, therefore, agrees that the Contractor shall not be Liable for any delays or alleged delays in the performance of the Work.
4. **Concealed Conditions:** If Contractor encounters rock, underground utilities, debris, ground water, underground storage tanks, hazardous materials, or any material or substance regulated by any federal, state, or local law, ordinance or regulation, any other environmental issue or concern, or other concealed conditions that were unknown to the Contractor before submission of this Proposal, the contract price shall be equitably adjusted to compensate the Contractor for any additional Work performed or damages incurred as a result of any concealed conditions. At the Contractor's sole discretion, the Contractor may stop all Work on the Project, until parties have reached an agreement, in writing, concerning any such equitable adjustment, and the Contractor shall have no obligation to perform any Work which, as determined by the Contractor, directly or indirectly involves any environmental risk or hazard.
5. **Changes:** The Owner may request that the Contractor add to, delete from or modify the scope of Work. The Contractor, however, shall have no obligation to proceed with any such change until after the parties have reached an agreement in writing regarding the terms of any such change, including without limitation, the amount by which the contract sum shall be changed.
6. **Payments:** The Contractor will render invoices for labor and/or material supplied to the Project upon completion of all of the Work or at the Contractor's sole discretion, on a monthly basis, for labor or material supplied during the preceding thirty (30) day period. The Owner agrees to pay the full amount of all invoices within fifteen (15) days of the date of such invoice. Interest shall accrue on all overdue payments at the rate of one and one-half percent (1-1/2%) per month, eighteen percent (18%) per annum. Nothing contained herein shall be construed to limit the Contractor's right to recover interest, penalties or other damages under any applicable law, including any public or private prompt payment act.
7. **Suspension of Work:** If the Owner fails to pay any invoice when due, the Contractor may stop all Work at the Project and shall not be obligated to resume work until the invoice is paid in full.
8. **Disputes:** This Proposal shall be governed by the laws of the Commonwealth of Pennsylvania. The forum for all disputes arising under or relating to this Proposal shall be Chester County, Pennsylvania, or such other jurisdiction as is chosen by the Contractor. At the Contractor's sole election, any dispute arising under or relating to the Proposal shall be submitted to arbitration according to the Construction Industry Arbitration Rules of the American Arbitration Association then prevailing, and the award of the arbitrator shall be final and binding upon the parties.
9. **Attorney's Fees/Costs:** Should any dispute arise between the parties to this Agreement, the Owner agrees to pay all expenses incurred by the Contractor to enforce its rights under this Agreement, including without limitation, attorneys' fees, penalties, interest and cost of litigation.
10. **No Waivers:** No act, omission or delay by the Contractor shall constitute a waiver of and of the Contractor's rights or remedies under this Agreement.
11. **Towing:** Owner is responsible for removal of all vehicles from work site prior to the commencement of work. Vehicles not removed from these areas will be towed at the Owners expense.
12. **One Call:** Contractor is not responsible for utilities not marked by the State Utility Locating Service.
13. **No Other Agreements:** This Proposal is the full and final Agreement of the parties, and no other communication between the parties will modify or amend the Agreement, unless any such amendment is offered in writing and agreed to in writing by both parties. The Owner specifically agrees that this Proposal shall govern the rights and obligations of the parties, and the term of this Proposal shall prevail over any inconsistent provisions contained in any other document.
14. **Severability:** If any terms of this Proposal are subsequently or now illegal, they may be severed from the Proposal without affecting the remaining terms.
15. **Payments:** Partial billing for phases of Work will be submitted for payment prior to the completion of the entire job. No retainage will be held by the Owner unless agreed upon in writing prior to the start of Work by the Contractor.
16. **Asphalt Escalation Clause:** Prices are based on the current asphalt index. Prices are subject to increase due to liquid asphalt increases



## PROJECT DETAILS

Octorara ES Fire Alarm System

Proposal: 20483-1-0

Customer Name: Octorara Area School District

Project Location: Octorara Area SD - Elementary School

Contact Name: James Durborow, [jdurborow@octorara.org](mailto:jdurborow@octorara.org)

## Scope of Work

BSGI will furnish, install and commission the following fire alarm equipment at the Octorara Elementary School. This scope of work provides lifecycle maintenance for the obsolete 4010 fire alarm system. All control equipment and peripheral devices will be replaced in-kind, in the same locations using the existing wiring and electrical boxes. Additionally, Carbon Monoxide detection is provided for the mechanical room. BSGI will provide final testing, documentation, and on-site training at the conclusion of this project. A cellular dialer and central station monitoring is included.

## Control Equipment

| QTY | Part #           | Description  |
|-----|------------------|--|
| 1   | FC922-UT         | Addressable Fire Alarm Control Panel, 252 Point, 300W Power Supply   |
| 1   | FHK2003-U3       | Enclosure for 252 and 504 Point Panel, 2 Window, 2 Unit High, Black  |
| 1   | FHD2005-U1       | Inner Door, Solid, Black   |
| 1   | FHD2009-U1-BSGI  | Outer Door Blank Plate with BSGI LOGO  |
| 1   | FCA2016-U1       | RS485 Communication Module   |
| 1   | FCA2015-U1       | Dialer Module  |
| 1   | CAB-BATT         | Battery Cabinet for 100 AH Batteries, Black  |
| 1   | FCI2011          | NAC Module (1A/2B)   |
| 2   | PS-12350         | Batteries - 35 Amp Hr  |
| 1   | SLE-MAXVI-CFB-PS | Commercial Fire Dual Path Cellular Communicator, Verizon 5G LTE-M, Red Metal Housing, 120VAC   |
| 1   | PS-1270          | Batteries - 7 Amp Hr   |
| 1   | SSU01690         | Documents Box, Black, T45 Key & BSGI Logo  |
| 1   | E120V-GT         | E Series 120VAC Surge Protector with Breaker Labels and Locking Device   |
| 1   | FT2015-U3        | Remote Annunciator, Black  |
| 2   | PAD-4-9A         | Signal Panel, 4 Class B or 2 Class A Circuits , 9 Amps at 24VDC, 3 Amp Max Per Circuit, 3 Amp Aux Power, Fits 2-7AH Batteries, Red Enclosure |
| 2   | XTRI-R           | Single Input Monitor Module with Relay and Built-In Isolator   |
| 4   | PS-1270          | Batteries - 7 Amp Hr   |





## PROJECT DETAILS

Octorara ES Fire Alarm System

Proposal: 20483-1-0

### Peripheral Devices

| QTY | Part #        | Description   |
|-----|---------------|---|
| 9   | OOH941        | Addressable Dual Optical Smoke Detector w/ Dual Built-in Heat Detector  |
| 2   | HI921         | Addressable Heat Detector   |
| 11  | DB-11         | Detector Base Assembly  |
| 7   | FDBZ492-HR    | Addressable Duct Housing w/ Relay   |
| 7   | OOH941        | Addressable Dual Optical Smoke Detector w/ Dual Built-in Heat Detector  |
| 7   | ST-50         | Sampling Tube 3' to 5'  |
| 7   | FDBZ492-RTL   | Remote Test Lamp and Key Test Switch  |
| 17  | XMS-D         | Addressable Dual Action Manual Pull Station with Isolation  |
| 75  | SL2HSWR-F     | Horn Strobe, Wall, Red, Fire, Clear   |
| 14  | SL2SWR-F      | Strobe, Wall, Red, Fire, Clear  |
| 2   | ASWP-2475W-FR | Horn Strobe Unit, Weather Proof, 75 Candela, Wall Mount, Red, 24VDC   |
| 2   | WPBB-R        | Surface Back box for ASWP Series Weatherproof Devices, Red  |
| 2   | XTRI-R        | Single Input Monitor Module with Relay and Built-In Isolator  |
| 1   | OOHC941       | Addressable Dual Optical Smoke Detector w/ Dual Built-In Heat Detector, and Built-In Carbon Monoxide Detector |
| 1   | ABHW-4B       | Audible Base Standard 3000Hz Tone   |

### Financial Summary

Total Proposal Amount **\$43,780.00**

\*\*\*Price Valid for 30 Days\*\*\*

*Note: The above price does not include sales tax.*



## PROJECT DETAILS

Octorara ES Fire Alarm System

Proposal: 20483-1-0

BSGI offers systems under the terms and conditions of PA COSTARS (Cooperative Purchasing Program) contracts:

Security, Surveillance, & Fire Maintenance ITQ #4400023823

Theater Furniture, Fixtures, Audio/Visual Equipment #034-E22-133

Security, Surveillance & Fire Alarm Systems and Services #040-E22-129

Berkshire Systems Group Federal EIN #232218930 SAP #125369 DGS Contractor #4400000185

### Notes:

BSGI must be furnished with ACAD drawings (.dwg format).

Excludes permits, overtime, patching and painting, fire watch, pre-existing conditions, any additional requirements by the Authority Having Jurisdiction.

Prevailing wage is included for all on-site labor.

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### PROJECT ACCEPTANCE:

Berkshire Systems Group, Inc.

Octorara Area School District

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Ronald Williams

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Signature

---

Date

---

PO#





## TERMS & CONDITIONS

### Octorara ES Fire Alarm System

Proposal: 20483-1-0

1. **LIMITATION OF COMPANY'S LIABILITY.** TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, IF COMPANY IS FOUND LIABLE FOR ANY LOSS OR DAMAGE DUE TO BREACH OF CONTRACT OR WARRANTY, ANY DEGREE OF NEGLIGENCE OF COMPANY IF PERMITTED BY APPLICABLE LAW, STRICT PRODUCT LIABILITY, SUBROGATION, INDEMNIFICATION OR CONTRIBUTION, OR ANY OTHER THEORY OF LIABILITY ARISING FROM OR RELATING TO THIS AGREEMENT, THE SYSTEM, OR ANY SERVICES CONTRACTED-FOR UNDER THIS AGREEMENT, COMPANY'S MAXIMUM LIABILITY WILL BE LIMITED TO THE SUM OF TWO THOUSAND FIVE HUNDRED DOLLARS (\$2,500.00), AND THIS LIABILITY SHALL BE EXCLUSIVE. COMPANY MAY ASSUME A GREATER LIABILITY, BUT ONLY FOR AN ADDITIONAL CHARGE TO BE AGREED UPON BY CUSTOMER AND COMPANY IN WRITING. THIS LIMITATION OF LIABILITY SPECIFICALLY COVERS LIABILITY FOR, AMONG OTHER THINGS, LOST PROFITS; DAMAGED OR DESTROYED PROPERTY, OR LOSS OF USE OF PROPERTY; GOVERNMENT FINES AND CHARGES; PERSONAL INJURIES, PAIN AND SUFFERING AND DEATH; LOSS OF WAGES AND EARNING CAPACITY; CROSS-CLAIMS AND CLAIMS FOR INDEMNITY AND CONTRIBUTION; AND THE CLAIMS OF THIRD PARTIES. ALSO COVERED BY THIS LIMITATION ARE THE FOLLOWING TYPES OF DAMAGES: DIRECT, INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL AND PUNITIVE DAMAGES. THROUGHOUT THIS AGREEMENT, THE COMPANY INCLUDES ITS EMPLOYEES, SUBCONTRACTORS (INCLUDING THE MONITORING SUBCONTRACTOR). NOTHING CONTAINED HEREIN SHALL BE CONSTRUED IN A MANNER WHICH WOULD RENDER OR MAKE THIS CLAUSE, IN WHOLE OR IN PART, VOID AND/OR UNENFORCEABLE.

2. **INSURANCE WAIVER OF SUBROGATION.** Customer understands that the COMPANY IS NOT AN INSURER. Customer is responsible for obtaining all insurance Customer believes is necessary. The payments Customer makes under this Agreement are not related to the value of the Premises or Customer's possessions, but based on the cost of the System and Company's services only. To the fullest extent permitted by applicable law, Customer and Customer's insurance company release Company from any liability for any loss, event or condition covered by Customer's insurance. THIS IS A WAIVER OF SUBROGATION PROVISION.

3. **LIMITED WARRANTY.** (Does Not Apply to Take Over)

(a) For 12 months from the date of this Agreement and for New Sales only, Company warrants that if any part of the System actually sold and installed by Company does not work because of a defect or because of ordinary wear and tear, Company will repair or replace that part at no charge to Customer. The Limited Warranty does not cover batteries, nor does it apply if the System has been damaged by Customer, accidents, power surges, misuse, vandalism, lack of proper maintenance, or unauthorized changes or acts of God (such as fires, earthquakes, floods, tornadoes, etc.).

(b) This Limited Warranty is the only warranty Company makes, is made only if Company installed the System, and takes the place of all other warranties whether express or implied. NO EXPRESS OR IMPLIED WARRANTIES EXTEND BEYOND THE FACE OF THIS AGREEMENT. THE COMPANY MAKES NO IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, ANY AND ALL SUCH WARRANTIES BEING EXPRESSLY WAIVED UNDER THIS AGREEMENT.

(c) Company will only provide Limited Warranty service if Customer notifies Company of a problem or need of service. Once notified, Company will service the System as soon as it reasonably can during normal business hours (9:00 a.m. to 5:00 p.m.), excluding Saturday, Sunday and Holidays. Company makes no promise that there will be no interruption of services after a service request has been made and before service is complete.

4. **CUSTOMER'S PROTECTION OF COMPANY.** THIS AGREEMENT IS INTENDED ONLY FOR CUSTOMER'S BENEFIT. THEREFORE, TO THE FULLEST EXTENT PERMITTED BY APPLICABLE LAW, CUSTOMER SHALL PROTECT, INDEMNIFY, DEFEND, RELEASE AND HOLD HARMLESS COMPANY FROM ALL LIABILITY AGAINST ALL THIRD PARTY CLAIMS OR LOSSES (INCLUDING PAYMENT OF COMPANY'S ATTORNEYS' FEES AND COSTS) BROUGHT AGAINST COMPANY ARISING FROM OR RELATING TO THIS AGREEMENT AND/OR THE SYSTEM, BUT (a) ONLY TO THE EXTENT CAUSED, IN WHOLE OR IN PART, BY THE NEGLIGENT ACTS OR OMISSIONS OF THE CUSTOMER OR ANY THIRD PARTY, AND (b) FROM THE COMPANY'S OWN NEGLIGENCE, BUT ONLY IF PERMITTED BY APPLICABLE LAW. NOTHING CONTAINED HEREIN, INCLUDING (b) ABOVE, SHALL BE CONSTRUED TO REQUIRE ANY INDEMNIFICATION WHICH WOULD RENDER OR MAKE THIS CLAUSE, IN WHOLE OR IN PART, VOID AND/OR UNENFORCEABLE.

5. **CUSTOMER'S AGREEMENTS.** Customer has the authority to sign this Agreement and in doing so will not violate any other agreement. It is the sole responsibility of Customer to test the operation of the system Central Station Monitoring at least weekly, and immediately notify Company of any problem or need of any service. To the extent the applicable Township requires a construction, electrical or any other permit for any of the installation or other services contracted-for under this Agreement, Customer authorizes Company to apply for said permits as its agent. Customer understands that the System is designed to reduce, but not eliminate, certain risks. Company does not guaranty that the System will prevent personal injury, property damages, or unauthorized entrances into the Premise.

Customer understands and agrees that any subcontractor retained by Company to provide any of the services under this Agreement (including the Monitoring Subcontractor), are independent contractors and independent operating companies. There is no partnership, joint venture, employer/employee, master/servant, or other similar relationship between them.

Customer agrees to pay Company its charges on a per-call time and materials basis for (i) any service to the System not covered by any Warranty service or otherwise requested on an emergency basis; and (ii) time spent by Company, waiting at the Premises for the local authority having jurisdiction or applicable Township inspector to inspect and/or approve any installation of other services contracted for under this Agreement. All of Customer's duties and obligations under this Agreement continue even if the Customer sells or leaves the Premises. Customer agrees to register the System, if required by the local county, township or municipality.

6. **REMEDIES.** If Customer fails to perform its obligations under this Agreement, Company will give Customer written notice of default. If Customer does not cure the default in full within 10 days of the date of the notice, Company may terminate this Agreement and Customer must pay Company, to the fullest extent permitted by applicable law: (a) all amounts then due; (b) 50% of the amount due the Company for the remainder of this Agreement (as an agreed-upon amount of damages and not as a penalty); and (c) Company's reasonable collection costs, including attorney's fees and costs. If this Agreement is terminated, Company will not provide any other services, including Monitoring Services, after that date. If Company waives any default, Company is not waiving other defaults. Any waiver by Company must be in writing. Company reserves the right to terminate the Monitoring, with no further obligation to Customer, upon 14 days advance written notice to Customer in the event of (i) excessive runaway and/or false signals, or (ii) non-monetary material breaches of this Agreement, or the reasonable policies and procedures of the Monitoring Subcontractor. Any default by the Customer under this Agreement is a cross-default under any and all other agreements between the Customer and Company, and the Company has all of the rights and remedies available to it under any other such agreement.



## TERMS & CONDITIONS

### Octorara ES Fire Alarm System

Proposal: 20483-1-0

7. LATE CHARGES/PRICE INCREASES. All invoices from Company are due within 30 days of receipt, unless otherwise stated in writing. If Customer is more than 15 days late with payment, Company can charge Customer interest of 1.5% per month (18% per annum), or the maximum amount permitted by applicable law.

8. ASSIGNMENTS/SUBCONTRACTORS. Customer cannot transfer or assign this Agreement without Company's prior written consent. COMPANY MAY SUBCONTRACT THIS AGREEMENT (IN WHOLE OR IN PART) AND, IF COMPANY DOES SO, THE SUBCONTRACTOR WILL HAVE THE RIGHT TO ENFORCE, AND RECEIVE THE BENEFIT OF, ALL TERMS & PROVISIONS OF THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, THE LIMITATION OF COMPANY'S LIABILITY, CUSTOMER'S PROTECTION OF COMPANY, AND WAIVER OF SUBROGATION. COMPANY MAY ASSIGN OR SELL THIS AGREEMENT TO THE FULLEST EXTENT PERMITTED BY LAW.

9. LIMITATIONS ON LAWSUITS: JURY TRIAL. Customer must bring any lawsuit against Company within 1 year after the act, omission or event occurred upon which the lawsuit is based. If Customer does not, Customer has no right to sue Company. Time is of the essence. The discovery rule shall not apply to toll this one (1) year limitation period. TO THE FULL EXTENT PERMITTED BY LAW, COMPANY AND CUSTOMER BOTH GIVE UP THE RIGHT TO A JURY TRIAL.

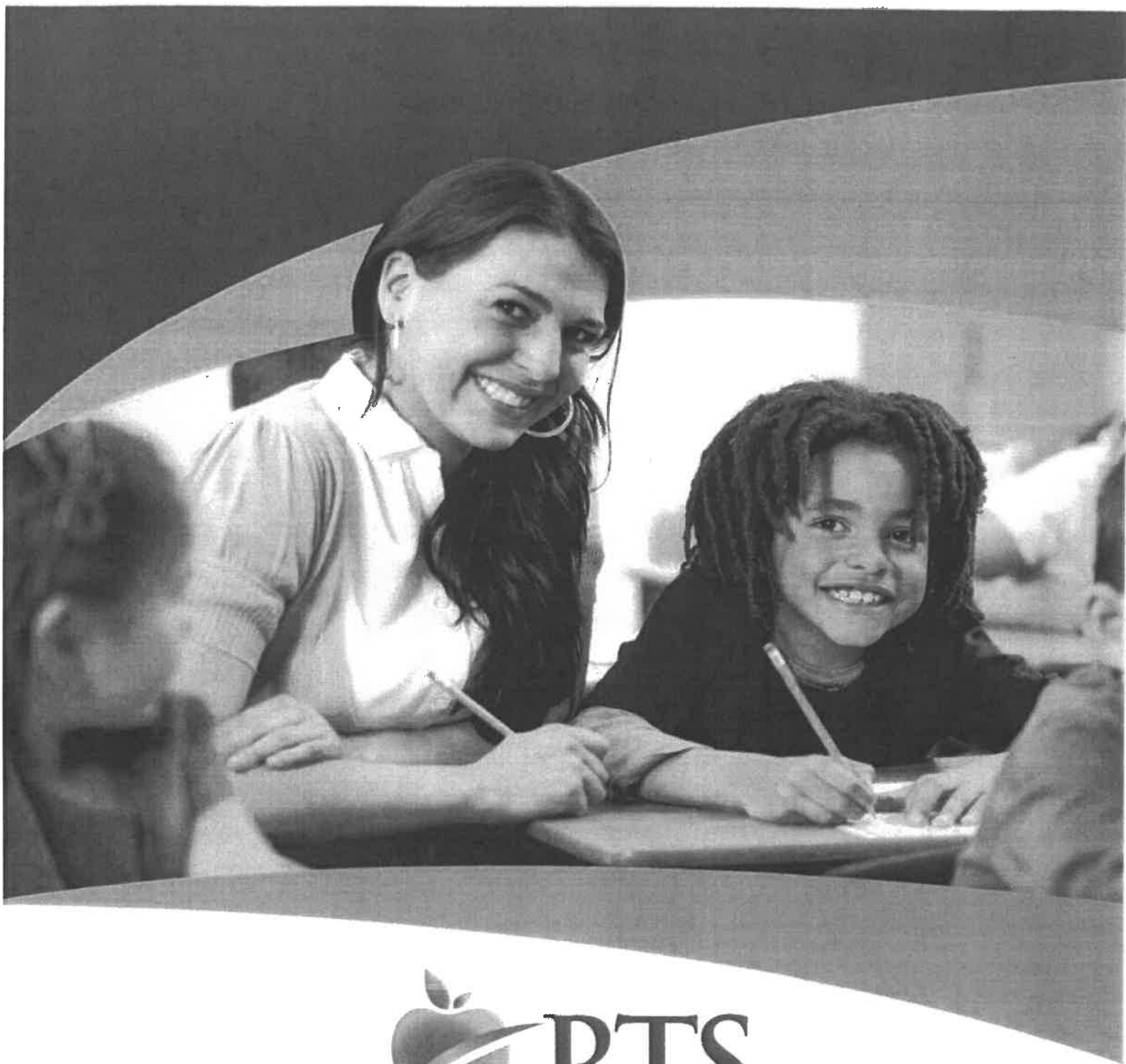
10. FALSE ALARM CHARGES. In the event a fine, penalty or fee is assessed against Customer or Company by any governmental or municipal authority, department or agency as a result of any false or other alarm condition, Customer agrees to be solely responsible for payment, and shall reimburse the Company for any related fines, penalty or fees it pays.

11. MISCELLANEOUS. This Agreement contains the entire understanding between Customer and Company relating to the subject matter hereof, and replaces any earlier discussions or agreements. This Agreement cannot be changed except by a writing signed by Customer and Company. If any provision of this Agreement is found to be invalid, the remaining provisions are still effective. The law of the State where the Premises is located governs this Agreement. The terms and conditions of this Agreement shall prevail over any other terms and conditions of any order form, proposal, purchase order, or other agreement submitted by Customer, even if signed by Company. EXCEPT FOR SUBCONTRACTORS AND ASSIGNEES UNDER SECTION 9 ABOVE, THERE ARE NO THIRD PARTY BENEFICIARIES TO THIS AGREEMENT.

Any repair, service or equipment which Company provides to Customer in the future is subject to the terms of this Agreement, including the Limitation of Liability, Customer's Protection of Company, and Waiver of Subrogation, unless otherwise expressly stated in another written agreement. This Agreement is not binding on the Company until the earlier of: (i) Company signs this Agreement; or (ii) services are commenced under this Agreement.

CUSTOMER INITIALS \_\_\_\_\_

\* I HAVE READ AND AGREE TO THE GENERAL TERMS



Therapy Services Agreement

# Therapy Services Agreement

Thank you for the opportunity to help serve the needs of the children of your District/Program, Octorara School District, herein referred to as ("District/Program").

Please review the following Service Agreement:

## Background:

A. Pediatric Therapeutic Services, LLC ("PTS") is engaged in the business of providing a range of pediatric therapy services to its own patients and to various other entities under contract with PTS. PTS fills these service needs by locating and providing Independent Contractors (not employees).

B. The District/Program has identified a need for school-based therapy services and desires to use PTS, LLC for the fulfillment of that need.

Now, therefore, in consideration of the mutual covenants set forth herein and other good and valuable considerations, the receipt and sufficiency of which are hereby acknowledged and intending to be legally bound, the parties agree as follows.

1. Service: Upon request, PTS will provide contracted therapists to the District/Program.

These independent contracted therapists will render therapy services to the District/Program's caseload. Documentation will be maintained on each student and will be included in his/her formal records. Schools will be responsible for acquiring appropriate prescriptions for these services. To ensure compliance, the District/Program will provide the Company with an accurate list of all students currently receiving therapy services, including grade, location, date of birth and current service levels. Prior to the start of the school year, the District/Program will provide the Company a bi-monthly, cumulative report that identifies the final placement and levels of services as recorded in new, incoming student records. Contracted therapists are to comply with the District/Program's requirements pertaining to IEP software and web-based Medical Access record-keeping. It will be the responsibility of contracted therapists to document time entries for the purpose of invoicing and task related record-keeping exclusively in the Company's web-based billing system. The District/Program will provide the Company's therapists access to each student record on its online IEP system, if such software is being utilized, not later than the first day therapists are required to report to school. PTS will require Independent Contractor to maintain complete confidentiality as defined and required by District/Program with respect to its students, their education files, academic records, tests, evaluations and any and all other information related to and/or obtained pursuant to this Agreement. In addition, PTS will require Independent Contractor to comply with all federal and state laws regarding the confidentiality of student records, including but not limited to the provisions of FERPA.

Teletherapy services will be provided when authorized by the District/Program.

If the District/Program is dissatisfied with the professional services of the independent contractor provided by PTS, upon receipt of written notice, PTS will

provide a replacement contractor satisfactory to the District/Program.

2. Insurance/Miscellaneous: Since PTS will be providing services as an independent contractor to the District/Program, our contracted therapists must not be placed in a position of supervising any of the employees of the District/Program. Contracted therapists will be invited to participate in any induction programs made available to staff and other contracted workers of the District/Program. Participation in induction program(s) by contracted therapists will not be billable time. All contracted therapists will have proof of licensure in the District/Program's state and carry liability insurance for malpractice. Independent Contractors' professional liability insurance coverage reflects a minimum of one million per incident or at such higher amount as it is required by law. Company maintains professional liability insurance with limits of one million per each claim, three million aggregate. General liability policy is maintained at two million per occurrence, four million general aggregate. This information will be held on file at PTS and will be provided prior to PTS' commencement of services to the District/Program.

Company will obtain the following documents from Independent Contractors and provide true and correct copies to the District/Program prior to the commencement of services.

- i. Criminal Background Check pursuant to Act 34;
- ii. Department of Public Welfare Clearance Statement pursuant to Act 151; and
- iii. Fingerprint reports when required by law.

Independent contractors are contractually obligated to conduct an employment history review, in compliance with 24 P.S. §1-111, and provide a copy to the Company and the District/Program, prior to the independent contractor initiating service to the District/Program. The employment history review shall include the completed Commonwealth of Pennsylvania Sexual Misconduct/Abuse Disclosure Release form with the Independent Contractor's response and the current/prior employer's response(s).

If during the time period of the Independent Contractor's assignment with the District/Program, the Independent Contractor has an arrest or conviction that is required to be reported by law the Independent Contractor, likewise, is contractually obligated to report the arrest or conviction in writing to the Company and the District/Program within 72 hours. Failure to report an arrest or conviction will result in immediate termination of the Independent Contractor's Agreement.

If the Independent Contractor violates 24 P.S. §1-111 or any other law, such action may constitute a breach resulting in the District/Program's request that the Independent Contractor be immediately removed as a service provider and the Company shall promptly comply with the District/Program's request.

PTS may assign this agreement without the written consent of the District. In such case the assigned party shall be liable to the District for PTS's obligations hereunder.

3. **Non-Solicitation:** The District/Program understands and agrees that it will not employ or offer to employ or enter any form of service relationship or independent contractor status, directly or indirectly, with the independent contractor provided by PTS to perform services for the District/Program under and pursuant to the terms and conditions of this Agreement for a period of eighteen (18) consecutive calendar months after the termination of such contract or any extension thereof.
4. **Fee:** Please see the following page for your customized hourly rates and fee structure. Please note that PTS has listed all disciplines and rates that are available to your District/Program. Signing this contract with all disciplines and rates does not mean the District/Program is committing to using all of PTS' services for the school year. All disciplines and rates are reserved and available should additional services be required. Pediatric Therapeutic Services, LLC is pleased to offer you the following rate schedule for the. Rates listed are hourly rates, unless otherwise specified. Upon approval of these rates for this multi-year option, please authorize this contract to be in effect **July 1, 2024 through June 30, 2029** by signing below.

| Discipline                               | 24-25 School Year | 25-26 School Year | 26-27 School Year | 27-28 School Year | 28-29 School Year |
|--|-------------------|-------------------|-------------------|-------------------|-------------------|
| School Psychology                        | \$95.49           | \$95.49           | \$95.49           | \$95.49           | \$95.49           |
| Occupational Therapy                     | \$72.49           | \$72.49           | \$76.11           | \$76.11           | \$78.39           |
| Certified Occupational Therapy Assistant | \$57.49           | \$57.49           | \$57.49           | \$59.21           | \$59.21           |
| Physical Therapy                         | \$72.49           | \$72.49           | \$76.11           | \$76.11           | \$78.39           |
| Physical Therapy Assistant               | \$57.49           | \$57.49           | \$57.49           | \$59.21           | \$59.21           |
| Speech-Language Pathology                | \$80.49           | \$80.49           | 84.51             | \$84.51           | \$87.04           |
| Social Worker                            | \$72.49           | \$72.49           | \$72.49           | \$72.49           | \$72.49           |
| Licensed Behavior Specialist             | \$72.49           | \$72.49           | \$72.49           | \$72.49           | \$72.49           |
| Registered Behavior Technician           | \$57.49           | \$57.49           | \$57.49           | \$57.49           | \$57.49           |
| Board Certified Behavior Analyst         | \$95.49           | \$95.49           | \$95.49           | \$95.49           | \$95.49           |



Upon prior written notice, PTS may adjust pricing:

- (a) To reflect the impact of inflation upon our costs by an amount not to exceed the year over year change in the Consumer Price Index for the preceding twelve (12 months); or
  - (b) Where applicable, if any law, regulation and/or policy is enacted that is applicable to either PTS or District that requires an increase and/or additional compensation and/or benefits, PTS may change the pricing for the current school year(s) in this Agreement. The pricing in this Agreement shall be adjusted to reflect the actual cost increase to PTS reasonably calculated on a direct or pro rata basis; or
  - (c) For changes in sales, use, or gross receipts taxes; or
  - (d) For changes in (a) the District's requirements (e.g., requisition, billing and invoicing processes; the introduction of third-party software systems and processes), (b) service levels, or (c) service delivery method; or
  - (e) If market conditions dictate that PTS must pay a higher wage in order to attract Independent Contractors.
5. Indemnification: Each Party shall at all times indemnify and save the other Party harmless against and from all losses, liability, expense, and other detriments of every nature and description to which the indemnified Party may be subjected by reason of any act or omission of the indemnifying Party of its subcontractors, consultants, agents, officers, directors, and employees where such loss, liability, expense or other detriment arises out of or in connection with the performance of the work, including, but not limited to, personal injury (including death) and loss or damage to District/Program property of the indemnified Party or others. This indemnity shall not extend to any claims, damages, losses, and expense which are due to act of gross negligence of the indemnified Party.
6. Term: This agreement for services shall remain in effect through the time that the District/Program designates with an (X) below. Notwithstanding the foregoing, either party may, upon delivery of not less than 60 days prior written notice to the other party, terminate this Agreement if the other party defaults in the performance of the contract which breach remains uncured for 30 days after written notice thereof. Upon such termination, all unpaid amounts shall be due and payable in full. In the absence of formal written notice of termination by either party or the absence of a renewal contract at the end of the contract period, this contract will remain in force for a period of up to three months after the term of the contract as long as PTS continues to provide the services outlined in this contract. If the terms of this agreement meet your program's approval, please have the appropriate authority execute the original. We ask that you return the fully executed original to PTS and retain a copy for your records.

Pediatric Therapeutic Services, LLC is offering the outlined rate schedule with additional renewal options which ensure modest, fixed rate increases for subsequent school years. Please signify the desired term(s) with an X on the line provided.

☐ 2024-2025 School Year

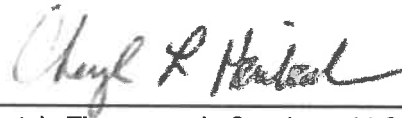
☐ 2027-2028 School Year

☐ 2025-2026 School Year

☐ 2028-2029 School Year

☐ 2026-2027 School Year

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereto affix their signatures below.



Pediatric Therapeutic Services, LLC

April 23, 2024

Date

Octorara School District

Date

# Octorara Area School District

228 HIGHLAND ROAD, SUITE 1, ATGLEN, PA 19310-1603

Phone: (610) 593-8238 ♦ Fax: (610) 593-6425 ♦ [www.octorara.k12.pa.us](http://www.octorara.k12.pa.us)



**Dr. Steven A. Leever, Ed.D.**

Superintendent of Schools

[sleevev@octorara.org](mailto:sleevev@octorara.org)

610-593-8238 ext 30500

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## Authorized Official Resolution

Be it RESOLVED, that the Octorara Area School District of Chester County hereby request a Public School Facility Improvement grant of \$6,547,000 from the Commonwealth Financing Authority to be used for Octorara Elementary HVAC Project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate R. Scott Domowicz, Chief Financial Officer and Steven A. Leever, Superintendent of Schools as the officials to execute all documents and agreements between the Octorara Area School District and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Jill L. Hardy, duly qualified Secretary of the Octorara Area School District, Chester County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Octorara Area School District Board of Directors at a regular meeting held on May 20, 2024 and said Resolution has been recorded in the Minutes of the Octorara Area School District and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Octorara Area School District this 20<sup>th</sup> day of May, 2024.

Octorara Area School District

Chester County

\_\_\_\_\_  
Secretary

# Octorara Area School District

228 HIGHLAND ROAD, SUITE 1, ATGLEN, PA 19310-1603

Phone: (610) 593-8238 ♦ Fax: (610) 593-6425 ♦ [www.octorara.k12.pa.us](http://www.octorara.k12.pa.us)



**Dr. Steven A. Leever, Ed.D.**

Superintendent of Schools

[sleever@octorara.org](mailto:sleever@octorara.org)

610-593-8238 ext 30500

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May 21, 2024

Dear Public School Facility Improvement Grant Team:

The Octorara Area School District is partnering with McClure Company on the Octorara Elementary School HVAC project through a Guaranteed Energy Savings Agreement.

The Octorara Area School District is the intended single recipient of the grant monies, if awarded, and there are no recipients, or third-party cost share providers, associated with this project.

The Octorara Area School District has committed \$1,636,750 of capital funding to supplement the requested grant dollars \$4,910,250 for the completion of the total project \$6,547,000.

Sincerely,

Steven A. Leever  
Superintendent of Schools



Hardy, Jill &lt;jhardy@octorara.org&gt;

**FW: [External] - RE: JHS and ES HVAC Budgets**

1 message

**Scott Domowicz** <sdomowicz@octorara.org>  
 To: Jill Hardy <jhardy@octorara.org>

Mon, Apr 22, 2024 at 11:57 AM

**From:** Alyssa Wingenfield <alyssawingenfield@mcclureco.com>  
**Sent:** Monday, April 15, 2024 4:09 PM  
**To:** Scott Domowicz <sdomowicz@octorara.org>  
**Cc:** Maggie Smith <maggiesmith@mcclureco.com>  
**Subject:** RE: [External] - RE: JHS and ES HVAC Budgets

Scott,

We revised the scope for the two grants below – here is where we are trending cost wise. **Please let us know if you want to move forward with getting 3 quotes and assembling grant documents around these projects.**

**Grant 1**

Original ES HVAC - \$7,466,000- Full HVAC Upgrade

**UPDATED** ES HVAC - \$7,466,000- Partial HVAC Upgrades (removed media center, guidance, admin suite and computer labs from scope since those spaces were already cooled)

| ID                               | Scope  | Cost               |
|----------------------------------|--|--------------------|
| 1                                | Replace indoor air handling units with VAV Packaged Rooftop Units  | \$2,523,000        |
| 2                                | Replace packaged rooftop units - serves media center, guidance, admin suite, and computer labs (was \$919,000)   | \$0                |
| 3                                | Replace unit ventilators with VAV Packaged Rooftop Units   | \$2,600,000        |
| 4                                | Replace hot water pumps only, existing boilers appear to be in good condition.   | \$97,000           |
| 5                                | Empty and remove underground oil tank  | \$84,000           |
| 6                                | Upgrade controls on new equipment. Any existing equipment controllers that remain should be upgraded because they are no longer supported.   | \$591,000          |
| 7                                | Power Systems Study: Provide coordination, short-circuit and arc hazard Study. Will include labels and recommendations.  | \$18,500           |
| 8                                | Clean switchboard, generator, ATS, and panelboards (if not replaced). Verify torque values of electrical connections. Verify panel schedules and new typed schedules.  | \$18,100           |
| 9                                | Upgrade service to (1) main 1200A 277/480V panelboard in order to support incoming HVAC load. Remove (2) oil cooled 5kV-120/208V transformers and install (1) new 5kV-277/480V transformer. Install main 120/208V distribution panel and 480-120/208V transformer and refeed second split service panel. | \$615,400          |
| <b>Project Subtotal</b>          |  | <b>\$6,547,000</b> |
| <b>75% Grant Match</b>           |  | <b>\$4,910,250</b> |
| <b>25% District Contribution</b> |  | <b>\$1,636,750</b> |

# Octorara Area School District

228 HIGHLAND ROAD, SUITE 1, ATGLEN, PA 19310-1603

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**Dr. Steven A. Leevee, Ed.D.**

Superintendent of Schools

[sleevee@octorara.org](mailto:sleevee@octorara.org)

610-593-8238 ext 30500

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## Authorized Official Resolution

Be it RESOLVED, that the Octorara Area School District of Chester County hereby request a Public School Facility Improvement grant of \$6,691,800 from the Commonwealth Financing Authority to be used for Octorara Jr. High HVAC Project.

Be it FURTHER RESOLVED, that the Applicant does hereby designate R. Scott Domowicz, Chief Financial Officer and Steven A. Leevee, Superintendent of Schools as the officials to execute all documents and agreements between the Octorara Area School District and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Jill L. Hardy, duly qualified Secretary of the Octorara Area School District, Chester County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of the Octorara Area School District Board of Directors at a regular meeting held on May 20, 2024 and said Resolution has been recorded in the Minutes of the Octorara Area School District and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of the Octorara Area School District this 20<sup>th</sup> day of May, 2024.

Octorara Area School District

Chester County

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Secretary

# Octorara Area School District

228 HIGHLAND ROAD, SUITE 1, ATGLEN, PA 19310-1603

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**Dr. Steven A. Leever, Ed.D.**

Superintendent of Schools

[sleever@octorara.org](mailto:sleever@octorara.org)

610-593-8238 ext 30500

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May 21, 2024

Dear Public School Facility Improvement Grant Team:

The Octorara Area School District is partnering with McClure Company on the Octorara Jr. High School HVAC project through a Guaranteed Energy Savings Agreement.

The Octorara Area School District is the intended single recipient of the grant monies, if awarded, and there are no recipients, or third-party cost share providers, associated with this project.

The Octorara Area School District has committed \$1,691,800 of capital funding to supplement the requested grant dollars \$5,000,000 for the completion of the total project \$6,691,800.

Sincerely,

Steven A. Leever  
Superintendent of Schools

Grant 2

Original JHS HVAC - \$11,047,000 - - Full HVAC Upgrade

UPDATED JHS HVAC - \$7,466,000- Partial HVAC Upgrades for Classrooms and Heating Plant Only (removed large group spaces, administration, library, and computer room)

| ID                        | Scope   | Cost        |
|---------------------------|---|-------------|
| 1                         | Replace heating only indoor air handling units with VAV Package Rooftops - serves large group spaces and administration (was \$2,566,000)   | \$0         |
| 2                         | Replace packaged rooftop units - serves Library and Computer Rooms (was \$791,000)  | \$0         |
| 3                         | Replace heating only unit ventilators with VAV Packaged Rooftops  | \$3,126,000 |
| 4                         | Replace administration HVAC system (was \$998,000)  | \$0         |
| 5                         | Replace hot water boilers, pumps, and accessories   | \$959,000   |
| 6                         | Empty and remove underground oil tank   | \$84,000    |
| 7                         | Upgrade controls on new equipment. Any existing equipment controllers that are no longer supported should also be upgraded. NRG is currently working with the district and is in the process of upgrading these outdated controllers to be completed in May 2024.   | \$888,000   |
| 8                         | Power Systems Study: Provide coordination, short-circuit and arc hazard Study. Will include labels and recommendations.   | \$27,700    |
| 9                         | Replace switchboard, power center, and all panelboards throughout the building due to equipment being at the end of useful life. Service voltage shall be increased to 277/480 3Ø4W for incoming HVAC equipment with air conditioning. (2) new 5kV switches, (1) new 4160-277/480V transformer, (1) new 277/480V switchboard, and (1) new 120/208V switchboard shall be installed. Branch panels and associated feeders shall be replaced due to age. New 277/480V panels will be installed in locations around the building to serve new HVAC equipment. | \$1,605,100 |
| 10                        | Clean generator. Verify torque values of electrical connections. Verify panel schedules and new typed schedules.  | \$2,000     |
| Project Subtotal          |   | \$6,691,800 |
| Maximum Grant Match       |   | \$5,000,000 |
| 25% District Contribution |   | \$1,691,800 |

Sincerely,  
Alyssa

From: Alyssa Wingenfield  
Sent: Thursday, April 4, 2024 1:49 PM  
To: Scott Domowicz <sdomowicz@octorara.org>  
Subject: RE: [External] - RE: JHS and ES HVAC Budgets

Hi Scott,

I'm free until 2:30 (I'll be on the road – but could chat) today and I'm free tomorrow 8-9 and 3-4. Please let me know which date/time you prefer!



**Corbett, Inc.**  
**Instructional Space Renovations – 2024**

The Corbett proposal is to redesign some of our spaces and our Administration office area.

| Location                               | Cost                   | Notes:   |
|--|------------------------|--|
| MS Cafeteria                           | \$69,621.20            | Replacement of all cafeteria seating and tables      |
| Hub                                    | \$89,975.05            | Refitting of all hub furniture, tables, dividers     |
| HS Library Nook                        | \$21,660.10            | Outfitting of instructional/study space in library   |
| HS Library School Store                | \$20,387.20            | Outfitting school store space                        |
| Administration Front Office            | \$52,400.70            | Replacement desks, chairs, cabinets and seating area |
| <del>HS Art Corridor</del>             | <del>\$14,051.55</del> | Seating and table in art hallway                     |
| <del>Technology Office – Private</del> | <del>\$20,655.25</del> | Cancelled due to cost                                |
| <del>Technology Office – Main</del>    | <del>\$22,025.85</del> | Cancelled due to life of current configuration       |
| Installation                           | \$32,500               |  |
| <b>TOTAL</b>                           | <b>\$286,544.25</b>    |  |

\*Construction and modification costs are not included in the above pricing.

**MS Cafeteria** – The cafeteria is being renovated this summer, with the floor being taken up and replaced with funding from a grant. This proposal is for the purchase of new tables and chairs to make the look and feel of the cafeteria less institutional and to provide greater flexibility for use.



MS Cafeteria rendering

**Hub Area (MS)** – The Hub is what was once the MS library. Library spaces are under redesign in schools across the country. A number of years ago, a transformation of the Hub was begun, but was under funded. The plan is to complete the renovation of the space and to support the shift underway in the ways instruction is delivered. The Hub becomes a model for how to flexibly use our allocated areas in new ways to engage learning.



Hub rendering

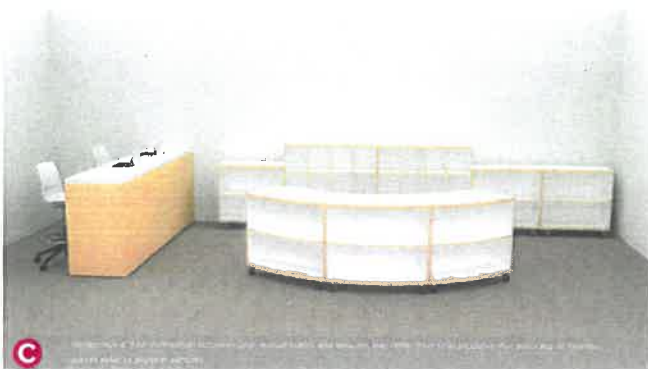
**HS Library Nook** – This space is currently a storage space with a large steel gate. As library spaces have evolved, they increasingly take on a more casual look and feel. The library used to be where students came to check out books and access research materials. Now those materials *might* be found in the library, but increasingly, the space is being used for collaboration, which we encourage.



Library Nook rendering

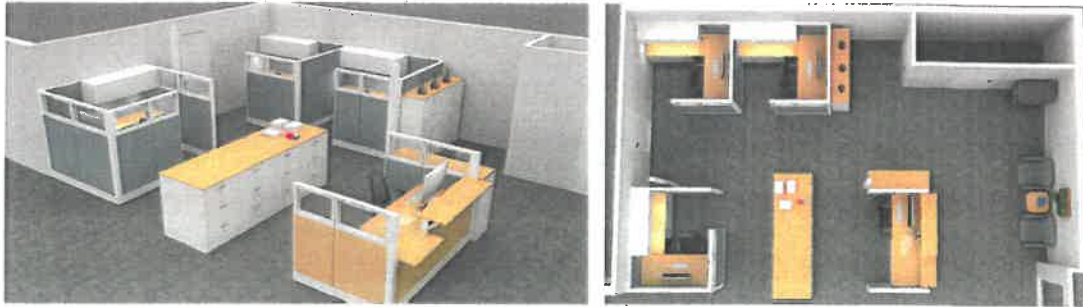


**HS Library School Store** – The school store is a part of the library and would have been a library classroom at one time. The idea of a school store stems from the desire to increase opportunities for our students to be involved in real-world application of learning in business. It also gives the school an opportunity to boost school identity and pride in the purchase of Octorara-wear.



HS School Store rendering

**Administration Front Office** – Our current configuration lacks a proper receiving area and sitting area. Guests sit in the foyer outside the office and the look and feel is unwelcoming to guests to the district. We also would like to see the space more open and usable by our staff, while at the same time, positioning screens for the private and sensitive professional work they engage in.



Administrative Office rendering

**HS Art Corridor** – This area is just outside the HS Library and is an area that could be utilized for casual seating for students who are studying or collaborating. If we were looking to save funds, this would be an area that could be postponed.



HS Art Corridor rendering

## OABEST Expo Sponsors and Raffle Contributors

| Name                           | Company                                     | Sponsorship Item                        | Item           |
|--------------------------------|---|---|----------------|
| Amy Jaros                      | Dutchland, Inc                              | Direct Contribution to Program          | \$500          |
| Beau Crowding                  | BELFOR                                      | Direct Contribution to Program/Homeland | \$1,000        |
| Doug Kauffman                  | Summers & Zim's, Inc.                       | 3 Play Sports                           | \$200          |
| Amanda Kieffer                 | OAEA  | Bumble Bee Train                        | \$200          |
| Tina O'Connor                  | Parkesburg Action Committee                 | Petting Zoo                             | \$100          |
| Susan Dobinson                 | Beiler-Campbell Realtors                    | Obstacle Course                         | \$200          |
| Susan Dobinson                 | Delaware Valley Financial Mortgage          | Obstacle Course                         | \$200          |
| John Fecile                    | CertaPro Painters of Western Chester County | Golf Course                             | \$200          |
| Matthew Siter                  | Forrest Hardscape and Landscape             | Inflatable Hatchet Throwing             | \$200          |
| Stephanie Carrero              | Renewal by Andersen                         | Inflatable Hatchet Throwing             | \$200          |
| Lisa Brown                     | Kona Ice of Southern Chester County         | CTSOs                                   | Profit Sharing |
| Jim Lauckner                   | Chester County Economic Development Council | Sound System                            | \$1,500        |
| International Paper Foundation | International Paper                         | Sound System                            | \$4,000        |
| Michael Herr                   | Herr's                                      | Chips                                   | In Kind        |
| Grant Jackson                  | Null's                                      | Crash Cars                              | In Kind        |
|                                | Cochranville Fire Company                   | Fire Truck Display                      | In Kind        |
|                                | Keystone Valley Fire Company                | Fire Truck Display                      | In Kind        |
|                                | Christiana Fire Company                     | Fire Truck Display                      | In Kind        |
|                                | Chester/Delaware Farm Bureau                | Immersion Mobile                        | In Kind        |
| Don Carns                      | Don Carns Farm                              | Giant Tractor for Display               | In Kind        |
| John & Mike Riley              | Hayrides                                    | Hayrides                                | In Kind        |
| <b>Raffle Donations</b>        |   | <b>Raffle Item</b>                      | In Kind        |
| Elaine Russell                 | Russells Dance and Baton Studio             | Gift Certificate for Lessons            | In Kind        |
| Nina Holman                    | Mary Kay                                    | Mary Kay Products                       | In Kind        |
| Karen Reynolds                 | Scentsy                                     | Scent Basket                            | In Kind        |
| Jeannine Wyrick                | ESS   | Yeti Cooler                             | In Kind        |

|                    |                              |   |         |
|--------------------|------------------------------|---|---------|
| Tiffany Stockton   | Girl Scouts of Eastern PA    | Girl Scout Cookies  | In Kind |
| Marianne DiFabio   | R&R Reiki Room               | Reiki Basket  | In Kind |
| Kathy Holbert      | Stoltzfus Feed & Supply      | Bird Merchandise  | In Kind |
| Patrick Dougherty  | Off Grid Photos              | Framed Picture  | In Kind |
| Tammy Simon        | FBLA                         | Self Care Basket  | In Kind |
| Janet Kabakjian    | Octorara YMCA                | YMCA Merchandise  | In Kind |
| Drew Duggan        | Envirothon                   | Home and Garden   | In Kind |
| Lisa McNamara      | OACTEP Office                | OACTEP Merchandise  | In Kind |
| Grant Jackson      | Null's Sales & Service       | Null's Towing Merchandise   | In Kind |
| Luz maria Garcia   | Relax with love              | Personal Care Basket  | In Kind |
| Amanda Lancaster   | Salon Boninu                 | Gift Certificate  | In Kind |
| Lisa McNamara      | Author                       | Eensy Weensy Spider Book & Items                                      | In Kind |
| Matt Talley        | Carpentry and Cabinet Making | Yard Yatzee   | In Kind |
| Grant Jackson      | Null's Sales & Service       | Merchandise   | In Kind |
| Ginny Schempp      | Kindergarten                 | Gardening Items   | In Kind |
| Dena Schott        | 3rd Grade                    | Beach Items   | In Kind |
| Molly Yoon         | Art House Plants             | Gardening Items   | In Kind |
| Shady Maple        | Shady Maple                  | Gift Card   | In Kind |
| Rocco & Anna       | Rocco and Anna's             | Gift Card   | In Kind |
| Hailey Marcus      | Brandywine Valley SPCA       | Doggie Basket   | In Kind |
| Chadd Stoltzfus    | Stoltzfus Farm Service       | DeWalt Brushless Compact Drill/Driver/3-Speed Impact Driver Combo Kit | In Kind |
| Wawa at Parkesburg | Wawa                         | Gift Card   | In Kind |

# architerra, pc.

## OCTORARA AREA SCHOOL DISTRICT Athletic Campus Master Plan – Stage One Implementation Project

Analysis of Bid Results – April 30, 2024

13 May 2024

Project Budget \$844,532.

|  |                    |
|--|--------------------|
| Low Bid Base Bid General Construction    | \$ 738,000.        |
| Low Bid Base Bid Electrical Construction | <u>\$ 137,000.</u> |
| Base Bids Total                          | \$ 875,000.        |

What Did Base Bid Include?

| <u>General Construction</u>                  |
|--|
| Field 1 Threshold                            |
| Field 7 Softball Field                       |
| Field 9 Erect Scoreboard                     |
| <u>Field 12 ADA Access &amp; Right Field</u> |
| \$ 738,000. Bid                              |

| <u>Electrical Construction</u>       |
|--------------------------------------|
| Field 1 Wire Disconnect              |
| Field 7 Scoreboard & Team Area Power |
| Field 9 Power Scoreboard             |
| <u>\$ 137,000. Bid</u>               |

### STRATEGIC PLANNING FOR AWARD: ONE OPTION

Premise One: At Field 12, Varsity Baseball, a different ADA solution was suggested by the School District on April 16, 2024 which differs from the solution presented and approved in the Bid Documents. This new solution would push the disturbance area for the Highland Township portion of the project over the one acre threshold. To implement the new solution, we should remove the current solution from the base bid and pursue the new solution under a separate approval; separate project in the near future.

|           |   |
|-----------|---|
| Base Bid: | \$ 738,000.   |
| –         | <u>\$ 67,000.</u> Accept Alternate Bid GC-8 to eliminate Field 12 ADA |
|           | \$ 671,000. RESULTANT CONTRACT SUM                                    |

Premise Two: When we talked with the Chester County Conservation District in October 2023, they informed us **not** to include the Stadium Threshold at Field 1 into the Field 7 (New Softball Field Project) NPDES permit. We didn't, and we received the permit in January 2024 for Field 7. In March 2024, we submitted Field 1 for a simple erosion and sedimentation control permit as previously instructed. The Conservation District changed their mind and stated we

# architerra, pc.

would have to amend the NPDES permit to include this project. Since that would take several months and delay the Field 7 project, we did not submit Field 1 for approval on April 10, 2024, but we kept it in the bid documents for pricing knowledge. We should remove Field 1 Threshold to Stadium from this base bid and pursue the project under a separate simpler approval after Field 7 is completed.

|               |  |
|---------------|--|
| \$ 671,000.   | REVISED CONTRACT SUM                                     |
| - \$ 201,000. | Accept Alternate Bid GC-6 to eliminate Field 1 Threshold |
| \$ 470,000.   | Resultant Contract Sum for General Contractor            |
| + \$ 137,000. | Contract Sum for Electrical Contractor                   |
| \$ 607,000.   | CONTRACTS TOTAL  |

**THIS RESULTS IN A BUDGET SURPLUS OF (\$ 875,000 – \$ 607,000.) \$ 268,000.**

You could apply this \$ 268,000.00 to future project costs for Field 12 Varsity Baseball ADA access and/or Field 1 Stadium Threshold.

and/or

The following bid alternates are currently on the table in the event you want to include any or all into the current contracts for construction:

| <u>General Construction</u> | <u>Task/Work Scope</u>                                   | <u>Electrical Construction</u> |
|-----------------------------|--|--------------------------------|
| Add GC-1: + \$ 54,000.      | Field 9; Seats, Port-o-lets, Concession, Camera, Outlets | Add EC-1: + \$ 41,100.         |
| Add GC-3: + \$ 138,000.     | Field 10; Team Area Safety                               | —                              |
| Add GC-2: + \$ 38,000.      | Field 10; Soccer Field Drainage                          | —                              |
| Add GC-4: + \$ 18,000.      | Field 12: Add 3 <sup>rd</sup> Base Bullpen               | —                              |
| Add GC-5: + \$ 11,000.      | Field 12; Add Clay Bricks                                | —                              |

Also, it was agreed the minimal Field 1 lighting adjustments (budgeted at \$ 50,000.) would be a repair/maintenance cost dealt directly with the field lighting manufacturer: Musco Lighting.

# architerra, pc.

## **REGULATORY APPROVAL AND PERMIT STATUS**

**AS OF 10 May 2024**

### **Field 7 New Softball Field**

- Received NPDES Permit in January 2024.
- Received West Fallowfield Township Approval in March 2024.

### **Field 9 Athletic Field**

- Received Chester County Conservation District Approval in May 2024.
- Submitted to West Fallowfield Township for Approval on April 10, 2024.

### **Field 10 JV Baseball/Soccer Practice**

- Received Chester County Conservation District Approval in May 2024.
- Submitted to Highland Township for Approval on April 10, 2024.

### **Field 12 Varsity Baseball**

- Received Chester Country Conservation District Approval in May 2024.
- Submitted to Highland Township for Approval on April 10, 2024.