

OCTORARA AREA SCHOOL DISTRICT
PUBLIC SCHOOL BOARD MEETING
November 20, 2023 – 7:00 p.m.
Jr. High School Multi-Purpose Room

AGENDA

1. Moment of Silence
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes of the Work Session of October 9, 2023 and the Regular Meeting of October 16, 2023.
5. Visitors' Comments - Agenda Items Only
6. Presentations/Discussions
 - A. OIS Band & Chorus
 - B. Engineering Robots
7. Information Items
8. Treasurer's Report
 - A. That the Octorara Board of School Directors approve the General Fund Report for period ending October 31, 2023.
9. Business Manager's Report
 - A. That the Octorara Board of School Directors approve the list of bills for payment.
10. Recommended Action Items:
 - A. That the Octorara Board of School Directors approve Mr. Scott Domowicz as the District's School Safety and Security Coordinator.
 - B. That the Octorara Board of School Directors approve Ms. Kelley Vance as the District's Title IX Coordinator.
 - C. That the Octorara Board of School Directors approve the contract with Apptegy for website development effective January 1, 2024 at an annual cost of \$13,225 with a one-time set-up fee of \$14,112.50.
 - D. That the Octorara Board of School Directors approve the 2023-2024 Structured Literacy Grant from the Chester County Intermediate Unit for \$68,110.
 - E. That the Octorara Board of School Directors approve the donation of a JayPro Bomber Elite Batting Cage from the Octorara Baseball Boosters at a value of \$5,500.
 - F. That the Octorara Board of School Directors approve the request from Octorara Youth Wrestling to host a wrestling meet on Sunday, January 21, 2024 from 9:00 a.m. – 4:00 p.m.

- G. That the Octorara Board of School Directors approve the request for unpaid family medical leave for the purpose of child rearing for Ms. Kimberly Boyd from approximately February 12, 2024 through April 22, 2024. Ms. Boyd is a Special Education teacher at the Octorara Jr./Sr. High School.
- H. That the Octorara Board of School Directors adjust Mr. Phillip Woodward's approved start date from October 12, 2023 to October 10, 2023. Mr. Woodward is a custodian at the Octorara Intermediate School.
- I. That the Octorara Board of School Directors approve the following policies, second reading:
 006 *Meetings*
 216.1 *Supplemental Discipline Records*
 251 *Students Experiencing Homelessness, Foster Care and Other Educational Instability*
- J. That the Octorara Board of School Directors approve the following policies, first reading:
 815 *Acceptable Use of Internet, Computers and Network Resources*

Resignation Approvals:

- K. That the Octorara Board of School Directors accept the resignation of Ms. Wanda Fisher as an Instructional Assistant at the Octorara Primary Learning Center effective November 23, 2023. (Hired June 19, 2017)

Hiring Approvals:

- L. That the Octorara Board of School Directors approve the following supplemental contracts for the 2023-2024 school year:

Helena Martin	FFA Technology Advisor	4 pts @ \$620	\$2,480
Debra Jones	Mentor Erin Sullivan		\$80.72
Patti Albrecht	Mentor Ana Torres		\$63.08
Adam Udell	Character Club Advisor	2 pts @ \$620	\$1,240
Denim Kurtzhals	Jr High Baseball Coach	4 pts @ \$620	\$2,480
Phillip Woodward	Jr High Asst Boys' Basketball Coach	4 pts @ \$620	\$2,480
Eric McCutcheon	Asst Girls' Basketball Coach	9 pts @ \$620	\$5,580
Scott Burrridge	Asst Girls' Wrestling Coach	9 pts @ \$620	\$5,580

- M. That the Octorara Board of School Directors approve the change in the Jr. High Chorus supplemental from Jaclyn Urbas to Sydney Szwarc at 2 points for a total of \$1,240. (Ms. Urbas was approved in error for both the Jr. High and Sr. High Chorus supplementals in August.)
- N. That the Octorara Board of School Directors approve the following Intramural supplementals effective November 21, 2023:
 Jed King, Intramural Sr. High Fitness Coordinator - \$3,000 pro-rated
 Mark Durante, Intramural Jr. High Fitness Coordinator - \$3,000 pro-rated
- O. That the Octorara Board of School Directors approve the following substitute teacher for the 2023-2024 school year:
 Hannah Dunnenberger, Emergency
 John Tintera, Emergency

- P. That the Octorara Board of School Directors approve the following substitute support staff for the 2023-2024 school year:

Joyce Swisher
Owen Hoffman
Patrick Hoffman

- Q. *That the Octorara Board of School Directors approve Ms. Kimberly Lacock as a Food Service employee effective November 20, 2023. Ms. Lacock's rate will be \$15.00 per hour for five hours per day. (Replacing Sandy Affourtitt who resigned.)*
- R. *That the Octorara Board of School Directors approve the Service Agreement with Lancaster-Lebanon Intermediate Unit 13 for Act 168 tracking services effective November 28, 2023 through November 27, 2026.*
- S. *That the Octorara Board of School Directors approve the Subscription Agreement with Veracity Verification Solutions, LLC for software platform management effective November 7, 2023 at a cost of \$5,564.*
- T. *That the Octorara Board of School Directors approve Ms. Jennifer Davis as a truant officer for the District.*
- U. *That the Octorara Board of School Directors accept the resignation of Ms. Joelyn Metzler as substitute support staff effective November 5, 2023. (Hired November 21, 2022)*

11. Finance/Facility Committee Report
12. CCIU Board Representative's Report
13. Old Business
14. New Business
15. Other Items and Announcements
16. Visitors' Comments – General
17. Administrator Comments/Announcements
18. Board Comments
19. Adjournment

Finance/Facility Committee Meeting – Monday, November 20, 2023 – 6:00 p.m. in room 102 at the Jr. High School

Executive Session for Personnel - Monday, November 20, 2023 – Prior to the Regular Meeting in room 102 at the Jr. High School

Policy/Facility Committee Meeting – Monday, December 4, 2023 – 6:00 p.m. in room 102 at the Jr. High School

Reorganization Meeting – Monday, December 4, 2023 - 7:00 p.m. in the Jr. High School Multi-Purpose Room

Next regularly scheduled Work Session – Monday, December 4, 2023 – Immediately following the Reorganization Meeting in the Jr. High School Multi-Purpose Room

Finance Committee Meeting – Monday, December 11, 2023 – 6:00 p.m. in room 102 at the Jr. High School

Next regularly scheduled Board Meeting – Monday, December 11, 2023 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on October 9, 2023

The Work Session of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on October 9, 2023.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Ganow, called the meeting to order at 7:00 p.m. Other members present were Ms. Bowman, Mr. Falgiatore, Mr. Fox, Mr. Hurley, Mr. Koennecker, Mr. Norris, Ms. Yelovich and Mr. Zimmerman. Also present were Mrs. Hardy, Secretary; Dr. Leever, Superintendent; members of the administrative team; Jeff Litts, Saxton & Stump; and four visitors (two visitors remained after the presentation).

Under visitor's comments for agenda items only, Melissa Falgiatore, Atglen, expressed her concern regarding the Sunshine Law. She suggested a different location for committee meetings and questioned why there are no committee meeting minutes.

Under presentations, Mr. Hodorovich and the culinary and baking pastry arts students presented a sampling of food to the Board and described the creation of each dish.

There were no information items.

Mr. Ganow presented the following items for action at the October 16, 2023 Board meeting:

- A. That the Octorara Board of School Directors approve the EAP Employer Services Agreement with Penn Medicine effective November 1, 2023.
- B. That the Octorara Board of School Directors approve the request from Youth Wrestling to use the Sr. High School Gymnasium on Sunday, January 7, 2024 prior to 1:00 p.m. for a tournament.
- C. That the Octorara Board of School Directors approve the grant with Community Action Partnership of Lancaster County for \$4,000 for the Kindergarten Transition Program for supplies.
- D. That the Octorara Board of School Directors approve the following student activity clubs at the Octorara Jr./Sr. High School:
 - Chess Club
 - Latino Club
- E. That the Octorara Board of School Directors approve the following policies, first reading:
 - 006 *Meetings*
 - 216.1 *Supplemental Discipline Records*
 - 251 *Students Experiencing Homelessness, Foster Care and Other Educational Instability*

Resignation Approvals:

- F. That the Octorara Board of School Directors accept, with regret, the resignation of Ms. Rachel Schreiber as a Library Assistant at the Octorara Elementary School effective October 20, 2023. (Hired September 17, 2012)

Hiring Approvals:

- G. That the Octorara Board of School Directors approve Ms. Alexis Stratman as a Food Service employee effective October 9, 2023 pending completion of employee related documents

required by law and the District. Ms. Stratman's rate will be \$15.00 per hour for four hours per day. (Replacing Lynn Spaulding who resigned.)

- H. That the Octorara Board of School Directors approve the transfer of Ms. K.C. Testerman from Assistant Musical Director at 6 points (\$3,720) to Musical Director at 8 points (\$4,960). (Replacing Nicole Norton who resigned.)

- I. That the Octorara Board of School Directors approve the following supplemental contracts for the 2023-2024 school year:

Jude Unitis	Jr. High Head Football Coach	6 pts @ \$620	\$3,720
Jen Hoskins	Mentor Sarah Danforth	2 pts @ \$620	\$1,240
Holly Conte	Mentor Grace Meyer	2 pts @ \$620	\$1,240
Jen Watson	Sr High Student Council	3 pts @ \$620	\$1,860
Adam Udell	Sr High Student Council	3 pts @ \$620	\$1,860
Joe Lynch	Asst Musical Director	6 pts @ \$620	\$3,720

- J. That the Octorara Board of School Directors approve the following substitute teacher for the 2023-2024 school year:

Christian Day, Emergency

Under the Policy Committee Report, Ms. Bowman reported the committee discussed the first reading policies on tonight's agenda. These policies are being revised as a result of PSBA recommendation and updates in the law.

Under the Facility Committee Report, Mr. Norris reported the committee discussed the bid for the welding shop, NRG control work at the PLC will begin in October, and having a company evaluate if solar power would be feasible for the District.

There were no other items/concerns.

Under visitors' comments for items in general, Melissa Falgiatore, Atglen, asked for a response from the solicitor regarding the Sunshine Act and recommended Board members review the Act.

Under administrator comments, Ms. Andrews shared activities from the Latino Club and presented Student of the Month categories: music, art, and Brave of the Month.

Dr. Leever commended the Jr./Sr. High administration for doing positive things for kids and making connections available for all students.

Dr. Tachau announced the 2023 Spring PSSA results have arrived and will be mailed to parents. Parents who have questions concerning the results should contact their child's principal or school counselor.

Ms. McNamara announced the NOCTI testing will take place at the end of the month. The CTE audit is completed with many compliments and a few recommendations. The audit report will be shared with the Board when it is completed.

Dr. Leever introduced Ms. Joanne Redden, Assistant HR Director from the Chester County Intermediate Unit. Ms. Redden is with the District through January 15, 2024 to help provide HR services.

Under Board comments, Mr. Fox thanked the culinary students for their presentation tonight. It is helpful to see the outcomes of the programs provided in the District.

Ms. Bowman also thanked the culinary students and said there was a lot of good things happening at the District during Homecoming week last week.

Mr. Litts said he does not correspond with community members in this District or in any of the 28 districts Saxton & Stump represents. He said he went online and the agenda and accompanying documents are available. He believes there is a good faith effort from the Board to follow the Sunshine Act and there is no obligation under the Act to have documents available at a public meeting. He said there is the opportunity to object in good faith to a violation but that does not give anyone the license to abuse that right particularly when there is no violation. He will review the current structure and let the Superintendent and Board president know if there are any suggestions.

Mr. Norris asked Mr. Falgiatore if he would answer when he became aware the agenda for the September 18 meeting was not posted within the 24 hour time frame and why he did not reach out to administration to correct it.

Mr. Falgiatore said he would review it and get back Mr. Norris.

Mr. Norris added the Octorara Sr. High band did a terrific job at the New Holland Parade.

Mr. Ganow said there may be an addition to next week's agenda after his discussion with the attorney.

Mr. Ganow announced there was an executive session for Personnel and Legal held in room 102 at the Jr. High tonight prior to this meeting.

Mr. Ganow announced the following meetings to be held:

Finance Committee Meeting – Monday, October 16, 2023 – 6:00 p.m. in room 102 at the Jr. High School

Next regularly scheduled Board Meeting – Monday, October 16, 2023 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Education Committee Meeting – Monday, October 23, 2023 – 6:00 p.m. in room 102 at the Jr. High School

There being no further items of business the meeting adjourned at 7:28 p.m. on motion of Mr. Norris, second by Mr. Zimmerman and approval of all members present.

This Board meeting can be viewed in its entirety on www.youtube.com/user/OctoraraAreaSD.

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors

OCTORARA AREA SCHOOL DISTRICT

Minutes of Board Meeting Held on October 16, 2023

The regular meeting of the Octorara Area School Board was held in the Octorara Area Jr./Sr. High School Multi-Purpose Room on October 16, 2023.

A moment of silence and the Pledge of Allegiance preceded the meeting.

The President, Mr. Ganow, called the meeting to order at 7:00 p.m. Other members present were Mr. Hurley, Mr. Koennecker, Mr. Norris, Ms. Yelovich and Mr. Zimmerman. Ms. Bowman, Mr. Falgiatore, and Mr. Fox were absent. Also present were Mrs. Hardy, Secretary; Dr. Leever, Superintendent; members of the administrative team; Ben Pratt, Saxton & Stump; Menah Alkhabaz, student representative (arrived at 7:05); and seven citizens.

The minutes of the Work Session of September 11, 2023, the Regular Meeting of September 18, 2023, and the Rescheduled Regular Meeting of September 25, 2023 were approved on motion of Mr. Norris, second by Mr. Zimmerman and approval of all members present.

There were no visitors' comments for agenda items only.

Under presentations, Mr. Lobato, Food Service Director gave a Food Service update.

There were no information items.

The Treasurer's Report, which can be found at the end of these minutes, was approved on motion of Mr. Zimmerman, second by Ms. Yelovich and approval of all members present. (Appendix A-10/16/23)

A list of bills for the General Fund totaling \$2,084,372.71; Cafeteria Fund totaling \$51,282.28, Capital Projects totaling \$98,054.47, and Capital Reserve totaling \$0.00 of which are attached to these minutes as Appendix B-10/16/23, were approved and ordered paid on motion of Mr. Hurley, second by Mr. Zimmerman and approval of all members present.

The following items were approved on motion of Mr. Hurley, second by Mr. Koennecker and approval of all members present:

The Octorara Board of School Directors approved the EAP Employer Services Agreement with Penn Medicine effective November 1, 2023. (Appendix C-10/16/23)

The Octorara Board of School Directors approved the request from Youth Wrestling to use the Sr. High School Gymnasium on Sunday, January 7, 2024 prior to 1:00 p.m. for a tournament.

The Octorara Board of School Directors approved the grant with Community Action Partnership of Lancaster County for \$4,000 for the Kindergarten Transition Program for supplies. (Appendix D-10/16/23)

The Octorara Board of School Directors approved the following student activity clubs at the Octorara Jr./Sr. High School:

Chess Club

Latino Club

(Appendix E-10/16/23)

The Octorara Board of School Directors approved the following policies, first reading:

006 *Meetings*

216.1 *Supplemental Discipline Records*
251 *Students Experiencing Homelessness, Foster Care and Other Educational Instability*
(Appendix F-10/16/23)

The Octorara Board of School Directors accepted, with regret, the resignation of Ms. Rachel Schreiber as a Library Assistant at the Octorara Elementary School effective October 20, 2023. (Hired September 17, 2012)

The Octorara Board of School Directors approved Ms. Alexis Stratman as a Food Service employee effective October 9, 2023 pending completion of employee related documents required by law and the District. Ms. Stratman's rate will be \$15.00 per hour for four hours per day. (Replacing Lynn Spaulding who resigned.)

The Octorara Board of School Directors approved the transfer of Ms. K.C. Testerman from Assistant Musical Director at 6 points (\$3,720) to Musical Director at 8 points (\$4,960). (Replacing Nicole Norton who resigned.)

The Octorara Board of School Directors approved the following supplemental contracts for the 2023-2024 school year:

Jude Unitis	Jr. High Head Football Coach	6 pts @ \$620	\$3,720
Jen Hoskins	Mentor Sarah Danforth	2 pts @ \$620	\$1,240
Dana Coulter	Mentor Grace Meyer	2 pts @ \$620	\$1,240
Jen Watson	Sr High Student Council	3 pts @ \$620	\$1,860
Adam Udell	Sr High Student Council	3 pts @ \$620	\$1,860
Joe Lynch	Asst Musical Director	6 pts @ \$620	\$3,720

The Octorara Board of School Directors approved the following substitute teacher for the 2023-2024 school year:

Christian Day, Emergency

On motion of Mr. Hurley, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved the following salary adjustments as a result of previous substitute positions held in the District:

Valerie Brewer from \$60,953 at M Step 17 to \$61,203 at M Step 16
Reina Eckman from \$56,389 at B Step 17 to \$56,639 at B Step 16

On motion of Mr. Hurley, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved the transfer of Mr. Manny Almanza from a custodian at the Octorara Intermediate School at a salary of \$38,695 to an evening custodian at a salary of \$40,629.75 effective October 13, 2023.

On motion of Mr. Hurley, second by Mr. Norris and approval of all members present the Octorara Board of School Directors approved Mr. Eric Foote as Production Cook per the attached job description. Mr. Foote's rate will be \$18 per hour for 5.75 hours per day effective TBD pending completion of employee related documents required by law and the District. (This is a new position.) (Appendix G-10/16/23)

On motion of Mr. Koennecker, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Ms. Tracy Zary as a Building Secretary at the Octorara Primary Learning Center effective October 16, 2023. Ms. Zary's salary will be \$34,960 pro-rated. (Ms. Zary is an approved substitute and is replacing Danette Balistreri who retired.)

On motion of Mr. Zimmerman, second by Mr. Hurley and approval of all members present the Octorara Board of School Directors approved Mr. Phillip Brandon as an Instructional Assistant at the Octorara Intermediate School effective TBD pending completion of employee related documents required by law and the District. Mr. Brandon's rate will be \$15.00 per hour for 5.75 hours per day. (Replacing Jennifer Marshall who resigned.)

On motion of Mr. Norris, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved Mr. Phillip Woodward as a Custodian at the Octorara Intermediate School effective October 12, 2023 pending completion of employee related documents required by law and the District. Mr. Woodward's salary will be \$37,440, pro-rated. (Replacing Manny Almanza who transferred.)

On motion of Mr. Hurley, second by Mr. Zimmerman and approval of all members present the Octorara Board of School Directors approved the Service Agreement with Health eTools software effective August 1, 2023 through July 31, 2026. (Appendix H-10/16/23)

On motion of Mr. Zimmerman, second by Mr. Koennecker and approval of all members present the Octorara Board of School Directors approved an overnight trip for the Sr. High Boys' Wrestling team to participate in the War at the Shore Tournament at Stephen Decatur High School in Berlin, Maryland on January 12-13, 2024.

On motion of Mr. Norris, second by Mr. Hurley and approval of all members present the Octorara Board of School Directors approved the 2023-2024 Octorara Area Career & Technical Education Occupational Advisory Committee. (Appendix I-10/16/23)

Under the Finance Committee Report, Mr. Hurley reported the committee met tonight and received a year to year update on July through September budget comparisons, received an audit update, and the 2024-2025 Act I index. The committee welcomed Mr. Scott Domowicz as business manager.

Under the CCIU Board Representative Report, Mr. Norris reported on the meeting held on September 20, 2023.

There were no items of old business, new business, other items or announcements, or visitors' comments in general.

Under administrator comments/announcements, Dr. Leever welcomed Mr. Domowicz to the District. He thanked Mr. Szablowski for his time and help during the interim.

Mr. Dikun thanked the local fire companies for coming out and teaching fire safety to the K-4 students this past Friday. He announced the PTO Fun'd Walk will be held on Friday, October 20 and K-6 parent/teacher conferences will be held on November 9 and 15. Conference information will be sent next week.

Dr. Propper thanked staff for a great Homecoming. The advisory meeting scheduled for tomorrow night will be postponed until October 25 at 6:00 p.m. The second round of parent/teacher conferences will be held in person on Thursday. He introduced Menah Alkhabaz, student representative to the Board.

Menah Alkhabaz, student representative, announced the Fall Play, *Olympiaganza*, will be held on November 10 and 11 at 7:00 p.m.

Dr. Leever invited community members to participate in the Comprehensive Planning to review the District's mission and vision. Meetings will be held October 17 and 24 from 5:00-7:00 p.m.

Under Board comments, Mr. Norris addressed the criticism of a District employee by a Board member on a public forum.

Mr. Ganow announced an Executive Session for Personnel, Labor, and Legal matters was held tonight prior to the Regular Board Meeting in room 102 at the Jr. High School.

Mr. Ganow announced the following upcoming meetings:

Education Committee Meeting – Monday, October 23, 2023 – 6:00 p.m. in room 102 at the Jr. High School

Policy/Facility Committee Meeting – Monday, November 13, 2023 – 6:00 p.m. in room 102 at the Jr. High School

Next regularly scheduled Work Session – Monday, November 13, 2023 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

Finance Committee Meeting – Monday, November 20, 2023 – 6:00 p.m. in room 102 at the Jr. High School

Next regularly scheduled Board Meeting – Monday, November 20, 2023 – 7:00 p.m. in the Jr. High School Multi-Purpose Room

There being no further items of business the meeting adjourned at 7:44 p.m. on motion of Mr. Norris, second by Mr. Zimmerman and approval of all members present.

This Board meeting can be viewed in its entirety at www.youtube.com/user/OctoraraAreaSD.

**TREASURER'S REPORT
OCTORARA AREA SCHOOL DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
GENERAL FUND
2023-2024**

<u>Cash Balance as of August 31, 2023</u>		\$ 16,319,946.09
<u>Receipts Deposited:</u>		
Revenue - (Tax Receipts, State Transfers)	\$ 5,491,491.75	
Other Receipts - (Rentals, Misc.)	1,000.00	
Checking Account Interest	26,116.67	
Transfer in from Investments	0.00	
	<u>5,518,608.42</u>	
Total Available		\$ 21,838,554.51
<u>Disbursements:</u>		
Net Payroll	\$ 1,135,278.52	
Accounts Payable	4,423,080.16	
Transfer to Investments	12,936,867.09	
	<u>18,495,225.77</u>	
General Fund Cash as of September 30, 2023		\$ 3,343,328.74
<u>Investments Outstanding</u>		
Beginning Balance PSDLAF Investment Account		\$ 8,560,680.68
Beginning Balance Fulton Money Market		19,063,132.91
Earnings on PSDLAF Investment Account		37,038.81
Earnings on Fulton Money Market		71,623.47
Net Transfers		12,936,867.09
		.
Total General Fund Cash and Investments as of September 30, 2023		\$ <u>44,012,651.70</u>

For the October 16, 2023 Regular Board Meeting

Respectfully submitted,

Jill L. Hardy, Secretary
Octorara Board of School Directors

**TREASURER'S REPORT
OCTORARA AREA SCHOOL DISTRICT
STATEMENT OF CASH RECEIPTS AND DISBURSEMENTS
GENERAL FUND
2023-2024**

<u>Cash Balance as of September 30, 2023</u>			\$	3,343,328.74
<u>Receipts Deposited:</u>				
Revenue - (Tax Receipts, State Transfers)	\$	4,401,223.74		
Other Receipts - (Rentals, Misc.)		1,000.00		
Checking Account Interest		5,792.22		
Transfer in from Investments		0.00		
				<u>4,408,015.96</u>
Total Available	\$			7,751,344.70
<u>Disbursements:</u>				
Net Payroll	\$	1,126,289.01		
Accounts Payable		3,718,227.63		
Transfer to Investments		(1,071,623.47)		
				<u>3,772,893.17</u>
General Fund Cash as of October 31, 2023	\$			3,978,451.53
<u>Investments Outstanding</u>				
Beginning Balance PSDLAF Investment Account	\$			8,597,699.49
Beginning Balance Fulton Money Market				32,071,623.47
Earnings on PSDLAF Investment Account				38,437.67
Earnings on Fulton Money Market				89,171.05
Net Transfers				(1,071,623.47)
Total General Fund Cash and Investments as of October 31, 2023	\$			<u>43,703,759.74</u>

For the November 20, 2023 Regular Board Meeting

**OCTORARA AREA SCHOOL DISTRICT
INVESTMENT ANALYSIS**

Listed below is a summary of our investment activity for the period ending October 31, 2023

GENERAL FUND

Checking	\$3,978,451.53	3.35%	Fulton
Investment	8,636,137.16	5.225%	PSDLAF (MAX)
Investment	31,089,171.05	3.35%	Fulton Money Market
	<u>\$ 43,703,759.74</u>		

OTHER CASH & INVESTMENTS

Activity	\$ 154,370.24	3.35%	Checking
Cafeteria	77,888.83	3.35%	Checking
Capital Projects	2,542,827.53	5.225%	PSDMAX
Capital Reserve	2,453,419.66	5.225%	PSDLAF
Payroll	5,503.57	3.35%	Checking
	<u>\$ 5,234,009.83</u>		

Total General Fund Cash and Investments as of October 31, 2023

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 10/31/2023

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1100 REG PROG ELEM/SECONDARY					
100 PERSONNEL SERV-SALARIES	13,489,602.00	0.00	2,426,244.79	11,063,357.21	17.99
200 PERSONNEL EMPL BENEFITS	8,181,577.00	0.00	1,817,400.06	6,364,176.94	22.21
300 PURCHASED PROF & TECH	176,000.00	133,613.20	33,065.80	9,321.00	94.70
400 PURCHASED PROPERTY SVC	71,800.00	48,923.13	18,423.10	4,453.77	93.80
500 OTHER PURCHASED SERVICE	2,446,378.00	1,529,958.56	827,525.90	88,893.54	96.37
600 SUPPLIES	282,110.00	42,344.32	104,602.43	135,163.25	52.09
700 PROPERTY	8,300.00	12,466.62	3,057.15	(7,223.77)	187.03
800 OTHER OBJECTS	200.00	0.00	0.00	200.00	0.00
Totals for 1100s	24,655,967.00	1,767,305.83	5,230,319.23	17,658,341.94	28.38
1200 SPEC PROG ELEMEN/SECOND					
100 PERSONNEL SERV-SALARIES	2,476,342.00	0.00	598,331.24	1,878,010.76	24.16
200 PERSONNEL EMPL BENEFITS	1,660,328.00	0.00	467,341.53	1,192,986.47	28.15
300 PURCHASED PROF & TECH	4,072,280.00	328,089.77	421,302.42	3,322,887.81	18.40
400 PURCHASED PROPERTY SVC	15,000.00	6,562.84	6,214.12	2,223.04	85.18
500 OTHER PURCHASED SERVICE	1,978,331.00	965,774.47	697,663.88	314,892.65	84.08
600 SUPPLIES	70,800.00	1,051.28	26,733.85	43,014.87	39.24
700 PROPERTY	8,000.00	0.00	0.00	8,000.00	0.00
800 OTHER OBJECTS	3,700.00	1,061.00	6,508.20	(3,869.20)	204.57
Totals for 1200s	10,284,781.00	1,302,539.36	2,224,095.24	6,758,146.40	34.29
1300 VOCATIONAL EDUCATION					
100 PERSONNEL SERV-SALARIES	763,141.00	0.00	178,512.22	584,628.78	23.39
200 PERSONNEL EMPL BENEFITS	525,635.00	0.00	133,317.64	392,317.36	25.36
300 PURCHASED PROF & TECH	220,500.00	84,613.84	17,952.50	117,933.66	46.52
400 PURCHASED PROPERTY SVC	3,000.00	2,653.43	387.57	(41.00)	101.37
500 OTHER PURCHASED SERVICE	803,161.00	620.00	381,191.91	421,349.09	47.54
600 SUPPLIES	113,750.00	49,086.52	8,575.78	56,087.70	50.69
700 PROPERTY	40,500.00	30,654.00	32,402.53	(22,556.53)	155.70
800 OTHER OBJECTS	8,850.00	2,257.00	8,058.87	(1,465.87)	116.56
Totals for 1300s	2,478,537.00	169,884.79	760,399.02	1,548,253.19	37.53

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 10/31/2023

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
1400 OTHER INSTRUCTION PROG					
100 PERSONNEL SERV-SALARIES	161,695.00	0.00	198,228.51	(36,533.51)	122.59
200 PERSONNEL EMPL BENEFITS	68,089.00	0.00	70,454.77	(2,365.77)	103.47
300 PURCHASED PROF & TECH	30,000.00	4,222.47	0.00	25,777.53	14.07
500 OTHER PURCHASED SERVICE	281,000.00	0.00	36,535.89	244,464.11	13.00
600 SUPPLIES	4,000.00	0.00	914.11	3,085.89	22.85
Totals for 1400s	544,784.00	4,222.47	306,133.28	234,428.25	56.97
2100 SUPPORT SERV-PUPIL PERS					
100 PERSONNEL SERV-SALARIES	858,336.00	0.00	202,324.20	656,011.80	23.57
200 PERSONNEL EMPL BENEFITS	482,332.00	0.00	136,168.81	346,163.19	28.23
300 PURCHASED PROF & TECH	420,550.00	0.00	0.00	420,550.00	0.00
400 PURCHASED PROPERTY SVC	0.00	26,575.00	4,175.00	(30,750.00)	0.00
500 OTHER PURCHASED SERVICE	600.00	0.00	536.53	63.47	89.42
600 SUPPLIES	8,750.00	272.69	1,311.49	7,165.82	18.10
800 OTHER OBJECTS	1,000.00	0.00	1,144.00	(144.00)	114.40
Totals for 2100s	1,771,568.00	26,847.69	345,660.03	1,399,060.28	21.03
2200 SUPPORT SERVICES-INSTRU					
100 PERSONNEL SERV-SALARIES	644,184.00	0.00	203,261.93	440,922.07	31.55
200 PERSONNEL EMPL BENEFITS	452,418.00	0.00	120,895.05	331,522.95	26.72
300 PURCHASED PROF & TECH	0.00	2,000.00	12,192.51	(14,192.51)	0.00
500 OTHER PURCHASED SERVICE	2,100.00	700.00	1,197.43	202.57	90.35
600 SUPPLIES	244,900.00	13,159.61	198,550.34	33,190.05	86.45
700 PROPERTY	300.00	0.00	0.00	300.00	0.00
800 OTHER OBJECTS	1,000.00	850.00	1,747.67	(1,597.67)	259.77
Totals for 2200s	1,344,902.00	16,709.61	537,844.93	790,347.46	41.23
2300 SUPPORT SERVICES-ADMIN					
100 PERSONNEL SERV-SALARIES	1,611,977.00	0.00	503,582.24	1,108,394.76	31.24
200 PERSONNEL EMPL BENEFITS	954,808.00	8,025.96	333,200.14	613,581.90	35.74
300 PURCHASED PROF & TECH	188,500.00	54,540.15	90,114.79	43,845.06	76.74
400 PURCHASED PROPERTY SVC	6,000.00	2,732.63	1,319.21	1,948.16	67.53

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 10/31/2023

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
500 OTHER PURCHASED SERVICE	77,950.00	1,208.60	40,343.95	36,397.45	53.31
600 SUPPLIES	67,000.00	3,650.46	7,427.54	55,922.00	16.53
700 PROPERTY	2,000.00	0.00	2,094.26	(94.26)	104.71
800 OTHER OBJECTS	43,161.00	3,447.65	44,943.62	(5,230.27)	112.12
Totals for 2300s	2,951,396.00	73,605.45	1,023,025.75	1,854,764.80	37.16
2400 SUPP SVC-PUBLIC HEALTH					
100 PERSONNEL SERV-SALARIES	286,802.00	0.00	68,056.25	218,745.75	23.73
200 PERSONNEL EMPL BENEFITS	223,454.00	0.00	60,402.26	163,051.74	27.03
300 PURCHASED PROF & TECH	13,000.00	2,880.00	8,369.00	1,751.00	86.53
400 PURCHASED PROPERTY SVC	750.00	0.00	0.00	750.00	0.00
500 OTHER PURCHASED SERVICE	300.00	0.00	0.00	300.00	0.00
600 SUPPLIES	10,049.00	1,516.51	3,081.90	5,450.59	45.76
800 OTHER OBJECTS	715.00	0.00	779.00	(64.00)	108.95
Totals for 2400s	535,070.00	4,396.51	140,688.41	389,985.08	27.12
2500 SUPP SERVICES-BUSINESS					
100 PERSONNEL SERV-SALARIES	431,246.00	0.00	93,595.79	337,650.21	21.70
200 PERSONNEL EMPL BENEFITS	233,068.00	0.00	67,569.31	165,498.69	28.99
300 PURCHASED PROF & TECH	33,000.00	37,730.00	29,855.00	(34,585.00)	204.80
400 PURCHASED PROPERTY SVC	6,000.00	0.00	0.00	6,000.00	0.00
500 OTHER PURCHASED SERVICE	14,600.00	7,500.00	971.66	6,128.34	58.03
600 SUPPLIES	15,900.00	5,536.59	5,678.81	4,684.60	70.54
700 PROPERTY	2,000.00	0.00	0.00	2,000.00	0.00
800 OTHER OBJECTS	3,000.00	0.00	3,700.00	(700.00)	123.33
Totals for 2500s	738,814.00	50,766.59	201,370.57	486,676.84	34.13
2600 OP/MAINT PLANT SVCS					
100 PERSONNEL SERV-SALARIES	645,718.00	0.00	178,198.94	467,519.06	27.60
200 PERSONNEL EMPL BENEFITS	429,402.00	0.00	126,354.84	303,047.16	29.43
300 PURCHASED PROF & TECH	988,238.00	195,188.09	81,612.51	711,437.40	28.01
400 PURCHASED PROPERTY SVC	505,297.00	759,904.89	475,978.09	(730,585.98)	244.59
500 OTHER PURCHASED SERVICE	205,450.00	0.00	199,663.26	5,786.74	97.18

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 10/31/2023

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
600 SUPPLIES	915,494.00	132,365.30	189,029.84	594,098.86	35.11
700 PROPERTY	44,790.00	5,850.00	6,879.04	32,060.96	28.42
800 OTHER OBJECTS	1,000.00	0.00	1,465.00	(465.00)	146.50
Totals for 2600s	3,735,389.00	1,093,308.28	1,259,181.52	1,382,899.20	62.98
2700 STUDENT TRANSP SERVICES					
300 PURCHASED PROF & TECH	59,440.00	39,626.64	14,859.99	4,953.37	91.67
400 PURCHASED PROPERTY SVC	2,000.00	0.00	0.00	2,000.00	0.00
500 OTHER PURCHASED SERVICE	3,275,448.00	2,331,967.08	745,666.31	197,814.61	93.96
600 SUPPLIES	193,721.00	3,148.57	0.00	190,572.43	1.63
800 OTHER OBJECTS	0.00	0.00	4.40	(4.40)	0.00
Totals for 2700s	3,530,609.00	2,374,742.29	760,530.70	395,336.01	88.80
2800 SUPPORT SVCS-CENTRAL					
100 PERSONNEL SERV-SALARIES	405,627.00	0.00	120,558.05	285,068.95	29.72
200 PERSONNEL EMPL BENEFITS	302,452.00	0.00	69,845.72	232,606.28	23.09
300 PURCHASED PROF & TECH	5,000.00	32,226.50	35,271.50	(62,498.00)	1349.96
400 PURCHASED PROPERTY SVC	0.00	0.00	271.80	(271.80)	0.00
500 OTHER PURCHASED SERVICE	49,000.00	852.00	28,408.03	19,739.97	59.71
600 SUPPLIES	295,000.00	6,887.36	305,536.47	(17,423.83)	105.91
700 PROPERTY	382,500.00	1,682.00	(7,011.46)	387,829.46	(1.39)
800 OTHER OBJECTS	400.00	217.00	4,541.31	(4,358.31)	1189.58
Totals for 2800s	1,439,979.00	41,864.86	557,421.42	840,692.72	41.62
2900 OTHER SUPPORT SERVICES					
500 OTHER PURCHASED SERVICE	14,587.00	0.00	0.00	14,587.00	0.00
Totals for 2900s	14,587.00	0.00	0.00	14,587.00	0.00
3200 STUDENT ACTIVITIES					
100 PERSONNEL SERV-SALARIES	539,490.00	0.00	107,750.40	431,739.60	19.97
200 PERSONNEL EMPL BENEFITS	260,113.00	0.00	48,778.48	211,334.52	18.75
300 PURCHASED PROF & TECH	116,112.00	32,814.00	29,584.00	53,714.00	53.74
400 PURCHASED PROPERTY SVC	6,500.00	2,550.00	34,114.02	(30,164.02)	564.06
500 OTHER PURCHASED SERVICE	66,453.00	41,125.01	26,842.89	(1,514.90)	102.28

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 10/31/2023

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
600 SUPPLIES	105,900.00	25,718.26	58,073.04	22,108.70	79.12
700 PROPERTY	14,300.00	2,818.30	(4,729.29)	16,210.99	(13.36)
800 OTHER OBJECTS	31,150.00	1,919.85	(316.34)	29,546.49	5.15
Totals for 3200s	1,140,018.00	106,945.42	300,097.20	732,975.38	35.70
3300 COMMUNITY SERVICES					
600 SUPPLIES	0.00	0.00	1,479.75	(1,479.75)	0.00
Totals for 3300s	0.00	0.00	1,479.75	(1,479.75)	0.00
5100 OTHER EXPEND & FINANCE					
800 OTHER OBJECTS	1,489,800.00	0.00	742,400.00	747,400.00	49.83
900 OTHER USES OF FUNDS	4,280,000.00	0.00	0.00	4,280,000.00	0.00
Totals for 5100s	5,769,800.00	0.00	742,400.00	5,027,400.00	12.87
5200 FUND TRANSFERS					
900 OTHER USES OF FUNDS	10,000.00	0.00	0.00	10,000.00	0.00
Totals for 5200s	10,000.00	0.00	0.00	10,000.00	0.00
5800 SUSPENSE ACCOUNT					
200 PERSONNEL EMPL BENEFITS	0.00	0.00	(851,350.83)	851,350.83	0.00
300 PURCHASED PROF & TECH	0.00	6,353.85	3,360.30	(9,714.15)	0.00
Totals for 5800s	0.00	6,353.85	(847,990.53)	841,636.68	0.00
5900 BUDGETARY RESERVE					
800 OTHER OBJECTS	900,000.00	0.00	0.00	900,000.00	0.00
Totals for 5900s	900,000.00	0.00	0.00	900,000.00	0.00
Expenditure Totals	61,846,201.00	7,039,493.00	13,542,656.52	41,264,051.48	33.28
6100 TAXES LEVIED BY THE LEA					
000 NON-CATEGORICAL	(39,238,761.00)	0.00	(35,483,824.79)	(3,754,936.21)	90.43
Totals for 6100s	(39,238,761.00)	0.00	(35,483,824.79)	(3,754,936.21)	90.43
6200 DISC TAKEN ON TAXES					
000 NON-CATEGORICAL	0.00	0.00	647,864.65	(647,864.65)	0.00
Totals for 6200s	0.00	0.00	647,864.65	(647,864.65)	0.00
6300 PENALTIES & INTEREST					
000 NON-CATEGORICAL	0.00	0.00	(495.24)	495.24	0.00

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 10/31/2023

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
Totals for 6300s	0.00	0.00	(495.24)	495.24	0.00
6400 DELINQUENCIES TAXES LEV					
000 NON-CATEGORICAL	(634,398.00)	0.00	(505,961.05)	(128,436.95)	79.75
Totals for 6400s	(634,398.00)	0.00	(505,961.05)	(128,436.95)	79.75
6500 EARNINGS ON INVESTMENTS					
000 NON-CATEGORICAL	(375,000.00)	0.00	(429,759.64)	54,759.64	114.60
Totals for 6500s	(375,000.00)	0.00	(429,759.64)	54,759.64	114.60
6700 REV FROM STUDENT ACT					
000 NON-CATEGORICAL	(30,000.00)	0.00	(1,077.00)	(28,923.00)	3.59
Totals for 6700s	(30,000.00)	0.00	(1,077.00)	(28,923.00)	3.59
6800 REV FROM INTERMEDIATE					
000 NON-CATEGORICAL	(363,600.00)	0.00	(234,429.17)	(129,170.83)	64.47
Totals for 6800s	(363,600.00)	0.00	(234,429.17)	(129,170.83)	64.47
6900 OTHER REV FROM LOCAL					
000 NON-CATEGORICAL	(670,432.00)	0.00	(390,397.69)	(280,034.31)	58.23
400 PURCHASED PROPERTY SVC	0.00	0.00	(300.00)	300.00	0.00
Totals for 6900s	(670,432.00)	0.00	(390,697.69)	(279,734.31)	58.28
7100 BASIC INSTRUCT & OPER					
000 NON-CATEGORICAL	(7,979,409.00)	0.00	(2,409,894.60)	(5,569,514.40)	30.20
Totals for 7100s	(7,979,409.00)	0.00	(2,409,894.60)	(5,569,514.40)	30.20
7200 SUBSIDIES SPECIAL ED					
000 NON-CATEGORICAL	(1,758,308.00)	0.00	(545,108.00)	(1,213,200.00)	31.00
Totals for 7200s	(1,758,308.00)	0.00	(545,108.00)	(1,213,200.00)	31.00
7300 SUBSIDIES NON-ED PGMS					
000 NON-CATEGORICAL	(3,329,944.00)	2,803.22	(1,610,612.62)	(1,722,134.60)	48.28
Totals for 7300s	(3,329,944.00)	2,803.22	(1,610,612.62)	(1,722,134.60)	48.28
7500 EXTRA GRANTS					
000 NON-CATEGORICAL	(318,487.00)	0.00	(58,264.20)	(260,222.80)	18.29
Totals for 7500s	(318,487.00)	0.00	(58,264.20)	(260,222.80)	18.29
7800 SUBSIDIES ST PAID BENE					

BOARD SUMMARY

Fund: 10 - 10 GENERAL FUND Encumbrances Included

As of: 10/31/2023

Account Description	Current Budget	Outstanding Enc	Exp/Rec	Balance	% Used
000 NON-CATEGORICAL	(3,709,984.00)	0.00	(943,103.12)	(2,766,880.88)	25.42
Totals for 7800s	(3,709,984.00)	0.00	(943,103.12)	(2,766,880.88)	25.42
8500 RESTRICT GRANTS-IN-AID					
000 NON-CATEGORICAL	(941,410.00)	0.00	(153,911.38)	(787,498.62)	16.35
Totals for 8500s	(941,410.00)	0.00	(153,911.38)	(787,498.62)	16.35
8700 GRANTS - ESSER					
000 NON-CATEGORICAL	(1,309,416.00)	0.00	(82,603.25)	(1,226,812.75)	6.31
Totals for 8700s	(1,309,416.00)	0.00	(82,603.25)	(1,226,812.75)	6.31
8800 MED ASSIST REIMBURSE					
000 NON-CATEGORICAL	(50,400.00)	0.00	(4,055.81)	(46,344.19)	8.05
Totals for 8800s	(50,400.00)	0.00	(4,055.81)	(46,344.19)	8.05
9900 <9900>					
000 NON-CATEGORICAL	0.00	0.00	(32,268.72)	32,268.72	0.00
Totals for 9900s	0.00	0.00	(32,268.72)	32,268.72	0.00
Revenue Totals	(60,709,549.00)	2,803.22	(42,238,201.63)	(18,474,150.59)	69.57
Fund 10 Totals					
Total Expenditure	55,166,401.00	7,033,139.15	13,648,247.05	34,485,014.80	37.49
Total Other Expenditure	6,679,800.00	6,353.85	(105,590.53)	6,779,036.68	(1.49)
Total Revenue	(60,709,549.00)	2,803.22	(42,205,932.91)	(18,506,419.31)	69.52
Total Other Revenue	0.00	0.00	(32,268.72)	32,268.72	0.00

FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 10/31/2023

Account	Description	Current Budget	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
3100	FOOD SERVICES				
	000 NON-CATEGORICAL	0.00	0.00	0.00	0.00
	111 REGULAR SALARIES	0.00	7,017.60	28,070.40	0.00
	112 TEMPORARY SALARIES	0.00	0.00	0.00	0.00
	113 OVERTIME/VACATION BUY BACK	0.00	0.00	0.00	0.00
	116 ADMIN INSUR OPT OUT	0.00	0.00	0.00	0.00
	119 ADDITIONAL COMPENSATION	0.00	0.00	0.00	0.00
	121 REGULARY SALARIES	0.00	0.00	0.00	0.00
	122 TEMPORARY SALARIES	0.00	0.00	0.00	0.00
	151 CLERICAL SALARIES	0.00	8,565.18	31,694.96	0.00
	181 REGULAR SALARIES	0.00	27,679.42	53,056.30	0.00
	182 TEMPORARY SALARIES	0.00	0.00	0.00	0.00
	211 MEDICAL INSURANCE	0.00	0.00	0.00	0.00
	212 DENTAL INSURANCE	0.00	0.00	0.00	0.00
	213 LIFE INSURANCE	0.00	35.96	143.84	0.00
	214 INCOME PROTECTION INS	0.00	61.38	245.52	0.00
	215 EYE CARE INSURANCE	0.00	0.00	0.00	0.00
	216 PRESCRIPTION INSURANCE	0.00	0.00	0.00	0.00
	220 SOCIAL SECURITY CONTRIB	0.00	3,266.97	8,460.53	0.00
	230 RETIREMENT CONTRIB	0.00	13,072.61	35,309.89	0.00
	250 UI	0.00	0.00	0.00	0.00
	260 WORKERS' COMPENSATION	0.00	180.48	470.75	0.00
	271 SELF-INS MED HEALTH	0.00	2,585.26	10,265.74	0.00
	272 SELF-INSURANCE DENTAL	0.00	188.43	748.24	0.00
	275 SELF-INSURANCE EYE CARE	0.00	11.13	44.27	0.00
	276 SELF-INS PRESCRIPTION	0.00	583.02	2,315.10	0.00
	281 OPEB FOR COST OF RETIRE	0.00	0.00	0.00	0.00
	290 OTHER EMPLOYEE BENEFITS	0.00	0.00	0.00	0.00
	329 PRO ED SVCS - OTHER	0.00	0.00	0.00	0.00
	330 OTHER PROFESSIONAL SVC	0.00	0.00	0.00	0.00
	422 ELECTRICITY	0.00	0.00	0.00	0.00
	430 REPAIRS & MAINT SVCS	0.00	1,247.25	1,574.75	0.00
	442 RENTAL OF EQUIPMENT	0.00	0.00	0.00	0.00
	522 AUTOMOTIVE LIAB INS	0.00	0.00	0.00	0.00
	540 ADVERTISING	0.00	0.00	72.44	0.00

FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 10/31/2023

Account	Description	Current Budget	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
550	PRINTING & BINDING	0.00	0.00	0.00	0.00
580	TRAVEL & CONFER EXPENSE	0.00	0.00	1,767.74	0.00
610	GENERAL SUPPLIES	0.00	2,270.44	4,782.95	0.00
611	SUPPLIES	0.00	161.06	410.70	0.00
612	OPER/MAINT- VEHICLE SU	0.00	0.00	0.00	0.00
630	FOOD	0.00	38,407.50	86,508.98	0.00
633	DONATED COMMODITIES	0.00	0.00	0.00	0.00
634	SNACKS	0.00	0.00	202.46	0.00
640	BOOKS AND PERIODICALS	0.00	0.00	0.00	0.00
648	EDUCATIONAL SOFTWARE	0.00	0.00	4,570.00	0.00
741	NONFED FUNDED FOOD DEPR	0.00	0.00	0.00	0.00
750	EQUIP-NEW	0.00	0.00	0.00	0.00
752	CAPITAL EQUIP - ORIG/AD	0.00	0.00	0.00	0.00
760	EQUIPMENT REPLACEMENT	0.00	0.00	0.00	0.00
810	DUES & FEES	0.00	69.78	270.48	0.00
890	MISC EXPENDITURES	0.00	0.00	0.00	0.00
930	FUND TRANSFERS	0.00	0.00	0.00	0.00
Total Expense:		0.00	105,403.47	270,986.04	0.00
Profit / (Loss):			(105,403.47)	(270,986.04)	
Average Meal Count: FOOD SERVICES	0	0.00%			
5130	REFUND PRIOR YR REV				
	111 REGULAR SALARIES	0.00	0.00	0.00	0.00
	250 UI	0.00	0.00	0.00	0.00
Total Expense:		0.00	0.00	0.00	0.00
Profit / (Loss):			0.00	0.00	
Average Meal Count: REFUND PRIOR YR	0	0.00%			
5991	Refund Prior Yr EXP				
	000 NON-CATEGORICAL	0.00	0.00	0.00	0.00
Total Expense:		0.00	0.00	0.00	0.00
Profit / (Loss):			0.00	0.00	
Average Meal Count: Refund Prior Yr EXP	0	0.00%			
6510	INTEREST ON INVESTMENTS				
	6510 INTEREST ON INVESTMENTS	0.00	294.61	1,148.21	0.00
Total Revenue:		0.00	294.61	1,148.21	0.00
Profit / (Loss):			294.61	1,148.21	

FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 10/31/2023

Account	Description	Current Budget	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
Average Meal Count: INTEREST ON		0	0.00%		
6611	DAILY SALES-SCH LUNCH				
	6611 DAILY SALES-SCH LUNCH	0.00	4,712.69	12,203.90	0.00
	Total Revenue:	0.00	4,712.69	12,203.90	0.00
	Profit / (Loss):		4,712.69	12,203.90	
Average Meal Count: DAILY SALES-SCH		0	0.00%		
6612	DAILY SALES-BREAKFAST				
	6612 DAILY SALES-BREAKFAST	0.00	0.00	0.00	0.00
	Total Revenue:	0.00	0.00	0.00	0.00
	Profit / (Loss):		0.00	0.00	
Average Meal Count: DAILY SALES-		0	0.00%		
6620	DAILY SALES-NON-REIMBUR				
	6620 DAILY SALES-NON-REIMBUR	0.00	0.00	0.00	0.00
	Total Revenue:	0.00	0.00	0.00	0.00
	Profit / (Loss):		0.00	0.00	
Average Meal Count: DAILY SALES-NON-		0	0.00%		
6621	ALA CARTE				
	6621 ALA CARTE	0.00	226.80	226.80	0.00
	Total Revenue:	0.00	226.80	226.80	0.00
	Profit / (Loss):		226.80	226.80	
Average Meal Count: ALA CARTE		0	0.00%		
6622	ADULT				
	6622 ADULT	0.00	0.00	0.00	0.00
	Total Revenue:	0.00	0.00	0.00	0.00
	Profit / (Loss):		0.00	0.00	
Average Meal Count: ADULT		0	0.00%		
6630	SPECIAL FUNCTIONS				
	6630 SPECIAL FUNCTIONS	0.00	0.00	2,921.06	0.00
	Total Revenue:	0.00	0.00	2,921.06	0.00
	Profit / (Loss):		0.00	2,921.06	
Average Meal Count: SPECIAL FUNCTIONS		0	0.00%		
6991	REFUND PRIOR YR EXP				
	6991 REFUND PRIOR YR EXP	0.00	13.43	645.98	0.00
	Total Revenue:	0.00	13.43	645.98	0.00
	Profit / (Loss):		13.43	645.98	

FOOD SERVICE PROFIT AND LOSS REPORT

Year: 2023-2024 Cut-off Date: 10/31/2023

Account	Description	Current Budget	MTD Exp/Rec	YTD Exp/Rec	YTD % Exp/Rec
Average Meal Count: REFUND PRIOR YR		0	0.00%		
6992	REFUND				
	6992 REFUND				
		0.00	(21.15)	(367.59)	0.00
		0.00	(21.15)	(367.59)	0.00
			(21.15)	(367.59)	
Average Meal Count: REFUND		0	0.00%		
7600	MILK/LUNCH/BREAKFAST				
	7600 MILK/LUNCH/BREAKFAST				
		0.00	1,483.49	15,462.73	0.00
		0.00	1,483.49	15,462.73	0.00
			1,483.49	15,462.73	
Average Meal Count:		0	0.00%		
7810	STATE SHARE SS & MED				
	7810 STATE SHARE SS & MED				
		0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00
			0.00	0.00	
Average Meal Count: STATE SHARE SS &		0	0.00%		
7820	STATE SHARE RETIRE CONT				
	7820 STATE SHARE RETIRE CONT				
		0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00
			0.00	0.00	
Average Meal Count: STATE SHARE RETIRE		0	0.00%		
8531	SUBSIDIES MILK LUNCH				
	8531 SUBSIDIES MILK LUNCH				
		0.00	18,037.24	107,232.33	0.00
		0.00	18,037.24	107,232.33	0.00
			18,037.24	107,232.33	
Average Meal Count: SUBSIDIES MILK		0	0.00%		
8533	VALUE DONATED COMMODITY				
	8533 VALUE DONATED COMMODITY				
		0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00
			0.00	0.00	
Average Meal Count: VALUE DONATED		0	0.00%		
All Locations					
		0.00	24,747.11	139,473.42	0.00
		0.00	105,403.47	270,986.04	0.00
			(80,656.36)	(131,512.62)	

NOVEMBER 2023

LIST OF BILLS FOR APPROVAL

<u>FUND</u>	<u>AMOUNT</u>
General Fund	\$ 2,299,030.51
Cafeteria Fund	\$ 70,629.63
Capital Projects	\$ 114,879.69
Capital Reserve	\$ -
	<hr/> \$ 2,484,539.83

	Budget	YTD Exp	%
Fund 10	\$ 59,627,792.00	\$ 13,542,656.52	22.71%

Cafeteria Fund
November 20, 2023

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
9311	10/11/2023	CARDMEMBER SERVICES	MISC SUPPLIES	\$ 1,621.95
9312	10/17/2023	CLARK SERVICE GROUP	REPAIRS & MAINTENNANCE	\$ 1,247.25
9313	10/17/2023	DUTCH -WAY FARM MARKET INC	FOOD	\$ 286.68
9314	10/17/2023	GEORGEOS WATER ICE	FOOD	\$ 589.39
9315	10/17/2023	IMPERIAL BAG & PAPER CO LLC	MISCELLANEOUS SUPPLIES	\$ 810.52
9316	10/17/2023	MORABITO BAKING COMPANY	FOOD	\$ 462.65
9317	10/17/2023	STURGILL JESSICA	W/D STUDENT REFUND	\$ 21.15
9318	10/17/2023	US FOODS	FOOD	\$ 30,323.40
9319	11/01/2023	CARDMEMBER SERVICES	MISC SUPPLIES	\$ 983.39
9320	11/01/2023	CLARK SERVICE GROUP	REPAIRS & MAINTENNANCE	\$ 964.39
9321	11/01/2023	DUTCH -WAY FARM MARKET INC	FOOD	\$ 169.43
9322	11/01/2023	GEORGEOS WATER ICE	FOOD	\$ 278.60
9323	11/01/2023	IMPERIAL BAG & PAPER CO LLC	MISCELLANEOUS SUPPLIES	\$ 826.19
9324	11/01/2023	MJ EARL INC	MISC SUPPLIES	\$ 2,013.40
9325	11/01/2023	MORABITO BAKING COMPANY	FOOD	\$ 590.00
9326	11/01/2023	SHARE FOOD PROGRAM	DONATED COMMODITIES STORAGE FEES	\$ 50.00
9327	11/01/2023	US FOODS	FOOD	\$ 18,600.13
D000000010	10/17/2023	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	\$ 161.06
D000000011	10/17/2023	DFA DAIRY BRANDS	FOOD	\$ 6,583.35
D000000012	11/01/2023	AMAZON CAPITAL SERVICES INC	OFFICE SUPPLIES	\$ 28.76
D000000013	11/01/2023	DFA DAIRY BRANDS	FOOD	\$ 4,017.94
			TOTAL	\$ 70,629.63

Capital Project Fund
November 20, 2023

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
188	10/17/2023	ENTECH ENGINEERING	REPLACEMENT EQUIPMENT	\$ 645.00
189	10/24/2023	CENTER STAGE LIGHTING & RIGGING	DEAD HUNG EQUIP & CURTAINS	\$ 60,624.00
190	10/19/2023	TURN-KEY TECHNOLOGIES INC	LAB SWITCH	\$ 9,928.96
191	10/27/2023	CHESTER COUNTY CONSERVATION DIST	NPDES APP FEE	\$ 500.00
192	10/27/2023	CHESTER COUNTY CONSERVATION DIST	CONSERVATION DISTRICT SERVICE FEE	\$ 1,550.00
193	10/27/2023	CHESTER COUNTY CONSERVATION DIST	CONSERVATION DISTRICT TIER II FEE	\$ 1,000.00
194	10/27/2023	COMMONWEALTH OF PENNSYLVANIA	NPDES DISTURBED ACRE FEE	\$ 200.00
195	10/27/2023	WEST FALLOWFIELD TOWNSHIP	STORMWATRE MANAGEMENT EXEMPT FEE	\$ 75.00
196	11/07/2023	ARCHITERRA PC	ATHLETIC PLANS PHASE 1	\$ 24,563.23
197	11/07/2023	CENTER STAGE LIGHTING & RIGGING	DEAD HUNG EQUIP & CURTAINS	\$ 15,156.00
198	11/07/2023	CONSOLIDATED ENGINEERS	BUILDING IMPROVEMENT SVCS -HS	\$ 570.00
199	11/10/2023	ENTECH ENGINEERING	REPLACEMENT EQUIPMENT	\$ 67.50
			TOTAL	\$ 114,879.69

Capital Reserve Fund
November 20, 2023

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
NO REPORT				

General Fund
November 20, 2023

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Amount
192481	10/13/2023	11400 INC	CTE SINK	\$ 2,800.00
192482	10/13/2023	21ST CENTURY MEDIA	ADVERTISING	\$ 209.50
192483	10/13/2023	AMERIHEALTH INC	HSA ACCOUNT FEES	\$ 655.50
192484	10/13/2023	AT&T MOBILITY	OPER/MAINT-TRANS/TELE SERVICE	\$ 718.80
192485	10/13/2023	BARBER PLUMBING & HEATING INC	REPAIRS & MAINT - BLDGS	\$ 1,655.43
192486	10/13/2023	BRAIN HIVE	BOOKS	\$ 2,859.62
192487	10/13/2023	BRUCE KILMOYER JR	PIAA OFFICIALS - FOOTBALL	\$ 120.00
192488	10/13/2023	CARDMEMBER SERVICES	VARIOUS - SEE ATTACHED	\$ 23,545.33
192489	10/13/2023	CCRES-ED & BEHAVIOR HEALTH	INTERIM BUSINESS MGR	\$ 4,620.00
192490	10/13/2023	TREASURER OF CHESTER COUNTY	ANNUAL APP FOR INSP CERT	\$ 1,250.00
192491	10/13/2023	COMMONWEALTH CHARTER ACADEMY	PA CHARTER SCHOOL TUITION	\$ 104,782.41
192492	10/13/2023	CRAIG LOWRY	PIAA OFFICIALS - GIRLS SOCCER	\$ 261.00
192493	10/13/2023	CREST GOOD MANUFACTURING	PLUMBING SUPPLIES	\$ 863.37
192494	10/13/2023	DAN FLETCHER	PIAA OFFICIALS - FIELD HOCKEY	\$ 160.00
192495	10/13/2023	DAVID WILSON	PIAA OFFICIALS - BOYS SOCCER	\$ 186.00
192496	10/13/2023	DEB SHEPPS	PIAA OFFICIALS - FIELD HOCKEY	\$ 227.00
192497	10/13/2023	DENNIS DAUGHERTY	PIAA OFFICIALS - JH FIELD HOCKEY	\$ 101.00
192498	10/13/2023	DENNEY ELECTRIC SUPPLY	MAINT/ELECTRICAL SUPPLIES	\$ 37.58
192499	10/13/2023	DFC - DELAWARE FILTER CORP.	HVAC FILTERS	\$ 983.50
192500	10/13/2023	DONALD WAGNER	PIAA OFFICIALS - JH BOYS SOCCER	\$ 132.00
192501	10/13/2023	DUTCH -WAY FARM MARKET INC	ATHLETIC SUPPLIES	\$ 93.84
192502	10/13/2023	ESS NORTHEAST LLC	PROF ED SERV	\$ 5,566.70
192503	10/13/2023	EUGENE & LINDA WISCHUCK	TAX REFUND	\$ 3,943.80
192504	10/13/2023	FAITHFUL TRANSPORT	TRANSPORTATION	\$ 11,228.61
192505	10/13/2023	FOUNDATIONS BEHAVIORAL HEALTH	TUITION	\$ 504.00
192506	10/13/2023	HOME DEPOT PRO INSTITUTIONAL	OPER/MAINT-SUPPLIES	\$ 266.82
192507	10/13/2023	JAY GALLAGHER	PIAA OFFICIALS - FOOTBALL	\$ 120.00
192508	10/13/2023	JENNIFER MULVEY	PIAA OFFICIALS - VOLLEYBALL	\$ 144.00
192509	10/13/2023	JIM KEMPF	PIAA OFFICIALS - FOOTBALL	\$ 120.00
192510	10/13/2023	JOHN & SARAH ZOOK	TAX REFUND	\$ 286.46
192511	10/13/2023	JONATHAN DAMON	PIAA OFFICIALS - SOCCER	\$ 102.00
192512	10/13/2023	JONATHAN HORNING	PIAA OFFICIALS - FOOTBALL	\$ 120.00
192513	10/13/2023	JUSTINA ROTH	PIAA OFFICIALS - CROSS COUNTRY	\$ 75.00
192514	10/13/2023	KADES MARGOLIS CORPORATION	CBIZ Fees	\$ 6.00
192515	10/13/2023	KEVIN LUTZ	PIAA OFFICIALS - VOLLEYBALL	\$ 144.00
192516	10/13/2023	KIRK LUTHER	PIAA OFFICIALS - VOLLEYBALL	\$ 288.00
192517	10/13/2023	LAKESHORE LEARNING MATERIAL	CTE CHILDCARE EQUIPMENT	\$ 360.03
192518	10/13/2023	LANCASTER GENERAL MEDICAL GROUP	ATHLETIC TRAINING SERVICES	\$ 6,946.00
192519	10/13/2023	LISA MCCOY	PIAA OFFICIALS - FIELD HOCKEY	\$ 89.00

General Fund
November 20, 2023

192520	10/13/2023	LNP MEDIA GROUP INC	BOARD ADVERTISEMENT	\$	119.28
192521	10/13/2023	MARK WINTER	PIAA OFFICIALS - JH BOYS SOCCER	\$	132.00
192522	10/13/2023	MAX KINDERWATER	PIAA OFFICIALS - GIRLS SOCCER	\$	93.00
192523	10/13/2023	MITCHEL POET	PIAA OFFICIALS - BOYS SOCCER	\$	186.00
192524	10/13/2023	MUSIC & ARTS	INSTRUMENTAL MUSIC SUPPLIES	\$	213.00
192525	10/13/2023	NAPA	VEHICLE SUPPLIES	\$	197.98
192526	10/13/2023	ODP BUSINESS SOLUTIONS LLC	GENERAL SUPPLIES	\$	109.09
192527	10/13/2023	PAUL BURRICHTER	PIAA OFFICIALS - VOLLEYBALL	\$	144.00
192528	10/13/2023	SAMUEL M STOLTZFUS	TAX REFUND	\$	1,313.79
192529	10/13/2023	SCHOOL MART	SUPPLIES	\$	2,910.00
192530	10/13/2023	STEWART BUSINESS SYSTEMS LLC	SUPPLIES	\$	426.00
192531	10/13/2023	SUSAN STAFFORD	PIAA OFFICIALS - JH FIELD HOCKEY	\$	67.00
192532	10/13/2023	TELESYSTEM	OPER/MAINT-TRANS/TELE SERVICE	\$	1,984.02
192533	10/13/2023	TIM SMITH	PIAA OFFICIALS - FOOTBALL	\$	120.00
192534	10/13/2023	TODD REITNOUER	PIAA OFFICIALS - FIELD HOCKEY	\$	89.00
192535	10/13/2023	TROY ADAIR	PIAA OFFICIALS - BOYS SOCCER	\$	168.00
192536	10/13/2023	INTELLIGENT MARKING USA INC	LINE PAINTING ROBOT LEASE	\$	15,900.00
192537	10/13/2023	USC - UNIONVILLE SPORTS COUNCIL	UNIONVILLE XC INVITATIONAL	\$	350.00
192538	10/13/2023	VERIZON WIRELESS	OPER/MAINT-TRANS/TELE SERVICE	\$	1,791.51
192539	10/13/2023	WAYNE HAGY	PIAA OFFICIALS - JH VOLLEYBALL	\$	228.00
192540	10/20/2023	22nd CENTURY MEDIA	BUSINESS-ADVERTISING	\$	196.84
192541	10/20/2023	ACHIEVEMENT HOUSE C S	PA CHARTER SCHOOL TUITION	\$	18,928.68
192542	10/20/2023	AGORA CYBER CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$	2,613.78
192543	10/20/2023	ANDERSON TRUCK & AUTO REPAIR INC	VEHICLE SUPPLIES	\$	134.28
192544	10/20/2023	AQUAFLOW PUMP & SUPPLY CO INC	SEWER PUMP	\$	1,083.44
192545	10/20/2023	AT&T MOBILITY	OPER/MAINT-TRANS/TELE SERVICE	\$	269.56
192546	10/20/2023	AVON GROVE CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$	205,865.88
192547	10/20/2023	BARTOSZ CIURSKI	PIAA OFFICIALS - BOYS SOCCER	\$	168.00
192548	10/20/2023	BLICK ART MATERIALS	ART SUPPLIES	\$	1,083.82
192549	10/20/2023	BRIAN PARISAN	PIAA OFFICIALS - JH BOYS SOCCER	\$	68.00
192550	10/20/2023	CM REGENT LLC	SUSPENSE ACCOUNT - LTD	\$	5,294.75
192551	10/20/2023	COATESVILLE AREA SCHOOL DISTRICT	EDUCATIONAL SERVICES	\$	465.16
192552	10/20/2023	COMMONWEALTH CHARTER ACADEMY	PA CHARTER SCHOOL TUITION	\$	37,541.25
192553	10/20/2023	CREST GOOD MANUFACTURING	PLUMBING SUPPLIES	\$	662.40
192554	10/20/2023	DAVID WILSON	PIAA OFFICIALS - BOYS SOCCER	\$	168.00
192555	10/20/2023	DEB SHEPPS	PIAA OFFICIALS - JH FIELD HOCKEY	\$	67.00
192556	10/20/2023	DENNEY ELECTRIC SUPPLY	MAINT/ELECTRICAL SUPPLIES	\$	311.00
192557	10/20/2023	DONALD WAGNER	PIAA OFFICIALS - BOYS SOCCER	\$	75.00
192558	10/20/2023	DUTCH -WAY FARM MARKET INC	OPEN PO FOR FACS SUPPLIES	\$	865.28
192559	10/20/2023	ECO PLASTIC PRODUCTS OF DELAWARE	3 MEMORIAL BENCHES	\$	1,479.75

**General Fund
November 20, 2023**

192560	10/20/2023	EDMENTUM INC	READING EGG RENEWAL	\$	2,990.00
192561	10/20/2023	FIELD LINING & PAINTING SRVCS LLC	FIELD LINING	\$	2,857.50
192562	10/20/2023	FIRE & RESCUE PRODUCTS DIV	CTE SUPPLIES	\$	5,660.74
192563	10/20/2023	FLUXSPACE INNOVATIONS LLC	FIELD TRIP	\$	125.00
192564	10/20/2023	FP FINANCE	POSTAGE METER LEASE	\$	115.00
192565	10/20/2023	ACCO BRANDS USA LLC	LAMINATING	\$	103.12
192566	10/20/2023	H & L TEAM SALES	ATHLETIC SUPPLIES	\$	5,066.60
192567	10/20/2023	HORSHAM CLINIC	EDUCATIONAL SERVICES	\$	420.00
192568	10/20/2023	INSIGHT PA CYBER CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$	1,306.89
192569	10/20/2023	JOSEPH & ANN GIACCHINO	TAX REFUND	\$	753.25
192570	10/20/2023	KIRK LUTHER	PIAA OFFICIALS - JH VOLLEYBALL	\$	84.00
192571	10/20/2023	LANCASTER GENERAL MEDICAL GROUP	MED REQ/HR	\$	712.00
192572	10/20/2023	LNP MEDIA GROUP INC	BUSINESS-ADVERTISING	\$	520.92
192573	10/20/2023	LUCAS THOMPSON	CTE ANIMAL PLANT SCIENCE SUPP	\$	72.00
192574	10/20/2023	M&B ENVIRONMENTAL INC	WATER TREATMENT SERVICES	\$	3,160.28
192575	10/20/2023	METCO	GENERAL SUPPLIES	\$	3,303.33
192576	10/20/2023	MUSIC & ARTS	JR HIGH CHORUS- MUSIC	\$	357.20
192577	10/20/2023	NULLS TOWING INC	OPER/MAINT - OTHER PROF SVRS	\$	500.00
192578	10/20/2023	OJHS FIELD HOCKEY BOOSTERS	3RD PLACE HOMECOMING PRIZE	\$	100.00
192579	10/20/2023	ODP BUSINESS SOLUTIONS LLC	GENERAL SUPPLIES	\$	133.64
192580	10/20/2023	PAAE	CTE ANIMAL PLANT SCIENCE DUE/FEES	\$	165.00
192581	10/20/2023	PENNSYLVANIA CYBER CHARTER	PA CHARTER SCHOOL TUITION	\$	3,920.67
192582	10/20/2023	PAUL HOFFMAN	PIAA OFFICIALS - BOYS SOCCER	\$	93.00
192583	10/20/2023	PRESSLEY RIDGE	AIDE SERVICES	\$	8,250.00
192584	10/20/2023	PRINTA SYSTEMS	GRAPHIC ARTS SUPPLIES	\$	1,634.96
192585	10/20/2023	REACH CYBER CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$	12,078.12
192586	10/20/2023	SPIKE'S TROPHIES LIMITED	HALL OF FAME PLAQUE	\$	98.39
192587	10/20/2023	TROY ADAIR	PIAA OFFICIALS - BOYS SOCCER	\$	168.00
192588	10/20/2023	US FOODS	CTE SUPPLIES	\$	2,379.81
192589	10/20/2023	VICKI ZURBRICK	PIAA OFFICIALS - JH FIELD HOCKEY	\$	67.00
192590	10/20/2023	WAYNE DESWERT SR	PIAA OFFICIALS - JH BOYS SOCCER	\$	68.00
192591	10/20/2023	WESTERN PEST SERVICES	OPER/MAINT - OTHER PROF SVRS	\$	163.00
192592	10/20/2023	XEROX CORPORATION	COPIER LEASE/RENTAL	\$	4,140.46
192593	10/20/2023	XEROX FINANCIAL SERVICES LLC	SERV/RENTAL AGREEMENT	\$	474.68
192595	10/27/2023	A&A MACHINERY MOVING INC	WAREHOUSE RENTAL	\$	312.00
192596	10/27/2023	AARON & SARAH MILLER	TAX REFUND	\$	30.00
192597	10/27/2023	CAROLE MANDEREWICZ	PIAA OFFICIALS - FIELD HOCKEY	\$	160.00
192598	10/27/2023	CCRES-ED & BEHAVIOR HEALTH	INTERIM HR REP	\$	17,462.50
192599	10/27/2023	CHARLES & CATHARINE PETRY	TAX REFUND	\$	84.35
192600	10/27/2023	CHRISTIAN & KATIE MILLER	TAX REFUND	\$	12.82

**General Fund
November 20, 2023**

192601	10/27/2023	COATESVILLE AREA SCHOOL DISTRICT	EDUCATIONAL SERVICES	\$	2,209.51
192602	10/27/2023	DUTCH -WAY FARM MARKET INC	FACS SUPPLIES	\$	469.48
192603	10/27/2023	ESS NORTHEAST LLC	PROF ED SERV	\$	5,566.70
192604	10/27/2023	FIELD LINING & PAINTING SRVCS LLC	FIELD LINING	\$	1,425.00
192605	10/27/2023	G A VIETRI INC	GENERATOR REPAIRS	\$	7,284.00
192606	10/27/2023	JOHN NEWMAN	TAX REFUND	\$	1,316.60
192607	10/27/2023	LANCE WEAVER	PIAA OFFICIALS - JH FIELD HOCKEY	\$	101.00
192608	10/27/2023	MUSIC & ARTS	INSTRUMENTAL MUSIC SUPPLIES	\$	432.39
192609	10/27/2023	ODP BUSINESS SOLUTIONS LLC	GENERAL SUPPLIES	\$	700.93
192610	10/27/2023	ROBERT LAFFEY	BUSINESS-GENERAL SUPPLIES	\$	1,161.00
192611	10/27/2023	SAXTON & STUMP LLC	LEGAL SERVICES	\$	4,407.92
192612	10/27/2023	T P TRAILERS INC	OPER/MAINT - EQUIP RENTAL	\$	335.00
192613	10/27/2023	VICKI ZURBRICK	PIAA OFFICIALS - FIELD HOCKEY	\$	160.00
192614	10/27/2023	WHITE RENOVATIONS LLC	OP/MAINT WATER TREAT-REPAIRS	\$	2,995.00
192615	10/27/2023	WILLIAM & SUSAN ENSOR	TAX REFUND	\$	1,114.08
192616	10/27/2023	WOODBURN PRESS	SUPPLIES	\$	168.73
192617	10/31/2023	KADES MARGOLIS CORPORATION	CBIZ Fees	\$	6.00
192618	11/06/2023	BRIAN LONDON	PIAA OFFICIALS - FOOTBALL	\$	120.00
192619	11/06/2023	CCRES-ED & BEHAVIOR HEALTH	INTERIM BUSINESS MGR	\$	4,620.00
192620	11/06/2023	DAN MENTZER	PIAA OFFICIALS - FOOTBALL	\$	120.00
192621	11/06/2023	DELAWARE CTY COMM COLLEGE	TITLE IV DCCC DUEL ENROLL TUITION	\$	18,161.20
192622	11/06/2023	DEGLER-WHITING INC	BACKSTOP REPAIR	\$	1,895.00
192623	11/06/2023	DUTCH -WAY FARM MARKET INC	HOME EC/CTE SUPPLIES	\$	577.28
192624	11/06/2023	EDWARDS BUSINESS SYSTEMS	LEASE/COPIER RENTAL	\$	1,713.42
192625	11/06/2023	ESS NORTHEAST LLC	PROF ED SERV	\$	2,226.68
192626	11/06/2023	FAITHFUL TRANSPORT	TRANSPORTATION	\$	4,180.62
192627	11/06/2023	FIELD LINING & PAINTING SRVCS LLC	FIELD LINING	\$	550.00
192628	11/06/2023	FULTON FINANCIAL ADVISORS	OTHER ADMIN - TECH SERVICES	\$	500.00
192629	11/06/2023	HEADCOACHSPORTS.COM	PHYS ED SUPPLIES	\$	1,290.84
192630	11/06/2023	JEFF PIERCE	PIAA OFFICIALS - FOOTBALL	\$	90.00
192631	11/06/2023	JET BOUNCE PARTY RENTALS	JR HIGH FALL FEST GAMES	\$	275.00
192632	11/06/2023	JOHNSON CONTROLS INC - HVAC	REPAIRS & MAINT - OHS EQUIP	\$	1,270.00
192633	11/06/2023	JONATHAN SNYDER	PIAA OFFICIALS - FOOTBALL	\$	90.00
192634	11/06/2023	LANCASTER CO FFA FAIR FUND	CTE DUES/FEES	\$	12.00
192635	11/06/2023	LISA GRIEST	TITLE II PROF DEV ED SERVICE PLC	\$	4,992.00
192636	11/06/2023	LITITZ SIGNS	ATHLETIC BANNERS	\$	120.00
192637	11/06/2023	MUSIC & ARTS CA DEPT	MUSIC EQUIPMENT	\$	3,444.44
192638	11/06/2023	NCS PEARSON	PSYCH SUPPLIES	\$	62.00
192639	11/06/2023	NICHOLAS BREWER	PIAA OFFICIALS - FOOTBALL	\$	120.00
192640	11/06/2023	NULLS TOWING INC	OPER/MAINT - OTHER PROF SVRS	\$	1,975.00

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192641	11/06/2023	ODP BUSINESS SOLUTIONS LLC	GENERAL SUPPLIES	\$	300.01
192642	11/06/2023	PLAQUES & SUCH	ATHLETIC SUPPLIES	\$	1,210.00
192643	11/06/2023	RANDY ROWLAND	PIAA OFFICIALS - FOOTBALL	\$	120.00
192644	11/06/2023	RESOURCE RENTALS & SALES INC	OPER/MAINT - OHS EQUIP RENTAL	\$	273.96
192645	11/06/2023	RUTH ANN MILLER	TAX REFUND	\$	130.75
192646	11/06/2023	STEVE RISK	PIAA OFFICIALS - FOOTBALL	\$	120.00
192647	11/06/2023	JACQUELINE ENDRE & TAYLOR KOLANKO	TAX REFUND	\$	4,350.19
192648	11/06/2023	THEODORE MAKASKAS	PIAA OFFICIALS - FOOTBALL	\$	90.00
192649	11/06/2023	THE TRIPLE PLAY BARN	RALLY TOWELS	\$	780.00
192650	11/06/2023	US FOODS	CTE SUPPLIES	\$	1,907.19
192651	11/06/2023	VALLEY FORGE EDUCATIONAL SERVICES	AIDE SERVICES	\$	74,431.08
192652	11/06/2023	WAYNE HOFFMAN	PIAA OFFICIALS - FOOTBALL	\$	90.00
192653	11/06/2023	WRISTBAND BROS	GRAPHIC DESIGN CTE SUPPLIES	\$	85.50
192654	11/10/2023	ACHIEVEMENT HOUSE C S	PA CHARTER SCHOOL TUITION	\$	4,732.17
192655	11/10/2023	AT&T MOBILITY	OPER/MAINT-TRANS/TELE SERVICE	\$	5,564.60
192656	11/10/2023	BLICK ART MATERIALS	ART SUPPLIES	\$	257.40
192657	11/10/2023	CINTAS	OPER/MAINTENANCE SUPPLIES	\$	55.27
192658	11/10/2023	CM REGENT LLC	SUSPENSE ACCOUNT - LTD	\$	5,374.83
192659	11/10/2023	COMMONWEALTH CHARTER ACADEMY	PA CHARTER SCHOOL TUITION	\$	36,234.36
192660	11/10/2023	DUTCH -WAY FARM MARKET INC	TAX REFUND	\$	137.09
192661	11/10/2023	DUTCHWAY HARDWARE	OPER/MAINT-HS MAINT SUP	\$	383.04
192662	11/10/2023	EDWARDS BUSINESS SYSTEMS	LEASE/COPIER RENTAL	\$	187.86
192663	11/10/2023	FAITHFUL TRANSPORT	TRANSPORTATION	\$	12,748.17
192664	11/10/2023	INSIGHT PA CYBER CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$	1,306.89
192665	11/10/2023	LANCASTER GENERAL MEDICAL GROUP	ATHLETIC TRAINING SERVICES	\$	3,646.00
192666	11/10/2023	METHOD AUTOMATION SERVICES INC	ACT 80 AUTOMATED	\$	1,462.50
192667	11/10/2023	NULLS TOWING INC	OPER/MAINT - OTHER PROF SVRS	\$	150.00
192668	11/10/2023	JOHN DEERE FINANCIAL	CTE ANIMAL PLANT SCIENCE SUPP	\$	392.42
192669	11/10/2023	PENNSYLVANIA CYBER CHARTER	PA CHARTER SCHOOL TUITION	\$	3,920.67
192670	11/10/2023	PIXEL PRESS TECHNOLOGY	TECH FEES C&I	\$	1,650.00
192671	11/10/2023	PSAHPERD (SHAPE PA)	CONFERENCE FEE	\$	130.00
192672	11/10/2023	RESOURCE RENTALS & SALES INC	LIGHT TOWER RENTALS	\$	128.00
192673	11/10/2023	SNYDER & MYLIN SEPTIC SERVICES	PORTABLE TOILET RENTAL	\$	1,070.00
192674	11/10/2023	SPORTSMANS	ATHLETIC SUPPLIES	\$	246.28
192675	11/10/2023	JOHN DEERE FINANCIAL	SUPPLIES	\$	423.77
192676	11/10/2023	TELESYSTEM	OPER/MAINT-TRANS/TELE SERVICE	\$	1,984.87
192677	11/10/2023	TONI SMITH	SUPPLIES	\$	20.00
192678	11/10/2023	VERNA TRAINOR	TUITION REIMB INSTRUCT STAFF	\$	1,548.00
192679	11/10/2023	VERIZON WIRELESS	OPER/MAINT-TRANS/TELE SERVICE	\$	3,234.65
192680	11/10/2023	XEROX CORPORATION	COPIER LEASE/RENTAL	\$	273.07

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D000002823	10/13/2023	ALHOUSE TRANSPORTATION INC	TRANS-CONTRACT CARRIER	\$	251.80
D000002824	10/13/2023	AMAZON CAPITAL SERVICES INC	OPER/MAINT-MS MAINT SUP	\$	1,002.61
D000002825	10/13/2023	CBIZ PAYROLL INC	MEDICARE CARE REIMBURSE DED	\$	425.17
D000002826	10/13/2023	CHESTER COUNTY INTERMDIATE UNIT	CCIU 2ND QTR OCC ED	\$	208,517.94
D000002827	10/13/2023	DELTA DENTAL OF PENNSYLVANIA	SUSPENSE ACCOUNT - DENTAL INS	\$	5,206.20
D000002828	10/13/2023	GREGORY FANTAZZI	REIMB TRAVEL/CONF	\$	41.27
D000002829	10/13/2023	GENERAL HEALTHCARE RESOURCES LLC	PCA	\$	18,678.45
D000002830	10/13/2023	HCSG CAMPUS SERVICE GROUP	JANITORIAL/CUSTODIAN SERVICES	\$	64,717.17
D000002831	10/13/2023	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$	44,160.42
D000002832	10/13/2023	LANCASTER-LEBANON IU #13	BEHAVIORAL HEALTH PROGRAM	\$	1,710.23
D000002833	10/13/2023	PECO	ENERGY	\$	276.38
D000002834	10/13/2023	PETROLEUM TRADERS CORPORATION	UNLEADED FUEL	\$	1,005.18
D000002835	10/13/2023	PURE WATER TECHNOLOGY	MONTHLY EQUIPMENT RENTAL	\$	105.00
D000002836	10/13/2023	RESCHINI AGENCY INC	SUSPENSE ACCOUNT - HOSP	\$	34,665.75
D000002837	10/13/2023	ROTHWELL DOCUMENT SOLUTIONS	COPIER	\$	256.32
D000002838	10/13/2023	KATHERINE R STANTON	REIMB SUPPLIES	\$	15.99
D000002839	10/13/2023	SUBURBAN TESTING LABS INC	MAINT. WATER TESTING/SUPPLIES	\$	295.00
D000002840	10/13/2023	SWIFTMD	MEMB FEE VIRTUAL/TELE DOC SRVCS	\$	872.46
D000002841	10/13/2023	TSA CONSULTING GROUP INC	Tax Shelter Annuity Payable	\$	27,216.22
D000002842	10/13/2023	U S SUPPLY COMPANY	MAINTENANCE SUPPLIES	\$	40.54
D000002843	10/13/2023	WINDLE'S WATER WORKS	OIS WATER	\$	497.00
D000002844	10/20/2023	21ST CENTURY CYBER CHARTER	PA CHARTER SCHOOL TUITION	\$	10,771.23
D000002845	10/20/2023	3B SERVICES INC.	HS HOT WATER HEATER REPAIR	\$	2,954.40
D000002846	10/20/2023	AMAZON CAPITAL SERVICES INC	TECH SRVS -SUPPLIES	\$	6,132.20
D000002847	10/20/2023	AUSTILL'S REHABILITATION SERVICE	OT / PT SERVICES	\$	9,537.01
D000002848	10/20/2023	CCRN ED & BEHAVIORAL SUPT	ED & BEHAVIORAL SUPPORT	\$	283,737.50
D000002849	10/20/2023	CHESCONET	TEC SUPPLIES	\$	8,000.00
D000002850	10/20/2023	COLLEGIUM CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$	20,910.24
D000002851	10/20/2023	COYNE CHEMICAL CO.	MAINT. WATER TREATMENT	\$	883.00
D000002852	10/20/2023	DELTA DENTAL OF PENNSYLVANIA	SUSPENSE ACCOUNT - DENTAL INS	\$	2,541.00
D000002853	10/20/2023	DAVID FRAME	2ND PLACE HOMECOMING PRIZE	\$	200.00
D000002854	10/20/2023	FREY LUTZ CORPORATION	REPAIRS & MAINT - OHS EQUIP	\$	1,707.00
D000002855	10/20/2023	FRONTIER	OPER/MAINT-TRANS/TELE SERVICE	\$	3,495.18
D000002856	10/20/2023	GAP POWER EQUIPMENT	LIGHT TOWER RENTALS	\$	1,960.00
D000002857	10/20/2023	GENERAL HEALTHCARE RESOURCES LLC	PCA	\$	20,990.20
D000002858	10/20/2023	HODOROVICH DARREN	REIMB HOME EC / CTE SUPPLIES	\$	78.26
D000002859	10/20/2023	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$	12,335.52
D000002860	10/20/2023	KEEN COMPRESSED GAS CO.	CTE MECH SYS TECH SUPPLIES	\$	196.35
D000002861	10/20/2023	LIBERTY DOOR SYSTEMS LLC	REPAIRS & MAINT - BLDGS	\$	337.50
D000002862	10/20/2023	LONGSTRETH SPORTING GOODS LLC	FIELD HOCKEY SUPPLIES	\$	3,814.69

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D000002863	10/20/2023	MARTIN HELENA T	REIMB SUPPLIES	\$	133.87
D000002864	10/20/2023	MCNAMARA LISA M	REIMB CTE HSPS REFRESHMENTS	\$	5.97
D000002865	10/20/2023	MEDCO SUPPLY COMPANY	SUPPLIES - ALL SPORTS	\$	49.44
D000002866	10/20/2023	MUSIC & ARTS CENTER INC.	MUSIC SUPPLIES	\$	44.80
D000002867	10/20/2023	PA LEADERSHIP CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$	17,801.07
D000002868	10/20/2023	PASCO SCIENTIFIC	SCIENCE SUPPLIES	\$	4,782.00
D000002869	10/20/2023	PECO	ENERGY	\$	44,171.70
D000002870	10/20/2023	PETROLEUM TRADERS CORPORATION	UNLEADED FUEL	\$	1,220.49
D000002871	10/20/2023	PIONEER MANUFACTURING COMPANY	OPER/MAINT-SUPPLIES	\$	682.00
D000002872	10/20/2023	POSITIVE PROMOTIONS INC.	RED RIBBON WEEK	\$	105.19
D000002873	10/20/2023	WILLIAM ROLLINGS	GENERAL SUPPLIES	\$	183.53
D000002874	10/20/2023	SDIC	Employer Share W/C	\$	420.00
D000002875	10/20/2023	SIGNAL 88 LLC	DISTRICT SECURITY SERVICES	\$	20,469.78
D000002876	10/20/2023	SWEET STEVENS KATZ & WILLIAMS LLP	PROFESSIONAL SERVICES	\$	1,889.21
D000002877	10/20/2023	THOMSON REUTERS	ONLINE/SFTWR SUB CHARGES	\$	263.67
D000002878	10/27/2023	AMAZON CAPITAL SERVICES INC	TECH SRVS SUPPLIES	\$	2,135.81
D000002879	10/27/2023	CHESTER COUNTY INTERMDIATE UNIT	ESS CHARGES	\$	145.04
D000002880	10/27/2023	DELTA DENTAL OF PENNSYLVANIA	SUSPENSE ACCOUNT - DENTAL INS	\$	5,850.15
D000002881	10/27/2023	GREGORY FANTAZZI	REIMB TRAVEL/CONF	\$	138.86
D000002882	10/27/2023	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	\$	414.90
D000002883	10/27/2023	GAP POWER EQUIPMENT	MAINTENANCE SUPPLIES	\$	1,286.20
D000002884	10/27/2023	HEINEMANN	SPECIAL ED MATH CURRICULUM	\$	14,756.61
D000002885	10/27/2023	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$	24,475.92
D000002886	10/27/2023	KIEFFER AMANDA	REIMB SUPPLIES	\$	37.34
D000002887	10/27/2023	MUSIC & ARTS CENTER INC.	MUSIC SUPPLIES	\$	42.26
D000002888	10/27/2023	NRG BUILDING SERVICES INC	OPER/MAINT - OTHER PROF SVRS	\$	804.10
D000002889	10/27/2023	PETROLEUM TRADERS CORPORATION	DIESEL FUEL	\$	23,215.41
D000002890	10/27/2023	PSBA	POLICY REVIEW	\$	2,268.00
D000002891	10/27/2023	PURE WATER TECHNOLOGY	MONTHLY EQUIPMENT RENTAL	\$	105.00
D000002892	10/27/2023	WINDVIEW ATHLETIC FIELDS	OPER/MAINT-HS CONTRACTED SRVS	\$	1,705.00
D000002893	10/31/2023	CBIZ PAYROLL INC	MEDICARE CARE REIMBURSE DED	\$	425.17
D000002894	10/31/2023	TSA CONSULTING GROUP INC	Tax Shelter Annuity Payable	\$	27,240.99
D000002895	11/06/2023	3B SERVICES INC.	BOILR REPAIR	\$	3,138.34
D000002896	11/06/2023	AMAZON CAPITAL SERVICES INC	AMAZON- SUPPLIES	\$	7,648.58
D000002897	11/06/2023	CHESTER COUNTY INTERMDIATE UNIT	AVTS RENTAL REIMB	\$	4,153.22
D000002898	11/06/2023	DEL CO PUB SCHOOLS HEALTHCARE	SUSPENSE ACCOUNT - PRES DRUGS	\$	102,625.84
D000002899	11/06/2023	DELTA DENTAL OF PENNSYLVANIA	SUSPENSE ACCOUNT - DENTAL INS	\$	2,295.00
D000002900	11/06/2023	GREGORY FANTAZZI	REIMB TRAVEL/CONF	\$	78.60
D000002901	11/06/2023	GENERAL HEALTHCARE RESOURCES LLC	PCA	\$	19,299.35
D000002902	11/06/2023	KIM HANLEY	REIMB TRAVEL/CONF	\$	74.67

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D000002903	11/06/2023	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$ 39,458.28
D000002904	11/06/2023	JOHNSTONE SUPPLY	MAINTENANCE SUPPLIES	\$ 54.48
D000002905	11/06/2023	KEEN COMPRESSED GAS CO.	CTE MECH SYS TECH SUPPLIES	\$ 409.33
D000002906	11/06/2023	KURTZHALS DENIM	TUITION REIMB INSTRUCT STAFF	\$ 1,475.00
D000002907	11/06/2023	KARLIE L MURPHY	TUITION REIMB INSTRUCT STAFF	\$ 1,548.00
D000002908	11/06/2023	MUSIC & ARTS CA DEPT	INSTRUMENTAL MUSIC SUPPLIES	\$ 5.22
D000002909	11/06/2023	PA LEADERSHIP CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$ 17,801.07
D000002910	11/06/2023	PECO	ENERGY	\$ 3,720.19
D000002911	11/06/2023	PETROLEUM TRADERS CORPORATION	UNLEADED FUEL	\$ 1,171.47
D000002912	11/06/2023	RESCHINI AGENCY INC	SUSPENSE ACCOUNT - HOSP	\$ 34,177.50
D000002913	11/06/2023	SCHOOL HEALTH CORPORATION	SUPPLIES	\$ 355.98
D000002914	11/06/2023	PAULA A SPICHER	TUITION REIMB INSTRUCT STAFF	\$ 950.00
D000002915	11/06/2023	WB MASON COMPANY INC	PAPER BID	\$ 2,703.20
D000002916	11/06/2023	MACEY WETZEL	TUITION REIMB INSTRUCT STAFF	\$ 1,548.00
D000002917	11/06/2023	WITMER PUBLIC SAFETY GROUP	CTE HOMELAND SECURITY DUES/FEES	\$ 3,233.02
D000002918	11/10/2023	3B SERVICES INC.	OPER/MAINT-CONTRACTED SERVICE	\$ 2,494.62
D000002919	11/10/2023	ALTHOUSE TRANSPORTATION INC	TRANS-CONTRACT CARRIER	\$ 49,582.52
D000002920	11/10/2023	AMAZON CAPITAL SERVICES INC	BOOKS/SUPPLIES	\$ 5,579.96
D000002921	11/10/2023	CHESTER COUNTY INTERMDIATE UNIT	INSTRUCTIONAL SERV. FEE	\$ 19,970.90
D000002922	11/10/2023	COLLEGIUM CHARTER SCHOOL	PA CHARTER SCHOOL TUITION	\$ 20,910.24
D000002923	11/10/2023	ROBERT S DOMOWICZ	REIMB TRAVEL/CONF	\$ 239.86
D000002924	11/10/2023	FREY LUTZ CORPORATION	REPAIRS & MAINT - OHS EQUIP	\$ 4,994.12
D000002925	11/10/2023	GAP POWER EQUIPMENT	MAINTENANCE SUPPLIES	\$ 59.85
D000002926	11/10/2023	GENERAL HEALTHCARE RESOURCES LLC	PCA	\$ 38,945.90
D000002927	11/10/2023	CHRISTINE GRAY	REIMB SUPPLIES	\$ 104.94
D000002928	11/10/2023	GRAINGER	WELDING SHOP PARTS	\$ 1,022.83
D000002929	11/10/2023	HODOROVICH DARREN	REIMB HOME EC / CTE SUPPLIES	\$ 71.10
D000002930	11/10/2023	INDEPENDENCE BLUE CROSS	SUSPENSE ACCOUNT - HOSP	\$ 35,804.89
D000002931	11/10/2023	KEEN COMPRESSED GAS CO.	OPER/MAINT-DUES/FEES	\$ 70.00
D000002932	11/10/2023	LINVILLE HILL CHRISTIAN SCHOOL	STUDENT TRANSPORTATION	\$ 15,275.00
D000002933	11/10/2023	MARTIN HELENA T	REIMB SUPPLIES	\$ 259.62
D000002934	11/10/2023	MUSIC & ARTS CA DEPT	INSTRUMENTAL MUSIC SUPPLIES	\$ 124.00
D000002935	11/10/2023	NRG BUILDING SERVICES INC	OPER/MAINT-SUPPLIES	\$ 488.21
D000002936	11/10/2023	NATIONAL VISION ADMINISTRATORS LLC	SUSPENSE ACCOUNT - VISION INS	\$ 1,080.05
D000002937	11/10/2023	ORNER'S LANDSCAPES & TREE SERVICE	LANDSCAPING SERVICES	\$ 17,590.00
D000002938	11/10/2023	PECO	ENERGY	\$ 3,249.58
D000002939	11/10/2023	PETROLEUM TRADERS CORPORATION	UNLEADED FUEL	\$ 1,445.67
D000002940	11/10/2023	SIGNAL 88 LLC	DISTRICT SECURITY SERVICES	\$ 23,125.81
D000002941	11/10/2023	SWIFTMD	MEMBERSHIP FEE VIRTUAL/TELE DOC SRVCS	\$ 839.16
TOTAL				\$ 2,299,030.51

Cardmember Services
November 20, 2023

Payment Date	Payment #	VendorName	Description	Amount
10/13/2023	192488	CARDMEMBER SERVICES	TECH SRVS - SUPPLIES	47.45
10/13/2023	192488	CARDMEMBER SERVICES	TURKEY HILL - VEHICLE SUPPLIES	18.53
10/13/2023	192488	CARDMEMBER SERVICES	HOME DEPOT	2384.54
10/13/2023	192488	CARDMEMBER SERVICES	FISHER PAINTS	155.88
10/13/2023	192488	CARDMEMBER SERVICES	TIMS	520.00
10/13/2023	192488	CARDMEMBER SERVICES	PACTA	235.00
10/13/2023	192488	CARDMEMBER SERVICES	BETTER KID CARE PSU	25.00
10/13/2023	192488	CARDMEMBER SERVICES	WESTERN CHESTER COUNTY	125.00
10/13/2023	192488	CARDMEMBER SERVICES	PA FARM BUREAU	95.00
10/13/2023	192488	CARDMEMBER SERVICES	IIRP	70.63
10/13/2023	192488	CARDMEMBER SERVICES	LITITZ SIGN COMPANY, HL TEAM SALES	1194.99
10/13/2023	192488	CARDMEMBER SERVICES	NFSHSA, SPOOKY NOOK, APPLE	550.00
10/13/2023	192488	CARDMEMBER SERVICES	SP LONGSTRETH SPORTING	947.61
10/13/2023	192488	CARDMEMBER SERVICES	ALL VOLLEYBALL INC	268.90
10/13/2023	192488	CARDMEMBER SERVICES	OLDE TOWN DELI-ATHLETIC MEETINGS	599.15
10/13/2023	192488	CARDMEMBER SERVICES	VISTAPRINT	862.77
10/13/2023	192488	CARDMEMBER SERVICES	OLDE TOWNE DELI- OFFICE MEETING	31.75
10/13/2023	192488	CARDMEMBER SERVICES	TEACHERSPAYTEACHERS, VISTAPRINT, AMAZON- SUPPLIES	1068.18
10/13/2023	192488	CARDMEMBER SERVICES	SOCIAL THINKING	137.77
10/13/2023	192488	CARDMEMBER SERVICES	LAKESHORE, WCEPS, VENTRIS LEARNING	876.00
10/13/2023	192488	CARDMEMBER SERVICES	WOODBURN PRESS	393.71
10/13/2023	192488	CARDMEMBER SERVICES	PMEA	145.00
10/13/2023	192488	CARDMEMBER SERVICES	GENERATIONGENIUIS.COM	175.00
10/13/2023	192488	CARDMEMBER SERVICES	HEGGERITY MATERIALS	1153.44
10/13/2023	192488	CARDMEMBER SERVICES	ASCD	89.00
10/13/2023	192488	CARDMEMBER SERVICES	PASA	161.00
10/13/2023	192488	CARDMEMBER SERVICES	INDEED JOBS	1299.00
10/13/2023	192488	CARDMEMBER SERVICES	CHEWY.COM: CIDER	87.00
10/13/2023	192488	CARDMEMBER SERVICES	HUMBLEBUNDLE, STONEWARE, LIGHTBURN, 4N6SOFT, NEARPOD	766.08
10/13/2023	192488	CARDMEMBER SERVICES	RSS.COM, B2B AMAZON PRIME	783.99
10/13/2023	192488	CARDMEMBER SERVICES	LIMESTONE-SUMMER INTERN LUNCHEON	68.16
10/13/2023	192488	CARDMEMBER SERVICES	PRUSA RESEARCH, SP DIYAUDIO	2522.70
10/13/2023	192488	CARDMEMBER SERVICES	MANEUVERING THE MIDDLE LLC	1444.11
10/13/2023	192488	CARDMEMBER SERVICES	LANGUAGE CIRCLE ENTPRISES, HEGGGERTY	2375.11
10/13/2023	192488	CARDMEMBER SERVICES	TOOLS4READING.COM	41.95
10/13/2023	192488	CARDMEMBER SERVICES	UPLIFT DESK, B2B PRIME	1344.74
10/13/2023	192488	CARDMEMBER SERVICES	EL LIMON-OFFICE MEETING, PIZZA BOX-STUDENT REWARD	115.25
10/13/2023	192488	CARDMEMBER SERVICES	THERMOWORKS, TEACHERSPAYTEACHERS	251.09
10/13/2023	192488	CARDMEMBER SERVICES	OTC BRANDS, GIMKIT PRO	114.85
				TOTAL: 23545.33

HOSTED SERVICES AGREEMENT

This Hosted Services Agreement (this "Agreement") is made by and between Lancaster-Lebanon Intermediate Unit 13, with an address at 1020 New Holland Avenue, Lancaster, PA 17601 ("IU13"), and the party identified below ("Customer" or "you").

Octorara Area School
District
228 Highland Road,
Suite 1
Atglen, PA 19310

The following terms and conditions are part of this Agreement:

Description of Services and Software Offered

Act 168 Tracking: IU13 developed a hosted software (cloud) solution that helps facilitate Customer's compliance with the employment history review process required by Act 168 of 2014 (24 P.S. § 1-111.1). It allows Customer to send an email (the "Initial Email") to a job candidate inviting them to provide certain information, and, if the candidate provides such information, then Customer may begin the review process electronically. IU13 shall, from time to time and in its sole discretion, modify and/or upgrade the hosted software solution in order to improve performance.

In addition to the Act 168 database Service contract you must also complete the Act 168 Database Service Implementation Questionnaire. This form helps us understand how you want the system set-up and who needs access. There is only one license fee per Applicant processed regardless of how many previous employers a particular candidate may have.

\$5.00 per Applicant processed by Customer and a one-time \$500.00 set-up and training fee. There is only one license fee per Applicant processed regardless of how many previous employers a particular candidate may have. Invoices will be sent to Customer in January and July of each year.

Leave Tracking: IU13 developed a hosted (cloud) solution that helps to facilitate Customer's compliance with the Family and Medical Leave Act of 1993 (FMLA) required by 29 U.S. Code Chapter 28. It allows Customer to facilitate and track the leave process to help ensure compliance with federal laws. IU13 shall, from time to time and in its sole discretion, modify and/or upgrade the hosted solution in order to improve performance. This service is offered to Customer on a nonexclusive basis.

At the initial setup, Customer will be billed the set-up fee and the number of active employees at the time of implementation. Thereafter the customer will provide an annual report outlining the number of active employees on staff as of January 1st, due by the 5th day of January. Annual invoices will be distributed in February based on these reports.

Compliance Tracking: IU13 developed a hosted software (cloud) solution that provides tracking and automation to districts for clearances, certificates, and other items that need to be renewed periodically. This software will track clearances/certificates that are needed for new employees or expiring soon for existing employees. This software can also be used for volunteers and contractors. The software uses email reminders are to be provided at specific intervals to the individuals, and when needed to HR and supervisors and the ability to upload certificates for review.

At the initial setup, Customer will be billed the set-up fee and the number of active participants at the time of implementation. Thereafter the customer receives Annual invoices in January based on the active number of participants in the system at that time.

License and Training/Set-up Fee: Fees are calculated based on the chart below

	Act 168	Leave Tracking	Compliance Tracking
Per Applicant	\$5.00	N/A	N/A
Per Employee	N/A	\$2.00	N/A
Per Person	N/A	N/A	Minimum: \$500
			0-2000 = \$2.00
			2001-4000 = \$1.75
			4001+ =\$1.50
Set Up/New Implementation	\$500	\$750	\$750
Retooling/Training	\$75.00/ hr	\$150	\$150
Bundling Discount 2 Solutions	\$0.50	\$0.25	\$0.25
Bundling Discount 3 Solutions	\$1.00	\$0.50	\$0.50

Solution(s) Requested:



Act 168



Leave Tracking



Compliance Tracking

Initial Term of the Agreement: 3 Years

Training: Those training services that Customer and IU13 may mutually agree upon.

CUSTOMER ACKNOWLEDGES THAT IT MAY NEED TO SEPARATELY PURCHASE, IMPLEMENT AND MAINTAIN THIRD PARTY PRODUCTS OR SERVICES IN ORDER TO USE THE SERVICES, AND CUSTOMER AGREES THAT IU13 HAS NO LIABILITY ARISING OUT OF OR RELATING TO ANY THIRD PARTY PRODUCTS OR SERVICES.

THE UNDERSIGNED HEREBY ACKNOWLEDGE AND AGREE THAT THEY HAVE READ AND THAT THEY FULLY UNDERSTAND THE TERMS AND CONDITIONS OF THIS AGREEMENT, WHICH INCLUDE THE TERMS AND CONDITIONS THAT ARE ATTACHED HERETO AND HEREBY MADE A PART HEREOF, AND THAT BY SIGNING BELOW THEY BECOME PARTIES TO, AND AGREE TO BE BOUND BY, THIS AGREEMENT. IF YOU ARE ENTERING INTO THIS AGREEMENT ON BEHALF OF A COMPANY OR OTHER LEGAL ENTITY, YOU REPRESENT THAT YOU HAVE THE AUTHORITY TO BIND SUCH ENTITY TO THIS AGREEMENT, INCLUDING THE ATTACHED TERMS AND CONDITIONS.

The Effective Date of this Agreement shall be November 28, 2023

Term: 11/28/2023 – 11/27/2026

Lancaster-Lebanon Intermediate Unit 13

By: Diane Janney Schall

Name: Diane Janney Schall

Title: Project Director

Customer: Octorara School District

By: _____

Name: _____

Title: _____

TERMS AND CONDITIONS

1. Definitions

In addition to the capitalized terms defined elsewhere in this Agreement, the following terms shall have the meanings set forth below:

"Authorized User(s)" mean you and anyone you authorize to use the Services.

"Customer Data" means any data, information or material provided or submitted by or on behalf of you to IU13, including but not limited to any information provided by a job candidate.

"Services" collectively means the services described on the Signature Page, and any software, tools, technology or equipment that IU13 uses to provide them.

2. Services.

IU13 shall use commercially reasonable efforts to provide the Services. Subject to the terms and conditions of this Agreement, IU13 grants to Customer a nonexclusive, nontransferable, nonassignable, license to use the Services solely to facilitate Customer's compliance with Act 168 of 2014 (24 P.S. § 1-111.1), Act 114 of 2006, Act 153 of 2014, Act 34 of 1985, Act 24 of 2011, Act 18 of 2019, Act 71 of 2014, Act 82 of 2012, Act 63 of 1990, Chapter 14 of 2010, Act 126 of 2012, and 29 U.S. Code Chapter 28.

IU13 will take commercially reasonable steps to protect the security, privacy, and confidentiality of all Customer Data it receives, and IU13 will establish, implement, and maintain a commercially reasonable program of organizational, operational, administrative, physical, and technical safeguards. Notwithstanding the foregoing, Customer acknowledges and agrees that there are inherent risks associated with the Services, and IU13 does not guarantee the absolute security of Customer Data.

3. Your Responsibilities

You are responsible for all activity of your Authorized Users and for maintaining the security of your Authorized User accounts, passwords and files. You shall use the Services in compliance with all applicable laws and regulations, and shall not (i) send or store material containing software viruses, worms, Trojan horses or other harmful computer code, files, scripts, agents or programs; (ii) interfere with or disrupt the integrity or performance of the Services or the data contained therein; or (iii) attempt to gain unauthorized access to the Services.

You shall: (i) notify IU13 immediately of any unauthorized use of any Authorized User password or account or any other breach of security; and (ii) immediately report to IU13 and use reasonable efforts to immediately stop any unauthorized use of the Services.

4. Customer Data

IU13 does not claim ownership of Customer Data. Customer, not IU13, shall have sole responsibility for the accuracy, quality, integrity, legality, reliability and appropriateness of Customer Data. Customer hereby grants IU13 the right to host and use Customer Data to perform the Services. Before any Customer Data is provided to IU13, Customer shall obtain all necessary consents and approvals, as may be required by law or regulation, to provide such Customer Data with IU13. Such consents and approvals shall include, without limitation, the right for IU13 to host and use such Customer Data in connection with providing the Services. Customer shall indemnify and hold IU13 harmless from all claims and expenses (including reasonable attorneys' fees) arising out of or relating to Customer's disclosure of Customer Data to IU13.

5. Confidentiality

As used in this Agreement, "Confidential Information" means all information of IU13 or Customer that is not generally known to the public, whether of a technical, business or other nature. The Services are expressly agreed to be the Confidential Information of IU13. IU13 and Customer agree to retain in confidence, and to require their employees and consultants to retain in confidence, all Confidential Information of the others and will make no use of such Confidential Information except pursuant to this Agreement. Confidential Information does not include any data or information which the receiving party can prove (a) was in the receiving party's lawful possession prior to its disclosure by the disclosing party; (b) is later lawfully obtained by the receiving party from a third party not under an obligation of confidentiality; (c) is independently developed by the receiving party; or (d) is, or later becomes, available to the public through no breach of an obligation of confidentiality.

6. Ownership

IU13 retains all rights to the Services other than those expressly licensed hereunder. Customer shall not distribute, rent, lease, service bureau, sell, sublicense, or otherwise transfer the Services, and shall not decompile, reverse engineer, disassemble, reverse translate, or in any way derive any trade secrets or source code from the Services. Customer acknowledges and agrees that, in connection with this Agreement, IU13 may develop or generate various software, tools, documentation or other intellectual property (collectively, "Work Product"). Work Product may be developed alone by IU13 or in conjunction with others. Customer hereby agrees that all right, title and interest in and to any Work Product shall belong to IU13, and Customer hereby assigns, and agrees to assign, the same to IU13. If Customer provides any suggestions, ideas, enhancement requests, recommendations or other feedback (collectively, "Feedback") regarding the

Services, Customer thereby grants IU13 a worldwide, non-exclusive, perpetual, irrevocable, royalty free, fully paid up, sub-licensable right to make, use, copy, modify, create derivative works based upon, perform, display, import, sell and distribute such Feedback (and derivative works thereof).

7. Fees and Payment

The initial fees for the Services are set forth on the Signature Page. After the first anniversary of the Effective Date, IU13 may raise such fees at any time and in its sole discretion upon giving at least 90 days' prior notice to Customer, provided that Customer may terminate this Agreement during such 90 day period if Customer disagrees with such increase. Fees for any additional services shall be charged by IU13 at its then current rates. Customer shall pay all sales, use, or other applicable taxes, duties, or similar charges except income taxes of IU13. All payments are due within 30 days after the date of IU13's invoice. Any amounts not paid when due shall accrue interest at 1% per month or the maximum amount allowed by law, whichever is less.

8. Term and Termination

Unless terminated as permitted herein, the initial term of this Agreement commences on the Effective Date and shall continue for the term set forth on the Signature Page. Parties shall communicate their intent to renew in writing 60 days prior to contract termination date. At that time a new contract for services will be issued. Either party may terminate this Agreement if the other party materially fails to comply with any provision of this Agreement, and does not cure such breach within thirty (30) days after receiving written notice thereof. After the first anniversary of the Effective Date, either party may terminate this Agreement without cause and in its sole discretion upon at least 90 days' prior notice to the other party. You acknowledge and agree that upon termination or expiration of this Agreement for any reason, IU13 has no obligation to retain Customer Data, and may delete Customer Data within 30 days after any termination or expiration.

The parties' rights and obligations under this Agreement which by their nature are intended to continue beyond the termination of this Agreement shall survive such termination, including but not limited to Sections 1, 4-10, and 12.

9. Warranty

IU13 represents and warrants that it will use commercially reasonable efforts to maintain the Services so that they perform in accordance with their specifications. IU13's sole liability, and Customer's sole remedy, for any breach of the foregoing warranty shall be, at IU13's option, repair or re-performance of the Services. IU13 MAKES NO REPRESENTATION OR WARRANTY AS TO THE RELIABILITY, TIMELINESS, QUALITY, SUITABILITY, TRUTH, AVAILABILITY, ACCURACY OR COMPLETENESS OF THE SERVICES. IU13 DOES NOT REPRESENT OR WARRANT THAT (A) THE USE OF THE SERVICES WILL BE SECURE, TIMELY, UNINTERRUPTED OR ERROR-FREE OR OPERATE IN COMBINATION WITH ANY OTHER HARDWARE, SOFTWARE, SYSTEM OR DATA, (B) THE SERVICES WILL MEET YOUR REQUIREMENTS OR EXPECTATIONS, (C) ALL ERRORS OR DEFECTS WILL BE CORRECTED; OR (D) USE OF THE SERVICES WILL GUARANTEE COMPLIANCE WITH ACT 168 of 2014 (24 P.S. § 1-111.1), ACT 114 of 2006, ACT 153 of 2014, ACT 34 of 1985, ACT 24 of 2011, ACT 18 of 2019, ACT 71 of 2014, ACT 82 of 2012, ACT 63 of 1990, Chapter 14 of 2010, ACT 126 of 2012, and 29 U.S. Code Chapter 28. OR ANY OTHER APPLICABLE LAW. ALL CONDITIONS, REPRESENTATIONS AND WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY OR OTHERWISE, INCLUDING, WITHOUT LIMITATION, ANY IMPLIED WARRANTY OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT ARE HEREBY DISCLAIMED TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW.

THE SERVICES MAY BE SUBJECT TO LIMITATIONS, DELAYS, AND OTHER PROBLEMS INHERENT IN THE USE OF THE INTERNET AND ELECTRONIC COMMUNICATIONS. IU13 IS NOT RESPONSIBLE FOR ANY DELAYS, DELIVERY FAILURES, OR OTHER DAMAGE RESULTING FROM ANY SUCH CONDITIONS, OR FOR CIRCUMSTANCES OUTSIDE THE REASONABLE CONTROL OF IU13.

10. Limitation of Liability

IN NO EVENT SHALL THE AGGREGATE LIABILITY OF IU13 TO YOU OR ANY THIRD PARTY EXCEED THE AMOUNTS ACTUALLY PAID BY AND/OR DUE FROM YOU IN THE SIX (6) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO SUCH CLAIM. IU13 SHALL NOT BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL, PUNITIVE, SPECIAL OR EXEMPLARY LOSSES OR DAMAGES, INCLUDING, WITHOUT LIMITATION, DAMAGES FOR LOSS OF BUSINESS PROFITS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION, LOSS OF GOODWILL, COVER, OR OTHER PECUNIARY LOSS, ARISING OUT OF OR RELATED TO THIS AGREEMENT OR THE TERMINATION OF THIS AGREEMENT, EVEN IF IU13 HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES.

11. Export Control

You acknowledge and agree that the Services may not be used, transferred or otherwise exported or re-exported outside of the United States. You agree to comply strictly with all U.S. export and other applicable laws.

12. General

The parties to this Agreement are independent contractors and neither party shall have the authority to act as the agent for, or make any commitments on behalf of, the other party. This Agreement is the complete and exclusive agreement and understanding between the parties concerning its subject matter. This Agreement will be interpreted fairly in accordance with its terms and without any strict construction in favor of or against either party. If any part of this Agreement shall be held invalid or unenforceable, this Agreement shall be construed as if it did not contain such portion, and the rights and obligations of the parties shall be construed and enforced accordingly. No waiver, modification, amendment, consent or discharge in connection with this Agreement shall be binding upon either party unless in writing and signed by an authorized representative of the party to be bound. Failure or delay on the part of either party to exercise any right, remedy, power or privilege hereunder will not operate as a waiver. This Agreement will bind and inure to the benefit of the parties and their successors and assigns. This Agreement may be executed in any number of counterparts, each of which when so executed and delivered shall be deemed an original, and such counterparts together shall constitute one instrument. An electronic copy of this Agreement shall be deemed an original. This Agreement shall be construed and controlled by the laws of the Commonwealth of Pennsylvania, excluding that body of law known as conflicts of law. You hereby consent to exclusive jurisdiction and venue in the state or federal courts sitting in Lancaster County, Pennsylvania, and hereby waive any objections to jurisdiction and venue in such courts, including any objections based on forum non-convenience.

13. Force Majeure.

Neither party will incur any liability to the other if its performance of any obligation under this Agreement is prevented or delayed by causes beyond its control and without the fault or negligence of either party. Causes beyond a party's control may include, but are not limited to, acts of God, war or terrorism, changes in controlling law, regulations, orders or the requirements of any governmental entity, severe weather conditions, civil disorders, natural disasters, fire, a national or Commonwealth of Pennsylvania emergency, disease, plague, epidemic, pandemic, outbreaks of infectious disease or any other public health crisis, including quarantine or other employee restrictions, general strikes throughout the trade, work stoppages, accidents and freight embargos, and interruptions, loss or malfunctions of utilities, communications or computer (software and hardware) services; other unforeseeable circumstances beyond the control of the Parties against which it would have been unreasonable for the affected party to take precautions and which the affected party cannot avoid even by using its best efforts. Either party shall orally notify the other within forty-eight (48) hours and notify in writing within five (5) days of the date on which the either party becomes aware, or should have reasonably become aware, that such cause would prevent or delay its performance. Such notification shall (i) describe fully such cause(s) and its effects on performance, (ii) state whether performance under the Agreement is prevented or delayed and (iii) if performance is delayed, state a reasonable estimate of the duration of the delay. After receipt of such notification, either party may elect to cancel this Agreement, or to extend the time for performance as reasonably necessary to compensate for the delay.

VERACITY SUBSCRIPTION AGREEMENT

This SUBSCRIPTION AGREEMENT is made as of the 7th day of November, 2023, (to be effective November 7, 2023), by Octorara Area SD (the "School District"), a school district located in the United States of America, including all individual schools within the School District that utilize the System (AS defined below) covered by this Agreement (collectively hereinafter called "LICENSEE") and VERACITY VERIFICATION SOLUTIONS, LLC (hereinafter called "LICENSOR").

SUBSCRIPTION PERIOD: The initial subscription period shall be for one (1) year beginning on July 1, 2023 and ending on June 30, 2024 (the "Initial Subscription Period"). The Initial Subscription Period shall automatically extend for one (1) year periods (each, a "Renewal Period") unless School District provides LICENSOR with written notice of non-renewal at least thirty (30) days prior to the end of the Initial Subscription Period or the then current Renewal Period as the case may be.

1. Definitions. All defined terms herein shall have the following meanings:

a. **System:** means the technology management system created and hosted by LICENSOR, together with technical support for any access or use difficulties.

b. **Updates:** means updates of the System covering bug fixes and/or fixes of minor errors and/or corrections and/or enhancements.

c. **Hosting Services:** means the hosting and technical support services to correct any access issues or technical matters.

2. License Grant and Restrictions.

(A) Subject to the terms and conditions of this Agreement, LICENSOR hereby grants to LICENSEE a nonexclusive and nontransferable license to use the System solely for the benefit of the teachers, students and families in the School District. Such use is restricted to LICENSEE's internal use by its employees, consultants, and students attending school as a student enrolled in or regularly attends school in the School District.

(B) LICENSEE shall not use the System to assist or benefit students of any other school district without LICENSOR'S prior written consent, except where the System allows for the sharing of information and resources.

(C) LICENSEE shall not use the System to provide services to any other school district or person employed by any other school district.

(D) LICENSEE represents and warrants that it does not intend to, nor shall LICENSEE directly or indirectly, export or transmit the System or related documentation, in whole or part, to any country to which such export or transmission is restricted by applicable U.S. law, rule, regulation or statute.

3. Deliverables. LICENSOR shall provide LICENSEE access to the System that enables the LICENSEE to upload/import data and content regarding technology products used or being evaluated by the School District (the "Content"). The School District shall not upload/import any data or information that identifies any student or otherwise contains personal identifying information. The Content shall belong to the LICENSEE provided LICENSOR may use such Content in order to enhance the System and create a resource database.

4. Confidential Information. The System or any derivatives and/or application of the System and all user manuals, related documentation and other proprietary information or material provided by LICENSOR may not be duplicated or disclosed to others outside of the School District (except for LICENSEE'S accountants, auditors and other representatives with a need to have access to such materials) without the express prior written consent of LICENSOR. The requirement of confidentiality shall survive the termination of this Agreement.

5. Limited Warranties and Remedies.

(A) LICENSOR has no control over the conditions under which LICENSEE uses the System and does not and cannot warrant the results obtained by such use.

(B) LICENSOR warrants that it has the right to license the System. However, LICENSOR assumes no responsibility for abating any infringement of its copyright or other proprietary rights in the System. Any action taken by LICENSOR with respect to any infringement shall be at the sole discretion of the LICENSOR. LICENSOR warrants that the System will not infringe upon any United States copyright, trademark, patent or other proprietary right.

(C) LICENSOR warrants that the System will perform those functions as outlined in the associated technical documentation and written specifications regarding the System provided to LICENSEE, but because the results of any model (or simulation) created by the LICENSEE using the System depend upon factors outside of LICENSOR'S control, LICENSOR makes no warranty as to the results of any such use. With respect to any services provided by LICENSOR pursuant to this Agreement, LICENSOR warrants that the services will be performed by qualified personnel in a workmanlike manner consistent with generally accepted industry standards and practices.

(D) The sole remedy for breach of the warranties set forth in this Section 5 shall be the correction of any defect.

6. Limitation of Liability. NEITHER LICENSOR, NOR ITS AFFILIATES, NOR ANY PERSON OR ORGANIZATION ACTING ON ITS BEHALF:

(A) MAKES ANY WARRANTY OR REPRESENTATION WHATSOEVER, AND EXPRESSLY DISCLAIMS ALL WARRANTIES CONDITIONS AND REPRESENTATIONS OTHER THAN THOSE EXPRESSLY MADE IN THIS AGREEMENT, WHETHER ORAL OR WRITTEN, EXPRESS OR IMPLIED, OR ARISING BY USAGE OF TRADE OR COURSE OF DEALING, INCLUDING BUT NOT LIMITED TO IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PURPOSE, OR

(B) ASSUMES ANY LIABILITY WHATSOEVER WITH RESPECT TO ANY USE OF THE SYSTEM, OR ANY PORTION THEREOF, OR WITH RESPECT TO ANY LOSSES OR DAMAGES (INCLUDING BUT NOT LIMITED TO LOST PROFITS, INCIDENTAL CONSEQUENTIAL, INDIRECT, SPECIAL, PUNITIVE OR EXEMPLARY DAMAGES) WHICH MAY RESULT FROM SUCH USE NOTWITHSTANDING THAT SUCH CLAIM MAY BE BASED UPON CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, OR OTHERWISE.

(C) THE MAXIMUM AGGREGATE LIABILITY OF LICENSOR FOR ALL CLAIMS UNDER THIS AGREEMENT WILL BE ONE HUNDRED PERCENT (100%) OF THE ANNUAL LICENSE FEE RECEIVED BY LICENSOR FROM LICENSEE FOR THE LICENSE OF THE SYSTEM THAT IS THE SUBJECT OF SUCH LIABILITY.

7. Licensee Exclusions. Except as expressly authorized herein, LICENSEE will not (a) copy, translate, rent, lease, assign, transfer, sublicense or otherwise transfer the System; (b) cause or permit reverse compilation or reverse assembly of all or any portion of the System; (c) provide information processing, computer service bureau services, computer time sharing (or similar services) to any other party, or (d) pirate the System with a third-party's data.

8. Title and Protection. Title to the System and documentation (including but not limited to, originals, translations, compilations and partial copies, if any) shall remain with LICENSOR and not pass to LICENSEE. LICENSOR reserves all rights in the changes, enhancements, and modifications made by LICENSOR in the development of the System, user manuals and related documentation, which changes, enhancements and modifications (other than bug fixes made available to all users at no charge) will be available to LICENSEE without additional license fee. Any new products or offerings may be made available to LICENSEE for an additional fee upon mutual agreement of LICENSOR and LICENSEE.

9. Copies; Noncircumvention; Modifications. LICENSEE may not copy or otherwise reproduce the System or documentation except LICENSEE may make necessary copies of the System for the following purposes: (a) archival, and (b) disaster recovery.

10. Verification. At LICENSOR'S reasonable request from time to time, but in no event more than once a quarter LICENSEE shall furnish LICENSOR with a signed certification verifying that the license granted to the LICENSEE is being used in accordance with the provisions of this Agreement and any other restrictions set forth in any applicable documentation provided to LICENSEE.

11. Termination

(A) Should either party fail in the performance of any obligation undertaken herein, the other party may, at its option, terminate this Agreement by providing thirty (30) days (10 days in the event of a failure to pay amounts due hereunder and there shall be no right to cure for payment breaches) prior written notice, such notice to be transmitted by registered mail. If matters set forth in said notice are not cured to said other party's reasonable satisfaction within said thirty (30) day notice period, this Agreement shall be considered terminated.

(B) If either party petitions for reorganization under the Bankruptcy Code, is adjudged as bankrupt, has a receiver appointed for its business or makes an assignment for the benefit of creditors, then the other party, at its option, may immediately terminate this Agreement.

(C) Any termination of this Agreement by LICENSEE shall not in any way relieve LICENSEE of its obligation to pay license fees or any other amounts due to LICENSOR through the effective date of termination of this Agreement.

12. Return of Materials. If this Agreement is terminated for the reasons specified in Paragraphs 11 (A) or (B) above, LICENSEE shall remove the System and access thereto from its computers, destroy any back-up copies, and return all related written information and other documentation to LICENSOR.

13. Payment and Charges.

(A) Fee. LICENSEE agrees to pay to LICENSOR annually the sum of \$ 5,564 (the "Fee" or "License Fee") for unlimited access to and use of the System. The Fee shall be due at the time of execution of this Agreement and on or before each subsequent anniversary date. LICENSOR will send LICENSEE an invoice of at least thirty (30) days prior to the start of the applicable Renewal Period.

(B) Invoicing and Payment. All invoices are due and payable in full within thirty (30) days of the date of the invoice. Any payments due LICENSOR hereunder which are not paid when due will bear interest at the lesser of eighteen percent (18%) per year or the highest rate permitted under applicable law, calculated daily from the invoice date to the date of payment.

(C) Taxes. Where applicable, LICENSEE will pay all sales and use tax due under this Agreement directly to LICENSOR along with LICENSEE's first payment of the Fee. LICENSEE shall also pay any other taxes resulting from its use of the System.

14. Miscellaneous.

(A) Assignment; No Transfer. This Agreement shall be binding upon and inure to the benefit of successors to the entire business interests of the parties hereto. The LICENSEE shall not sublicense or assign this Agreement without the prior written consent of LICENSOR. LICENSOR may not assign this Agreement without the prior written consent of LICENSEE.

(B) Entire Agreement. This Agreement, constitutes the entire agreement between the parties hereto with respect to the subject matter hereof and supersedes all previous agreements whether written or oral. Any modification to this Agreement shall be effective only when evidenced by a written agreement signed by an authorized representative of each party. The parties are bound under the terms of this Agreement only to the extent funds are available to perform its obligations hereunder.

(C) No Waiver. Any failure or delay by either party to require strict compliance with any term or condition of this Agreement shall not constitute a waiver of any such term or condition either in the particular instance or prospectively and will not prevent such party from insisting on strict compliance with such term or condition at any time.

(D) Severability. If any provision of this Agreement is unlawful, void, or for any reason unenforceable, it shall be deemed severable from, and shall in no way affect the validity of, the other provisions.

(E) Notices. Any notice required to be given or made hereunder shall be considered properly given if sent by registered mail:

LICENSOR:

PO Box 4478
Roanoke, Virginia 24015
Attn: Customer Success

LICENSEE:

(F) Governing Law. This Agreement shall be construed in accordance with the laws of the Commonwealth of Virginia, United States. The parties hereby exclude application of the United Nations Convention on Contracts for the International Sale of Goods from this Agreement and any transaction between them related hereto.

(G) Arbitration. Except, at the option of LICENSOR, with respect to a claim by LICENSOR against LICENSEE for the nonpayment by LICENSEE of amounts owing to LICENSOR hereunder or, at the option of either party with respect to the right to apply to a court of competent jurisdiction for equitable relief, any controversy or claim arising out of or related to this Agreement or in connection with a breach of this Agreement ("Claim") will be settled by arbitration under the commercial rules of the American Arbitration Association in effect at the time such Claim is submitted to arbitration. The arbitrator(s) selected to arbitrate such Claim will be selected from a panel of persons having experience with and knowledge of the computer software business. The arbitral award will be final and binding on all parties and may be entered as a judgment and enforceable by any court of competent jurisdiction. This paragraph is only applicable if the LICENSEE agreed to the amounts to be paid in writing through either an agreement and/or a purchase order accepted by the LICENSOR.

(H) Attorneys' Fees and Costs. Each party in any arbitration or litigation regarding a Claim or a claim for equitable relief or a claim by LICENSEE for payment will cover its own costs and expenses including, without limitation, reasonable attorneys' and witness' fees.

(I) Cooperation. Both parties will reasonably cooperate with the other in connection with each other's performance. Both parties acknowledge that such performance depends in part on such cooperation and that the failure to cooperate may hinder or impede the other's performance hereunder.

(J) Third Party Intellectual Property Right Notices. The System may contain components that are owned by third parties and are incorporated into, or embedded in, the System pursuant to license arrangements between LICENSOR and third parties (a "Third Party"). Third Party components embedded in the System may only be used by LICENSEE as a part of the System under this Agreement and may not be used by LICENSEE in any other fashion or for any other purpose. Copyright and other proprietary rights notices of LICENSOR and Third Parties are contained in the System, and LICENSEE shall not modify, delete or obfuscate any such notices.

(K) Certification. The LICENSOR certifies to LICENSEE by the signing of this document that all sub-contractors and employees of the LICENSOR who will have direct contact with students and/or will be present on School District property when school age children are present have not been convicted of a felony or any offense involving sexual molestation or physical or sexual abuse or rape of a child. Such certification will be attached to this agreement. If it is discovered that the LICENSOR did not notify the School District of a charge or conviction of one of its sub-contractors and/or employees who are to enter upon a School District campus to implement the terms of this Agreement of a felony or any offense involving sexual molestation or physical or sexual abuse or rape of a child, the School District may terminate this agreement immediately upon written notification to the LICENSOR. If the agreement is discontinued due to the failure of the LICENSOR to notify the School District of the charge or conviction of one of its employees or sub-contractors who are to enter upon the School District campus to implement the terms of this agreement of a felony or any offense involving sexual molestation or physical or sexual abuse or rape of a child, permission of any and all sub-contractors and/or employees of the LICENSOR to have direct contact with students and/or enter upon a School District campus will be immediately revoked.

(L) Confidentiality. The LICENSOR agrees that it will comply with all federal, state, and local laws and regulations regarding the confidentiality of student records and information, including but not limited to the Family Educational Rights and Privacy Act (FERPA) and Va. Code §22.1-287, for any and all student records and information that it receives from the School District. Additionally, the LICENSOR agrees that it will comply with all federal, state, and local laws and regulations regarding the confidentiality of student health records and information, including but not limited to the Health Information Portability and Accountability Act (HIPAA) and Va. Code §32.1127.1:03, for any and all student health records and information that it receives from a School District. Under no circumstances will the information discussed in this subsection be released by the LICENSOR to any third party without the written permission of the parent or guardian of the student and/or the adult student.

(M) Limited Liability of LICENSEE. LICENSEE shall not be responsible for any and all personal injury and/or property damage that occurs to the employees and/or sub-contractors of the LICENSOR while on, traveling to, traveling from, and/or traveling between School District property pursuant to this Agreement.


(N) Mutual Understanding. This Agreement contains the entire understanding of the parties as to the matters contained herein, and it shall not be altered, amended or modified except by a writing executed by the duly authorized officials of both the LICENSOR and LICENSEE.

SIGNATURE PAGE FOLLOWS

IN WITNESS WHEREOF, the parties hereto have caused this Subscription Agreement to be duly executed as of the day and year first above written.

LICENSOR:

VERACITY VERIFICATION SOLUTIONS, LLC

DocuSigned by:
By: 
Name: Amy Robertson
Title: Chief Revenue Officer
Date: 11/7/2023

LICENSEE:

By: _____
Name: Scott Domowicz
Title: _____
Date: _____